



Meeting of the Village of Buffalo Grove
Village Board
Regular Meeting
May 16, 2022 at 7:30 PM

Fifty Raupp Blvd
Buffalo Grove, IL 60089-2100
Phone: 847-459-2500

1. Call to Order

- A. Pledge of Allegiance

2. Approval of Minutes

- A. Village Board - Regular Meeting - Apr 18, 2022 7:30 PM
- B. Village Board - Committee of the Whole - May 2, 2022 7:30 PM
- C. Village Board - Special Meeting - May 10, 2022 6:30 PM

3. Approval of Warrant

- A. Approval of Warrant #1341 (Trustee Weidenfeld) (Staff Contact: Chris Black)

4. Village President's Report

- A. Appointment of Board, Commission, and Committee Members (President Sussman) (Staff Contact: Dane Bragg)
- B. Recognizing Buffalo Grove Boy and Girl Scouts for the Achievement of Their Eagle Scout and Gold Awards. (President Sussman) (Staff Contact: Dane Bragg)

5. Village Manager's Report

- A. Introduction of New Deputy Director of Community Development and New Associate Planner. (Trustee Johnson) (Staff Contact: Nicole Woods)
- B. 2021 Buffalo Grove Rotary Firefighter of the Year (Trustee Johnson) (Staff Contact: Mike Baker)

6. Special Business

7. Reports from Trustees

8. Consent Agenda

All items listed on the Consent Agenda, which are available in this room this evening, are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered after all other items of business on the Regular Agenda under New Business. (Attached).

- A. Proclamation Recognizing National Safe Boating Week (President Sussman) (Staff Contact: Brett Robinson)
SUMMARY: Proclamation recognizing National Safe Boating Week.
- B. Proclamation Recognizing National Public Works Week (Trustee Stein) (Staff Contact: Michael Skibbe)

SUMMARY: A proclamation recognizing May 15th through May 21st, 2022 as National Public Works Week.

- C. National Police Week 2022 (Trustee Smith) (Staff Contact: Steven Casstevens)

SUMMARY: A proclamation recognizing National Police Week in the Village of Buffalo Grove.

- D. Proclamation Recognizing National Emergency Medical Services Week (Trustee Johnson) (Staff Contact: Mike Baker)

SUMMARY: Proclamation recognizing May 15th through May 21st as National Emergency Medical Services Week.

- E. Construction Manager at Risk Services RFQ (Trustee Stein) (Staff Contact: Tom Wisniewski)

SUMMARY: Staff seeks authorization to Request Qualifications for Construction Manager at Risk Services for facility improvements and renovations to 1650 Leider Lane as detailed in the attached memo.

- F. Certificate of Initial Acceptance and Approval: Spoerlein Commons Dunkin/Baskin Development Improvements (Trustee Johnson) (Staff Contact: Darren Monico)

SUMMARY: Attached is the Certificate of Initial Acceptance for the Spoerlein Commons Dunkin Donuts/Baskin Robbins development improvements located at 1165 McHenry Road. Staff recommends approval to begin the one year maintenance period on May 16th, 2022 pending Village Attorney review.

- G. O-2022-51 Class E Liquor License Reservation- Niki's Gyros at 1038 Weiland Road (President Sussman) (Staff Contact: Jessie Brown)

SUMMARY: A Class E liquor license is reserved for Niki's Gyros, Inc. at 1038 Weiland Road. This reservation is subject to the applicant completing Village requirements for said license on or before August 15, 2022.

- H. O-2022-52 IRS Project Administration & Design Services (Trustee Stein) (Staff Contact: Tom Wisniewski)

SUMMARY: Staff recommends that the Village Board authorize the Village Manager to enter into agreements with Industrial Roofing Services Inc for project administration and design services at a price not to exceed \$27,800 pending review and approval by Village Attorney.

- I. R-2022-4 Resolution Authorizing the Village Manager to Execute an Amendment to the Existing Professional Service Agreement with SB Friedman and Associates (Trustee Pike) (Staff Contact: Chris Stilling)

SUMMARY: Attached for the Board's consideration is a resolution authorizing the Village Manager to execute an amendment to the existing professional services agreement with SB Friedman and Associates for economic development planning, proforma development, and TIF consulting for the Lake Cook Road TIF District. These expenses are eligible to be reimbursed through TIF funds.

- J. R-2022-5 Resolution for Calendar Year 2022 Village-Wide Street Maintenance Motor Fuel Tax (Trustee Stein) (Staff Contact: Kyle Johnson)

SUMMARY: Staff recommends approval of a resolution which meets the requirements of the Illinois Department of Transportation for the use of Motor Fuel Tax funds for FY 2022 for the Village-wide street maintenance program.

- K. R-2022-6 Motor Fuel Tax Resolution - Thompson & Brandywyn Contract 3 (Trustee Stein) (Staff Contact: Kyle Johnson)

SUMMARY: The Thompson Boulevard and Brandywyn Lane Roadway Improvement Project - Contract 3 requires the Village to execute the Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) Resolution to allocate MFT funds to pay the Village's portion of construction.

- L. R-2022-7 CERT Equipment Grant Agreement (Trustee Johnson) (Staff Contact: Mike Baker)

SUMMARY: Request for Board approval is to enter into an Equipment Use Agreement administered by the Cook County Department of Emergency Management and Regional Security (EMRS) for CERT equipment.

9. Ordinances and Resolutions

- A. O-2022-53 Award of Bid Public Service Center Underground Storage Tank Removal (Trustee Stein) (Staff Contact: Tom Wisniewski)
- B. O-2022-54 Authorization to Purchase Road Salt for the 2022-2023 Winter Season (Lake County Joint Bid) (Trustee Stein) (Staff Contact: Tom Wisniewski)
- C. R-2022-8 Approval of the Revised 2022 Pay Ranges (Trustee Weidenfeld) (Staff Contact: Arthur Malinowski)
- D. R-2022-9 Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of One or More Obligations to be Issued by the Village (Trustee Weidenfeld) (Staff Contact: Chris Black)

10. Unfinished Business

11. New Business

- A. Pre-Application Discussion- Proposed Car Wash at 301 Milwaukee Avenue (Trustee Johnson) (Staff Contact: Nicole Woods)

12. Questions From the Audience

Questions from the audience are limited to items that are not on the regular agenda. In accordance with Section 2.02.070 of the Municipal Code, discussion on questions from the audience will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Village business. All members of the public addressing the Village Board shall maintain proper decorum and refrain from making disrespectful remarks or comments relating to individuals. Speakers shall use every attempt to not be repetitive of points that have been made by others. The Village Board may refer any matter of public comment to the Village Manager, Village staff or an appropriate agency for review.

13. Executive Session

- A. Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity. (President Sussman) (Staff Contact: Dane Bragg)

- B. Executive Session- Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees. (President Sussman) (Staff Contact: Dane Bragg)

14. Adjournment

The Village Board will make every effort to accommodate all items on the agenda by 10:30 p.m. The Board, does, however, reserve the right to defer consideration of matters to another meeting should the discussion run past 10:30 p.m.

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at 459-2525 to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE
PRESIDENT & BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE
JEFFREY S. BRAIMAN COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE,
ILLINOIS, MONDAY, APRIL 18, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, and Pike. Trustee Smith was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resource Management Analyst; Chris Black, Director of Finance; Evan Michel, Management Analyst; Nicole Woods, Director of Community Development; Darren Monico, Village Engineer; Kyle Johnson, Assistant Director of Public Works; James Warnstedt, Assistant Director of Public Works; Brett Robinson, Administrative Services Director; Tom Wisniewski, Buyer; Fire Chief Baker; Police Chief Casstevens; and Deputy Police Chief Szos.

APPROVAL OF MINUTES

Moved by Ottenheimer, seconded by Johnson, to approve the minutes of the March 21, 2022, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
NAYS: 0 – None
ABSENT: 1 – Smith
Motion declared carried.

Moved by Weidenfeld, seconded by Pike, to approve the minutes of the April 4, 2022, Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Stein, Weidenfeld, Johnson, Pike
NAYS: 0 – None
ABSTAIN: 1 – Ottenheimer
ABSENT: 1 – Smith
Motion declared carried.

WARRANT #1340

Mr. Black read Warrant #1340. Moved by Weidenfeld, seconded by Ottenheimer, to approve Warrant #1340 in the amount of \$4,643,606.57 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
NAYS: 0 – None
ABSENT: 1 – Smith
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

Through a PowerPoint presentation, Mr. Michel offered an overview of the actions that other municipalities and community groups have taken to support those who have been affected by the events in **Eastern Europe**.

Minutes Acceptance: Minutes of Apr 18, 2022 7:30 PM (Approval of Minutes)

After Board discussion, it was determined that the most effective and efficient way for the Village to be of assistance would be to act as a clearinghouse connecting those in need of services and assistance with local agencies who would be able to help them.

VILLAGE MANAGER'S REPORT

Deputy Chief Szos provided a brief background on the addition of a **Comfort and Therapy Dog** to the Buffalo Grove Police Department, after which he introduced the Police Department Social Worker, Brittany Wilson, and her partner, Gus. Ms. Wilson then described the services that she and Gus provide to the Buffalo Grove community, details of which are contained in the memo from Deputy Chief Szos and Chief Casstevens to Mr. Bragg of February 25, 2022.

Chief Casstevens briefly reviewed the efforts that the Buffalo Grove Police Department makes throughout the year to support Special Olympics, after which he introduced Katie Risley, **Special Olympics Illinois** Director of Development.

Ms. Risley reviewed the challenges that Special Olympics faced over the past two years, and then presented an award to the Buffalo Grove Police Department for their commitment to Special Olympics and raising over \$65,000.00 for these athletes.

Steve Katz, Special Olympics athlete spoke and noted how much that Special Olympics means to him and his fellow athletes.

PUBLIC HEARING – 22405 & 22371 PRAIRIE ROAD

President Sussman called the Public Hearing for an Annexation Agreement for 22405 & 22371 Prairie Road to order at 7:58 P.M., noting that publication of this Hearing was in the *Daily Herald*.

Roll call indicated the following present: President Sussman, Trustees Stein, Ottenheimer, Weidenfeld, Johnson, and Pike. Trustee Smith was absent.

Ms. Woods reviewed the proposed annexation, details of which are contained in her memo to Mr. Bragg of April 14, 2022.

Derick Goodman presented a brief overview of the project.

President Sussman asked if there were any questions or comments from Board members. Ms. Woods then answered questions from the Board.

President Sussman asked if there were any questions or comments from the audience; there were none.

At 8:04 P.M., President Sussman continued this Public Hearing until later in the agenda.

REPORTS FROM TRUSTEES

There are no reports from Trustees tonight.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Proclamation Recognizing Arbor Day

Motion to approve a Proclamation designating Friday, April 29, 2022 as Arbor Day in Buffalo Grove.

This Proclamation designates Friday, April 29, 2022 as Arbor Day in Buffalo Grove. The Proclamation is one of four criteria to qualify for the Tree City U.S.A. Award.

Ordinance No. 2022-39 – Street Sweeper Repairs

Motion to pass Ordinance No. 2022-39, authorizing Waiver of Bids to purchase Street Sweeper Repairs, authorizing the Village Manager to waive bids and purchase sole source street sweeper repair services from E.J. Equipment Inc. for the repairs to Street Sweeper 438 in an amount not to exceed \$28,540.16, pending review and approval by the Village attorney.

Ordinance No. 2022-40 - MAKO Air Compressor

Motion to pass Ordinance No. 2022-40, authorizing the Village Manager to waive bids and make a sole source purchase of a Mako Air Compressor from Air One Equipment in an amount not to exceed \$62,035.00 pending review and approval by the Village attorney.

Ordinance No. 2022-41 - Special Event Liquor License

Motion to pass Ordinance No. 2022-41, amending the Class G4 Special Event Liquor License by increasing the limitation on the number of licenses from two to six.

Ordinance No. 2022-42 - Axel's Bistro Cafe

Motion to pass Ordinance No. 2022-42, Class A liquor license is reserved for Axel's Properties, LLC d/b/a Axel's Bistro Cafe at 131 Dundee Road. This reservation is subject to the applicant completing Village requirements for said license on or before July 18, 2022.

Ordinance No. 2022-43 - NCH Outpatient Care Center

Motion to pass Ordinance No. 2022-43, Certificate of Initial Acceptance for the NCH Outpatient Care Center development located at 15 S. McHenry Road.

Village Hall Facility Improvements

Motion to approve authorization to bid Village Hall Facility Improvements as detailed in the memo contained in Board packets.

Resolution No. 2022-3 - Semi-Annual Review of Closed Session Minutes

Motion to pass Resolution No. 2022-3, Corporate Authorities of the Village determine that the need for confidentiality still exists with regard to the approved minutes of October 18, 2021 and November 1, 2021.

Moved by Weidenfeld, seconded by Stein, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

ORDINANCE NO. 2022-44 – VILLAGE MANAGER COMPENSATION

Moved by Ottenheimer, seconded by Stein, to pass Ordinance No. 2022-44, providing for compensation of the Village Manager pending review and approval by the Village Attorney and in accordance with materials contained in Board packets.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
 NAYS: 0 – None
 ABSENT: 1 – Smith
 Motion declared carried.

ORDINANCE NO. 2022-45 – ANNEXATION AGREEMENT

Moved by Pike, seconded by Weidenfeld, to pass Ordinance No. 2022-45, approving an Annexation Agreement for the property at 22405 & 22371 Prairie Road, subject to review and approval by the Village Attorney.

Ms. Woods reviewed the proposed ordinance.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
 NAYS: 0 – None
 ABSENT: 1 – Smith
 Motion declared carried.

Moved by Ottenheimer, seconded by Johnson, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
 NAYS: 0 – None
 ABSENT: 1 – Smith
 Motion declared carried.

The Public Hearing was closed at 8:10 P.M.

ORDINANCE NO. 2022-46 – ANNEXING PROPERTY

Moved by Pike, seconded by Weidenfeld, to pass Ordinance No. 2022-46, annexing the property at 22405 & 22371 Prairie Road.

Ms. Woods reviewed the proposed ordinance.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
 NAYS: 0 – None
 ABSENT: 1 – Smith
 Motion declared carried.

ORDINANCE NO. 2022-47 – R-4 REZONING

Moved by Pike, seconded by Johnson, to pass Ordinance No. 2022-47, approving a rezoning to R-4 for the property at 22405 & 22371 Prairie Road.

Ms. Woods reviewed the proposed ordinance.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike
 NAYS: 0 – None
 ABSENT: 1 – Smith
 Motion declared carried.

AVALON CROSSING

Moved by Johnson, seconded by Weidenfeld, to approve the Avalon Crossing Development Improvement Agreement for a six-home residential development named Avalon Crossing at the southeast corner of Prairie Road and Edenvale Drive, subject to the receipt of the required fees and Village Attorney review, and in accordance with materials contained in Board packets.

Mr. Monico reviewed the proposal, details of which are contained in his memo to Mr. Bragg of March 29, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

41 S. McHENRY ROAD

Moved by Johnson, seconded by Pike, to refer the property at 41 S. McHenry, NCH Outlot, to the Planning & Zoning Commission for review.

Mr. Stilling reviewed the proposal, details of which are contained in his memo to Mr. Bragg of April 14, 2022.

Mitch Goltz, owner of GW Properties, presented an overview of the proposed development.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

BUSINESS/CRAFT FAIR – BG DAYS

Moved by Stein, seconded by Weidenfeld, to move approval of the recommendation that the Village Manager be authorized to sign an agreement between the Village of Buffalo Grove and the Buffalo Grove Park District and the Buffalo Grove Lincolnshire Chamber of Commerce for a Business and Craft Fair at Buffalo Grove Days 2022, pending final review and approval by the Village Attorney.

Mr. Skibbe reviewed the proposed agreement, details of which are contained in his memo to Mr. Bragg of April 18, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

THE CLOVE

Moved by Johnson, seconded by Stein, to refer Kensington Development of The Clove back to the May 18, 2022 Planning & Zoning Commission meeting for review of the area north of Old Checker Road, in accordance with materials contained in Board packets.

Mr. Stilling reviewed the proposal, details of which are contained in his memo to Mr. Bragg of April 14, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were none.

EXECUTIVE MEETING

Moved by Weidenfeld, seconded by Johnson, to move to Executive Session to discuss: **Section 2(C)(5) of the Illinois Open Meetings Act: (5) the Purchase or Lease of Real Property for the Use of the Public Body, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired.**

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Johnson, Pike

NAYS: 0 – None

ABSENT: 1 – Smith

Motion declared carried.

The Board moved to Executive Session from 8:24 P.M. until 8:56 P.M.

ADJOURNMENT

Moved by Johnson, seconded by Pike, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The Regular Meeting was adjourned at 8:57 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF May 2022

Village President

Minutes Acceptance: Minutes of Apr 18, 2022 7:30 PM (Approval of Minutes)

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE PRESIDENT &
BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE
JEFFREY S. BRAIMAN COUNCIL CHAMBERS AT VILLAGE HALL, 50 RAUPP BOULEVARD,
BUFFALO GROVE, ILLINOIS, MONDAY, MAY 2, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, Smith, and Pike.

Also present were: Mike Skibbe, Deputy Village Manager/Director of Public Works; Nick Standiford, Acting Village Attorney; Chris Black, Finance Director; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resource Management Analyst; Evan Michel, Management Analyst; Darren Monico, Village Engineer; Brett Robinson, Administrative Services Director; Jessie Brown, Deputy Village Clerk; Police Chief Casstevens; Police Sergeant Rodriguez; Officer Malcolm Baker; and Fire Chief Baker.

The Committee of the Whole Meeting consisted of staff reports and Board discussion on the listed topics, with staff answering questions from the Board on each topic.

PROCLAMATION – BE KIND TO ANIMALS WEEK

Denice Bocek read a Proclamation recognizing May 1-7, 2022 as *Be Kind to Animals Week*, and urged all residents to provide their pets with the care that they need.

PROCLAMATION – MUNICIPAL CLERKS WEEK

Village Board members read a Proclamation recognizing May 1-7, 2022 as *Municipal Clerks Week* and expressed appreciation to all Municipal Clerks for the vital services they perform and their dedication to the communities they represent.

AT-RISK RESIDENTS

Mr. Michel introduced the program to provide special programs for “At-Risk” residents, after which Officer Malcolm Baker presented a more detailed update regarding a collaboration between the Rick Kahen Commission for Residents with Disabilities, the Buffalo Grove Police Department, and the Buffalo Grove Community Foundation to expand the services available to those registered with the “At-Risk Resident” program database by creating wearable HEALTH ID tags and Police Department-issued identification cards.

Board members commended and thanked everyone involved for creating this program that will be a tremendous asset to many members of our community, as well as a huge help to the Buffalo Grove Police Department.

