

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS
MONDAY, JUNE 17, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Cesaro, Ottenheimer, Bocek, and Weidenfeld. Trustee Stein was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Katie Golbach, Human Resources Director; Nicole Woods, Director of Community Development; Chris Black, Director of Finance; Christine Berman, Deputy Finance Director; Molly Gillespie, Communications Director; Tim Kirsininkas, Communications Coordinator; Brett Robinson, Administrative Services Director; Kyle Johnson, Deputy Public Works Director/Village Engineer; Jim Warnstedt, Deputy Public Works Director; Tom Wisniewski, Buyer; Fire Chief Baker; Deputy Fire Chief Kane; Tyler Grace, Fire Department Analyst; Police Chief Budds; and Police Sergeant Meghan Hansen.

APPROVAL OF MINUTES

Moved by Johnson, seconded by Weidenfeld, to approve the minutes of the May 20, 2024, Regular Meeting. Upon roll call, Trustees vote as follows:

AYES: 4 – Johnson, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
ABSTAIN: 1 – Cesario
Motion declared carried.

Moved by Cesario seconded by Bocek, to approve the minutes of the June 3, 2024, Committee of the Whole Meeting. Upon roll call, Trustees vote as follows:

AYES: 4 – Johnson, Cesario, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
ABSTAIN: 1 – Ottenheimer
Motion declared carried.

WARRANT #1369

Mr. Black read Warrant #1369. Moved by Bocek, seconded by Ottenheimer, to approve Warrant #1369 in the amount of \$8,042,277.82 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Ottenheimer, Cesario, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Smith congratulated **Deputy Police Chief Brian Spolar**, who was among 200 law enforcement executives who graduated from the FBI National Academy in Quantico, Virginia. The FBI National Academy is a 10-week professional course of study for U.S. and international law enforcement managers nominated by their agency heads because of demonstrated leadership qualities.

President Smith appointed Amy Parker to the **Rick Kahen Commission for Residents with Disabilities**. Moved by Weidenfeld, seconded by Bocek, to concur with President Smith's appointment. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

VILLAGE MANAGER'S REPORT

Chief Baker reviewed the background and credentials of the Buffalo Grove Fire Department's newest member **FF/PM Kamil Kieras**, who was administered the oath of office on June 10, 2024, and will now have his badge pinned on by his mother, Barbara. After being welcomed and congratulated by the audience and the Board, FF/PM Kieras thanked the Department and the Board for the opportunity to serve our community.

FF/PM Michael Manka presented an overview of the upcoming **Fire Up! Food Festival** scheduled to be held on July 20, 2024, to benefit **Project Fire Buddies** and urged residents to attend and support this worthwhile cause.

Chief Budds reviewed the Police Department's annual **Coloring Contest**. Sergeant Hansen further explained how the Department works with the students, after which she presented the certificates and awards as the students were congratulated by the audience and the Board.

Mr. Black thanked Ms. Berman and all staff members for their assistance in completing the audit, as well as our auditors for their participation. Auditor Jamie Wilkey of Lauterbach and Amen provided a brief presentation on the **2023 Audit and Management Letter**. The purpose of the Annual Comprehensive Financial Report is to provide accurate and meaningful information concerning the Village's financial condition and performance. Buffalo Grove has again received the Certificate of Achievement for Excellence in Financial Reporting. The Village has also received an *Unmodified Opinion*, which is the highest level to be received.

Moved by Ottenheimer, seconded by Cesario, to accept the 2023 Audit and Management Letter as presented. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

Mr. Bragg thanked everyone involved in providing another clean audit.

Ms. Gillespie reviewed a PowerPoint presentation showing a preview of the Village's new **Website**, details of which may be found in her memo to Mr. Bragg of June 13, 2024. Board members thanked and complimented Ms. Gillespie and Mr. Kinsininkas and the entire staff for the thoroughness and attention to detail that went into the completion of this project.

Mr. Bragg noted that there will not be a **Committee of the Whole Meeting** on July 1, 2024.

TRUSTEE REPORTS

Trustee Johnson reported that the **2024 Farmer's Market** is now open on Sundays. The location is basically the same this year, but in the adjoining parking lot. Details may be found on the Farmer's Market Facebook page.

CONSENT AGENDA

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2024-63 - 1637-1639 Barclay Boulevard

Motion to pass Ordinance No. 2024-63 approving a Special Use for a Health Club in the Industrial District at 1637-1639 Barclay Boulevard. Body in Motion is seeking a special use to occupy space at 1637-1639 Barclay Boulevard. The Planning & Zoning Commission unanimously recommended approval.

Ordinance No. 2024-64 - Chastain Development

Motion to pass Ordinance No. 2024-64, approval of a time & material contract with Chastain & Associates LLC for development inspection services for an updated limit not to exceed \$117,000.00.

