

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF TRUSTEES
OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL
CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS,
MONDAY, DECEMBER 5, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

President Sussman asked for a moment of silence in memory of the Kisliak family.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Weidenfeld, Johnson, Smith, and Pike. Trustee Ottenheimer was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Molly Gillespie, Communications Director; Chris Black, Director of Finance; Nicole Woods, Director of Community Development; Tom Wisniewski, Buyer; Darren Monico, Village Engineer; Kyle Johnson, Assistant Director of Public Works; Jim Warnstedt, Assistant Director of Public Works; Brett Robinson, Administrative Services Director; Geoff Tollefson, Director of Golf Operations; Fire Chief Baker; Deputy Fire Chief Kane; Police Chief Budds.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Smith, to approve the minutes of the November 7, 2022, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Stein, seconded by Johnson, to approve the minutes of the November 14, 2022, Special Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

WARRANT #1348

Mr. Black read Warrant #1348. Moved by Smith, seconded by Weidenfeld, to approve Warrant #1348 in the amount of \$6,168,508.65 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Sussman noted the posting of the 2023 Village Board Meeting Schedule.

VILLAGE MANAGER'S REPORT

The Firefighter/Paramedic Badge Presentation scheduled for tonight has been postponed.

REPORTS FROM TRUSTEES

There were no reports from Trustees tonight.

SPECIAL BUSINESS

Mr. Skibbe presented a final report on **2022 Buffalo Grove Days**, details of which are contained in his memo his memo to the Board of December 5, 2022. This memorandum reviews the 2022 BG Days Report, as well as the Memorandum of Understanding with the Buffalo Grove Community Foundation, the Intergovernmental Agreement with the Park District for BG Days Events, and the Memorandum of Understanding with the BG-L Chamber of Commerce for BG Days Event.

Moved by Stein, seconded by Smith, to approve the Memorandum of Understanding with the Buffalo Grove Community Foundation in accordance with materials contained in Board packets.

Mr. Skibbe further reviewed the proposed MOU.

Trustee Weidenfeld stated that, as Chair of the Community Foundation, he will sign the document, but will not vote on in order to avoid any appearance of impropriety.

Upon roll call, Trustees voted as follows:

AYES: 4 – Stein, Johnson, Smith, Pike
NAYS: 0 – None
ABSTAIN: 1 – Weidenfeld
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Stein, seconded by Weidenfeld, to approve the Intergovernmental Agreement with the Park District for BG Days Events, in accordance with materials contained in Board packets.

Mr. Skibbe further reviewed the proposed Intergovernmental Agreement.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Weidenfeld, seconded by Stein, to approve a Memorandum of Understanding with the BG-L Chamber of Commerce for BG Days Event.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-123 – TITLE 2

Moved by Weidenfeld, seconded by Stein, to pass Ordinance No. 2022-123, adopting changes to Title 2.

Mr. Robinson reviewed the proposed ordinance, details of which are contained in the memo from Ms. Brown and him to Mr. Bragg of November 30, 2022, after which he answered questions from the Board.

Staff was thanked for the tremendous amount of work and effort put into this project.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

PUBLIC HEARING – 15989 & 16051 DEERFIELD PARKWAY

President Sussman opened the Public Hearing for the First Amendment to the Annexation Agreement for the property at 15989 & 16051 Deerfield Parkway at 7:51 P.M. Notice of this Public Hearing was published in the *Daily Herald*.

Roll call indicated the following present: President Sussman; Trustees Stein, Weidenfeld, Johnson, Smith, and Pike. Trustee Ottenheimer was absent.

Mr. Stilling reviewed the proposed Amendment, details of which are contained in his memo to the Board of December 1, 2022, after which he answered questions from the Board.

President Sussman asked if there were any questions from the audience. There were none.

At 7:54 P.M. President Sussman continued the Public Hearing until later in the agenda.

PUBLIC HEARING – RIVERWALK NORTH – 325 N. RIVERWALK

President Sussman opened the Public Hearing for the Amendment to the Annexation Agreement for the Riverwalk North Property at 325 N. Riverwalk at 7:54 P.M. Notice of this Public Hearing was published in the *Daily Herald*.

Roll call indicated the following present: President Sussman; Trustees Stein, Weidenfeld, Johnson, Smith, and Pike. Trustee Ottenheimer was absent.

Ms. Woods reviewed the proposed Amendment, details of which are contained in the memo to the Board of December 5, 2022, from her, Kelly Purvis, and Andrew Binder.

Michael Rolfs, Hamilton Partners, was sworn in to give testimony, after which he presented a brief overview of the project and answered questions from the Board.

President Sussman asked if there were any questions from the audience. There were none.

At 8:00 P.M. President Sussman continued the Public Hearing until later in the agenda.

PUBLIC HEARING – FY 2023 BUDGET

President Sussman re-opened the Public Hearing for the proposed Fiscal Year 2023 Budget at 8:00 P.M. This Public Hearing is continued from November 14, 2022. Notice of this Public Hearing was published in the *Daily Herald*.