POND/BASIN MANAGEMENT

Mr. Monico presented an update to the detention basin and native area management policy for property owners, details of which are contained in his memo to Mr. Bragg of April 18, 2022. Public Works will be shifting toward a proactive approach, working with property owners to identify problems before they turn into drainage or flooding issues.

Minutes Acceptance: Minutes of May 2, 2022 7:30 PM (Approval of Minutes)

CODE REVIEW TITLE 5

Mr. Robinson presented an overview of the proposed changes to Title 5 of the Buffalo Grove Municipal Code, details of which are contained in the memo from him and Ms. Brown to Mr. Bragg of April 26, 2022.

The Board expressed appreciation to Mr. Robinson and Ms. Brown for the tremendous amount of time and effort that they have put into this much needed project.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Weidenfeld, seconded by Stein, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 7:58 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF May 2022

Village President

Minutes Acceptance: Minutes of May 2, 2022 7:30 PM (Approval of Minutes)

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE PRESIDENT & BOARD OF TRUSTEES
OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL
CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, TUESDAY, MAY 10, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 6:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Smith and Pike. Trustee Johnson was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Evan Michel, Management Analyst; Nicole Woods, Director of Community Development; James Warnstedt, Assistant Director of Public Works.

ORDINANCE NO. 2022-48 – 1650 LEIDER LANE

Moved by Stein, seconded by Weidenfeld, to pass Ordinance No. 2022-48, authorizing the Village President to execute an Agreement of Purchase and Sale for 1650 Leider Lane.

Mr. Stilling reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of May 5, 2022, after which he and Mr. Bragg answered questions from the Board.

In response to a request from Trustee Smith, Mr. Skibbe reviewed the reasons that a new Public Works facility is a necessity, both for the safety and efficiency of the Public Works staff and the ability to provide safe and efficient services to the residents of Buffalo Grove.

Resident Brian Costin noted that he is concerned about the effect of this purchase on taxpayers and how this purchase will benefit residents, and he is also concerned about the relocation of other Village facilities.

Upon roll call, Trustees voted as follows on the motion:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Smith, Pike, Sussman

NAYS: 0 – None

ABSENT: 1 – Johnson

Motion declared carried.

ORDINANCE NO. 2022-49 – DUE DILIGENCE EXPENSES

Moved by Stein, seconded by Weidenfeld, to pass Ordinance No. 2022-49, authorizing the Village Manager to spend up to \$125,000.00 for Due Diligence Expenses for the acquisition of 1650 Leider Lane, in accordance with materials contained in Board packets.

Mr. Skibbe reviewed the proposed ordinance, details of which are contained in Mr. Warnstedt's memo to Mr. Bragg of May 5, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Johnson

Motion declared carried.

Minutes Acceptance: Minutes of May 10, 2022 6:30 PM (Approval of Minutes)

ORDINANCE NO. 2022-50 – COMMISSION AGREEMENT

Moved by Weidenfeld, seconded by Ottenheimer, to pass Ordinance No. 2022-50, authorizing the Village President to execute a Commission Agreement with Colliers International for the Acquisition of 1650 Leider Lane.

Mr. Stilling reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of May 5, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Johnson

Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

ADJOURNMENT

Moved by Stein, seconded by Ottenheimer, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Johnson

Motion declared carried.

The meeting was adjourned at 6:55 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF May 2022

Village President

Minutes Acceptance: Minutes of May 10, 2022 6:30 PM (Approval of Minutes)

**Action Item : Approval of Warrant #1341****Recommendation of Action**

Staff recommends approval.

TOTAL WARRANT #1341 \$5,099,554.36.

ATTACHMENTS:

- Warrant #1341 Summary (PDF)

Trustee Liaison

Weidenfeld

Staff Contact

Chris Black, Finance

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE WARRANT #1341
16-May-22

General Fund:	645,555.48
Parking Lot Fund:	2,100.12
Motor Fuel Tax Fund:	0.00
Debt Service Fund:	950.00
School & Park Donations:	0.00
Lake Cook Rd TIF Fund:	0.00
Capital Projects-Facilities:	2,420.25
Capital Projects-Vehicles/Equipment:	34,845.35
Capital Projects-Streets:	148,048.85
Health Insurance Fund:	0.00
Facilities Development Debt Service Fund:	0.00
Retiree Health Savings (RHS):	0.00
Water Fund:	1,712,836.55
Buffalo Grove Golf Fund:	108,103.75
Arboretum Golf Fund:	220,211.34
Refuse Service Fund:	74,927.00
Information Technology Internal Service Fund:	55,547.51
Central Garage Internal Service Fund:	74,674.38
Building Maintenance Internal Service Fund:	56,207.03
	<u>3,136,427.61</u>
PAYROLL PERIOD ENDING 04/24/2022	1,001,623.69
PAYROLL PERIOD ENDING 05/12/2022	961,503.06
	<u>1,963,126.75</u>
TOTAL WARRANT #1341	<u><u>5,099,554.36</u></u>

APPROVED FOR PAYMENT BY THE PRESIDENT AND BOARD OF TRUSTEES OF
 THE VILLAGE OF BUFFALO GROVE, ILLINOIS

 Village Clerk

 Village President

Attachment: Warrant #1341 Summary (Approval of Warrant #1341)



Information Item : Appointment of Board, Commission, and Committee Members

Recommendation of Action

N/A.

President Sussman will make appointments to the Village's Boards, Commissions, and Committees.

ATTACHMENTS:

- Committee_Commission_Board_Appointments 2022-2023 revised (PDF)

Trustee Liaison
Sussman

Staff Contact
Dane Bragg, Office of the Village Manager

Monday, May 16, 2022

2022-2023 Committees, Commissions, and Board Appointments

Board of Fire and Police Commissioners

- Stuart Berman (Chair)
- Jane Dibbern
- Kevin Dryman
- Scott Fishman
- Marc Blumenthal

Planning and Zoning Commission

- Frank Cesario (Chair)
- Amy Au
- Zill Khan
- Adam Moodhe
- Mitchell Weinstein
- Kevin Richards
- Neil Worlikar
- Marc Spunt
- Jason Davis*

Health Commission¹

- Deb Moritz (Chair)
- Mike Garfield
- Karleen Pitchford
- Doug Pitchford
- Dr. Becky Bergman
- Stuart Kanowitz
- Nisha Patalay

Farmers Market Committee

- Paulette Greenberg (Chair)
- Larry King
- Ed Muldoon
- Jackie Beegun

- Jane Primack
- Beth Nudelman
- David Bergman
- Mindy Lazor
- Steve McLellan*
- Maanasha Sankareswari – Ramesh*
- Ramesh*

Rick Kahan Commission for Residents with Disabilities

Members

- Judy Samuels (Chair)
- Martin Sussman (Vice Chair)
- Donna Garfield
- Dean Klassman
- Beth Shapiro
- Jack Shapiro
- Mark Weiner
- Debbie Verson
- Lexi Robinson
- Leo Njongmeta
- Matthew Dragon
- Allie Zalay
- Avi Samuels
- Gowri Magati

Volunteers

- Larry Sweica
- David Morton

Police Pension Board

- Jeffrey Feld
- Kenneth Fox

Firefighters Pension Board

- Arthur Malinowski
- Larry Stanley

Ethics Commission

- Debra Rybarczyk
- Lenna Scott
- Pragnesh Patel
- Leslie Abella
- David Yang
- Thomas Hughes*

Buffalo Grove Days Committee

Members

- Paulette Greenberg (Co-Chair)
- JV Springman (Co-Chair)
- Cody Bartlett
- Dianne Bartlett
- Jackie Beegun
- Adam Moodhe
- Rhonda Norman
- Rodney Odelson
- Doug Primack
- Jane Primack
- Marc Spunt
- Nancy Winter
- Bradley Schencker*

Volunteers

- Arnie Brown
- Howard Hoffman
- Carol Irvin
- Reed Irvin
- Betty Lou Manso
- Debi Moritz

¹ Seeking to remove and/or replace a volunteer

*New Member

2022-2023 Committees, Commissions, and Board Appointments

Buffalo Grove Days
Committee (cont.)

- Alan Nudelman
- Beth Nudelman
- Debbie Rybarczyk
- Don Geno
- Sheri Ginsberg
- Nena Baker
- Gowri Magati
- Marian Rodriguez

*New Member



Information Item : Recognizing Buffalo Grove Boy and Girl Scouts for the Achievement of Their Eagle Scout and Gold Awards.

Recommendation of Action

n/a

Recognizing Buffalo Grove Boy and Girl Scouts for the achievement of their Eagle Scout and Gold Awards.

Trustee Liaison

Sussman

Staff Contact

Dane Bragg, Office of the Village Manager

Monday, May 16, 2022



Information Item : Introduction of New Deputy Director of Community Development and New Associate Planner.

Recommendation of Action

Staff recommends presentation.

Community Development Director, Nicole Woods will introduce the new Deputy Director of Community Development, Kelly Purvis and the new Associate Planner, Andrew Binder.

Trustee Liaison

Johnson

Staff Contact

Nicole Woods, Community Development

Monday, May 16, 2022	
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Information Item : 2021 Buffalo Grove Rotary Firefighter of the Year

Recommendation of Action

Staff recommends presentation.

Buffalo Grove Rotary President Brett Robinson will present the 2021 Firefighter of the Year Award to Firefighter/Paramedic Patrick Dinsmore.

ATTACHMENTS:

- 2021 FFOY Nomination Memo-Dinsmore (PDF)

Trustee Liaison
Johnson

Staff Contact
Mike Baker, Fire

Monday, May 16, 2022	
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VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: April 26, 2022
TO: Dane Bragg, Village Manager
FROM: Mike Baker, Fire Chief/Emergency Management Director
SUBJECT: 2021 Firefighter of the Year Selection

The Buffalo Grove Fire Department nomination committee, comprised of DC Wagner, Lt. Navarro and FF/PM Clark Pound, has met and reviewed the submissions for the Buffalo Grove Rotary 2021 Firefighter of the Year award. Firefighter/Paramedic Patrick Dinsmore has been selected as the Buffalo Grove Fire Department recipient for 2021.

Since his first day on January 20th 1996, FF/PM Dinsmore is a “go to” employee of the Buffalo Grove Fire Department. His work ethic is a positive example for others, and he is quick to lend a helping hand whenever the need arises. During his 26 years with the BGFD, Pat has demonstrated an unwavering positive attitude toward both fellow firefighters and citizens in the community.

Pat has been a dedicated member of the department's Technical Rescue Team (TRT) for the past 20 years and has recently transitioned off of the TRT to allow newer members to become involved. He maintained his involvement while passing on his knowledge and experience to train others in various rescue techniques.

Recently, Pat has taken on the responsibility of maintaining the pressurized equipment for the fire department, which includes the self-contained breathing apparatus, associated accessories and OSHA mandated annual fit testing for all personnel.

As a veteran of the United States Marine Corps, Pat is involved with his local VFW post. Pat was also an original member of the Buffalo Grove Professional Firefighters Local 3177 Honor Guard. Most recently Pat was selected to be a Guardian for the Lake County Honor Flight #18.

It is for these reasons, that Firefighter/Paramedic Patrick Dinsmore has been selected as the recipient of the Buffalo Grove Rotary 2021 Firefighter of the Year award.

Attachment: 2021 FFOY Nomination Memo-Dinsmore (Firefighter of the Year)



Information Item : Proclamation Recognizing National Safe Boating Week

Recommendation of Action

N/A

SUMMARY: Proclamation recognizing National Safe Boating Week.

ATTACHMENTS:

- National Safe Boating Week 2022 (DOC)

Trustee Liaison
Sussman

Staff Contact
Brett Robinson, Finance

Monday, May 16, 2022



Village of Buffalo Grove

NATIONAL SAFE BOATING WEEK

WHEREAS, For nearly 100 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling and fishing. During National Safe Boating Week, the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly; and

WHEREAS, Safe boating begins with preparation. The Coast Guard estimates that human error accounts for 70 percent of all boating accidents and that life jackets could prevent more than 85 percent of boating fatalities. Through basic boating safety procedures – carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America's coastal, inland, and offshore waters stay safe throughout the season; and

WHEREAS, National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year; and

WHEREAS, on average, 650 people die each year in boating-related accidents in the U.S.; approximately 76 percent of these are fatalities caused by drowning; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

NOW THEREFORE, BE IT RESOLVED that I, Beverly Sussman, President of the Village of Buffalo Grove do hereby support the goals of the Safe Boating Campaign and proclaim May 21-27, 2022 as National Safe Boating Week and the start of the year-round effort to promote safe boating and urge all those who boat to practice safe boating habits and wear a life jacket at all times while boating.

Proclaimed this 16th day of May, 2022.

Beverly Sussman, Village President



Information Item : Proclamation Recognizing National Public Works Week

Recommendation of Action

Staff recommends this proclamation.

SUMMARY: A proclamation recognizing May 15th through May 21st, 2022 as National Public Works Week.

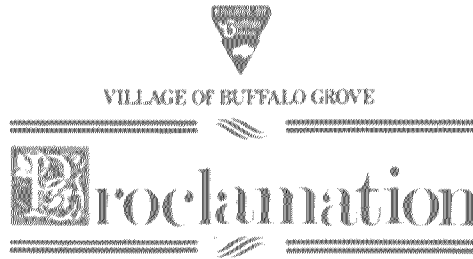
ATTACHMENTS:

- 2022 National Public Works Week Proclamation (DOCX)

Trustee Liaison
Stein

Staff Contact
Michael K Skibbe, Public Works

Monday, May 16, 2022



Village of Buffalo Grove

A PROCLAMATION RECOGNIZING MAY 15-21, 2022, AS NATIONAL PUBLIC WORKS WEEK IN THE VILLAGE OF BUFFALO GROVE

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an informed and understanding citizenry is vital to the efficient operation of public works systems, and programs such as water, sewer, streets, public buildings, trees, storm water and fleet; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services, and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction are vitally dependent upon the efforts and skills of public works personnel; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

NOW, THEREFORE, I, Beverly Sussman, President of the Village of Buffalo Grove do hereby proclaim May 15-21, 2022, as **NATIONAL PUBLIC WORKS WEEK** in the Village of Buffalo Grove, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works services and to recognize the contributions which public works personnel make every day to insure our health, safety, comfort, and quality of life.

Passed the 16th day of May, 2022

Beverly Sussman, Village President



Information Item : National Police Week 2022

Recommendation of Action

Recommends Approval

SUMMARY: A proclamation recognizing National Police Week in the Village of Buffalo Grove.

ATTACHMENTS:

- National Police Week - 2022 (DOCX)

Trustee Liaison
Smith

Staff Contact
Steven Casstevens, Police

Monday, May 16, 2022	
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Village of Buffalo Grove

PROCLAMATION RECOGNIZING NATIONAL POLICE WEEK 2022

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Buffalo Grove Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Buffalo Grove; and

WHEREAS, it is important that all citizens know and understand the duties and responsibilities of their police department, and that the members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, over 22,000 law enforcement officers have been killed in the line of duty, and their names are permanently engraved in granite at the National Law Enforcement Officers Memorial in Washington, D.C.

AND WHEREAS, the men and women of the Buffalo Grove Police Department unceasingly provide a vital public service; and

NOW, THEREFORE, the Village President and Board of Trustees of the Village of Buffalo Grove, call upon all citizens of Buffalo Grove and upon all patriotic, civil and educational organizations to observe the week of May 15th to May 21st, 2022, as Police Week with appropriate virtual ceremonies in which all people may join in commemorating police officers, past and present who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Proclaimed this 16th day of May, 2022.

Village President

Attachment: National Police Week - 2022 (National Police Week 2022)



Information Item : Proclamation Recognizing National Emergency Medical Services Week

Recommendation of Action

Staff recommends proclamation

SUMMARY: Proclamation recognizing May 15th through May 21st as National Emergency Medical Services Week.

ATTACHMENTS:

- 2022-ems-week-proclamation (DOCX)

Trustee Liaison
Johnson

Staff Contact
Mike Baker, Fire

Monday, May 16, 2022



**PROCLAMATION RECOGNIZING MAY 15TH THROUGH MAY 21ST, 2022 AS NATIONAL
EMERGENCY MEDICAL SERVICES WEEK**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of the Buffalo Grove Fire Department are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, the Village President and Board of Trustees of the Village of Buffalo Grove recognize the week of May 15th through the 21st, 2022 as EMERGENCY MEDICAL SERVICES WEEK, “Rising to the Challenge” in the Village of Buffalo Grove.

Proclaimed this 16th day of May, 2022.

Beverly Sussman
Village President

Attachment: 2022-ems-week-proclamation (EMS Week Proclamation)



Action Item : Construction Manager at Risk Services RFQ

Recommendation of Action

Staff recommends approval.

SUMMARY: Staff seeks authorization to Request Qualifications for Construction Manager at Risk Services for facility improvements and renovations to 1650 Leider Lane as detailed in the attached memo.

ATTACHMENTS:

- Authorization - Request for Qualifications (DOCX)

Trustee Liaison
Stein

Staff Contact
Tom C. Wisniewski, Village Board

Monday, May 16, 2022	
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VILLAGE OF
BUFFALO GROVE



MEMORANDUM

DATE: May 12, 2022
TO: Dane Bragg, Village Manager
FROM: Tom Wisniewski, Buyer
SUBJECT: Construction Manager at Risk - Request for Qualifications

Staff seeks authorization to Request Qualifications and subsequently negotiate for Construction Manager at Risk Services for the renovation and improvements to 1650 Leider Lane. Scope of work includes retrofitting the existing structure and property for adaptive reuse.

Attachment: Authorization - Request for Qualifications (Construction Manager at Risk Services RFQ)



**Action Item : Certificate of Initial Acceptance and Approval:
Spoerlein Commons Dunkin/Baskin Development Improvements**

Recommendation of Action

Staff recommends approval to begin the one year maintenance period for the completed development pending Village Attorney review.

SUMMARY: Attached is the Certificate of Initial Acceptance for the Spoerlein Commons Dunkin Donuts/Baskin Robbins development improvements located at 1165 McHenry Road. Staff recommends approval to begin the one year maintenance period on May 16th, 2022 pending Village Attorney review.

ATTACHMENTS:

- CIA_Spoerlein Dunkin_4-29-2022 (PDF)
- CIA Memo_Spoerlein Dunkin_4-29-2022 (DOCX)
- Ordinance Spoerlein Dunkin CIA (DOCX)

Trustee Liaison
Johnson

Staff Contact
Darren Monico, Public Works

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE
CERTIFICATE OF INITIAL ACCEPTANCE AND APPROVAL

SUBMIT COMPLETED FORM ALONG WITH ONE MYLAR SET OF "AS-BUILT" PLANS. **ALL INFORMATION MUST BE TYPED.**

SUBDIVISION Spoerlein Farm Commercial Phase 4 DEVELOPER Whitestone Spoerlein Commons 1, LLC

UNIT NO. _____ LOCATION 1165 McHenry Rd

Dedicated Public Right of Way (if any): N/A

Description of Public Improvements: Sanitary sewer & water main modifications,

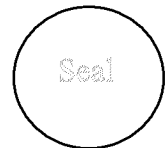
Description of Private Improvements: New building construction, old building demolition, parking lot & entrance improvements, water/sanitary service connections, and storm sewer system with detention basin.

