MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, MARCH 21, 2022

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, Smith, and Pike.

Also present were: Mike Skibbe, Deputy Village Manager/Director of Public Works; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Katie Golbach, Human Resource Management Analyst; Chris Black, Director of Finance; Evan Michel, Management Analyst; Darren Monico, Village Engineer; Tom Wisniewski, Buyer; Geoff Tollefson, Director of Golf Operations; Fire Chief Baker; and Deputy Police Chief Szos.

APPROVAL OF MINUTES

Moved by Johnson, seconded by Ottenheimer, to approve the minutes of the February 22, 2022, Rescheduled Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

Moved by Weidenfeld, seconded by Smith, to approve the minutes of the March 3, 2022, Special Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

Moved by Ottenheimer, seconded by Johnson, to approve the minutes of the March 7, 2022, Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

WARRANT #1339

Mr. Black read Warrant #1339. Moved by, seconded by, to approve Warrant #1339 in the amount of $4,483,003.93 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

There is no Village President's report tonight.

VILLAGE MANAGER'S REPORT

Mr. Monico noted that the Village of Buffalo Grove has been selected to receive the **Asset Management Award from the Chicago Metro Chapter of the American Public Works Association**, details of which are contained in his memo to Mr. Bragg of March 15, 2022. This award is presented to communities that realize advancement in their Asset Management (AM) system.

After reviewing their credentials, Chief Baker presented **Firefighter/Paramedic** badges from the Buffalo Grove Fire Department to Timothy Kaplan and Michael Gleeson. FF/PM Kaplan had his badge pinned on by his wife, and FF/PM Gleeson had his badge pinned on by his mother, as they were congratulated and welcomed by the audience and the Board. Both gentlemen thanked the Board and the community for the opportunity to serve the residents of Buffalo Grove.

Chief Baker reviewed the life-savine water rescue that took place on February 2, 2022, and conducted **Company Citation** presentations for the personnel that were involved in the event: Shawn Collins, Ron Two Bulls, Steve Rusin, Kyle Dalton, Dennis Quill, Scott Renshaw, Brian Potesta, Tyler Peterson, Austin Easton, Adam Schroeder, and Chad McCormick. All firefighter personnel were thanked and congratulated by the audience and the Board.

Mr. Stilling presented an update on **Village Property Maintenance** standards, after which he answered questions from the Board.

REPORTS FROM TRUSTEES

There are no reports from Trustees tonight.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Proclamation – Earth Hour

Motion to approve a Proclamation recognizing Earth Hour on March 26, 2022, from 8:30-9:30 P.M.

Shoreline Stabilization

Motion to authorize bid for Shoreline Stabilization as detailed in the memo contained in Board packets.

Contract Extensions

Motion to approve contract extensions with the following vendors:

- The second contract option with Lauterbach and Amen for audit services at a not-to-exceed amount of $33,550.
- The third and final year contract option with Consulting Engineering, Inc. for leak detection services on an as-needed basis.

- The second and final two-year contract option with Hillside Auto Body for Towing Services. This is a pass thru charge and does not have a negative impact on the budget.
- The first two-year contract option with Fire Safety Consultants Inc, for third-party plan review. This is a pass thru charge and does not have a negative impact on the budget.

Resolution No. 2022-2 – 2022 Zoning Map

Motion to pass Resolution No. 2022-2 adopting the Village's Zoning Map as pursuant to State Statute.

Ordinance No. 2022-34 – Elevator Repairs

Motion to pass Ordinance No. 2022-34, authorizing the Waiver of Bids for Arboretum Golf Course Elevator repairs in amount not to exceed $29,250.00.

Moved by Weidenfeld, seconded by Smith, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2022-35 – CARTEGRAPH SYSTEMS

Moved by Stein, seconded by Weidenfeld, to pass Ordinance No. 2022-35, authorizing execution of an Agreement with Cartegraph Systems, LLC, and the Village of Buffalo Grove for Software Support Services for a total three-and-a-half-year price in a not-to-exceed amount $242,373.90 pending review and approval by the Village Attorney and in accordance with materials contained in Board packets.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of March 1, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2022-36 – WATER ANALYTICS

Moved by Stein, seconded by Weidenfeld, to pass Ordinance No. 2022-36, approval of the McKim & Creed water analytics agreement for maintenance, software, and analytics through water sensors, subject to review and approval by Village Attorney and in accordance with materials contained in Board packets. Based upon the scope of work the total value of this contract is a not-to-exceed amount of $247,480.00.

Mr. Skibbe reviewed the proposed ordinance, details of which are contained in Mr. Johnson's memo to Mr. Bragg of March 17, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2022-37 – STORMWATER & STREET DESIGN

Moved by Stein, seconded by Johnson, to pass Ordinance No. 2022-37, authorizing the Village Manager to execute a design engineering contract with Gewalt Hamilton Associates for the Northwood Subdivision, subject to review and approval by Village Attorney with a not-to-exceed amount of $459,000.00, and in accordance with materials contained in Board packets.

Mr. Monico reviewed the proposed ordinance, details of which are contained in Mr. Johnson's memo to Mr. Skibbe of March 16, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2022-38 – NETWORK INFRASTRUCTURE IMPROVEMENTS

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-38, authorizing the Village Manager to purchase network equipment and support services in an amount not to exceed $246,716.10 from Paragon Micro.

Mr. Wisnewski reviewed the proposed ordinance, details of which are contained in Mr. Robinson's memo to Mr. Bragg of March 14, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

EXECUTIVE MEETING

Moved by Stein, seconded by Smith, to move to Executive Session to discuss: **Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity** and **Section 2(C)(21) of the Illinois Open Meetings Act: Discussion of Minutes of Meetings Lawfully Closed Under This Act, Whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.**

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

The Board moved to Executive Session from 8:15 P.M. until 9:10 P.M.

ADJOURNMENT

Moved by Weidenfeld, seconded by Smith, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The Regular Meeting was adjourned at 9:12 P.M.

Janet M. Sirabian
Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 18th DAY OF April 2022

Beverly Sussman
Village President