

**MINUTES OF THE RESCHEDULED REGULAR MEETING OF THE VILLAGE BOARD OF THE
VILLAGE OF BUFFALO GROVE HELD IN THE VILLAGE HALL, 50 RAUPP BOULEVARD,
BUFFALO GROVE, ILLINOIS, AND VIA AUDIO/VIDEO CONFERENCING
MONDAY, DECEMBER 7, 2020**

CALL TO ORDER

President Sussman called the meeting to order at 6:30 P.M. This meeting is being conducted in person and via audio and video conferencing.

ROLL CALL

Roll call indicated the following present via audio/video conference: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, Smith and Pike.

Also present in person and via audio/video were: Dane Bragg, Village Manager, was physically present at Village Hall. Patrick Brankin, Village Attorney; Jenny Maltas, Deputy Village Manager; Chris Stilling, Deputy Village Manager; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Chris Black, Director of Finance; Evan Michel, Management Analyst; Mike Skibbe, Director of Public Works; Nicole Woods, Deputy Community Development Director; Darren Monico, Village Engineer; Kyle Johnson, Assistant Director of Public Works; Brett Robinson, Director of Purchasing; Darren Monico, Village Engineer; Police Chief Casstevens; and Fire Chief Baker were present via audio/video conference.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Smith, to approve the minutes of the November 2, 2020 Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

Moved by Smith, seconded by Johnson, to approve the minutes of the November 16, 2020 Special Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

WARRANT #1322

Mr. Black read Warrant #1322. Moved by Ottenheimer, seconded by Johnson, to approve Warrant #1322 in the amount of \$7,900,019.95 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Sussman noted a **Proclamation Recognizing Diwali Awareness Day** observed November 14, 2020, the day of global observance of Diwali per the Hindu lunar calendar, recognizing the contribution of all Hindu, Sikhs, Jains and Buddhists active in all aspects of our vibrant economy and civic society.

President Sussman appointed Kevin Dryman to the **Board of Fire and Police Commissioners**. Moved by Stein, seconded by Weidenfeld, to concur with President Sussman's appointment. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

Mrs. Woods led the discussion as to whether or not the Board wishes to provide **Local Business & Restaurant Relief in Response to Covid-19**. Mrs. Woods walked everyone through a PowerPoint presentation summarizing details and possible effects on the Buffalo Grove 2021 budget, as well as the effect to local businesses. Details are also contained in her memo to Mr. Bragg of December 3, 2020.

Staff developed possible options for the Village Board to consider. The financial impact to the 2021 budget is also noted.

- Program 1: Waive Business License Fees - \$130,000
- Program 2: Reduce Liquor License Fees for On-Premise Users - \$45,000
- Program 3: Discount Restaurant's Local Food and Beverage Tax Payments - \$150,000-\$180,000
- Program 4: Restaurant Grant - \$125,000

Lengthy Board discussion followed, with Trustees noting the following pros and cons of each Program:

- Concern for businesses other than restaurants that are also suffering
- Restaurants contribute significantly to Buffalo Grove's economy, and we should support them
- Relief needs to be distributed now because some of these businesses cannot wait
- Need to weigh the desire to help businesses against the overall impact to the Village and residents
- Equity for all businesses
- Efficiency in administering a relief program by Village staff, which has already been reduced
- The budget would have to be amended
- Where would the money come from – cut services, lay off employees, use reserves, raise taxes
- The budget presented for 2021 has already been reduced by approximately \$2,000,000
- Many businesses have been adversely affected financially – not just restaurants
- Using reserves could affect the Village's bond rating
- Assistance would need to be equitable to all businesses without causing hardship to residents
- Weigh helping out businesses while also looking out for taxpayers
- Grant is not at all equitable
- Local municipalities are not in the business of rescuing businesses – relief should come from state or federal government
- Taxpayers are also suffering right now
- If businesses fail, that means that the Village will also lose revenue
- If we wait too long, there may be fewer businesses that need help because they will have failed
- The Village should not be in the business of picking winners and losers in the business industry
- Restaurants provide the most revenue to the Village economy
- The proposed relief is actually a very small benefit to each business, but a large deficit to the Village
- What are surrounding municipalities doing

Mr. Bragg summarized that it appears that there is some consensus for full or partial waiver of license fees, there does not seem to be support for a grant program, and the food and beverage tax is a "maybe".

The Board would like staff to bring back information from other municipalities, where the money would come from, and what the reduction in the food and beverage tax would look like for different time periods, i.e. 3 months/6 months/9 months.