One-Year Maintenance Guarantee: Letter of Credit

DESIGN ENGINEER'S CERTIFICATION

To the best of my knowledge and belief, the construction of the improvements described above have been completed in accordance with the approved plans and specifications, and items indicated on the Final Punch List dated _____, which was prepared by the Village of Buffalo Grove.

Engineer's Signature & Seal



OWNER'S/DEVELOPER'S CERTIFICATION

All improvements including soil erosion and sediment control measures have been completed and are hereby presented for initial Acceptance and Conveyance to the Village of Buffalo Grove. I also herewith acknowledge my responsibility to provide a one-year Guarantee to cover workmanship, materials, and maintenance for all improvements referred to herein.

The undersigned Owner does hereby convey and deliver to the Village of Buffalo Grove the foregoing listed public improvements and does hereby covenant that said improvements are free of all encumbrances and does hereby warrant and will defend the same against the claims and demands of all persons.

Owner's Signature

Owner's Name

Company Name

MUNICIPAL INSPECTOR'S CERTIFICATION

I/we hereby certify that I/we have regularly inspected the above described unit(s) of the above described Subdivision during the progress of construction and to the best of my/our knowledge; the work has been completed in conformance with the approved plans and specifications.

Municipal Inspector

Date

VILLAGE ENGINEER'S CERTIFICATION

I hereby certify that the Division of Engineering Services has reviewed the above described unit(s) of the above described Subdivision and find them in conformance with the applicable Village ordinances, codes, and agreements.

Village Engineer

Date

PUBLIC WORK'S CERTIFICATION

I hereby certify that the Department of Public Works has inspected all public improvements described above and find them in proper condition for acceptance for maintenance by this Department.

Director of Public Works

Date

VILLAGE MANAGER'S CERTIFICATION

I hereby certify that all applicable Village ordinances, codes, and special agreements have been complied with by the Owner of the above described Subdivision.

Village Manager

Date

ACCEPTANCE OF PUBLIC IMPROVEMENTS

The Village of Buffalo Grove does hereby approve and accept for ownership the above described public improvements subject to the one-year Guarantee by the Developer covering all materials, workmanship, and maintenance.

Village Board of Trustees Action: _____

Date

Page No.

Village President

Date

VILLAGE OF
BUFFALO GROVE



MEMORANDUM

DATE: April 29, 2022
TO: Dane Bragg, Village Manager
FROM: Darren Monico, Village Engineer
SUBJECT: Spoerlein Dunkin Donuts/Baskin Robbins - Certificate of Initial Acceptance

The Developer of the Spoerlein Dunkin Donuts/Baskin Robbins located at 1165 McHenry Road has completed the required improvements and the development will be moved to the one-year maintenance period beginning May 16, 2022

Staff recommends approval of the Certificate of Initial Acceptance for the Development pending approval review by the Village Attorney.

ORDINANCE 2022- _____

**AN ORDINANCE AUTHORIZING EXECUTION OF THE CERTIFICATE OF INITIAL ACCEPTANCE
FOR THE SPOERLEIN DUNKIN DONUTS/BASKIN ROBBINS DEVELOPMENT**

WHEREAS, the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village seeks to execute a Certificate of Initial Acceptance with Whitestone Reit for the completed Dunkin Donuts/Baskin Robbins development located in Spoerlein Commons at 1165 McHenry Road in the Village of Buffalo Grove,

WHEREAS, upon execution of this ordinance, Whitestone Spoerlein Commons 1, LLC will enter the required one-year maintenance guarantee,

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village President is authorized to execute the Certificate of Initial Acceptance with Northwest Community Hospital for the Dunkin Donuts/Baskin Robbins development located in Spoerlein Commons at 1165 McHenry Road in the Village of Buffalo Grove.

SECTION 3. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
 NAYES: _____
 ABSENT: _____
 PASSED: _____, 2022
 APPROVED: _____, 2022

APPROVED:

 Beverly Sussman, Village President

ATTEST:

 Janet Sirabian, Village Clerk

Attachment: Ordinance Spoerlein Dunkin CIA (Initial Acceptance of Spoerlein Commons Dunkin/Baskin Development Improvements)



**Ordinance No. O-2022-51 : Class E Liquor License Reservation-
Niki's Gyros at 1038 Weiland Road**

Recommendation of Action

Staff recommends approval.

SUMMARY: A Class E liquor license is reserved for Niki's Gyros, Inc. at 1038 Weiland Road. This reservation is subject to the applicant completing Village requirements for said license on or before August 15, 2022.

ATTACHMENTS:

- Ord Class E - reserve Niki's Gyros (DOCX)

Trustee Liaison
Sussman

Staff Contact
Jessie Brown, Community Development

Monday, May 16, 2022

Underlined = addition
~~Strikethroughs~~ = deletion
05/03/2022

ORDINANCE NO. 2022 -

AN ORDINANCE AMENDING CHAPTER 5.20 LIQUOR CONTROLS

WHEREAS, the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS as follows:

Section 1. Subsection E. of Section 5.20.072 of the Village of Buffalo Grove Municipal Code is hereby amended as follows:

5.20.72 Licenses authorized.

E. Class E.

<u>Licensee and d/b/a</u>	<u>Address</u>
1. Hanabi, Inc. d/b/a Hanabi Japanese Restaurant	734 S. Buffalo Grove Road
2. Grande Jakes Fresh Mexican Grill in BG, Inc.	205 Dundee Road
3. MOD Super Fast Pizza, LLC d/b/a MOD Pizza	1555 Deerfield Parkway
4. Abba, Inc. d/b/a Original Bagel & Bialy	105 McHenry Road
5. Aragvi, LLC d/b/a Georgian European Bakery & Café	136 McHenry Road
6. Black Pepper, Inc. d/b/a Rivaj Indian Cuisine	1034 Weiland Road
7. <u>Niki's Gyros, Inc.</u>	<u>1038 Weiland Road</u>

Section 2.

A. A Class E liquor license is reserved for Niki's Gyros, Inc. at 1038 Weiland Road. This reservation is subject to the applicant completing Village requirements for said license on or before August 15, 2022. The Village Manager shall have the authority to extend the August 15, 2022 date for good cause shown. If not so extended, this reservation shall cease.

B. This Section 2 shall not be codified.

Section 3. This Ordinance shall be in full force and in effect from and after its passage and approval.

AYES: _____

NAYS: _____

ABSENT: _____

PASSED: _____, 2022

APPROVED: _____, 2022

Beverly Sussman, Village President

ATTEST:

Janet M. Sirabian, Village Clerk



Ordinance No. O-2022-52 : IRS Project Administration & Design Services

Recommendation of Action

Staff recommends approval.

SUMMARY: Staff recommends that the Village Board authorize the Village Manager to enter into agreements with Industrial Roofing Services Inc for project administration and design services at a price not to exceed \$27,800 pending review and approval by Village Attorney.

ATTACHMENTS:

- IRS Memo (DOCX)
- IRS Ordinance (DOCX)
- 17924 VBG - Village Hall Shingle Roof Spec (PDF)
- 17925 VBG - Water Well 7 Storage Facility (PDF)
- 17926 VBG - Police Department Skylight Repair Replacement (PDF)

Trustee Liaison

Stein

Staff Contact

Tom C. Wisniewski, Village Board

Monday, May 16, 2022	
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VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: May 12, 2022
TO: Dane Bragg, Village Manager
FROM: Tom Wisniewski, Buyer
SUBJECT: Industrial Roofing Services, Inc. (IRS) Project Administration & Design Services

Recommendation

Staff recommends that the Village Board authorize the Village Manager to enter into agreements with Industrial Roofing Services Inc. for project administration and design services at a price not to exceed \$27,800.00 pending review and approval by Village Attorney.

Background

Industrial Roofing Services Inc. (IRS) has submitted three roof replacement & repair service agreements for improvements to the water well house 7 - storage building, skylight repair / replacement at Police and all shingled roof areas at Village Hall. IRS will provide roof system analysis, design services and project administration along with the development of bid documents and a final review of the project under the agreements. IRS has performed similar work for the Village in the past and staff has deemed their work to be very good. All three projects were approved in the 2022 CIP budget & will take place over the summer of 2022. Below is a breakdown of the project and cost for project administration and design services.

Industrial Roofing Services, Inc. (IRS) Proposal Costs

Project	Cost
Well House 7 Storage Building Roof Replacment	\$8,800.00
Police Department Skylight Repair/Replacement	\$6,500.00
Village Hall Roof Replacment-Shingle Roof Area Only	\$12,500.00
Total	\$27,800.00

ORDINANCE 2022- _____

AN ORDINANCE AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS WITH INDUSTRIAL ROOFING SERVICES, INC. (IRS)

WHEREAS, the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village seeks to enter into Professional Service Agreements with Industrial Roofing Services, Inc. (IRS) for Project Administration & Design Services for improvements to the water well house 7 - storage building, skylight repair / replacement at Police and all shingled roof areas at Village Hall

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to enter into Professional Service Agreements with Industrial Roofing Services, Inc. (IRS) for project administration & design services at a price not to exceed \$27,800.00 pending review and approval by the Village attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____

NAYES: _____

ABSENT: _____

PASSED: _____, 2022

APPROVED: _____, 2022

APPROVED:

Beverly Sussman, Village President

ATTEST:

Janet Sirabian, Village Clerk

Attachment: IRS Ordinance (O-2022-52 : IRS Project Administration & Design Services)

13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

Proposal for
ROOF REPLACEMENT SPECIFICATIONS
for

VILLAGE HALL (ALL SHINGLED ROOF AREAS)
50 Raupp Boulevard
Buffalo Grove, IL

Submitted by
DAVE ANGOVE

Prepared for
Mr. Nickelos Smith
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

February 18, 2022

Attachment: 17924 VBG - Village Hall Shingle Roof Spec (O-2022-52 : IRS Project Administration & Design Services)

13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

February 18, 2022

Mr. Nickelos Smith
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Subject: **Proposal for Roof System Analysis & Design, Project Document Development, and Project Administration for all shingled roof areas at Village Hall, located at 50 Raupp Boulevard in Buffalo Grove, IL**

Dear Mr. Smith:

Industrial Roofing Services, Inc. is pleased to submit the following proposal for roof system analysis, design, and project administration. This service allows you to select and install a roof system meeting your requirements at a competitive price.

IRS shall provide all services necessary to furnish the following:

PHASE I: Roof System Analysis and Selection

Existing Roof Analysis: IRS will perform a complete roof analysis to determine the required scope of work. This will include analysis of existing drainage and the gathering of information to create accurate flashing details. This pre-design survey may include moisture surveys, environmental analysis, etc.

Establish Roof System Scope of Work: IRS will develop potential roof system options and assist you in their review in order to determine the scope of work that best reflects your needs and available funding, including any additional work deemed necessary. Accurate budget figures will then be established to reflect the agreed upon scope of work.

Mr. Smith
February 18, 2022
Page 2

PHASE II: System Design

Bidding Documents: IRS will develop a detailed specification package for the purpose of securing competitive bids on the selected roof system. Detailed perimeter and projection drawings are provided to eliminate questions regarding the intent of the design. All IRS specifications are written and designed to ensure a manufacturer's warranty and a competitive bidding situation among contractors and material manufacturers.

Contractor Selection: IRS will assist you in selecting a group of contractors qualified in the installation of the specified roof system to create a competitive bidding environment.

Pre-Bid Conference: IRS will conduct a pre-bid meeting to review the project specifications and pertinent site conditions with the prospective contractors and a representative of the owner. This meeting ensures a thorough understanding of the project specifications by everyone involved.

Bid Analysis: IRS will assist you in the evaluation of the bids.

PHASE III: Project Administration

Contract Award: IRS will perform necessary contract services: review of submittals for compliance with the bidding documents, review and approval of design changes, change orders, unit price requests, and applications for payment with retainages and lien waivers.

Pre-Construction Meeting: IRS will conduct a meeting with the contractor's foreman and a representative of the owner to review the project specifications and job site conditions. This meeting ensures clarification and resolution of any questions prior to the start of work.

Job Progress Observations: IRS will conduct periodic job site visits at critical junctures during construction, as well as additional visits when necessary because of problems or unanticipated conditions. IRS shall prepare and deliver to the owner and contractor copies of reports generated during job site visits.

- ◆ Any additional site visits necessary as a result of contractor workmanship concerns will be conducted on an agreed-upon frequency and billed in accordance with IRS's current fee schedule.

Final Approval: IRS will conduct a final review of the project to ensure completed work and job site conditions are acceptable prior to approving the final application for payment. This is not in lieu of the manufacturer's warranty inspection.

Continuing Service: IRS will act as liaison between Village of Buffalo Grove, the contractor, and the roof system manufacturer regarding all warranty questions during the warranty period.

Mr. Smith
February 18, 2022
Page 3

FEES

Industrial Roofing Services, Inc. shall provide the above-described services for the lump sum fee of Twelve Thousand Five Hundred Dollars (\$12,500.00). Our fees shall be invoiced during each phase of the project as follows:

Phase I: \$3,000 to be billed upon completion of Phase I.
Phase II: \$4,500 to be billed upon completion of Phase II.
Phase III: \$5,000 to be billed upon completion of Phase III.

AUTHORIZATION

To acknowledge acceptance of this proposal, please return a signed copy of the Authorization page with any paperwork (i.e. purchase order) to our corporate headquarters:

Industrial Roofing Services, Inc.
13000 West Silver Spring Drive
Butler, WI 53007
Fax: (262) 432-0504

Upon receipt of a purchase order or signed copy of the proposal we will enter the project in our system and schedule the work.

Should you have any questions regarding this proposal, please do not hesitate to call. We appreciate this opportunity and look forward to working with you on this project.

Sincerely yours,
INDUSTRIAL ROOFING SERVICES, INC.

Dave Angove

Dave Angove
Project Manager

Acknowledged by:

Name Title Date: _____

13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

Proposal for

ROOF REPLACEMENT SPECIFICATIONS

for

WATER WELL 7 - STORAGE BUILDING
400 LaSalle Lane
Buffalo Grove, IL

Submitted by
DAVE ANGOVE

Prepared for

Mr. Nickelos Smith
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

February 18, 2022

Attachment: 17925 VBG - Water Well 7 Storage Facility (O-2022-52 : IRS Project Administration & Design Services)

13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

February 18, 2022

Mr. Nickelos Smith
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Subject: **Proposal for Roof System Analysis & Design, Project Document Development, and Project Administration for Water Well 7 - Storage Building, located at 400 LaSalle Lane in Buffalo Grove, IL**

Dear Mr. Smith:

Industrial Roofing Services, Inc. is pleased to submit the following proposal for roof system analysis, design, and project administration. This service allows you to select and install a roof system meeting your requirements at a competitive price.

IRS shall provide all services necessary to furnish the following:

PHASE I: Roof System Analysis and Selection

Existing Roof Analysis: IRS will perform a complete roof analysis to determine the required scope of work. This will include analysis of existing drainage and the gathering of information to create accurate flashing details. This pre-design survey may include moisture surveys, environmental analysis, etc.

Establish Roof System Scope of Work: IRS will develop potential roof system options and assist you in their review in order to determine the scope of work that best reflects your needs and available funding, including any additional work deemed necessary. Accurate budget figures will then be established to reflect the agreed upon scope of work.

Attachment: 17925 VBG - Water Well 7 Storage Facility (O-2022-52 : IRS Project Administration & Design Services)

Mr. Smith
February 18, 2022
Page 2

PHASE II: System Design

Bidding Documents: IRS will develop a detailed specification package for the purpose of securing competitive bids on the selected roof system. Detailed perimeter and projection drawings are provided to eliminate questions regarding the intent of the design. All IRS specifications are written and designed to ensure a manufacturer's warranty and a competitive bidding situation among contractors and material manufacturers.

Contractor Selection: IRS will assist you in selecting a group of contractors qualified in the installation of the specified roof system to create a competitive bidding environment.

Pre-Bid Conference: IRS will conduct a pre-bid meeting to review the project specifications and pertinent site conditions with the prospective contractors and a representative of the owner. This meeting ensures a thorough understanding of the project specifications by everyone involved.

Bid Analysis: IRS will assist you in the evaluation of the bids.

PHASE III: Project Administration

Contract Award: IRS will perform necessary contract services: review of submittals for compliance with the bidding documents, review and approval of design changes, change orders, unit price requests, and applications for payment with retainages and lien waivers.

Pre-Construction Meeting: IRS will conduct a meeting with the contractor's foreman and a representative of the owner to review the project specifications and job site conditions. This meeting ensures clarification and resolution of any questions prior to the start of work.

Job Progress Observations: IRS will conduct periodic job site visits at critical junctures during construction, as well as additional visits when necessary because of problems or unanticipated conditions. IRS shall prepare and deliver to the owner and contractor copies of reports generated during job site visits.

- ◆ Any additional site visits necessary as a result of contractor workmanship concerns will be conducted on an agreed-upon frequency and billed in accordance with IRS's current fee schedule.

Final Approval: IRS will conduct a final review of the project to ensure completed work and job site conditions are acceptable prior to approving the final application for payment. This is not in lieu of the manufacturer's warranty inspection.

Continuing Service: IRS will act as liaison between Village of Buffalo Grove, the contractor, and the roof system manufacturer regarding all warranty questions during the warranty period.

Mr. Smith
February 18, 2022
Page 3

FEES

Industrial Roofing Services, Inc. shall provide the above-described services for the lump sum fee of Eight Thousand Eight Hundred Dollars (\$8,800.00). Our fees shall be invoiced during each phase of the project as follows:

Phase I:	\$2,260 to be billed upon completion of Phase I.
Phase II:	\$3,020 to be billed upon completion of Phase II.
Phase III:	\$3,520 to be billed upon completion of Phase III.

AUTHORIZATION

To acknowledge acceptance of this proposal, please return a signed copy of the Authorization page with any paperwork (i.e. purchase order) to our corporate headquarters:

Industrial Roofing Services, Inc.
13000 West Silver Spring Drive
Butler, WI 53007
Fax: (262) 432-0504

Upon receipt of a purchase order or signed copy of the proposal we will enter the project in our system and schedule the work.

Should you have any questions regarding this proposal, please do not hesitate to call. We appreciate this opportunity and look forward to working with you on this project.

Sincerely yours,
INDUSTRIAL ROOFING SERVICES, INC.