Ordinance No. 2024-65 - 2024 - Manhole Rehabilitation Project Award

Motion to pass Ordinance No. 2024-65 2024 - Manhole Rehabilitation Project Award, approval of the contract to National Power Rodding Corporation in the amount of \$134,172.50, pending Village Attorney review.

Ordinance No. 2024-66 - Water Facility Access Door Improvements

Motion to pass Ordinance No. 2024-66, approval of a contract with LaForce LLC, for Water Facility Access Door Improvements in an amount not to exceed \$81,232.80, pending final review and approval by the Village Attorney.

Ordinance No. 2024-67 - Water Facility Security Improvements

Motion to pass Ordinance No. 2024-67, approval of a contract with Pace Systems, Inc., for Water Facility Security Improvements in an amount not to exceed \$53,282.90, pending final review and approval by the Village Attorney.

Moved by Johnson, seconded by Ottenheimer, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-68 – KILMER SCHOOL

President Smith noted that the petitioner has requested that this item, approving a Planned Development Amendment for Kilmer School located at 655 Golfview Terrace, be removed from tonight's agenda.

RESOLUTION NO. 2024-16 – 22771-22825 PRAIRIE ROAD

Moved by Weidenfeld, seconded by Johnson, to pass Resolution No. 2024-16, authorizing assignment and assumption of Annexation Agreement at 22771-22825 N. Prairie Road, in accordance with materials contained in Board packets.

Ms. Woods reviewed the proposed resolution, details of which are contained in the memo that she and Ms. Purvis sent to Mr. Bragg dated June 17, 2024.

Dan Shapiro, representing the applicant, reviewed the reasons for the requested amendment to the Annexation Agreement, after which he answered questions from the Board. Developer Ram Prashantha also commented on the product and answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-69 – 22771-22825 PRAIRIE ROAD

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2024-69 approving Amendment to the Residential PUD, Final Plat of Subdivision, and Preliminary Plan at 22771 and 22825 Prairie Road to be called Prairie Pointe Townhomes in accordance with materials contained in Board packets and Village Attorney approval.

Ms. Woods reviewed the proposed ordinance, details of which are contained in the memo that she and Ms. Purvis sent to Mr. Bragg dated June 17, 2024.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-70 – CHILD DAYCARE HOME

Moved by Weidenfeld, seconded by Ottenheimer, to pass Ordinance No. 2024-70 approving a Special Use for a Child Daycare Home at 4 Brucewood Court in accordance with materials contained in Board packets and pending Village Attorney review and approval.

Ms. Woods reviewed the proposed ordinance, details of which are contained in the memo that she and Ms. Purvis sent to Mr. Bragg dated June 17, 2024, after which she answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-71 – STREET SWEEPING

Moved by Bocek, seconded by Cesario, to pass Ordinance No. 2024-71 authorizing the Village Manager to execute a contract with Lakeshore Recycling Systems, LLC for Street Sweeping services in an amount not to exceed \$89,778.04 for the initial term of the contract pending final review and approval of the contract by the Village Attorney.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of June 13, 2024, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-72 – LAKE COUNTY STORMWATER

Moved by Weidenfeld, seconded by Ottenheimer, to pass Ordinance No. 2024-72 approving a Pre-Award Intergovernmental Agreement with the Lake County Stormwater Management Commission relating to a \$5,500,000.00 Grant for Capital Improvements to Northwood Subdivision and Horatio Gardens in accordance with materials contained in Board packets.

Mr. Johnson reviewed the proposed ordinance, details of which are contained in his memo of June 13, 2024, to Mr. Bragg, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2024-73 – PUBLIC WORKS FACILITY

Moved by Bocek, seconded by Johnson, to pass Ordinance No. 2024-73 authorizing the purchase of furniture for the new Public Works facility.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in his memo of June 12, 2024, to Mr. Bragg, as well as a slide presentation showing how the furniture will look in each office/room, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

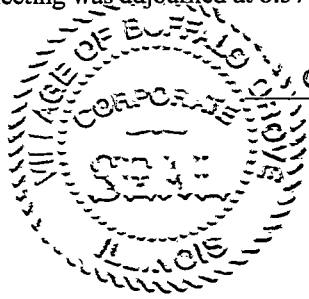
AYES: 5 – Johnson, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

PUBLIC COMMENT

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

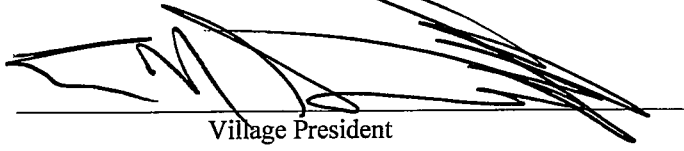
Moved by Weidenfeld, seconded by Johnson, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried and the meeting was adjourned at 8:57 P.M.



Janet M. Sirabian
Janet M. Sirabian, Village Clerk

13706
06/17/2024

APPROVED BY ME THIS 15th DAY OF July 2024



Village President