

**MINUTES OF THE REGULAR MEETING OF THE ETHICS COMMISSION OF THE VILLAGE OF  
BUFFALO GROVE HELD VIA AUDIO/VIDEO CONFERENCING  
TUESDAY, FEBRUARY 1, 2022**

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**CALL TO ORDER**

Chair Rybarczyk called the meeting to order at 6:02 P.M. This meeting is being conducted via audio and video conferencing. Attorney Brankin noted that the meeting was being held virtually pursuant to the Disaster Proclamation and Executive Orders issued by Governor Pritzker. Mr. Brankin noted that he was physically present at Village Hall, 50 Raupp Boulevard, for the meeting.

**ROLL CALL**

Roll call indicated the following present by audio/video conference: Chair Rybarczyk, Commissioners Scott, Patel, Abella and Yang. Also present by audio/video were: Trustee Greg Pike, Dane Bragg, Village Manager, and Patrick Brankin, Village Attorney.

**APPROVAL OF MINUTES**

There being no prior minutes for consideration, no minutes were approved.

**APPOINTMENT OF CHAIR**

Moved by Scott, seconded by Yang, to retain Chair Rybarczyk as chair of the commission for an indefinite term. Upon roll call, Commissioners voted as follows:

AYES: 5 – Rybarczyk, Scott, Patel, Abella and Yang

NAYS: 0 – None

Motion declared carried.

**APPOINTMENT OF SECRETARY**

Moved by Patel, seconded by Rybarczyk, to appoint Commissioner Scott as secretary of the commission for an indefinite term. Upon roll call, Commissioners voted as follows:

AYES: 5 – Rybarczyk, Scott, Patel, Abella and Yang

NAYS: 0 – None

Motion declared carried.

**NEW BUSINESS**

Mr. Brankin reviewed Chapter 2.49 of the Municipal Code as well as the State Officials and Employees Ethics Act, procedure for the commission to act on complaints, authority of the commission and the conduct of hearings upon a complaint. Mr. Bragg discussed the nexus between the State Officials and Employees Ethics Act and the type of complaints the commission may be asked to review.

Mr. Bragg discussed the potential expansion of duties for the commission, including review of local ethics and economic disclosure statements, educating other boards, committees, commissions of the Village as well as staff on ways to avoid conflicts and review of procurement policies. The commission was supportive of discussing these concepts further with the Village Board.

The commissioners will further consider these items at their next meeting, after the Village Board has deliberated the expansion of the commission's duties. Village Board discussion is tentatively scheduled for April 4.

The commission set its next meeting date to occur on April 5, 2022 at 7:00 PM.

**QUESTIONS FROM THE AUDIENCE**

No member of the public requested to comment.

**ADJOURNMENT**

Moved by Abella, seconded by Rybarczyk, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Rybarczyk, Scott, Patel, Abella and Yang

NAYS: 0 – None

Motion declared carried.

The meeting was adjourned at 6:48 P.M.

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Lenna Scott, Secretary of the Commission

APPROVED BY ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022

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Chair, Ethics Commission