MINUTES OF A REGULAR MEETING OF THE BUFFALO GROVE FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES APRIL 25, 2022

A regular meeting of the Buffalo Grove Firefighters' Pension Fund Board of Trustees was held on Monday, April 25, 2022 at 8:30 a.m. in the Buffalo Grove Village Hall located at 50 Raupp Boulevard, Buffalo Grove, Illinois 60089, pursuant to notice.

CALL TO ORDER: President Dan Pasquarella called the meeting to order at 8:38 a.m.

ROLL CALL:

PRESENT:	Trustees Dan Pasquarella, Josh Himmelspach, Thomas Gough, Art Malinowski and Larry Stanley *(via videoconference)*
ABSENT:	None
ALSO PRESENT:	Attorney Carolyn Clifford, Ottosen; John Falduto and Tom Sawyer, Sawyer Falduto Asset Management, LLC (SFAM); Deputy Finance Director Christine Berman, Village of Buffalo Grove; Molly Weslow, Delia Dadirlat and Anthony Gedvilas, Lauterbach & Amen, LLP (L&A); Ethan Salsinger *(arrived at 8:41 a.m.)*, Gallagher Insurance

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *January 31, 2022 Regular Meeting:* The Board reviewed the January 31, 2022 regular meeting minutes. A motion was made by Trustee Stanley and seconded by Trustee Himmelspach to approve the January 31, 2022 regular meeting minutes as written. Motion carried by roll call vote.

AYES:	Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS:	None
ABSENT:	None

Mr. Salsinger arrived at 8:41 a.m.

FINANCIAL/INVESTMENT REPORTS: *Monthly Financial Reports from Lauterbach & Amen (January and February 2022):* The Board reviewed the Monthly Financial Report for the one-month period ending January 31, 2022 prepared by L&A. As of January 31, 2022, the net position held in trust for pension benefits is $83,050,864.25 for a change in position of ($3,300,300.92). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal.

The Board also reviewed the Monthly Financial Report for the two-month period ending February 28, 2022 prepared by L&A. As of February 28, 2022, the net position held in trust for pension benefits is $81,287,623.38 for a change in position of ($5,063,541.79). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal.

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period November 1, 2021 through February 28, 2022 for total disbursements of $275,511.22. A motion was made by Trustee Gough and seconded by Trustee Malinowski to accept the Monthly Financial Reports as presented and to approve the disbursements shown on the Vendor Check Report in the amount of $275,511.22. Motion carried by roll call vote.

AYES:	Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS:	None
ABSENT:	None

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

Additional Bills, if any – Illinois Department of Insurance Compliance Fee: The Board noted that the Illinois Department of Insurance Compliance Fee invoice will be issued. A motion was made by Trustee Malinowski and seconded by Trustee Himmelspach to approve payment of the IDOI Compliance Fee, upon receipt of the invoice. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review – Cash Balances of Local Accounts – BMO Harris Bank Statement and Current Balance Status: The Board reviewed the current balance of the BMO Harris operating account and discussed upcoming cash needs.

Schwab Statement and Current Balance Status – Sawyer Falduto: Mr. Falduto presented the Investment Performance Report for the period ending March 31, 2022. As of March 31, 2022 the year-to-date is ($929,794) and the ending market value held in the Schwab money market account is $605,757. A motion was made by Trustee Himmelspach and seconded by Trustee Gough to accept the Investment Performance Review as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review/Update – Cash Management Procedures, Cash Projections and Cash Needs: The Board reviewed the Cash Analysis Projection prepared by L&A and discussed the balance in the Schwab account. A motion was made by Trustee Stanley and seconded by Trustee Himmelspach to maintain a target balance in the Schwab account of $400,000 and once the balance reaches $500,000, transfer the excess funds to the BMO Harris operating account to remit to FPIF for investing. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review/Approval – FPIF Cash Flow Projection for 2022 (due June 1, 2022): The Board discussed the Cash Analysis Projection prepared by L&A. A motion was made by Trustee Malinowski and seconded by Trustee Himmelspach to approve the 2022 Cash Analysis Projection as prepared and to direct L&A to submit it to FPIF on behalf of the Board by June 1, 2022. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review/Approval – FPIF Statements of Results (January and February 2022): The Board reviewed the FPIF Statements of Results for the periods January 31, 2022 and February 28, 2022. A motion was made by Trustee Himmelspach and seconded by Trustee Gough to approve the FPIF Statements of Results as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review/Approval – IFPIF Monthly Investments Summaries (January and February 2022): The Board reviewed the IFPIF Monthly Investment Summaries for the periods of January 31, 2022 and February 28, 2022. A motion was made by Trustee Pasquarella and seconded by Trustee Stanley to accept the IFPIF Investment Monthly Summaries as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* L&A informed the Board that second request Affidavits of Continued Eligibility were mailed to the outstanding pensioners after the January 31, 2022 due date. To date, 1 affidavit remains outstanding. The Board authorized Trustee Gough to contact the outstanding pensioner. Updates will be provided to the Board as they become available.