Dave Angove

Dave Angove
Project Manager

Acknowledged by:

_____	_____	Date: _____
Name	Title	

Proposal for

SKYLIGHT REPAIR / REPLACEMENT SPECIFICATIONS

for

POLICE STATION
46 Raupp Boulevard
Buffalo Grove, IL

Submitted by

DAVE ANGOVE

Prepared for

Mr. Nickelos Smith

Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

February 18, 2022

Attachment: 17926 VBG - Police Department Skylight Repair Replacement (O-2022-52 : IRS Project Administration & Design Services)

13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

February 18, 2022

Mr. Nickelos Smith
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Subject: **Proposal for Project Specifications and Construction Administration for Skylight Repair / Replacement at the Police Station, located at 46 Raupp Boulevard in Buffalo Grove, IL**

Dear Mr. Smith:

Industrial Roofing Services, Inc. is pleased to submit the following proposal for the development of project design specification services & construction administration. These services will allow you to competitively bid the project.

IRS shall provide all services necessary to furnish the following:

PHASE I: System Analysis and Selection

Existing Construction Analysis: IRS will perform a complete analysis to determine the required scope of work. This may include review of original design documents, site conditions and may include destructive investigation to determine existing construction and verify conditions in order to gather information sufficient to create accurate construction drawings.

Establish Scope of Work: IRS will develop a proposed scope of work and then review that scope of work and construction cost estimates prior to completing Phase II Design Development. IRS will then finalize the scope of work and construction cost estimates reflective of the agreed upon scope of work

Mr. Smith
February 18, 2022
Page 2

PHASE II: Project Design

Bidding Documents: IRS will develop a detailed project specification and drawing package for the purpose of securing competitive bids on the finalized scope of work. Project specifications and drawings are developed to limit bidding contractor questions regarding the intent of the project scope. All IRS specifications are written and designed to ensure a competitive bidding situation among contractors.

Contractor Selection: IRS will assist you in selecting a group of contractors qualified in the execution of the specified design and to create a competitive bidding environment among both contractors and material manufacturers.

Pre-Bid Conference: IRS will conduct a pre-bid meeting to review the projects scope of work, specifications, drawings and pertinent site conditions with prospective contractors and a representative of the owner. This meeting ensures a thorough understanding of the project requirements by everyone involved.

Bid Analysis: IRS will assist you in the evaluation of the bids.

PHASE III: Project Administration

Contract Award: IRS will perform necessary contract services: including, review of submittals and shop drawings for compliance with the project documents, review and approval of design changes, change orders, unit price requests, applications for payment with retainages and lien waivers.

Pre-Construction Meeting: IRS will conduct a meeting with the contractor's superintendent, foreman and a representative of the owner to review the project documents and job site conditions. This meeting ensures clarification and resolution of any questions prior to the start of work.

Job Progress Observations: IRS will conduct periodic site visits, generally every five (5) working days throughout the project, as well as additional visits when necessary due to unanticipated conditions.

- ◆ Any additional site visits necessary as a result of contractor workmanship concerns will be conducted on an agreed-upon frequency and billed in accordance with IRS's current fee schedule.

Final Approval: IRS will conduct a final review of the completed project to ensure completed work and job site conditions are acceptable prior to approving the final application for payment. This is not in lieu of any manufacturer's warranty inspection.

Continuing Service: IRS will act as liaison between Village of Buffalo Grove, the contractor, and the projects material manufacturer regarding all warranty questions during the warranty period.

Mr. Smith
February 18, 2022
Page 3

FEES

Industrial Roofing Services, Inc. shall provide the above-described services for the lump sum fee of Six Thousand Five Hundred Dollars (\$6,500). Our fees shall be invoiced during each phase of the project as follows:

Phase I:	\$1,800 to be billed upon completion of Phase I.
Phase II:	\$2,100 to be billed upon completion of Phase II.
Phase III:	\$2,600 to be billed upon completion of Phase III.

AUTHORIZATION

To acknowledge acceptance of this proposal, please return a signed copy of the Authorization page with any paperwork (i.e. purchase order) to our corporate headquarters:

Industrial Roofing Services, Inc.
13000 West Silver Spring Drive
Butler, WI 53007
Fax: (262) 432-0504

Upon receipt of a purchase order or signed copy of the proposal we will enter the project in our system and schedule the work.

Should you have any questions regarding this proposal, please do not hesitate to call. We appreciate this opportunity and look forward to working with you on this project.

Sincerely yours,
INDUSTRIAL ROOFING SERVICES, INC.

Dave Angove

Dave Angove
Project Manager

Acknowledged by:

_____	_____	Date: _____
Name	Title	



Resolution No. R-2022-4 : Resolution Authorizing the Village Manager to Execute an Amendment to the Existing Professional Service Agreement with SB Friedman and Associates

Recommendation of Action

Staff recommends approval.

SUMMARY: Attached for the Board's consideration is a resolution authorizing the Village Manager to execute an amendment to the existing professional services agreement with SB Friedman and Associates for economic development planning, proforma development, and TIF consulting for the Lake Cook Road TIF District. These expenses are eligible to be reimbursed through TIF funds.

ATTACHMENTS:

- SBF Memo (DOCX)
- SBF Res (DOCX)
- SBF Buffalo Grove - PPP Support – 5-10-22 (002) (PDF)

Trustee Liaison

Pike

Staff Contact

Chris Stilling, Community Development

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE



DATE: May 12, 2022

TO: Dane Bragg, Village Manger

FROM: Christopher Stilling, Deputy Village Manger

SUBJECT: Professional Service Agreement with SB Friedman and Associates- Request for Additional Fees

Staff Recommendation

Staff recommends that the Village Board approve the attached Resolution authorizing the Village Manager to execute the attached amendment to the professional services agreement with SBF in an amount not to exceed \$25,000.

Background

Attached for the board's consideration is a resolution authorizing the Village Manager to execute an amendment to the existing professional services agreement with SB Friedman and Associates (SBF) for economic development planning, proforma development, and TIF consulting. Since 2020, the Village has engaged the services of SBF to prepare the materials and projections necessary for the Lake Cook Road TIF. Since that time, SBF has also provided preliminary revenue and increment projections on behalf of the Village to assist with the redevelopment of the Town Center Property. As the Village is looking finalize the Redevelopment Agreement with Kensington Partners, staff is seeking authorization to continue to use SBF to assist with the financial review of the deal. All of SBF expenses are eligible to be reimbursed through TIF funds.

RESOLUTION NO. 2022- _____

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO EXTEND THE PROFESSIONAL SERVICES
AGREEMENT WITH SB FRIEDMAN AND ASSOCIATES**

WHEREAS, the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS**, as follows:

Section 1. The Village Board authorizes the Village Manager to execute the attached professional services agreement amendment with SB Friedman and Associates for economic development planning, proforma development, and TIF consulting in an amount not to exceed \$25,000. These expenses are eligible to be reimbursed through TIF funds.

Section 2. This Resolution shall be in full force and in effect from and after its passage and approval.

AYES: _____

NAYS: _____

ABSENT: _____

PASSED: _____, 2022

APPROVED: _____, 2022

Approved:

Village President

ATTEST:

Village Clerk



May 10, 2022

Mr. Dane Bragg
Village Manager
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Re: Public-Private Partnership Support - Hourly Services Request for Fee Authorization Additional #3

Dear Mr. Bragg:

Since 2020, SB Friedman Development Advisors ("SB Friedman") has been assisting the Village of Buffalo Grove (the "Village") in working with Kensington Development Partners (the "Developer") on a potential redevelopment project and public-private partnership with the Village.

We have conducted various analyses of projected tax revenues and have participated in numerous calls to discuss the project and potential Village financial assistance. The Project has been moving forward but there is still work to do to arrive at a public-private partnership.

Going forward, we anticipate refining tax revenue projections, reviewing the Developer's request for financial assistance and assisting with term sheet development and negotiations.

Our goal is to work to protect Village interests while helping the project move efficiently and effectively through the evaluation phase, and, if the Village desires, to and through construction.

Scope of Work

Our specific scope of work will be defined as we learn more about the projects and needs of the Village. Key areas where we can be of assistance include:

- Participating in meetings, calls and presentations
- Preparing tax revenue projections
- Conducting financial pro forma analyses
- Writing memos
- Providing term sheet negotiation support

Timeframe and Fees

We will work with you to define our work plan in ways that are most useful to Village staff and elected officials. We request a fee and expense authorization of up to \$25,000. We will not exceed this amount without further authorization from you.

Compensation for these services will be based on the time required at the current hourly rates of the personnel involved. For assignments of this type, the following current hourly rates apply:

Senior Vice President	\$280
Vice President	\$240
Project Manager	\$235
Associate Project Manager	\$210
Associate	\$170
Research Associate	\$155

These rates will be in effect until December 31, 2022, at which time rates are subject to adjustment to reflect compensation changes and promotions of individuals.

In addition to professional fees, we will invoice for such direct expenses as local travel and mileage, tolls, parking, data acquired specifically for this assignment, use of owned or licensed data bases, photocopying, long-distance telephone related to research, telecopy, messenger services, and similar direct expenses.

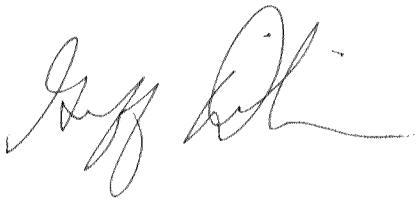
Invoices will be rendered not more frequently than monthly and will be payable within 45 days. We will provide detailed information on the time expended as part of our invoices. Travel time will be charged to the extent that it exceeds the normal commuting time of the professional staff involved. In the event that the decision is made to discontinue our services for any reason, our compensation will be limited to time and expenses incurred to the date that you notify us of such decision.

The attached "Limitations of Engagement" apply to this engagement.

Acceptance Procedures

We appreciate the opportunity to continue to assist the Village. Please sign and return a copy of this letter to indicate your agreement to these terms.

Sincerely,



Geoff Dickinson, AICP
Senior Vice President

Accepted: _____

Printed Name Title Date

LIMITATIONS OF ENGAGEMENT

Our reports, tables and financial analyses will be based on estimates, assumptions and other information developed from research, knowledge of the industry, and meetings during which we will obtain certain information. The sources of information and bases of the estimates and assumptions will be stated in the report. Some assumptions inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, actual results achieved during the period covered by our analysis will necessarily vary from those described in our report, and the variations may be material.

The terms of this engagement are such that we have no obligation to revise the report to reflect events or conditions which occur subsequent to the date of the report. These events or conditions include, without limitation, economic growth trends, governmental actions, changes in assessment practices, changes in the TIF statute, interest rates, and other factors. However, we will be available to discuss the necessity for revision in view of changes in the economic or market factors affecting the proposed project.

Our reports, tables and analyses will be intended solely for submission to the Village for informational purposes and for the purposes of selecting a developer. They should not be relied upon by any other person, firm or corporation, or for any other purposes. Neither the reports nor their contents, nor any reference to our Firm, may be included or quoted in any offering circular or registration statement, appraisal, sales brochure, prospectus, loan, or other agreement or document intended for use in obtaining funds from individual investors.



**Resolution No. R-2022-5 : Resolution for Calendar Year 2022
Village-Wide Street Maintenance Motor Fuel Tax**

Recommendation of Action

Staff recommends approval.

SUMMARY: Staff recommends approval of a resolution which meets the requirements of the Illinois Department of Transportation for the use of Motor Fuel Tax funds for FY 2022 for the Village-wide street maintenance program.

ATTACHMENTS:

- Memo T Bragg_2022 MFT Maint Resolution Memo_4-29-2022 (DOCX)
- BLR 14220_22-00000-00-GM (PDF)

Trustee Liaison
Stein

Staff Contact
Kyle Johnson, Engineering

Monday, May 16, 2022

VILLAGE OF
BUFFALO GROVE



MEMORANDUM

DATE: April 29, 2022
TO: Dane Bragg, Village Manager
FROM: Ted Sianis, Civil Engineer II
SUBJECT: FY 2022 Resolution for Yearly Authorization of Motor Fuel Taxes

Recommendation

Staff recommends approval of the IDOT Motor Fuel Tax (MFT) Resolution.

Background

This agenda item is for the required IDOT Motor Fuel Tax (MFT) Resolution and requests MFT funds to be utilized for the Village's 2022 fiscal year payments for the Village-wide street maintenance program which includes striping, street sweeping, street light maintenance, traffic signal maintenance, sidewalk maintenance, tree trimming, mowing, and street repaving and reconstruction.



Resolution for Maintenance Under the Illinois Highway Code

[Print Form](#)[Reset Form](#)

8.J.b

Resolution Number

Resolution Type

Section Number

22-00000-01-GM

BE IT RESOLVED, by the

President and Board of Trustees

Governing Body Type

of the

Village

Local Public Agency Type

of

Buffalo Grove
Name of Local Public AgencyIllinois that there is hereby appropriated the sum of **One Million Six****Hundred Thousand and 00/100**Dollars (**\$1,600,000.00**

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/22

Beginning Date

to

12/31/22

Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that

Village

of

Buffalo Grove

Local Public Agency Type

Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I **Janet Sirabian**

Name of Clerk

Village

Local Public Agency Type

Clerk in and for said

Village

Local Public Agency Type

of **Buffalo Grove** in the State of Illinois, and keeper of the records and files thereof, as

Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees

Governing Body Type

of

Buffalo Grove

Name of Local Public Agency

at a meeting held on

05/16/22

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

16th

Day

day of **May, 2022**

Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer

Department of Transportation

Date

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

Three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
 Engineer (Municipal, Consultant or County)
 District



Resolution No. R-2022-6 : Motor Fuel Tax Resolution - Thompson & Brandywyn Contract 3

Recommendation of Action

Staff recommends approval.

SUMMARY: The Thompson Boulevard and Brandywyn Lane Roadway Improvement Project - Contract 3 requires the Village to execute the Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) Resolution to allocate MFT funds to pay the Village's portion of construction.

ATTACHMENTS:

- Memo T Bragg_Thompson & Brandywyn MFT Resolution_04-29-2022 (DOCX)
- BLR 09110_Final (PDF)

Trustee Liaison

Stein

Staff Contact

Kyle Johnson, Engineering

Monday, May 16, 2022

VILLAGE OF
BUFFALO GROVE



MEMORANDUM

DATE: April 29, 2022
TO: Dane Bragg, Village Manager
FROM: Ted Sianis, Civil Engineer II
SUBJECT: MFT Resolution for Thompson Boulevard and Brandywyn Lane Roadway Reconstruction

Recommendation

Staff recommends that the Village Board approve the attached Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) Resolution.

Background

As part of the Thompson Boulevard and Brandywyn Lane Roadway Improvement Project – Contract 3, the Village is required to execute the Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) Resolution to utilize MFT funds to pay the Village's portion of construction and engineering. This resolution requests MFT funds be allocated for the Village's local share payments to the Illinois Department of Transportation.



**Resolution for Improvement
Under the Illinois Highway Code**



Resolution Type	Resolution Number	Section Number
Original		16-00106-03-RS

BE IT RESOLVED, by the President and Board of Trustees of the Village
Governing Body Type Local Public Agency Type
 of Buffalo Grove Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
 the Illinois Highway Code. Work shall be done by Contract .
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Thompson Boulevard	0.571	MUN 3260	Brandywyn Ln	Buffalo Grove Rd
Brandywyn Lane	0.371	MUN 2060	Thompson Blvd	Aptakisic Rd

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of
 roadway reconstruction including all incidental and collateral work necessary to complete the project as shown on the plans and as described in the specifications.

2. That there is hereby appropriated the sum of One Million, Five Hundred Eighty-Eight Thousand, Six Hundred Sixty-Nine Dollars and Sixty-Eight Cents Dollars (\$1,588,669.68) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Janet Sirabian Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type

of Buffalo Grove in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Buffalo Grove at a meeting held on May 16, 2022
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16th day of May, 2022 .
Day Month, Year

(SEAL)

Clerk Signature	Date

Approved

Regional Engineer Department of Transportation	Date

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Enter the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box choose the type of resolution: - Original would be used when passing a resolution for the first time for this project. - Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. - Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement the resolution covers.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.
LPA Type	From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Contract or Day Labor	From the drop down choose either Contract or Day Labor.
Roadway/Street Improvements:	
Name Street/Road	Insert the name of the Street/Road to be improved. For additional locations use the Add button.
Length	Insert the length of this segment of roadway being improved in miles.
Route	Insert the Route Number of the road/street to be improved if applicable.
From	Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.
To	Insert the ending point of the improvement as it relates to the Street/Road listed to the left.
Structures:	
Name Street/Road	Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.
Existing Structure No.	Insert the existing structure number this resolution covers, if no current structure insert n/a.
Route	Insert the Route number on which the structure is located.
Location	Insert the location of the structure.
Feature Crossed	Insert the feature the structure crosses.
1	Insert a description of the major items of work of the proposed improvement.
2	Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().
Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.

Attachment: BLR 09110_Final (R-2022-6 : MFT Resolution - Thompson & Brandywyn Contract 3)

Instructions for BLR 09110 - Page 2 of 2

Seal	The Clerk shall seal the document here.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

Attachment: BLR 09110_Final (R-2022-6 : MFT Resolution - Thompson & Brandywyn Contract 3)



Resolution No. R-2022-7 : CERT Equipment Grant Agreement

Recommendation of Action

Staff recommends approval.

SUMMARY: Request for Board approval is to enter into an Equipment Use Agreement administered by the Cook County Department of Emergency Management and Regional Security (EMRS) for CERT equipment.

ATTACHMENTS:

- Resolution CERT Grant Memo 051622 (PDF)
- Buffalo Grove CERT Equipment Use Agreement (execution copy) (PDF)

Trustee Liaison

Johnson

Staff Contact

Mike Baker, Fire

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: May 12, 2022
TO: Dane Bragg, Village Manager
FROM: Mike Baker, Fire Chief/Emergency Management Director
SUBJECT: Equipment Use Agreement – CERT Grant

This request is to enter into an Equipment Use Agreement for the Urban Area Security Initiatives (UASI) program grant administered by the Cook County Department of Emergency Management and Regional Security (EMRS).

The UASI grant is a part of the Homeland Security Grant programs, which includes a suite of risk-based grants to assist state, local, tribal and territorial efforts in preventing, protecting against, mitigating, responding to and recovering from acts of terrorism and other threats. This grant provides grantees with the resources required for implementation of the National Preparedness System and working toward the National Preparedness Goal of a secure and resilient nation.

The Buffalo Grove CERT is one of the pilot municipalities located in Cook County, that have been approved to receive equipment which is dedicated to building preparedness and resiliency at the local level. A listing of the equipment to be received by the Buffalo Grove CERT is on page 6, Exhibit A, of the Equipment Use Agreement.

Staff recommends that the Village Board approve the Equipment Use Agreement with the Cook County Department of Emergency Management and Regional Security.

