

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE BOARD OF THE
VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, MARCH 2, 2020**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M.

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, Smith and Pike.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Jenny Maltas, Deputy Village Manager; Chris Stilling, Deputy Village Manager; Art Malinowski, Director of Human Resources; Brett Robinson, Director of Purchasing; Evan Michel, Management Analyst; Darren Monico, Village Engineer; Mike Reynolds, Director of Public Works; Brian Sheehan, Building Commissioner; Geoff Tollefson, Director of Golf Operations; Police Chief Casstevens; Fire Chief Baker.

The Committee of the Whole Meeting consisted of staff reports and Board discussion on the following topics.

CORONAVIRUS - COVID-19

Mr. Sheehan presented a brief report on Buffalo Grove's efforts to monitor the Coronavirus – COVID 19 outbreak, assuring residents that staff is working with both counties and other agencies to coordinate response. Mr. Sheehan also urged residents to get a flu shot and take necessary precautions to avoid contracting the virus.

STORMWATER STUDY UPDATE

Mr. Reynolds reviewed the Stormwater Master Plan Update, details of which are contained in his memo to Mr. Bragg of February 24, 2020.

Marty Michalisko, of Engineering Resource Associates, Inc. (ERA) provided a background of their firm, after which he referred to a PowerPoint presentation highlighting their approach to this project. Mr. Michalisko and Mr. Reynolds then answered questions from Board members.

AT YOUR DOOR PROGRAM

Mr. Stilling provided an update regarding Buffalo Grove residents' utilization and feedback of Waste Management's **At Your Door** program, details of which are contained in his memo to Mr. Bragg of February 27, 2020. Statistics show that over 1,300 residential customers used the program, and over 120,000 pounds of material were collected. Feedback from those customers indicated that all but one wanted the Village to continue to offer the service.

OPEN BG TRANSPARENCY PORTAL

Referring to a PowerPoint presentation, Mr. Michel provided an overview of Phase III of the Website Refresh Project, which included provisions to increase the availability of public information as well as reduce barriers for residents to access data. The Open BG initiative provides a landing page with direct access to the Village's financial, historical and contractual information. After incorporating any feedback from the Village Board, staff will begin to design a communications campaign to educate residents about the many new features of the portal with an anticipated go-live date in the second quarter of 2020. Further details may be found in Mr. Michel's memo to Mr. Bragg of February 27, 2020.

PROPOSED 2020 BUFFALO GROVE LAKE COOK ROAD TIF DISTRICT

Mr. Stilling provided the current status of the final Eligibility Study and reviewed the next steps of the project, details of which are contained in his memo to Mr. Bragg of February 27, 2020.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE SESSION

Moved by Johnson, seconded by Smith, to move to Executive Session pursuant to **Section 2(C)(1) of the Illinois Open Meetings Act: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Public Body or Legal Counsel for the Public Body, including hearing testimony on a complaint lodged against an employee of the Public Body or against Legal Counsel for the Public Body to determine its validity; and Section 2(C)(5) of the Illinois Open Meetings Act: (5) the Purchase or Lease of Real Property for the use of the Public Body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.** Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

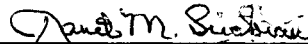
NAYS: 0 – None

Motion declared carried.

The Board moved to Executive Session from 8:35 P.M. until 9:23 P.M.

ADJOURNMENT

Moved by Smith, seconded by Pike, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 9:24 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF March 2020


Beverly Sussman
Village President