Mr. Stilling reviewed the letter to Governor Pritzker regarding **Cresco's Adult-Use Cannabis License**. There were no objections from the Board to the letter. Staff will prepare the final letter and forward it to the Governor's office.

RESOLUTION NO. 2020-52 – EXECUTIVE ORDER 2020-11

Mr. Bragg reviewed the proposed resolution.

Moved by Ottenheimer, seconded by Weidenfeld, to pass Resolution No. 2020-52 extending Executive Order 2020-11. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

VILLAGE MANAGER'S REPORT

Mr. Bragg reviewed the **2021 Village Board Meeting Schedule**, details of which are contained in his memo to the Board of December 1, 2020, and noting that the schedule will be published per the Open Meetings Act.

Mr. Bragg presented an update on the holiday light display at **860 Woodhollow**, referring to complaints that had been received, and noting that the Village required a permit in order to control the traffic flow so as to ensure access for public safety vehicles, as well as access to homes for the neighbors.

PUBLIC HEARING – FY 2021 BUDGET

President Sussman re-opened the Public Hearing for the FY 2021 Village Budget at 7:40 P.M.

Mr. Black highlighted and summarized the budget.

There were no questions from the Board or the public.

At 7:52 P.M., the Public Hearing was continued until the budget is voted on later in this meeting.

REPORTS FROM TRUSTEES

Trustee Johnson reported on the successful **Blood Drive** that was recently held, and thanked the volunteers and residents that came out to donate for this life-saving event.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda; there were no such requests.

The Village Clerk noted that, at the October 19, 2020 Regular Village Board Meeting, a Resolution Extending Executive Order 2020-10 was listed as Resolution No. 2020-46, when it should have been listed as Resolution No. 2020-49, and that correction has been made.

Ordinance No. 2020-91 – 960 S. Buffalo Grove Road

Motion to pass Ordinance No. 2020-91, granting a variation for two wall signs at 960 S. Buffalo Grove Road.

Ordinance No. 2020-92 – 1380 Busch Parkway

Motion to pass Ordinance No. 2020-92, approving an Amendment to the WJ Sports Special Use to allow for the onsite consumption of beer and wine as part of their golf recreational services at 1380 Busch Parkway.

Ordinance No. 2020-93 – G7 Liquor License

Motion to pass Ordinance No. 2020-93, approving an Amendment to the G7 Liquor License, to allow for beer and wine service at a recreational golf facility in the Industrial District.

Resolution No. 2020-53 – Grant Funding

Motion to pass Resolution No. 2020-53, ratifying the expenditure of Grant Funding, authorizing the Village Manager to expend grant funds awarded by the Department of Justice to provide for a NIBRS complaint report management system.

Resolution No. 2020-54 – MFT Tax

Motion to pass Resolution No. 2020-54, calendar year 2021 Village-wide Street Maintenance Motor Fuel Tax, which meets the requirements of the Illinois Department of Transportation for the use of Motor Fuel Tax funds for FY 2021 for the Village-wide street maintenance program.

Resolution No. 2020-55 – Credit Card Processing

Motion to pass Resolution No. 2020-55, amendment to the Paymentus Credit Card Processing Agreement, authorizing the Village Manager to make modifications to the existing agreement with Paymentus Corporation, pending review and approval of the amendment by the Village Attorney.

Resolution No. 2020-56 – Procurement Policy

Motion to pass Resolution No. 2020-56, revising the Procurement Policy, adopting the revisions to the Procurement Policy as detailed in Mr. Robinson's memo to Mr. Bragg of December 3, 2020.

Competitive Bids

Motion to authorize staff to seek competitive bids for various FY 2021 projects.

Competitive Proposals

Motion to authorize staff to waive bids and seek competitive proposals for various FY 2021 projects.

Ultra Strobe Communications

Motion to authorize execution of an agreement with Ultra Strobe Communications, Inc. for emergency vehicle lighting services, pending final review and approval by the Village Attorney at a not-to-exceed price of \$55,000, with a contingency of \$20,000 to be controlled by the Village Manager.

Moved by Johnson, seconded by Stein, to approve the Consent Agenda. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None

Motion declared carried.

RESOLUTION NO. 2020-57 – POWER SUPPLY AGREEMENT

Moved by Stein, seconded by Johnson, to pass Resolution No. 2020-57, extension of Power Supply Agreement in accordance with materials contained in Board packets.

