

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, MONDAY, FEBRUARY 5, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Cesario, Stein, Bocek, and Weidenfeld. Trustee Ottenheimer was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Katie Golbach, Human Resources Director; Rich Nahrstadt, Interim Human Resources Director; Molly Gillespie, Director of Communications; Chris Black, Director of Finance; Nicole Woods, Director of Community Development; Jim Warnstedt, Deputy Public Works Director; Tom Wisniewski, Buyer; Ted Sianis, Assistant Village Engineer; Brett Robinson, Administrative Services Director; Geoff Tollefson, Director of Golf Operations; Fire Chief Baker; and Police Chief Budds.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Bocek, to approve the minutes of the January 16, 2024, Regular Meeting. Upon roll call, Trustees vote as follows:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

WARRANT #1365

Mr. Black read Warrant #1365. Moved by Bocek, seconded by Cesario, to approve Warrant #1365 in the amount of \$3,629,265.76 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Smith asked the members of HSS to come forward as he read a Proclamation in recognition of the **HEALTH FOR HUMANITY YOGATHON** (Surya Namaskar Yajna) organized by Hindu Swayamsevak Sangh USA January 13-28, 2024, and acknowledged HSS for organizing its annual event to promote the spiritual, mental, and physical wellbeing of all members of the community.

VILLAGE MANAGER'S REPORT

Mr. Bragg announced the promotion of **Katie Golbach** as our new **Human Resources Director** and noted her accomplishments with Buffalo Grove since joining us in 2018. Ms. Golbach thanked the Board and the staff for their confidence and noted how much she has learned since her arrival and how excited she is to be a part of all the exciting developments coming up in Buffalo Grove.

Mr. Bragg recognized and thanked our former Human Resources Director, Arthur Malinowski, who is responsible for bringing Ms. Golbach on board and mentoring her. Mr. Bragg also recognized and thanked our Interim Human Resources Director, Rich Nahrstadt, who joined us in October to help with the transition and who also was a great resource for Ms. Golbach to move into this position.

Mr. Bragg noted that the February 20, 2024, Village Board meeting will be cancelled as several people will be unavailable, so the next Village Board meeting will be on **Monday, March 4, 2024**.

Ms. Gillespie and Chief Budds presented our new **Buffalo Grove Police Department Recruitment Video**, and highlighted the steps being taken to recruit high-quality talent to join the department.

CONSENT AGENDA

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Resolution No. 2024-4 - 2024 Volume Cap

Motion to pass Resolution No. 2024-4 reallocating the 2024 Volume Cap to the Village of Buffalo Grove. The Village is host of the Private Activity Bond Clearinghouse for Lake County. This is the annual Resolution that transfers the Village's Volume Cap to the Clearinghouse.

Resolution No. 2024-5 - Revised 2024 Pay Ranges

Motion to pass Resolution No. 2024-5 approval of the Revised 2024 Pay Ranges. Included in Board packets are the proposed updated 2024 pay ranges. The document which became effective on January 1, 2024, has been modified to reflect a change in pay grade 21 to include the proposed new position of Human Resources Generalist.

Ordinance No. 2024-14 - CRM Project Implementation Services

Motion to pass Ordinance No. 2024-14 CRM, Project Implementation Services. Staff recommends authorizing the Village Manager to execute a supplemental statement of work with Municipal GIS Partners (MGP) for CRM Project Management, Implementation Services, and optional API for an amount not to exceed \$60,125.00, pending final review and approval of the agreement by the Village Attorney.

Ordinance No. 2024-15 - Lazy Dog Restaurants LLC

Motion to pass Ordinance No. 2024-15 authorizing a Development Improvement Agreement with Lazy Dog Restaurants LLC for their restaurant development located at 51 McHenry Road, subject to the receipt of the required fees and Village Attorney review.

Ordinance No. 2024-16 – Cellular Tower

Motion to pass Ordinance No. 2024-16 approval of an Amendment to the Special Use and Preliminary Plan and Zoning for a Cellular Tower at the Public Works facility at 1650 Leider Lane. The Public Works Department is seeking zoning approvals to allow a 120' tower to be constructed at 1650 Leider Lane.