EQUIPMENT USE AGREEMENT

THIS EQUIPMENT USE AGREEMENT ("Agreement") by and between the COUNTY OF COOK ("County"), a body politic and corporate of the State of Illinois, by and through its Department of Emergency Management and Regional Security ("EMRS"), and the Village of Buffalo Grove, a body politic and corporate of the State of Illinois ("Recipient").

WHEREAS, the County is dedicated to building preparedness and resiliency into all its municipalities; and

WHEREAS, the County has received an Urban Area Security Initiatives ("UASI") program grant for FY 2018; and

WHEREAS, one of the purposes of the 2018 UASI grant is to enhance local resident preparedness by providing equipment to local Community Emergency Response Team ("CERT") volunteers; and

WHEREAS, the County has implemented a pilot CERT Program to help municipalities equip CERT teams; and

WHEREAS, Recipient is one of the municipalities in the pilot program; and

WHEREAS the County wishes to lend Recipient equipment for its CERT program and Recipient wishes to receive same.

NOW THEREFORE, in consideration of the mutual covenants that are contained in this Agreement, the County and Recipient hereby agree as follows:

1. **Incorporation of Recitals.** The recitals set forth above are incorporated herein by reference and made a part hereof.
2. **Term of Agreement and Termination.** The term of this Agreement will commence on the last dated signature of the parties and will continue thereafter until terminated by either party in accordance with its terms ("Loan Period"). Either party may terminate this Agreement, for any reason or for no reason, by providing thirty (30) days written notice of its intent to terminate to the other party.

3. **Equipment Information.** Each piece of equipment ("Equipment") being provided to the Recipient is set forth on the attached Exhibit A.
4. **Title and Custody.** Throughout the Loan Period title to the Equipment will always remain in the name of the County and custody of the Equipment will remain with the Recipient.
5. **Intended Use of Equipment.** Recipient hereby agrees to use the Equipment solely for its intended grant purpose, i.e., to prevent, protect against, mitigate, respond to, and recover from acts of terrorism or other catastrophic events. Any variation to the intended use of the Equipment must be approved in writing by executive director of EMRS.
6. **Delivery and Return of Equipment.** Upon commencement of this Agreement, County will be responsible for delivery of the Equipment to Recipient. Upon the expiration or termination of the Agreement, Recipient will be responsible for delivery of the Equipment to County within a reasonable time.
7. **Maintenance and Repair; Return.** During the Loan Period and prior to return, the Recipient agrees to assume all responsibility for maintenance and repair of the Equipment in accordance with applicable to equipment purchased with federal financial assistance including without limitation the property standards set forth at 2 C.F.R. §§ 200.310 – 316.

The County reserves the right to demand return of the Equipment if it is not properly maintained or has fallen into neglect or misuse according to the applicable federal, state or County equipment standards and/or policies.

Equipment shall be returned to County in as good a condition as when received by the Recipient, except for reasonable wear and tear.

8. **Training, Use and Deployment of Equipment.** The Recipient shall be responsible for training its CERT volunteers on the proper use of the Equipment in accordance with any Equipment use procedures or instructions. The Recipient shall be responsible for the proper use and deployment of the Equipment. The County shall have no responsibility with respect to training, use and deployment of the Equipment.
9. **Insurance.** Recipient must obtain and maintain liability insurance which provides coverage against loss or damage to property, including property damage to the Equipment, and coverage for injury or death to persons which injury is associated with the use of the Equipment.

10. **Equipment Provided "AS-IS".** County disclaims all warranties, express or implied, regarding the Equipment's fitness for a particular purpose, merchantability, and non-infringement of third-party proprietary rights. Recipient acknowledges that the County has made no statements or representations inconsistent with the transfer of the Equipment "AS-IS."
11. **No Resale or Use By/Transfer to Third Party.** Recipient must always maintain possession of the Equipment for its own use and agrees that the Equipment shall not be used by any other person or entity. Additionally, Recipient may not substitute, exchange, or sell the Equipment without the prior express written consent of County and IEMA.
12. **Assumption of All Risk and Liability by Recipient.** Recipient agrees to accept and to be solely responsible for the Equipment, subject to all defects, whether known or unknown by County or Recipient, at the time of transfer. By accepting the Equipment, Recipient assumes all risk associated with the Equipment and agrees to be solely responsible for all liability occurring during the Loan Period resulting from the use of or related in any way to the Equipment. Recipient acknowledges and agrees that, in no event and under no circumstances shall County and its Commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns be liable for any loss or damage incurred by recipient or any third-party during the Loan Period resulting from the use of or related in any way to the Equipment, including, but not limited to, injury or death to any person or damage to any property, and any special, incidental or consequential damages, lost profits, loss of use, delays or any other direct or indirect damages of any kind whatsoever.
13. **Venue.** This Agreement shall be interpreted and construed in accordance with the laws of Illinois, and the state and federal courts of Illinois shall have exclusive jurisdiction and venue over any dispute hereunder.
14. **Assignment.** This Agreement shall not be assigned or otherwise transferred by Recipient.
15. **Severability.** If any of the terms of this Agreement become or are declared to be illegal by any court of competent jurisdiction, such term(s) shall be null and void and shall be deemed deleted from this Agreement. All remaining terms of this Agreement shall remain in full force and effect.
16. **No Agency.** Neither party has the right or authority to, and shall not, assume or create any obligation of any nature whatsoever on behalf of the other party or bind the other party in any respect whatsoever.

17. **Cooperation with Inspector General.** Recipient agrees to cooperate in the conduct of any investigation undertaken by the Office of the Independent Inspector General (OIIG) in accordance with Section 2-285 of the Cook County Code of Ordinances. Any refusal to cooperate with the OIIG as required by the OIIG Ordinance shall subject Recipient to penalties as outlined in Section 2-291 of the Cook County Code of Ordinances.

18. **Notices.** Notices to a party pursuant to this Agreement must be in writing and addressed to the parties at their respective addresses set forth below or at such other address as shall be sent by certified or registered mail, postage prepaid, return receipt requested, or by personal delivery, to the offices listed below.

To County

Cook County Department of Emergency Management
and Regional Security
69 West Washington Street, Suite 2600
Chicago, Illinois 60602
Attention: Executive Director

To Village:

Buffalo Grove Fire Department
1051 Highland Grove Drive
Buffalo Grove, IL 60089
Attention: Fire Chief

19. **Entire Agreement.** This Agreement is the entire agreement between the parties hereto concerning the subject matter hereof and replaces any prior oral or written communications between the parties. This Agreement may only be modified by a written document executed by the parties hereto.

**END OF PAGE
SIGNATURE PAGE FOLLOWS**

IN WITNESS WHEREOF, this Agreement is hereby executed on behalf of the parties through their authorized representatives as set forth below.

ON BEHALF OF COOK COUNTY:

ON BEHALF OF VILLAGE OF BUFFALO GROVE:

William M. Barnes Jr., Executive Director
Department of Emergency Management
and Regional Security

Dane Bragg, Village Manager

Date: _____

Date: _____

Attachment: Buffalo Grove CERT Equipment Use Agreement (execution copy) (R-2022-7 : CERT Equipment Grant)

EXHIBT A
RECIPIENT CERT TEAM EQUIPMENT PACKAGE

<u>Item</u>	<u>Quantity</u>	<u>Manufacturer</u>	<u>Serial No.</u>	<u>Model No.</u>
Stair Chair	1	Ferno	19N421561	0714864
Natural Gas Leak Detector	3	General	N/A	PNG2000A
Color Coded Triage Tarps	1	DMS	N/A	05004
Hemorrhage Control Training Kit	1	Quickclot	N/A	LOT-44F21K0010
Splints	6	Honeywell	SP506-OB-EN	LOT-SP2021-05-24
Tourniquet - Blue Trainer	25	Combat Application Tourniquet	N/A	30-0033

Attachment: Buffalo Grove CERT Equipment Use Agreement (execution copy) (R-2022-7 : CERT Equipment Grant)



**Ordinance No. O-2022-53 : Award of Bid Public Service Center
Underground Storage Tank Removal**

Recommendation of Action

Staff recommends approval.

Staff recommends that the Village Board authorize the Village Manager to execute a contract with RW Collins Company for the Public Service Center Underground Storage Tank Removal in a total amount not to exceed \$143,335.00 pending review and approval of the contract by the Village Attorney.

ATTACHMENTS:

- UST Removal Memo (DOCX)
- UST Ordinance (DOCX)
- UST Letter of Recommendation (PDF)

Trustee Liaison

Stein

Staff Contact

Tom C. Wisniewski, Village Board

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: May 12, 2022
TO: Dane Bragg, Village Manager
FROM: Tom Wisniewski, Buyer
SUBJECT: Public Service Center Underground Storage Tank Removal

Recommendation

Staff recommends that the Village Board authorize the Village Manager to execute a contract with RW Collins Company for the Public Service Center Underground Storage Tank Removal in the amount not to exceed \$143,335.00 pending review and approval by the Village attorney.

Background

The Public Service Center Underground Storage Tank Removal was advertised for bids and opened on May 5th, 2022. The contract includes but is not limited to earthwork, tank removal and disposal, backfilling, compaction, new asphalt and concrete work.

While there were five interested companies during the bidding phase, only one company bid on the project. The one bid was from the RW Collins Company in the amount of \$119,446.00. Upon inquiry of the vendors that decided not to submit a bid a consistent message of not having the capacity to perform the work in the required timeframe was given. This project must be completed by the end of 2022.

The Villages environmental consultant for the project believes the bid is consistent with the current demand for these types of services as well as construction services in general. Staff believes rebidding this project will not yield any better results.

RW Collins Company is the lowest responsive and responsible bidder. RW Collins Company specializes in this type of work and has completed many successful projects similar in scope.

Based on the scope of work for underground tank removal and soil testing associated with this project staff recommends that a contingency fund be created and controlled by the Village Manager in the amount of \$23,889 (20% of the project cost) in order to accommodate the remediation of any unforeseen subsurface conditions.

ORDINANCE 2022-_____

AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH RW COLLINS COMPANY FOR UNDERGROUND STORAGE TANK REMOVAL SERVICES

WHEREAS, the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village sought out companies qualified to provide the requested services and materials; and

WHEREAS, the Village engaged in a competitive procurement process to obtain the best value for money.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to execute a contract with RW Collins Company at a price not to exceed \$143,335.00 pending review and approval by the Village Attorney. The not to exceed price includes the twenty percent contingency.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and not be codified.

AYES: _____

NAYES: _____

ABSENT: _____

PASSED: _____, 2022

APPROVED: _____, 2022

APPROVED:

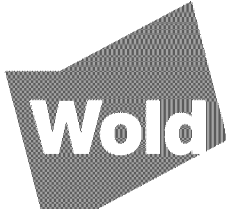
Beverly Sussman, Village President

ATTEST:

Janet Sirabian, Village Clerk

Attachment: UST Ordinance (O-2022-53 : Award of Bid Public Service Center UST Removal)

May 9, 2022



Tom Wisniewski, Buyer
 Village of Buffalo Grove
 50 Raupp Boulevard
 Buffalo Grove, Illinois 60089

Re: Village of Buffalo Grove
 Underground Storage Tank Removal
 Commission No. 213162

Dear Tom:

On Thursday, May 5, 2022, at 10:00 a.m., the Village received bids for the Underground Storage Tank Removal project at the Public Service Center. One (1) bid was received from RW Collins Company of Chicago, Illinois in the amount of \$119,446.00.

During the bidding phase, there were five (5) total interested bidders that had downloaded the plans. Upon inquiry, we heard varying reasons from the bidders that opted not submit a bid as to why they decided not to pursue the project. Current workload capacity and the availability of machine operators were two consistent explanations. One of the contractors indicated that they could not satisfy the specified licensing requirements, and another indicated that they were hopeful to instead provide a quote to the Village for the associated owner-provided testing services.

Wold Architects and Engineers recommends a contract be awarded to RW Collins Company. Furthermore, based on the scope of work for underground tank removal and soil testing associated with this project, we recommend that the Village plans for a 20% construction contingency in order to accommodate the remediation of any unforeseen subsurface conditions.

Please feel free to contact me with any questions.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Matt Bickel".

Matt Bickel | AIA, LEED AP
 Partner

cc: Ben Bercher, Wold

KK\O\Village of Buffalo Grove\213162\crsp\may22

Attachment: UST Letter of Recommendation (O-2022-53 : Award of Bid Public Service Center UST Removal)

Wold Architects and Engineers
 220 North Smith Street, Suite 310
 Palatine, IL 60067
 woldae.com | 847 241 6100

**PLANNERS
 ARCHITECTS
 ENGINEERS**



Ordinance No. O-2022-54 : Authorization to Purchase Road Salt for the 2022-2023 Winter Season (Lake County Joint Bid)

Recommendation of Action

Staff recommends approval.

Staff requests authorization for the Village Manager to purchase no less than 1,400 tons and no more than 2,100 tons of bulk rock salt from Morton Salt Inc at a price not to exceed \$165,627.00 in accordance with the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) pending review and approval by the Village Attorney.

ATTACHMENTS:

- Road Salt 2022-2023 - Morton (DOCX)
- Road Salt Ordinance LC 22 (DOCX)
- Bid Tabulation LC - Rock Salt 22-23 (PDF)

Trustee Liaison

Stein

Staff Contact

Tom C. Wisniewski, Village Board

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: May 12, 2022
TO: Dane Bragg, Village Manager
FROM: Tom Wisniewski, Buyer
SUBJECT: Road Salt 2022-2023

Recommendation

Staff requests authorization for the Village Manager to purchase no less than 1,400 tons and no more than 2,100 tons of bulk rock salt from Morton Salt Inc at a price not to exceed \$165,627.00 in accordance with the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) pending review and approval by the Village attorney.

Background

Lake County led a joint bid for road salt for the 2022-2023 snow season. Staff requested an order quantity of a minimum of 1400 tons and maximum of 2,100 tons for the 2022-2023 snow season. The salt contract was awarded to Morton Salt Inc and is priced at \$78.87 per ton, up from \$69.54 per ton which reflects a 13% increase. This contract may be extended for the 2023-2024 snow season.

The Bid Tabulation is summarized below

Bidder	Cost Per Ton	1400 Tons	2100 Tons
Cargill Inc	\$91.18	\$127,652.00	\$191,478.00
Compass Minerals America Inc	\$88.57	\$123,998.00	\$185,997.00
Morton Salt Inc	\$78.87	\$110,418.00	\$165,627.00

The Village is awaiting the results of the State of Illinois joint bid process for road salt and will bring those results before the Village Board for approval when they are received.

ORDINANCE 2022- _____

**AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH MORTON SALT INC
FOR ROAD SALT**

WHEREAS, the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village sought out companies qualified to provide the requested services and materials; and

WHEREAS, the Village engaged in a competitive procurement process to obtain the best value for money.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to purchase no more than 2100 tons of road salt from Morton Salt Inc at a price not to exceed \$165,627.00 in accordance with the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) pending review and approval by the Village attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and not be codified.

AYES: _____

NAYES: _____

ABSENT: _____

PASSED: _____, 2022

APPROVED: _____, 2022

APPROVED:

Beverly Sussman, Village President

ATTEST:

Janet Sirabian, Village Clerk

Attachment: Road Salt Ordinance LC 22 (O-2022-54 : Authorization to Purchase Road Salt 2022-2023)



LakeCounty
Division of Transportation

Project: 2023 PATROL 1 - ROCK SALT
Description: FURNISH AND DELIVER ROCK SALT

Section: 23-00000-05-GM
CPMS Pin: B-01568
Let Date: 4/12/2022

Summary of Bids Received

Bidder	Address	City, State, Zip	Bond/Check
Cargill, Inc. - Salt, Road Safety	24950 Country Club Blvd., Suite 450	North Olmsted, OH 44070	Bid Bond
Compass Minerals America, Inc.	9900 W. 109th Street, Suite 100	Overland Park, KS 66210	Bid Bond
Morton Salt, Inc.	444 W. Lake Street, Suite 3000	Chicago, IL 60606	Bid Bond

THE LOW BIDS FOR EACH AGENCY, (80%-120%, 120% - 150% & EARLY DELIVERY) ARE HIGHLIGHTED

Early Delivery unit price is for delivery between July 15, 2022 and November 1, 2022; 80% - 120% unit price & 120% - 150% unit price are for delivery after November 1, 2022.