President Sussman asked if there were any questions regarding the proposed 2023 Budget. There were none.

At 8:01 P.M. President Sussman continued the Public Hearing until later in the agenda.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2022-124 - Compensation for Elected Officials

Motion to pass Ordinance No. 2022-124 setting compensation for Elected Officials. The salaries in the proposed ordinance remain unchanged and are still set at the amounts passed by ordinance in 1996.

Ordinance No. 2022-125 - Edward Hines Lumber Co.

Motion to pass Ordinance No. 2022-125, amending the existing incentive agreement with Edward Hines Lumber Co. at 1000 Corporate Grove. The Village entered into a sales tax sharing agreement with Edward Hines Lumber Co. at 1000 Corporate Grove Drive. Hines is requesting a name change to their new entity US LBM Operating Co. 3009, LLC d/b/a Hines Lumber Co. No other changes are being proposed.

Ordinance No. 2022-126 - Antenna Tower at 185 Milwaukee

Motion to pass Ordinance No. 2022-126, approving an Amendment to Planned Unit Development Amendment for the Extension of a Communication Antenna Tower at 185 Milwaukee Avenue. Crown Castle USA Inc. is requesting to extend the existing communication antenna tower by 10' located at 185 Milwaukee Avenue. The extension requires an amendment to the Planned Unit Development.

Ordinance No. 2022-127 - Link Crossing Phase 1A & 1B

Motion to pass Ordinance No. 2022-127, approving the Certificate of Initial Acceptance for the Phase 1A & 1B of the Link Crossing development located at Olive Hill Drive and Brandywyn Lane. Staff recommends approval to begin the one-year maintenance period on December 5, 2022.

Ordinance No. 2022-128 - Updating Fees and Fines

Motion to pass Ordinance No. 2022-128, updating the Village of Buffalo Grove's Fee and Fine schedule to reflect the changes discussed at the August 1, 2022, Committee of the Whole meeting.

Ordinance No. 2022-129 - 1650 Leider Lane

Motion to pass Ordinance No. 2022-129, authorizing the Village Manager to execute a First Amendment to the Declarations for Aptakisic Creek Corporate Park concerning the Village owned property located at 1650 Leider Lane. The amendment is required to accommodate the Village of Buffalo Grove as a governmental body within the association.

Ordinance No. 2022-130 - Bridge Repairs at Arboretum Golf Course

Motion to pass Ordinance No. 2022-130, authorization to waive bids and authorize the Village Manager to perform all actions necessary to expend funds with Reliable Property Services, LLC for bridge repairs at both the Arboretum Golf Course and Buffalo Grove Golf Course in an amount not to exceed \$33,388.80, pending final review and approval by the Village Attorney.

Resolution No. 2022-20 - Agreement for Municipal Legal Services

Motion to pass Resolution No. 2022-20, authorizing the Village Manager to renegotiate and execute amendments to the agreement with Schain Banks Kenny Schwartz, LTD for legal services for a term beginning January 1, 2023.

2022 Special Flag Schedule

Motion to accept two applications for special flags to be flown on the flagpole at the Ernie Karge Rotary Village Green. Both submissions are in compliance with the Village of Buffalo Grove Flag Policy.

2022 Stream Bank Stabilization Improvements Bid Rejection

Motion to reject the 2022 Stream Bank Stabilization Improvements bids received on April 7, 2022.

Buffalo Grove Electric Aggregation Program Renewal

Motion to approve the Village's current Electric Aggregation program contract, which is due for renewal in March 2023, continuing the program for the next twelve months.

Waive Bids and Seek Competitive Proposals Projects for FY 2023

Motion to authorize waiver of bids for a limited number of fiscal year 2023 projects and seek competitive proposals or negotiate for services.

Competitive Bids for Various Projects FY 2023

Motion to authorize staff to bid for the various Fiscal Year 2023 projects as further detailed in the memo contained in Board packets.

Moved by Weidenfeld, seconded by Johnson, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-131 – RIVERWALK NORTH

Moved by Pike, seconded by Weidenfeld, to pass Ordinance No. 2022-131, approving an Amendment to the Annexation Agreement for the Riverwalk North Property at 325 N. Riverwalk Drive, subject to final review and approval by the Village Attorney.

Ms. Woods reviewed the proposed ordinance, details of which are contained in the memo to the Board of December 5, 2022, from her, Kelly Purvis, and Andrew Binder.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Weidenfeld, seconded by Johnson, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

The Public Hearing was closed at 8:12 P.M.

ORDINANCE NO. 2022-132 – PARKING FACILITY – 325 N. RIVERWALK DRIVE

Moved by Johnson, seconded by Smith, to pass Ordinance No. 2022-132, approving an Amendment to Planned Unit Development and approval of an Off-Street Parking Facility Use at 325 N. Riverwalk Drive in accordance with materials contained in Board packets.