Community Rating System - 2024 Annual Recertification

Motion to approve the Community Rating System 2024 Annual Recertification. The Village participates in the Community Rating System (CRS) by the National Flood Insurance Program (NFIP). As part of this participation, certain documents are required to be supplied to the community's governing board. These documents will also be made available on the Village website.

Contract Extensions with Multiple Vendors

Motion to authorize staff to execute the following Contract extensions as listed below and further detailed in the memo contained in Board packets.

- A two-year contract option with Fire Safety Consultants for plan review services.
- A one-year contract option with Chicago Trenchless Rehabilitation for sewer televising services.
- A one-year contract option with National Power Rodding Corp for sewer lining services.

Architectural Services

Motion to authorize staff to execute an agreement with FGM Architects for Architectural Services, pending final review and approval of the agreement by the Village Attorney. This is a one-year agreement with four possible one-year extensions.

Resolution No. 2024-6 - Bison Crossing

Motion to pass Resolution No. 2024-6 approving a Resolution authorizing the Village Manager to execute a Consent Agreement for Bison Crossing. As part of the Bison Crossing development, the Village is being requested to approve the consent agreement contained in Board packets. The consent agreement is part of an amendment to the existing cross access agreement between the Park District and the developer.

Moved by Bocek, seconded by Johnson, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2024-17 – ALDRIDGE ELECTRIC

Moved by Bocek, seconded by Johnson, to pass Ordinance No. 2024-17 authorizing execution of a contract with Aldridge Electric, Inc. for Streetlight Maintenance.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in Mr. Beitzel's memo to Mr. Robinson of January 26, 2024.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2024-18 – 1650 LEIDER LANE

Moved by Bocek, seconded by Weidenfeld, to pass Ordinance No. 2024-18 authorizing execution of a contract with Urban Communications, Inc. for a Communications Tower at 1650 Leider Lane.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in his memo to Mr. Robinson of January 30, 2024, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None

ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2024-19 – TREE PLANTING

Moved by Bocek, seconded by Cesario, to pass Ordinance No. 2024-19 award of bid for tree planting.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of February 1, 2024, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

Alva Kreitzer, President of Township High School 214 Board, stated that she is here tonight to thank the Village Board for the partnership with District 214 and the cooperation between both entities, particularly the upcoming renovations planned for the **Buffalo Grove High School** athletic fields. Mr. Bragg thanked Ms. Kreitzer for her comments and noted that there was a meeting between the two bodies this afternoon and it was very productive.

Cody Romano, owner of Everything Games in **Woodland Commons**, commented on an illegal gathering without a permit at the center this past weekend. Mr. Romano stated that his business alone lost about \$5,000.00 that day because of this large gathering, in addition to the trash strewn all over, the massive traffic congestion and general disruption to every business in the center. The police were unable to disperse the crowd because it was on private property, and he asked that the Board enact an ordinance to prohibit this from happening in the future.

EXECUTIVE SESSION

Moved by Weidenfeld, seconded by Cesario, to move to Executive Session to discuss: Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees.

Upon roll call, Trustees voted as follows:

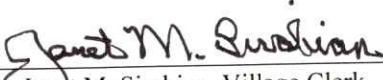
AYES: 5 – Johnson, Cesario, Stein, Bocek, Weidenfeld
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

The Board moved to Executive Session from 8:05P.M. until 8:51 P.M.

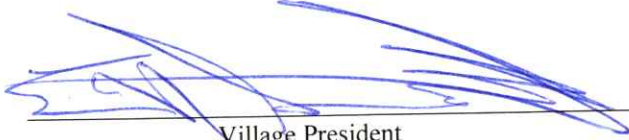
ADJOURNMENT

Moved by Cesario, seconded by Johnson, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried.

The Regular Meeting was adjourned at 8:52 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 18th DAY OF March 2024


Village President