Ms. Maltas reviewed the proposed resolution, details of which are contained in her memo to the Board of December 3, 2020, and noted that staff recommends extending this agreement for two years.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

RESOLUTION NO. 2020-58 – PRIVATE ACTIVITY BOND

Moved by Weidenfeld, seconded by Smith, to pass Resolution No. 2020-58, ceding the 2020 Unused Private Activity Bond Volume Cap.

Mrs. Woods reviewed the proposed resolution.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-94 – VILLAGE MANAGER COMPENSATION

Moved by Ottenheimer, seconded by Smith, to pass Ordinance No. 2020-94, providing for compensation of the Village Manager.

Mr. Bragg was thanked for all of the extra work that he has put in this year in dealing with the COVID-19 pandemic. Mr. Bragg thanked the Board for their consideration.

Upon roll call, Trustees voted as follows on the motion:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-95 – MAP

Moved by Ottenheimer, seconded by Weidenfeld, to pass Ordinance No. 2020-95, approving an Agreement with Metropolitan Alliance of Police.

Ms. Maltas reviewed the proposed ordinance, details of which are contained in the Village Board Meeting Agenda Item Overview that she prepared.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-96 – SMART WATER PROGRAM

Moved by Pike, seconded by Johnson, to pass Ordinance No. 2020-96, Smart Water Program Amendment #1.

Mr. Skibbe reviewed the proposed ordinance, details of which are contained in the Village Board Meeting Agenda Item Overview that he prepared.

Lev Goldberg of Aquify further provided an overview of the program.

Board members commended the Public Works Department for their work in participating in this program.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-97 – MELINDA/HIAWATHA

Moved by Stein, seconded by Johnson, to pass Ordinance No. 2020-97, award of 2021 Melinda/Hiawatha Water & Street Improvements to the lowest responsible and responsive bidder, Bolder Construction, in the amount of \$2,479,513.79, pending Village Attorney review.

Mr. Johnson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 2, 2020.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-98 – TAX LEVY

Moved by Weidenfeld, seconded by Smith, to pass Ordinance No. 2020-98, for the levy and collection of taxes for the fiscal year commencing on the 1st day of January, 2021, and ending on the 31st day of December, 2021, in accordance with materials contained in Board packets.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 7, 2020.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2020-99 – TAX ABATEMENT

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2020-99, abating taxes levied for the Village of Buffalo Grove, Cook and Lake Counties, Illinois, in accordance with materials contained in Board packets.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of December 7, 2020.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

RESOLUTION NO. 2020-59 – LOSS IN COLLECTION - COOK

Moved by Weidenfeld, seconded by Stein, to pass Resolution No. 2020-59, requesting the County of Cook not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove, in accordance with materials contained in Board packets.

Mr. Black reviewed the proposed resolution, as well as the ensuing proposed resolution, details of which are contained in the Village Board Meeting Agenda Item Overview that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

RESOLUTION NO. 2020-60 – LOSS IN COLLECTION - LAKE

Moved by Weidenfeld, seconded by Smith, to pass Resolution No. 2020-60, requesting the County of Lake not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove, in accordance with materials contained in Board packets.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

RESOLUTION NO. 2021-61 – 2020 PAY RANGES

Moved by Weidenfeld, seconded by Smith, to pass Resolution No. 2021-61, approving the 2021 pay ranges.

Mr. Malinowski reviewed the proposed resolution, details of which are contained in the memo that he and Ms. Golbach sent to Mr. Bragg and Ms. Maltas of November 30, 2020.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2020-100 – FISCAL YEAR 2021 BUDGET

Moved by Johnson, seconded by Pike, to pass Ordinance No. 2020-100, adopting the Fiscal Year 2021 (January 1-December 31, 2021) Budget for the Village of Buffalo Grove.

It was noted that this is an excellent budget, and staff was commended for the preparation of this document, highlighting the fact that there are no new taxes included in this budget.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

Moved by Stein, seconded by Ottenheimer, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried

The Public Hearing was declared closed at 8:41 P.M.

MEETING SCHEDULE

Moved by Weidenfeld, seconded by Smith, to cancel the December 21, 2020 Regular Village Board Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE SESSION

Moved by Johnson, seconded by Stein, to adjourn the Rescheduled Regular Meeting and move to Executive Session to discuss **Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity** and **Section 2(C)(21) of the Illinois Open Meetings Act: Discussion of Minutes of Meetings Lawfully Closed Under This Act, Whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.** Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried

The Board moved to Executive Session from 8:44 P.M. until 9:28 P.M.

ADJOURNMENT

The meeting was adjourned at 8:44 P.M.

13423
12/07/2020

Janet M. Sirabian
Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 4th DAY OF January 2021

Beverly Sussman
Village President