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Deicing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County						
1	Lake County Division of Transportation	TONS	16000.0	80% - 120% UNIT PRICE	\$96.730	\$86.460
				120% - 150% UNIT PRICE	\$101.730	\$96.460
				EARLY DELIVERY UNIT PRICE	\$96.730	\$86.460
2	Lake County Forest Preserve District	TONS	380.0	80% - 120% UNIT PRICE	\$97.930	\$85.000
				120% - 150% UNIT PRICE	\$102.930	\$95.000
				EARLY DELIVERY UNIT PRICE	\$97.930	\$85.000
Lake County Townships						
3	Antioch Township	TONS	3000.0	80% - 120% UNIT PRICE	\$101.060	\$84.850
				120% - 150% UNIT PRICE	\$106.060	\$94.850
				EARLY DELIVERY UNIT PRICE	\$101.060	\$84.850
4	Avon Township	TONS	900.0	80% - 120% UNIT PRICE	\$99.260	\$86.460
				120% - 150% UNIT PRICE	\$104.260	\$96.460
				EARLY DELIVERY UNIT PRICE	\$99.260	\$86.460

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Townships (continued)						
5	Ela Township	TONS	900.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.640 \$102.640 \$97.640	\$79.640 \$89.640 \$79.640
6	Fremont Township	TONS	600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$93.710 \$98.710 \$93.710	\$79.610 \$89.610 \$79.610
7	Grant Township	TONS	1600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$99.190 \$104.190 \$99.190	\$79.540 \$89.540 \$79.540
8	Lake Villa Township	TONS	1200.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.630 \$101.630 \$96.630	\$78.650 \$88.650 \$78.650
9	Libertyville Township	TONS	900.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.120 \$101.120 \$98.120	\$79.270 \$89.270 \$79.270
10	Newport Township	TONS	300.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.630 \$103.630 \$98.630	\$82.580 \$92.580 \$82.580
11	Vernon Township	TONS	350.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$92.860 \$97.860 \$92.860	\$84.870 \$94.870 \$84.870

	UNIT OF GOVERNMENT	U OF M	QUANTITY		Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Townships (continued)							
12	Warren Township	TONS	3000.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.400 \$103.400 \$98.400	\$85.000 \$95.000 \$85.000	\$78.480 \$88.480 \$78.480
13	Wauconda Township	TONS	600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.100 \$102.100 \$97.100	\$88.570 \$98.570 \$88.570	\$80.350 \$90.350 \$80.350
14	Waukegan Township	TONS	120.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.970 \$101.970 \$96.970	\$85.000 \$95.000 \$85.000	\$78.410 \$88.410 \$78.410
Lake County Communities							
15	Village of Antioch	TONS	1200.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$101.230 \$106.230 \$101.230	\$84.850 \$94.850 \$84.850	\$77.730 \$87.730 \$77.730
16	Village of Bannockburn	TONS	300.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$89.350 \$94.350 \$89.350	\$86.460 \$96.460 \$86.460	\$84.870 \$94.870 \$84.870
17	Village of Barrington	TONS	750.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$92.200 \$97.200 \$92.200	\$89.590 \$99.590 \$89.590	\$86.470 \$96.470 \$86.470
18	Village of Beach Park	TONS	700.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.660 \$101.660 \$96.660	\$84.850 \$94.850 \$84.850	\$77.600 \$87.600 \$77.600

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Communities (continued)						
19	Village of Buffalo Grove	TONS	1750.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$91.180 \$96.180 \$91.180	\$78.870 \$88.870 \$78.870
20	Village of Deerfield	TONS	1250.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$90.710 \$95.710 \$90.710	\$78.530 \$88.530 \$78.530
21	Village of Fox Lake	TONS	1800.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$95.430 \$100.430 \$95.430	\$86.980 \$96.980 \$86.980
22	Village of Grayslake	TONS	2500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.550 \$102.550 \$97.550	\$79.350 \$89.350 \$79.350
23	Village of Gurnee	TONS	2600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.220 \$101.220 \$96.220	\$78.480 \$88.480 \$78.480
24	Village of Hainesville	TONS	250.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.840 \$102.840 \$97.840	\$83.710 \$93.710 \$83.710
25	City of Highland Park	TONS	1600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$87.800 \$92.800 \$87.800	\$78.530 \$88.530 \$78.530

	UNIT OF GOVERNMENT	U OF M	QUANTITY		Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Communities (continued)							
26	City of Highwood	TONS	1000.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$91.250 \$96.250 \$91.250	\$88.390 \$98.390 \$88.390	\$78.530 \$88.530 \$78.530
27	Village of Island Lake	TONS	800.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.640 \$102.640 \$97.640	\$88.570 \$98.570 \$88.570	\$80.740 \$90.740 \$80.740
28	Village of Kildeer	TONS	900.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$93.640 \$98.640 \$93.640	\$88.570 \$98.570 \$88.570	\$79.650 \$89.650 \$79.650
29	City of Lake Forest	TONS	1900.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$92.460 \$97.460 \$92.460	\$86.460 \$96.460 \$86.460	\$78.870 \$88.870 \$78.870
30	Village of Lake Villa	TONS	940.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$99.660 \$104.660 \$99.660	\$85.000 \$95.000 \$85.000	\$78.650 \$88.650 \$78.650
31	Village of Libertyville	TONS	3000.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.630 \$101.630 \$96.630	\$86.460 \$96.460 \$86.460	\$79.270 \$89.270 \$79.270
32	Village of Lincolnshire	TONS	500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$94.570 \$99.570 \$94.570	\$88.390 \$98.390 \$88.390	\$78.870 \$88.870 \$78.870

	UNIT OF GOVERNMENT	U OF M	QUANTITY		Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Communities (continued)							
33	Village of Lindenhurst	TONS	650.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.070 \$101.070 \$96.070	\$85.000 \$95.000 \$85.000	\$78.650 \$88.650 \$78.650
34	Village of Long Grove	TONS	1400.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.960 \$102.960 \$97.960	\$86.460 \$96.460 \$86.460	\$80.350 \$90.350 \$80.350
35	Village of Mettawa	TONS	150.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$80.070 \$85.070 \$80.070	\$86.460 \$96.460 \$86.460	\$78.870 \$88.870 \$78.870
36	Village of Mundelein	TONS	1000.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$94.230 \$99.230 \$94.230	\$88.390 \$98.390 \$88.390	\$79.610 \$89.610 \$79.610
37	City of North Chicago	TONS	1500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$82.620 \$87.620 \$82.620	\$85.000 \$95.000 \$85.000	\$79.270 \$89.270 \$79.270
38	City of Park City	TONS	150.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.250 \$103.250 \$98.250	\$85.000 \$95.000 \$85.000	\$79.340 \$89.340 \$79.340
39	Village of Round Lake	TONS	1600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.150 \$101.150 \$96.150	\$86.460 \$86.460 \$86.460	\$79.540 \$89.540 \$79.540

	UNIT OF GOVERNMENT	U OF M	QUANTITY		Cargill, Inc - Deicing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Lake County Communities (continued)							
40	Village of Round Lake Beach	TONS	1300.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.400 \$101.400 \$96.400	\$86.460 \$96.460 \$86.460	\$79.540 \$89.540 \$79.540
41	Village of Round Lake Heights	TONS	300.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.730 \$103.730 \$98.730	\$86.460 \$96.460 \$86.460	\$83.710 \$93.710 \$83.710
42	Village of Vernon Hills	TONS	1600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$95.130 \$100.130 \$95.130	\$88.390 \$98.390 \$88.390	\$79.270 \$89.270 \$79.270
43	Village of Wadsworth	TONS	500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.230 \$101.230 \$96.230	\$84.850 \$94.850 \$84.850	\$77.240 \$87.240 \$77.240
44	Village of Wauconda	TONS	875.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$99.190 \$104.190 \$99.190	\$88.570 \$98.570 \$88.570	\$80.350 \$90.350 \$80.350

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
Cook County Communities						
45	City of Des Plaines	TONS	2000.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$91.210 \$96.210 \$91.210	\$83.550 \$89.590 \$93.550 \$83.550
46	Village of Glencoe	TONS	1200.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$90.620 \$95.620 \$90.620	\$79.540 \$88.570 \$89.540 \$79.540
47	Village of Glenview	TONS	2500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$89.890 \$94.890 \$89.890	\$77.870 \$89.590 \$87.870 \$77.870
48	Village of Kenilworth	TONS	250.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$88.240 \$93.240 \$88.240	\$79.500 \$89.590 \$89.500 \$79.500
49	Village of Wilmette	TONS	850.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$87.970 \$92.970 \$87.970	\$79.330 \$89.590 \$89.330 \$79.330
50	Village of Winnetka	TONS	1440.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$89.970 \$94.970 \$89.970	\$79.540 \$89.590 \$89.540 \$79.540

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Delcing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
McHenry County Townships						
51	Algonquin Township	TONS	1500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.720 \$101.720 \$96.720	\$87.830 \$97.830 \$87.830
52	McHenry Township	TONS	2500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.050 \$103.050 \$98.050	\$86.750 \$96.750 \$86.750
McHenry County Communities						
53	Village of Cary	TONS	1500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$97.880 \$102.880 \$97.880	\$80.750 \$90.750 \$80.750
54	Village of Fox River Grove	TONS	700.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$96.440 \$101.440 \$96.440	\$80.360 \$90.360 \$80.360
55	City of Woodstock	TONS	1800.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$100.050 \$105.050 \$100.050	\$82.720 \$92.720 \$82.720
56	Village of Richmond	TONS	250.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$100.520 \$105.520 \$100.520	\$86.270 \$96.270 \$86.270
57	Village of Johnsburg	TONS	1250.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.490 \$103.490 \$98.490	\$86.750 \$96.750 \$86.750

	UNIT OF GOVERNMENT	U OF M	QUANTITY	Cargill, Inc - Deicing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
McHenry County Communities (continued)						
58	Village of Algonquin	TONS	2800.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$95.850 \$100.850 \$95.850	\$85.630 \$95.630 \$85.630
59	City of Crystal Lake	TONS	7500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$98.680 \$103.680 \$98.680	\$86.960 \$96.960 \$86.960
60	Village of Spring Grove	TONS	600.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$101.570 \$106.570 \$101.570	\$84.460 \$94.460 \$84.460
61	Village of Wonder Lake	TONS	450.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$100.240 \$105.240 \$100.240	\$88.350 \$98.350 \$88.350
62	City of McHenry	TONS	1500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$99.050 \$104.050 \$99.050	\$87.890 \$97.890 \$87.890
63	Village of Prairie Grove	TONS	500.0	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	\$100.040 \$105.040 \$100.040	\$87.890 \$97.890 \$87.890

	UNIT OF GOVERNMENT	U OF M	QUANTITY		Cargill, Inc - Deicing Technology Business	Compass Minerals America, Inc	Morton Salt, Inc
McHenry County DOT - Rock Salt (Enhanced)							
64	McHenry County DOT	TONS	4000.0	80% - 120% UNIT PRICE	\$111.790	\$108.590	NO BID
				120% - 150% UNIT PRICE	\$116.790	\$118.590	
				EARLY DELIVERY UNIT PRICE	\$111.790	\$108.590	



Resolution No. R-2022-8 : Approval of the Revised 2022 Pay Ranges

Recommendation of Action

Staff recommends approval.

Attached are a proposed updated 2022 Pay Ranges for the employees of the Village of Buffalo Grove. The document, which became effective on January 1, 2022, has been modified to reflect a title change for the position of Building Commissioner to Building Services Manager. The proposed title change better reflects the duties of the role and the overall structure of the Community Development Department.

The amendment of the pay ranges for this title change does not effect the rate of pay; the proposed position of Building Services Manager will assume the same pay grade as Building Commissioner, pay grade 58.

ATTACHMENTS:

- 2022 DRAFT Pay Ranges (PDF)
- 2022 Pay Ranges Resolution - Building Services Manager (DOCX)

Trustee Liaison

Weidenfeld

Staff Contact

Arthur a Malinowski, Human Resources

Monday, May 16, 2022	
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**Village of Buffalo Grove
2022 Pay Ranges**

with a general wage increase of two and a half percent (2.5%) awarded on January 1, 2022

Position	New Min	Step	New Max	Step
Pay Grade 74	\$139,744.80	421	\$208,268.32	501
Deputy Village Manager				
Pay Grade 70	\$126,478.56	401	\$188,495.84	481
Director of Finance				
Police Chief				
Fire Chief				
Director of Public Works				
Director of Community Development				
Pay Grade 66	\$110,543.68	374	\$165,570.08	455
Deputy Fire Chief				
Director of Human Resources				
Deputy Police Chief				
Village Engineer				
Pay Grade 62	\$104,642.72	363	\$155,952.16	443
Communications Director				
Battalion Chief				
Deputy Director of Finance				
Administrative Services Director				
Assistant Public Works Director				
Pay Grade 58	\$95,657.12	345	\$142,561.12	425
Police Lieutenant				
Building Services Manager				
Head Golf Professional BG & Arbo				
Public Works Superintendent				
Deputy Community Development Director				
Pay Grade 56	\$90,548.64	334	\$134,950.40	414
Police Sergeant				
Pay Grade 54	\$86,145.28	324	\$128,385.92	404
Civil Engineer II				
Principal Planner				
EMS Educator				
Pay Grade 50	\$116,777.44	385	\$129,671.36	406

Attachment: 2022 DRAFT Pay Ranges (R-2022-8 : Revised 2022 Pay Ranges)

Fire Lieutenant/ Paramedic (May 1, 2021 - April 30, 2022)				
Pay Grade 46	\$114,470.72	381	\$127,110.88	402
Fire Lieutenant/ Non-Paramedic (May 1, 2021 - April 30, 2022)				
Pay Grade 42	\$79,539.20	308	\$118,537.12	388
Public Works Manager				
Purchasing Manager				
Civil Engineer I				
Assistant to the Village Manager				
Pay Grade 34	\$74,172.80	294	\$110,543.68	374
Plan Reviewer				
Crew Leader				
Technical Services Manager				
Pay Grade 29	\$68,144.96	277	\$111,096.96	375
Firefighter/Paramedic (May 1, 2021 - April 30, 2022)				
Pay Grade 25	\$76,044.80	299	\$112,209.76	377
Patrol Officer (January 1 , 2022 - December 31, 2022)				
Pay Grade 21	\$67,132.00	274	\$100,048.00	354
Building Inspector				
Health Inspector				
Electrical & Mechanical Inspector				
Fire Inspector				
EMA Coordinator				
Deputy Fire Marshal				
Plumbing Inspector				
Administrative Services Manager				
Property Maintenance Inspector				
Mechanic II				
Accountant				
Associate Planner				
Deputy Village Clerk				
Engineering Technician				
Management Analyst				
Head Golf Professional				
Maintenance Worker II				
Buyer				
Pay Grade 17	\$58,968.00	248	\$87,882.08	328

Public Education Officer-Fire				
Social Worker				
Permit Coordinator				
Maintenance Worker I				
Pay Grade 13	\$51,536.16	221	\$75,668.32	298
Administrative Assistant				
Utility Billing Coordinator				
Accounts Payable Coordinator				
Payroll Coordinator				
Assistant Golf Professional				
Evidence Custodian				
Communications Coordinator				
Pay Grade 9	\$47,347.04	204	\$70,566.08	284
Community Service Officer				
Desk Officer				
Clerk				
Pay Grade 5	\$27,218.88	93	\$40,564.16	173
Fleet Maintenance Shop Assistant				
Engineering Aide				
Pay Grade 1	\$21,746.40	48	\$30,074.72	113
School Crossing Guard				
Laborer				
Golf Course Attendant				

RESOLUTION NO. 2022-_____

**A RESOLUTION APPROVING THE REVISED 2022 PAY RANGES FOR
VILLAGE OF BUFFALO GROVE EMPLOYEES**

WHEREAS, on December 6, 2021, the Village President and Board of Trustees adopted the Village of Buffalo Grove's fiscal year 2022 budget, and;

WHEREAS, on December 6, 2021, the Village President and Board of Trustees approved the 2022 pay ranges, and;

WHEREAS, the 2022 pay ranges have been revised to reflect a title change for the position of Building Commissioner to Building Services Manager to better represent the role of the position and the overall structure of the Community Development Department, and;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS as follows:

1. The Village of Buffalo Grove does hereby approve the revised 2021 Pay Ranges for Village of Buffalo Grove Employees (attached).
2. The revised 2021 Pay Ranges will become effective upon approval, unless noted otherwise within the attached Pay Range document.

AYES: _____

NAYES: _____

ABSENT: _____

PASSED: _____

APPROVED: _____

ATTEST:

APPROVED:

Village Clerk

Village President

Attachment: 2022 Pay Ranges Resolution - Building Services Manager (R-2022-8 : Revised 2022 Pay Ranges)



Resolution No. R-2022-9 : Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of One or More Obligations to be Issued by the Village

Recommendation of Action

Staff recommends approval

The Board recently approved the Agreement of the Purchase and Sale (PSA) for the acquisition of a new Public Works Facility to be located at 1650 Leider Lane. The Village plans to issue bonds in August 2022 to finance the \$13.15 million purchase price for the building and costs to retrofit the location. The Village will expend funds related to the project prior to the issuance of bonds. For these expenditures to be eligible for reimbursement from bond proceeds, the Village is required to approve a reimbursement resolution, which covers both all eligible expenses up to 60 days prior to approval and all expense thereafter.

ATTACHMENTS:

- BOT Memo 5.16.22_reimb resolution (DOCX)
- Buffalo Grove - 2022 reimbursement resolution 4863-3205-7887 v2 (002) (DOCX)

Trustee Liaison

Weidenfeld

Staff Contact

Chris Black, Finance

Monday, May 16, 2022

VILLAGE OF
BUFFALO GROVE



DATE: May 11, 2022

TO: Dane C. Bragg, Village Manager

FROM: Chris Black, Finance Director

SUBJECT: Reimbursement Resolution – Financing of Public Works Facility

Background

The Board recently approved the Agreement of the Purchase and Sale (PSA) for the acquisition of a new Public Works Facility to be located at 1650 Leider Lane. The Village plans to issue bonds in August 2022 to finance the \$13.15 million purchase price for the building and costs to retrofit the location. The use of debt-financing for this project has been incorporated into the Village's long-term plan debt plan in an effort to minimize any potential future impact on the property tax levy.

The Village will expend funds related to the project prior to the issuance of bonds. These expenditures include earnest money, due diligence to evaluate the site, and brokerage fees. For these expenditures to be eligible for reimbursement from bond proceeds, the Village is required to approve a reimbursement resolution, which covers both all eligible expenses up to 60 days prior to approval and all expense thereafter. The total expenses that occur prior to the bond issue will be approximately \$700,000.

Recommendation

Staff recommends the Village Board approve the attached Reimbursement Resolution to allow expenditure to be incurred prior to bond issuance.

RESOLUTION 2022-**RESOLUTION expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of one or more obligations to be issued by the Village of Buffalo Grove, Lake and Cook Counties, Illinois.**

* * *

WHEREAS, the President and the Board of Trustees (the “*Board*”) of the Village of Buffalo Grove, Lake and Cook Counties, Illinois (the “*Village*”), has determined that it is necessary and in the best interests of the Village to purchase and improve a building for the Village’s public works department (the “*Project*”); and

WHEREAS, all or a portion of the expenditures relating to the Project (the “*Expenditures*”) (i) have been paid within the 60 days prior to the passage of this Resolution or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the Village reasonably expects to reimburse itself for the Expenditures with the proceeds of one or more obligations:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and the Board of Trustees of the Village of Buffalo Grove, Lake and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and do incorporate them into this Resolution by this reference.

Section 2. Intent to Reimburse. The Village reasonably expects to reimburse the Expenditures with proceeds of one or more obligations.

Section 3. Maximum Amount. The maximum aggregate principal amount of the obligations expected to be issued for the Project is \$30,000,000.

Section 4. Separate Action Required to Pursue Project and Expend Funds. This Resolution does not and shall not be construed to obligate the Village in any manner to pursue any

identified Project or expend any funds for the completion of any identified Project, and the Board shall retain full discretion to approve such Project and any expenditure of funds relating thereto, and such approval shall be by separate action of the Board.

Section 5. Ratification. All actions of the officers, agents and employees of the Village that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

ADOPTED by the Board on May 16, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on May 16, 2022.

President, Village of Buffalo Grove, Lake and
Cook Counties, Illinois

RECORDED in the Village Records on May 16, 2022.

Attest:

Village Clerk, Village of Buffalo Grove,
Lake and Cook Counties, Illinois

Trustee _____ moved and Trustee _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Village Clerk to record the same in the records of the President and the Board of Trustees of the Village of Buffalo Grove, Lake and Cook Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Village Clerk

STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Buffalo Grove, Lake and Cook Counties, Illinois (the "*Village*"), and as such official I am the keeper of the records and files of the Village and of the President and Board of Trustees of the Village (the "*Board*").

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 16th day of May, 2022, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of one or more obligations to be issued by the Village of Buffalo Grove, Lake and Cook Counties, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were taken openly; that the vote on the adoption of said resolution was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or holiday on which governmental entities in the State of Illinois are closed and at least 72 hours in advance of the holding of said meeting; that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting; that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*; that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended; and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village,
this 16th day of May, 2022.