Statements of Economic Interest (due May 1st): The Board was reminded that the Statements of Economic Interest are due by May 1, 2022.

Fiduciary and Cyber Liability Insurance Renewal Presentation (Gallagher): Mr. Salsinger provided the Board with an overview of his firm's fiduciary liability insurance services and discussed crime and cyber security coverage. Further discussion will be held at the next regular meeting.

The Board took a brief recess at 10:02 a.m. and reconvened at 10:11 a.m.

Mr. Sawyer left the meeting at 10:03 a.m.

Mr. Salsinger left the meeting at 10:08 a.m.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Review/Approval – Regular Retirement Benefits for William Wagner:* The Board reviewed the regular retirement benefit calculation for William Wagner prepared by L&A. Deputy Fire Chief Wagner had an entry date of August 13, 1990, retirement date of July 1, 2022, effective date of pension of July 2, 2022, 59 years of age at date of retirement, 31 years and 10 months of creditable service, applicable salary of $166,570.08, applicable pension percentage of 75%, amount of originally granted monthly pension of $10,410.63 and amount of originally granted annual pension of $124,927.56. A motion was made by Trustee Gough and seconded by Trustee Malinowski to approve William Wagner's regular retirement benefit calculated by L&A. Motion carried by roll call vote.
AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Review/Approval – Regular Retirement Benefits for Mark Oeltgen: The Board noted that Mark Oeltgen has withdrawn his application for regular retirement benefits. No further action is needed at this time.

OLD BUSINESS: *Review/Approval – Cash Management Policy:* The Board reviewed the Cash Management Policy prepared by Attorney Clifford. A motion was made by Trustee Gough and seconded by Trustee Pasquarella to approve Resolution 2022-01 amending the Board Rules and Regulations, adding the Cash Management Policy. Motion carried by roll call vote.
AYES: Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS: None
ABSENT: None

Status of Dorsey QILDRO: Attorney Clifford apprised the Board that there are no updates on the status of the Dorsey QILDRO. Updates will be provided to the Board as they become available.

NEW BUSINESS: *Review Preliminary Actuarial Valuation (Lauterbach & Amen):* The Board reviewed the preliminary Actuarial Valuation prepared by L&A. The final report will be reviewed by the Board at the next regular meeting.

Status of IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

ATTORNEY'S REPORT – OTTOSEN: *Status of Arlington Heights PPF v. Pritzker:* Attorney Clifford provided the Board with an update of the *Arlington Heights PPF v. Pritzker* lawsuit. Further updates will be provided as they become available.

Pension Insights Second Quarter 2022, IAFPD Fire Call Pension Pointers and SECURE 2.0 Overview: Attorney Clifford reviewed the Second Quarter *Pension Insights* prepared by Ottosen and discussed recent legislation as well as general pension matters.

TRUSTEE TRAINING UPDATES: *Status of Trustee Training Hours and Upcoming Training Opportunities:* The Board discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Himmelspach and seconded by Trustee Malinowski to adjourn the meeting at 11:00 a.m. Motion carried by roll call vote.

AYES:	Trustees Pasquarella, Himmelspach, Gough, Malinowski and Stanley
NAYS:	None
ABSENT:	None

The next regular meeting is scheduled for July 26, 2022 at 8:30 a.m.

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Board Secretary

Minutes approved by the Board of Trustees on ________________________

Minutes prepared by Molly Weslow, Pension Services Administrator, Lauterbach & Amen, LLP