



Meeting of the Village of Buffalo Grove
Village Board
Committee of the Whole
March 6, 2023 at 7:30 PM

Fifty Raupp Blvd
Buffalo Grove, IL 60089-2100
Phone: 847-459-2500

1. Call to Order

- A. Pledge of Allegiance

2. Special Business

- A. Public Works Employee of the Year (Trustee Smith) (Staff Contact: Michael Skibbe)
B. Fire Department Zoll 1 Program Overview (Trustee Pike) (Staff Contact: Mike Baker)
C. Community Events Committee Update (Trustee Ottenheimer, Trustee Stein) (Staff Contact: Molly Gillespie)

3. Public Comment

Public Comment is limited to items that are not on the regular agenda. In accordance with Section 2.02.070 of the Municipal Code, discussion on questions from the audience will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Village Board business. All members of the public addressing the Village Board shall maintain proper decorum and refrain from making disrespectful remarks or comments relating to individuals. Speakers shall use every attempt to not be repetitive of points that have been made by others. The Village Board may refer any matter of public comment to the Village Manager, Village staff or an appropriate agency for review.

4. Executive Session

- A. Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity. (President Sussman) (Staff Contact: Dane Bragg)

5. Adjournment

The Village Board will make every effort to accommodate all items on the agenda by 10:30 p.m. The Board, does, however, reserve the right to defer consideration of matters to another meeting should the discussion run past 10:30 p.m.

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at 459-2525 to allow the Village to make reasonable accommodations for those persons.



Information Item : Public Works Employee of the Year

Recommendation of Action

Staff recommends presentation.

Public Works Employee of the Year will be presented to Michael Marquardt, Maintenance Worker II in the Sewer & Drainage Section.

Trustee Liaison

Smith

Staff Contact

Michael K Skibbe, Public Works

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Information Item : Fire Department Zoll 1 Program Overview

Recommendation of Action

Staff recommends presentation.

Fire Department Staff will present an overview of the Zoll 1 Program for Board consideration at a future meeting.

ATTACHMENTS:

- 3-6-23 COW Meeting Zoll 1 (DOCX)

Trustee Liaison
Pike

Staff Contact
Mike Baker, Fire

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VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: February 10, 2023

TO: Dane Bragg, Village Manager

FROM: Lawrence Kane, Deputy Fire Chief
Tina Hayes, EMS Coordinator

RE: Zoll Cardiac Monitor Program Analysis

POLICY QUESTION

Does the Village Board support a 10-year lease for the Village's cardiac monitors?

RECOMMENDATION

Staff recommends that the Village enter into a 10-year lease with the Zoll-1 program for cardiac monitors. The proposed 10-year lease program provides stability in costs and maintenance, offers the latest technology and saves the Village approximately \$120,144 over the 10-year term of the contract versus purchasing.

BACKGROUND INFORMATION

The Buffalo Grove Fire Department (BGFD) has historically purchased cardiac monitors manufactured by Zoll as part of its required Advanced Life Support equipment. BGFD maintains a total inventory of eight cardiac monitors. The cardiac monitors are used on most every ambulance request to perform procedures such as measuring blood pressure, checking heart rates, monitoring the heart's function, and gauging the efficiency of the patient's breathing.

On average, the cardiac monitors have a useful life of 5-years and the Village is scheduled to replace four monitors in FY24 (2023 purchase) and the remaining four monitors in FY25 (2024 purchase). In addition, the Village is required to have an annual maintenance/repair contract for the monitors which averages about \$7,000/year with a 3% annual escalator.

In an effort to combat rising costs, costly repairs, supply chain issues, as well as technology out pacing production, Zoll has created a combined lease/maintenance program. This program provides an opportunity to lease eight monitors for a flat annual fee over the next 10-years. The costs of the lease also includes all maintenance and repair over the 10-year term.

PURCHASE VERSUS LEASE

Purchase Option

Currently, the Village has the opportunity to purchase four monitors scheduled for replacement in FY24 for \$39,000, prior to the price increasing on April 1, 2023. Based on staff's analysis of

past purchases of the monitors, we project, on average, the monitors will increase approximately 5.5% each year after 2024. The following is a summary of the estimated total 10-year costs should the Village proceed with a purchase:

Year	Unit Costs	Annual Maintenance	Total Annual
2023	\$156,000	\$7,056	\$163,056
2024	\$171,600	\$7,268	\$178,868
2025		\$7,486	\$7,486
2026		\$7,710	\$7,710
2027		\$7,942	\$7,942
2028	\$212,582	\$8,180	\$220,762
2029	\$224,274	\$8,425	\$232,700
2030		\$8,678	\$8,678
2031		\$8,938	\$8,938
2032		\$9,206	\$9,206
Total			\$845,346

Table 1- Purchase Option

As shown in *Table 1* above, the Village could purchase four monitors in 2023 and the remaining four monitors in 2024. Give the 5-year life span, monitors would again have to be purchased in 2028 and 2029. When factoring in the annual maintenance and repair contract, the total 10-year cost is approximately **\$845,346**.

Lease Option

As an alternative to purchasing the cardiac monitors, Zoll has developed a lease/maintenance program whereby the Village could enter into a 10-year lease with Zoll for a flat annual fee of \$72,493 or a total of **\$724,932** over the next 10-years. The lease would provide the Village eight new monitors and also cover all costs associated with service/maintenance, batteries, one-site repair and loaners should a monitor go out of service. Furthermore, as a member of the lease program, the Village would receive an additional 7% discount on our consumable equipment such as Zoll paper and Pulse Ox Cables.

The proposed lease program would save the Village approximately \$120,144. This savings is mostly due to the fact that we would no longer have to pay a separate annual maintenance contract nor be subject to price hikes due to inflation.

NEXT STEPS

Staff will be presenting this matter at the March 6, 2023 Village Board Committee of the Whole meeting. Should the Village Board support the concept, this matter will be brought forward to the Village Board for final lease approval at the March 20, 2023 Village Board meeting. Overall, staff believes the Zoll-1 lease/maintenance program is the best option as it saves the Village significant dollars over the 10-year period as well as provide a stability in price without the impacts of future inflation and supply chain issues.



Information Item : Community Events Committee Update

Recommendation of Action

Staff recommends presentation.

Staff will provide an update on the newly formed Community Events Committee.

Trustee Liaison

Ottenheimer, Stein

Staff Contact

Molly Gillespie, Office of the Village Manager

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Information Item : Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity.

Recommendation of Action

Staff recommends going into executive session.

Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Liaison

Sussman

Staff Contact

Dane Bragg, Office of the Village Manager

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