[SEAL]

Village Clerk



**Action Item : Pre-Application Discussion- Proposed Car Wash at
301 Milwaukee Avenue**

Recommendation of Action

Staff recommends discussion and referral to the Planning & Zoning Commission

Prestige Midwest Holdings, LLC (Premier Design and Build Group) is the contract purchaser 301 Milwaukee Avenue. The site is approximately .89 acres and is currently improved with the vacant Grill on Rock restaurant. Premier Design and Build Group is finalizing their plans to redevelop the site and construct a 3,600 square foot carwash. They are seeking comments from the Village Board along with a referral to the Planning & Zoning Commission. The developer will provide the Village Board with an overview of their concept plan at the May 16th Village Board meeting.

ATTACHMENTS:

- BOT Memo (DOCX)
- Plan Set (PDF)

Trustee Liaison
Johnson

Staff Contact
Nicole Woods, Community Development

Monday, May 16, 2022

VILLAGE OF BUFFALO GROVE



MEMORANDUM

DATE: May 16, 2022

TO: Dane Bragg, Village Manager

FROM: Kelly Purvis, Deputy Director of Community Development

SUBJECT: **Pre-Application Discussion** - Proposed Car Wash at 301 Milwaukee Avenue

Background

Brian Paul, on behalf of Prestige Midwest Holdings, LLC (Premier Design and Build Group) is the contract purchaser of 301 Milwaukee Avenue. The site is approximately .89 acres and is currently improved with a vacant restaurant (Grill on the Rock, Korean Barbeque); approximately $\frac{3}{4}$ of the site is developed as a surface parking lot. The proposed development would include the demolition of the vacant restaurant and the construction of a 3,600 square foot carwash facility, with canopy covered vacuum stations, and canopy covered payment stations. The project will require preliminary plan approval. Prior to starting the formal application process, the petitioner is seeking comments from the Village Board along with a referral to the Planning & Zoning Commission. The following memorandum provides a brief summary of their project. The petitioner has also provided preliminary plans, a narrative statement describing typical operations and example photos of similar carwash developments.



Zoning History

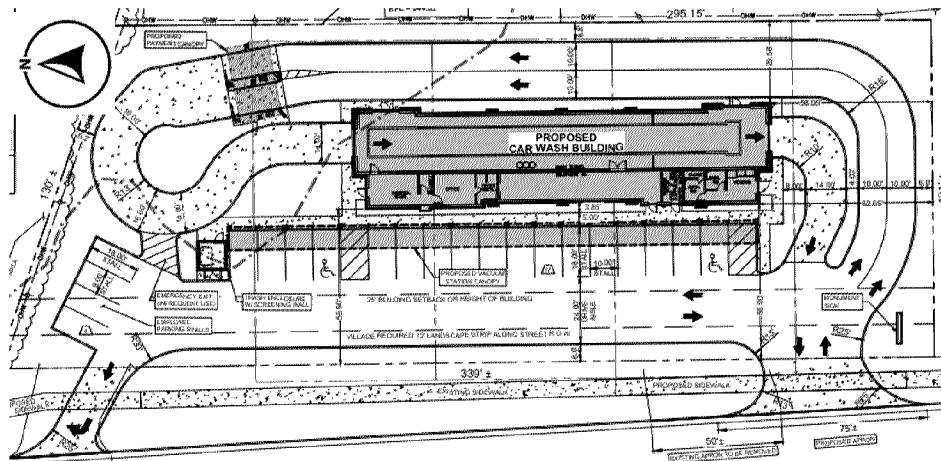
The property was annexed in 2003

Proposed Plan

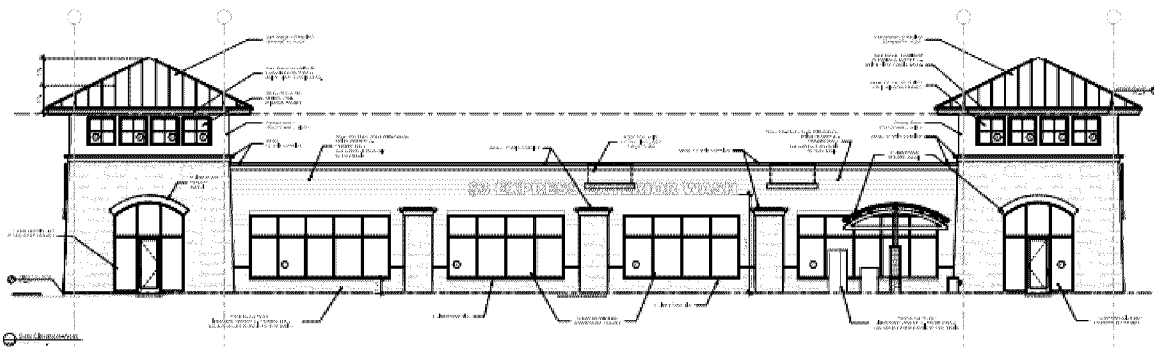
The following is a general summary of the proposed plan:

- The petitioner is seeking to demolish the existing restaurant space and construct a new 3,600 square foot carwash, which will include canopy covered pay stations with two lanes for vehicle stacking and 17 vacuum stations.

- Access to the site will be provided on the southwest corner of the site by a curb cut on Milwaukee Avenue that will be relocated slightly to the south and expanded to accommodate right-in/right-out traffic. The existing curb cut on the northwest part of the site will be modified to accommodate right-out only traffic.



- The north 1/3 of the site is in a regulatory floodplain. The site will be designed to accommodate the floodplain and mimic the existing elevations. Compensatory storage will be provided along the north side of the project site and the building will be elevated to meet flood protection standards. The petitioner has provided a preliminary stormwater assessment with their initial submittal.
- The site's impervious surface and stormwater runoff will be reduced.
- The petitioner has provided a noise study indicating that the ambient noise from traffic on Milwaukee Avenue will exceed noise generated by the car wash blower during anticipated hours of operation.



- The proposed use is permitted within the B3 zoning district. Given the size (less than 1 acre) and configuration of the lot, staff believes the development is suitable for the location.

Action Requested

The Petitioner is seeking comments from the Village Board related to the proposed plan. Should the Board conceptually support the plan; the item can be referred to the Planning and Zoning Commission for discussion of specific details including parking, setbacks, landscaping and other bulk regulations. Based on the current configuration, the following approvals will be required:

- Preliminary plan approval
- Potential Variations for the canopy and signage

Village of Buffalo Grove
Development Services Department-Zoning Application
301 Milwaukee Ave

The purpose of this application is to propose to construct and thereafter establish a new State-Of-The-Art car wash facility. The facility, better known as a luxury spa, shall have designated and clear marked lanes of use, staff members throughout the facility (from entry to exit), and a systematic plan executed to allow a steady and smooth flow of service.

The design of the facility is more akin to a modern-day brick-and-mortar bank with sleek lines and stone.

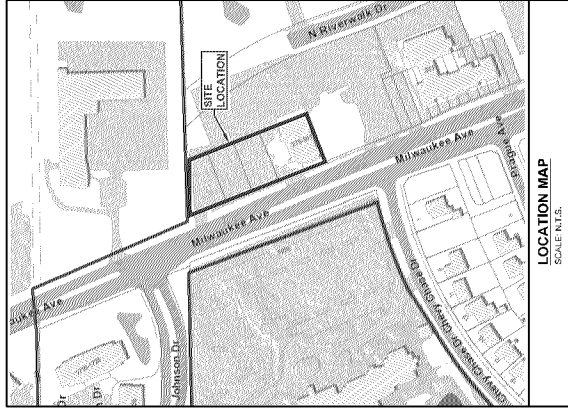
The operation shall have approximately 3 staff members on site to ensure the smooth flow of traffic, answer questions customers may pose, instruct customers and how to operate vacuums, direct customers to refuse disposal, and assist in the selection of a proper option for a wash.

The site design shall ensure enough space for stacking and for the prevention of any backup traffic onto the major or minor public roadways adjacent to the facility. Additionally, each site is designed to accommodate unobstructed movement of fire & other emergency vehicles onto and throughout the site grounds. Each site will have more than one lane for stacking, typically 3 plus at least another lane for those seeking to exit the facility from the stacking lane.

Clients shall have options to choose specific service to be performed, communicated either electronically, verbally, by writing, or in some other manner thereby creating direction to the client through staff communication to proceed along the facility grounds to obtain the service or services selected.

Hours of operation would not exceed the operation of other like-kind facilities. Typically, the owner/operator can designate hours and the suggested hours are longer on weekdays and shorter on weekends. Peak hours vary. Sometimes the lunch hour on a sunny day may have peak visits. Weekends oftentimes will have peak usage of the facility. Early evenings may have peak usage as well.

Each wash has a different time designation. Typically, a standard wash can vary between 30 seconds to 3 minutes.



LOT DATA

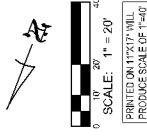
ADDRESS: 301 N. MILWAUKEE AVE.
BUFFALO GROVE, IL 60089

PER: 15-55-50-100-0000,
15-55-50-100-0000,
15-55-50-100-0000,
15-55-50-100-0000,
15-55-50-100-0000

ZONING: B-3 PLANNED BUSINESS CENTER DISTRICT
AREA: ± 0.289 AC

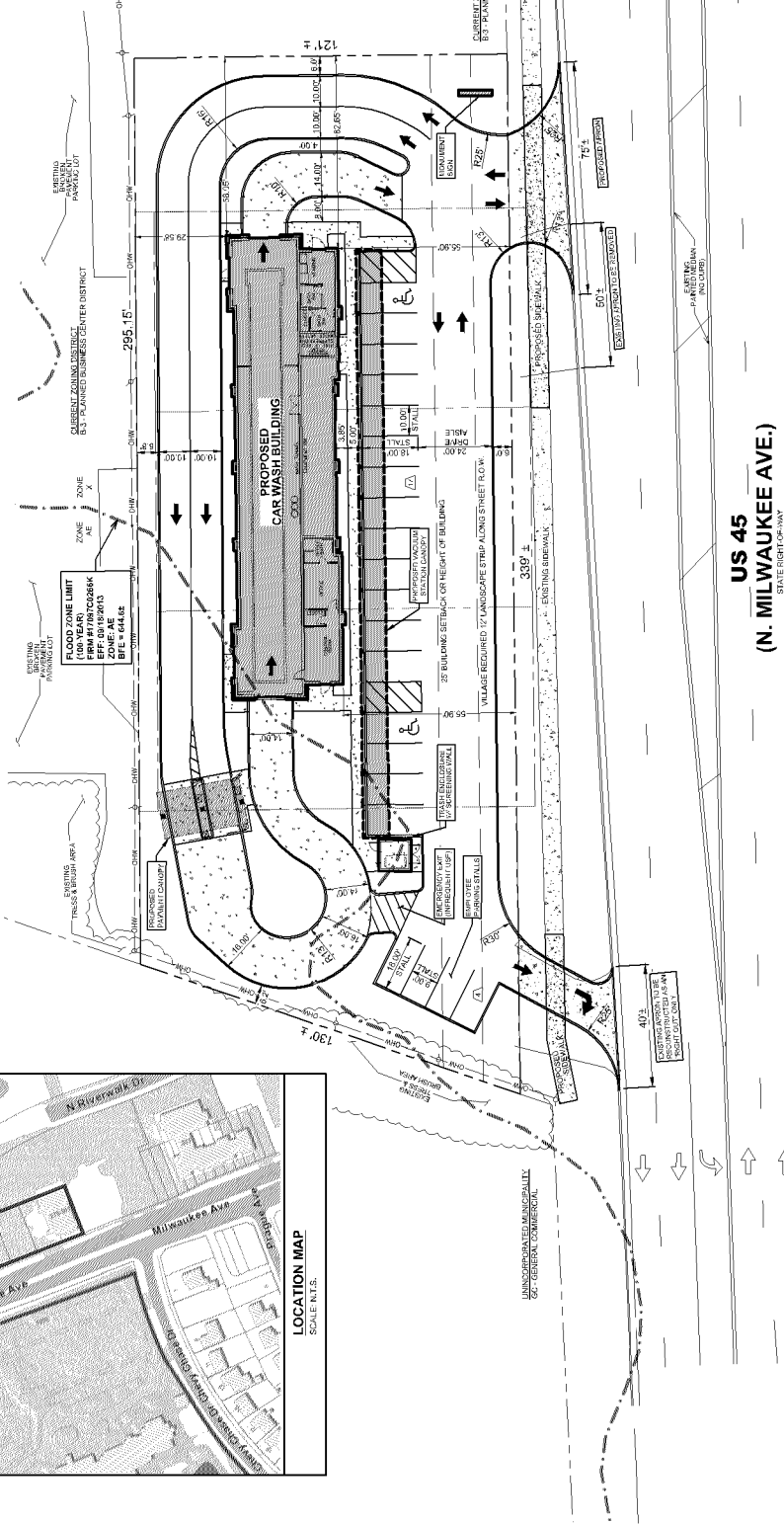
PARKING SUMMARY:
EMPLOYEE STALLS: 4
VISITOR STALLS: 4
TOTAL STALLS: 8

PROPOSED IMPROVEMENTS COVERAGE:
TOTAL AREA: ± 0.889 AC. ±
IMPERVIOUS AREA: ± 0.889 AC. (74.0%);
PERVIOUS AREA: ± 0.231 AC. (26.0%)



LEGEND
PARKING STALLS IN EACH ROW
PAINTED ACCESSIBILITY PARKING SYMBOL
PROPOSED 84" CONCRETE BARRIER CURB
DIRECTIONAL TRAFFIC ARROW
PROPOSED BITUMINOUS PAVEMENT
PROPOSED CONCRETE
PROPOSED PERVIOUS AREA

- NOTES:
1. PROPERTY LINE, EXISTING EDGE OF PAVEMENT & BUILDING FOOTPRINT ARE SHOWN. ALL IMPROVEMENTS SHALL BE VERIFIED WITH SURVEY BOUNDARY LINES.
 2. EXISTING IMPROVEMENTS SHOWN WAS DRAWN FROM GOOGLE EARTH.
 3. THE CARS SHOWN AND USED FOR ALL TURNING RADII ARE DESIGN BASED ON THE 2015 ILLINOIS TRAFFIC AND TRANSPORTATION STANDARDS.



JOHNSON DR.

US 45
(N. MILWAUKEE AVE.)
STATE RIGHT OF WAY

E CHEVY CHASE DR.

PROJECT NO. 11A.5

TERRA
CONSULTING GROUP, LTD.
600 Busse Highway
Park Ridge, IL 60068
PH: 847/688-6401
FAX: 847/688-6401

DATE	DESCRIPTION
11/15/2017	1. PRELIMINARY DESIGN
11/15/2017	2. PRELIMINARY DESIGN
11/15/2017	3. PRELIMINARY DESIGN
11/15/2017	4. PRELIMINARY DESIGN
11/15/2017	5. PRELIMINARY DESIGN
11/15/2017	6. PRELIMINARY DESIGN
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11/15/2017	8. PRELIMINARY DESIGN
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11/15/2017	100. PRELIMINARY DESIGN

DESIGNED BY: [blank]

DRAWN BY: [blank]

DATE: 05-1-2021

PROJECT #:

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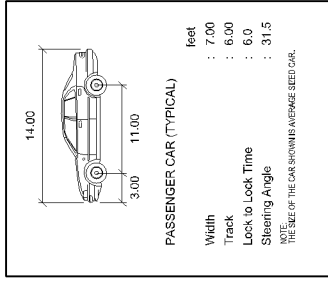
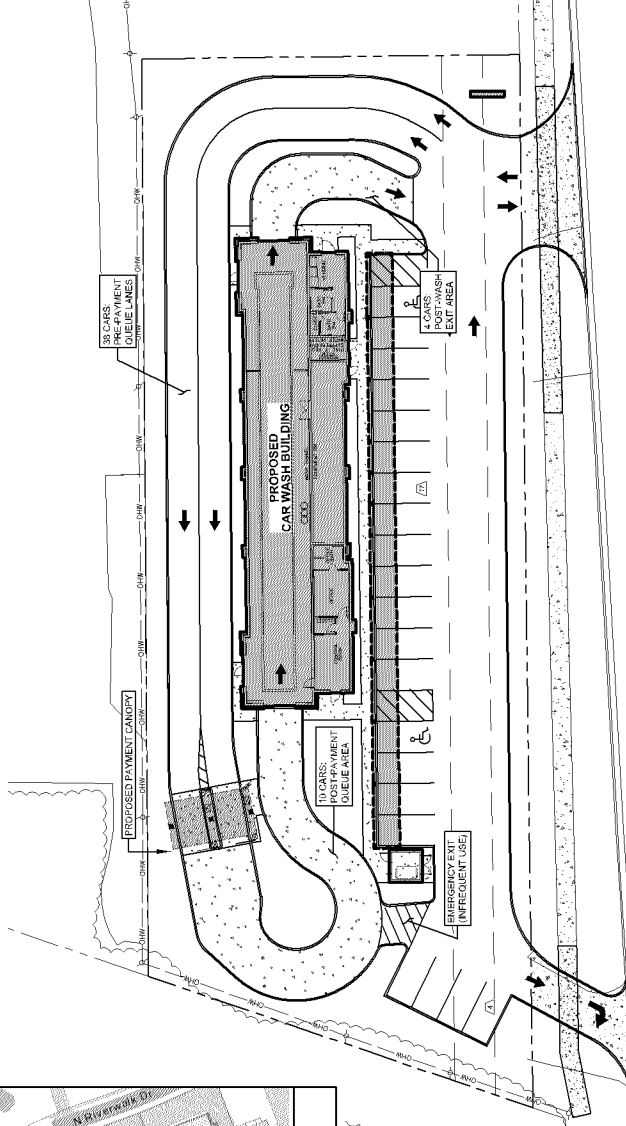
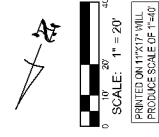
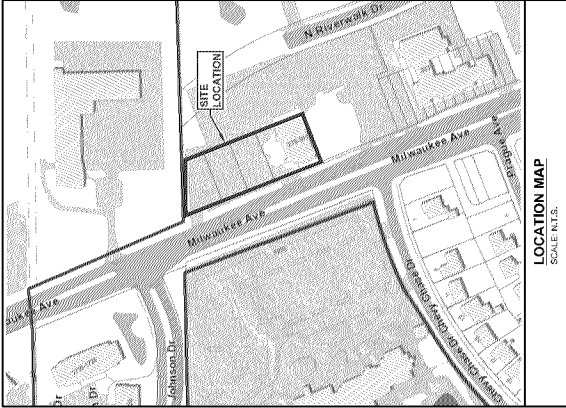
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SITE EXHIBIT

