

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE BOARD OF THE
VILLAGE OF BUFFALO GROVE HELD IN THE VILLAGE HALL, 50 RAUPP BOULEVARD,
BUFFALO GROVE, ILLINOIS, AND VIA AUDIO/VIDEO CONFERENCING
MONDAY, FEBRUARY 1, 2021**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. This meeting is being conducted in person as well as via audio and video conferencing.

ROLL CALL

Roll call indicated the following present via audio/video conferencing: President Sussman, Trustees Ottenheimer, Weidenfeld, Johnson, Smith and Pike. Trustee Stein was physically present at Village Hall.

Also present via audio/video conferencing were: Dane Bragg, Village Manager; Nicholas Stanford, Acting Village Attorney; Chris Stilling, Deputy Village Manager; Evan Michel, Management Analyst; Mike Skibbe, Director of Public Works; Kyle Johnson, Assistant Director of Public Works; Nicole Woods, Deputy Community Development Director; and Brett Robinson, Administrative Service Director.

The Committee of the Whole Meeting consisted of staff reports and Board discussion on the following topics.

CODE OF CONDUCT

Mr. Bragg reviewed the Code of Conduct, which was adopted in 2009, noting that it has not been modified since then, and staff believes that the Board might want to consider updating the Code. The Code covers meeting procedures, ethical conduct, communication, confidentiality and influence pertaining to the role of public officials and Village staff.

After discussion, it was determined that staff will work with a member or members of the Board to update and streamline the Code of Conduct. This will take place after the April election so as to maintain continuity should there be a change in the makeup of the Board.

CODE REVIEW COMMITTEE PROCESS

Mr. Robinson noted that the Village Code is in need of a complete review. The code has been amended on numerous occasions over the last 40+ years, and is in need of a complete review. Staff believes that it is important to review the entire language of the Code in an effort to modernize the language, streamline the organization of the code and make it easy to read. Complete details may be found in Mr. Robinson's memo to Mr. Bragg of January 28, 2021.

After discussion, it was determined that staff will work with a member or members of the Board to update and streamline the Village Code. This will take place after the April election so as to maintain continuity should there be a change in the makeup of the Board.

INFRASTRUCTURE MODERNIZATION PROGRAM

Mr. Skibbe briefly introduced the Infrastructure Modernization Program. Mr. Johnson then provided an extensive PowerPoint update on the Infrastructure Modernization Program (IMP), reviewing the accomplishments from year one, 2020, followed by a preview of 2021 goals and project areas. Mr. Johnson was commended for providing such a detailed and comprehensive update of the IMP.

BUSINESS SUPPORT PROGRAM/BG DELIVERS

Mrs. Woods brought the Board up to date on the various conversations and feedback between the staff and the Board regarding business relief and support due to the impact that COVID-19 has had on businesses, further details of which are contained in her memo to Mr. Bragg of January 28, 2021. Staff will provide more information for the Board which will allow action to be taken at an upcoming Village Board meeting. Board members thanked staff for the many hours committed to putting together proposals for ways to help our struggling businesses.

MUNICIPAL ELECTION

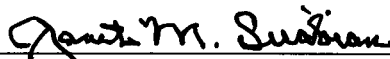
The Village Clerk noted the **April 6, 2021 Municipal Election** and urged all residents to be sure that they are registered to vote

QUESTIONS FROM THE AUDIENCE

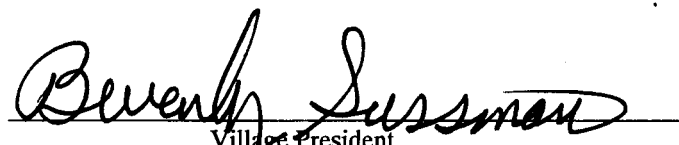
President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Weidenfeld, seconded by Johnson, to adjourn the meeting. Upon roll call, the motion was unanimously declared carried. The meeting was adjourned at 8:51 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 15th DAY OF March 2021


Beverly Sussman
Village President