Ms. Woods reviewed the proposed ordinance, details of which are contained in the memo to the Board of December 5, 2022, from her, Kelly Purvis, and Andrew Binder.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-133 – 15989 & 16051 DEERFIELD PARKWAY

Moved by Johnson, seconded by Pike, to pass Ordinance No. 2022-133 approving a First Amendment to the Annexation Agreement for the property at 15989 & 16051 Deerfield Parkway

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Johnson, seconded by Pike, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

President Sussman closed the Public Hearing at 8:14 P.M.

ORDINANCE NO. 2022-134 – PPE, SCBA EQUIPMENT

Moved by Pike, seconded by Weidenfeld, to pass Ordinance No. 2022-134, authorizing the purchase of Turn Out Gear and Personal Protective Equipment and accessories from Air One, Inc. through the Houston Galveston Area Compact purchasing cooperative in accordance with the Illinois Joint Purchasing Act in an amount not to exceed \$150,000.00 annually.

Mr. Robinson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 5, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-135 – EMERGENCY VEHICLE LIGHTING

Moved by Pike, seconded by Smith, to pass Ordinance No. 2022-135, authorization to execute an Agreement with Ultra Strobe Communications, Inc. for Emergency Vehicle Lighting Services in the amount of \$243,240.00 with an 8% (\$19,460.00) contingency controlled by the Village Manager for a total amount not to exceed amount of \$262,710.00, pending final review and approval by the Village Attorney.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to the Mr. Bragg of December 1, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-136 – LEVY OF TAXES

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2022-136 for the Levy and Collection of Taxes for the Fiscal Year commencing on the 1st day of January 2023 and ending on the 31st day of December 2023.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 5, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-137 – ABATING TAXES

Moved by Weidenfeld, seconded by Stein, to pass Ordinance No. 2022-137 abating taxes levied for Village of Buffalo Grove, Cook and Lake Counties, Illinois, with the net levy at the same level as the prior year for an increase of 0.0%.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 5, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

RESOLUTION NO. 2022-21 – LOSS IN COLLECTION – COOK COUNTY

Moved by Weidenfeld, seconded by Smith, to pass Resolution No. 2022-21 requesting the County of Cook not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove.

Mr. Black reviewed the proposed resolution, details of which are contained in the Village Board Meeting Agenda Overview that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

RESOLUTION NO. 2022-22 – LOSS IN COLLECTION – LAKE COUNTY

Moved by Weidenfeld, seconded by Smith, to pass Resolution No. 2022-22 requesting the County of Lake not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove.

Mr. Black reviewed the proposed resolution, details of which are contained in the Village Board Meeting Agenda Overview that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-138 – FY 2023 BUDGET

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Moved by Weidenfeld, seconded by Stein, to pass Ordinance No. 2022-138 adopting the Fiscal Year 2023 (January 1–December 31, 2023) Budget for the Village of Buffalo Grove.

Mr. Black reviewed the proposed resolution, details of which are contained in the Village Board Meeting Agenda Overview that he prepared.

President Sussman thanked everyone involved in the preparation of the proposed budget.

Trustee Johnson reviewed the highlights of the budget, stressing another year with no property tax increase.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

Moved by Stein, seconded by Weidenfeld, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

The Public Hearing was closed at 8:33 P.M.

RESOLUTION NO. 2022-23 – 2023 PAY RANGES

Moved by Weidenfeld, seconded by Johnson, to pass Resolution No. 2022-23 approval of the 2023 Pay Ranges.

Mr. Malinowski reviewed the proposed resolution, details of which are contained in the Village Board Meeting Agenda Overview that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-139 – VILLAGE MANAGER

Moved Weidenfeld, seconded by Johnson, to pass Ordinance No. 2022-139 providing for an Amended and Restated Employment Agreement and Salary for the Village Manager.

Trustee Johnson reviewed the proposed ordinance and noted how pleased she is that we will retain our Village Manager for another four years and she highlighted some of the accomplishments of our Village Manager and what an asset he has been for the Village of Buffalo Grove.

Trustee Weidenfeld thanked Trustees Johnson and Pike for their efforts in getting this contract finalized, and he thanked Mr. Bragg for all of his accomplishments to enhance the Village of Buffalo Grove.

President Sussman also thanked Mr. Bragg for his efforts on behalf of the Village of Buffalo Grove.

Mr. Bragg thanked everyone for their kind words and their confidence, noting that he would not be able to accomplish all that he has without the outstanding Village of Buffalo Grove staff members.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

REGULAR MEETING CANCELLATION

President Sussman noted that the December 19, 2022, Regular Board Meeting is cancelled, and wished everyone a wonderful holiday.

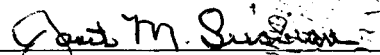
QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

President Sussman thanked the Leider family for providing the beautiful poinsettias that are in the Council Chambers tonight.

ADJOURNMENT

Moved by Weidenfeld, seconded by Johnson, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The Regular Meeting was adjourned at 8:41 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 3rd DAY OF January 2023


Beverly Sussman
Village President

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