SHEET TOTAL

1

OF 4

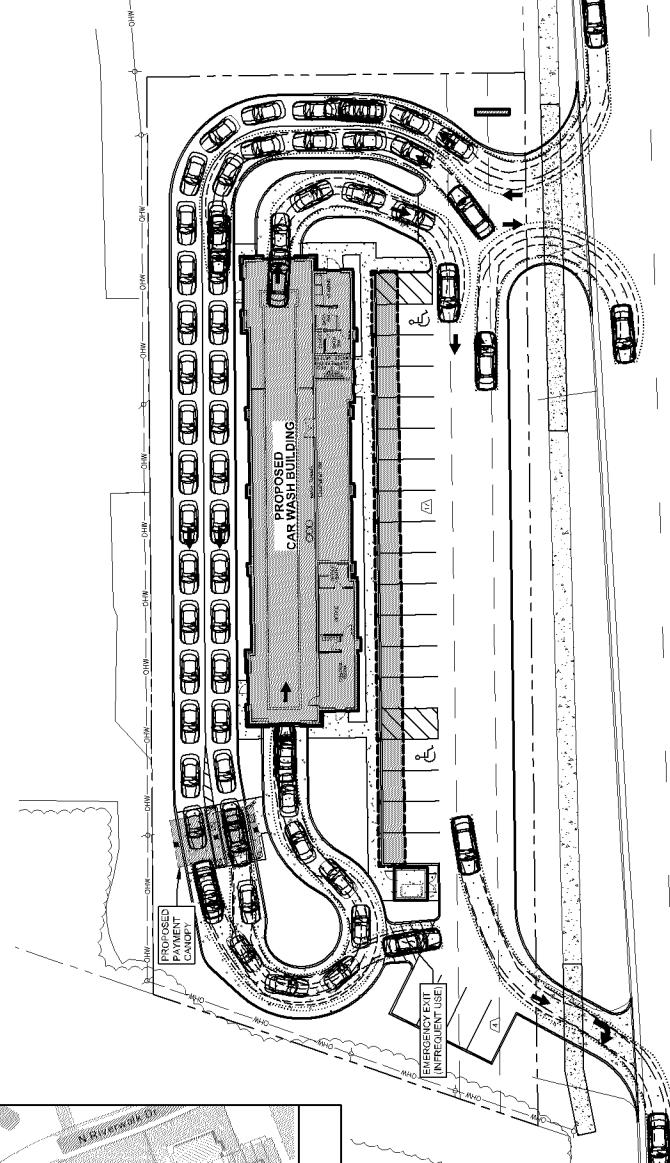
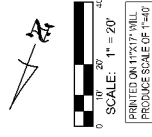
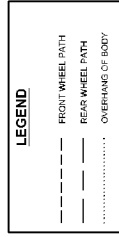
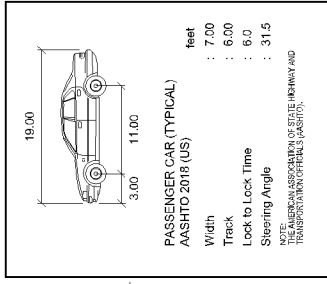
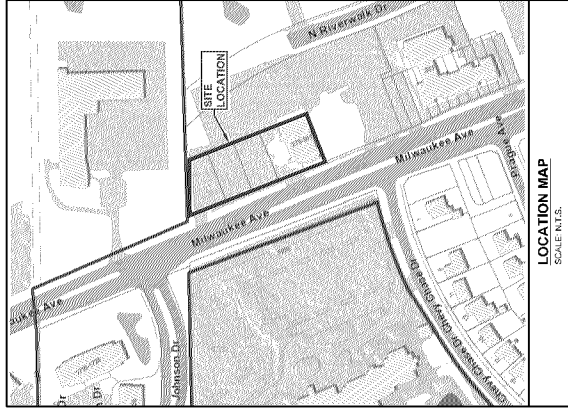


US 45
(N. MILWAUKEE AVE.)
STATE RIGHT OF WAY

E CHEVY CHASE DR.

JOHNSON DR.

 CARWASH CONSULTING Design, Development, Construction	TERRA CONSULTING GROUP, LTD. 600 Busse Highway Park Ridge, IL 60068 PH: 847/688-4400 FAX: 847/688-6401	SHEET NO. 1 SHEET TOTAL 1	DESIGNED BY: [blank] DRAWN BY: [blank] DATE: 05-14-2021 PROJECT # 1583	CAR QUEUE LINE EXHIBIT	SHEET NUMBER 2
		SHEET TITLE CAR QUEUE LINE EXHIBIT	PROJECT # 1583	SHEET NUMBER 2	



US 45
(N. MILWAUKEE AVE.)
STATE RIGHT-OF-WAY

E CHEVY CHASE DR.

JOHNSON DR.

CARWASH
TWO DESIGNERS
Engineering, Architecture, Consulting

TERRA
CONSULTING GROUP, LTD.
600 Busse Highway
Park Ridge, IL 60068
PH: 847/688-4400
FAX: 847/688-4401

DESIGNED BY: N.E.C.
DRAWN BY: H.C.B.
DATE: 05-14-2021
PROJECT #: 1585

CAR WASH TURNING EXHIBIT

3 OF 4

PROJECT AREA

FOR

SITE IMPROVEMENTS

CAR WASH FACILITY

300 N. MILWAUKEE AVE.
BUFFALO GROVE, IL 60089

[illegible]

SITE IMPROVEMENTS

FOR

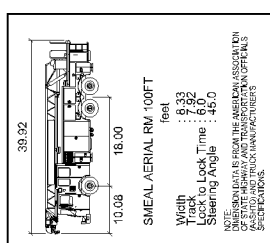
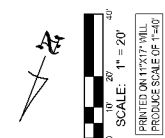
**CAR WASH
FACILITY**

301 N. MILWAUKEE AVE.
BUFFALO GROVE, IL 60089

DESIGNED BY:	MS-E-
DRAWN BY:	KS-B-
DATE:	06/14/2021
PROJECT #:	1895

FIRE TRUCK TURNING EXHIBIT

4

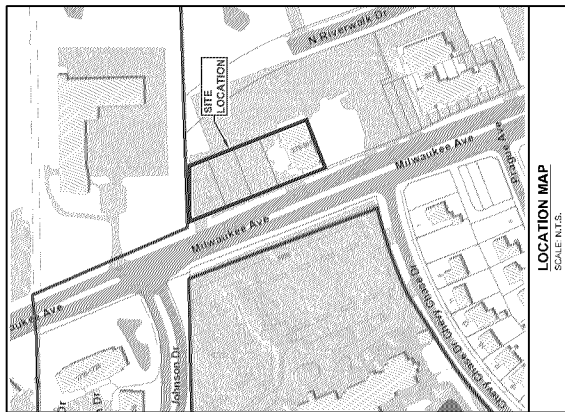
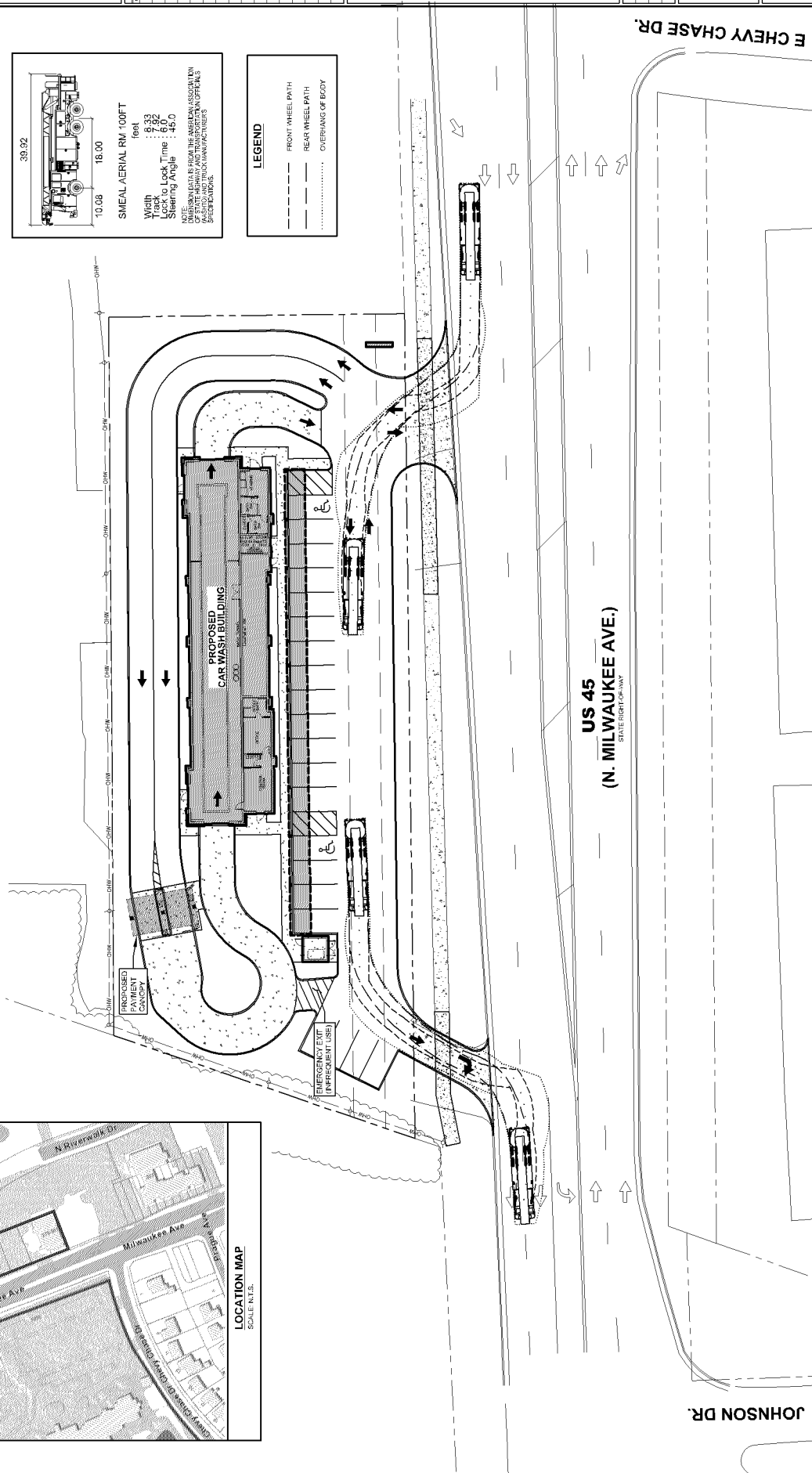


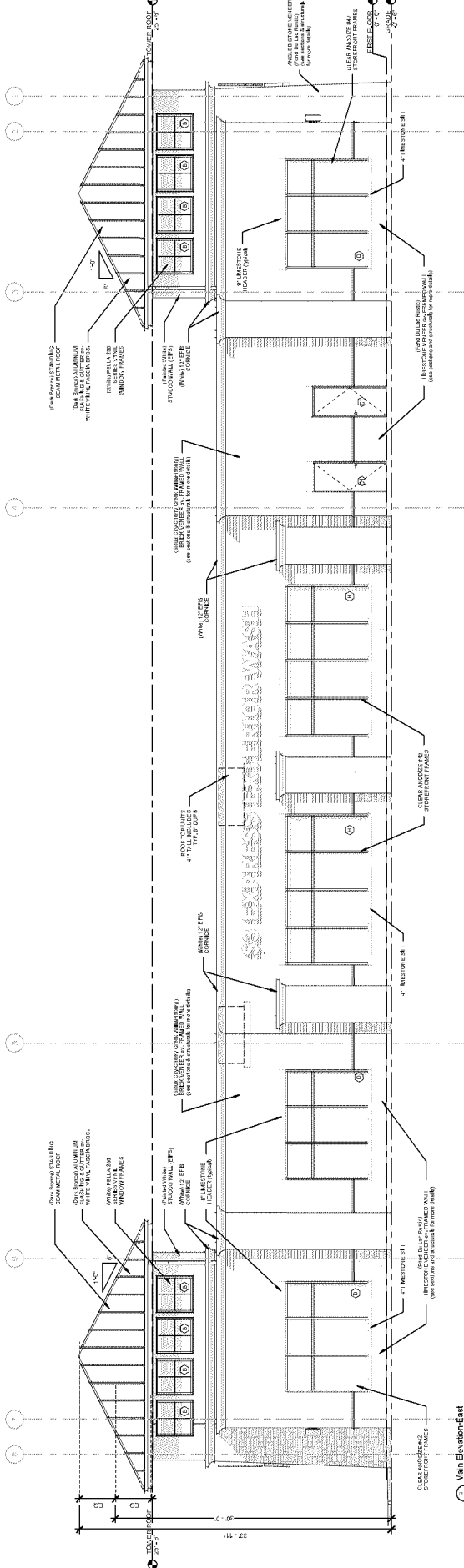
LEGEND

FRONT WHEEL PATH ———

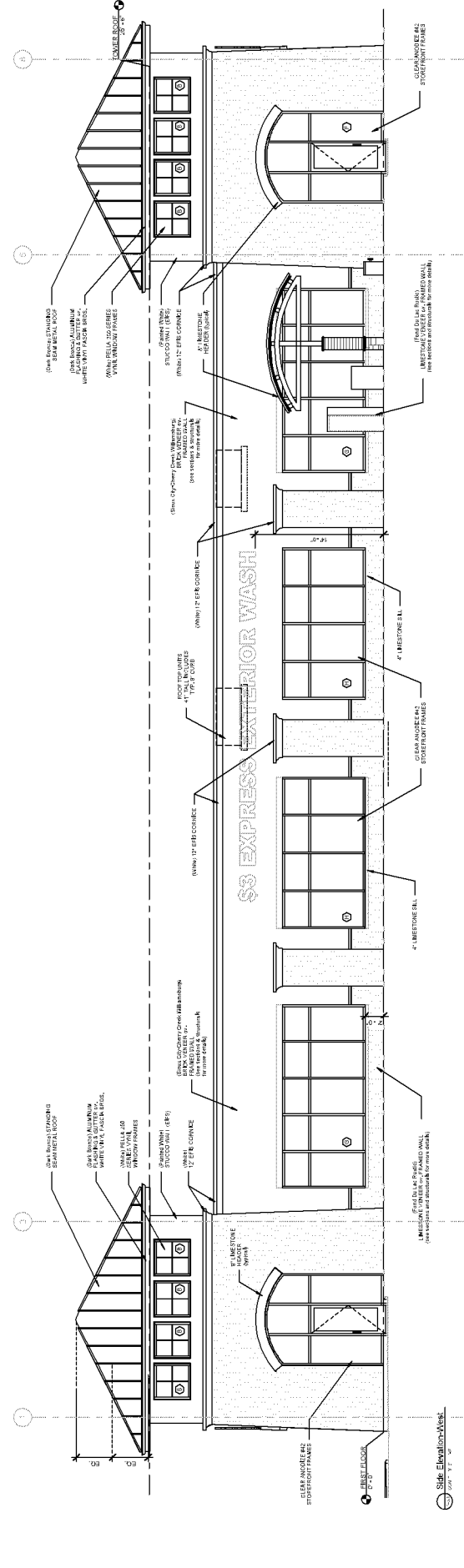
REAR WHEEL PATH ———

OVERHANG OF BODY ·····

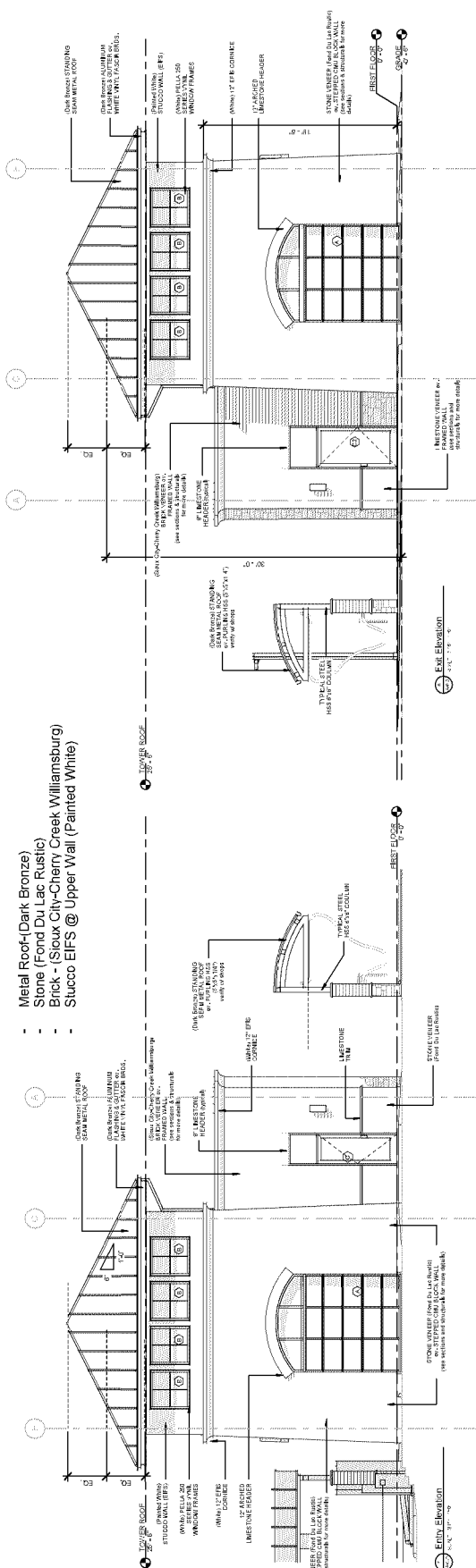


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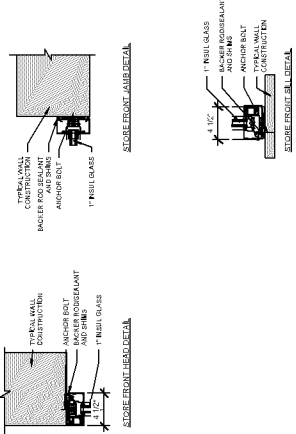
- Metal Roof-(Dark Bronze)
- Stone (Fond Du Lac Rustic)
- Brick - (Sioux City-Cherry Creek Williamsburg)
- Stucco EIFS @ Upper Wall (Painted White)



- Metal Roof-(Dark Bronze)
- Stone (Fond Du Lac Rustic)
- Brick - (Sioux City-Cherry Creek Williamsburg)
- Stucco EIFS @ Upper Wall (Painted White)



INTERIOR STOREFRONT DETAILS



SET #	OPENING TYPE	FINISHES	LOCKSET	HARDWARE SCHEDULE		FINISH	CLOSER	STOP	WATERPROOFING	REMARKS
				KNICKERBOVER						
01	ENTRANCES	1 1/2 PAB BUTT, 4 1/2"x4"	CYLINDER DEADLATCH, KEY EXTERIOR	PUSH BAR INTERIOR, PULL EXTERIOR		WATCH STOREFRONT	YES		YES	THRESHOLD
02	OFFICE	1 1/2 PAB 3B BUTT, 4 1/2"x4"	PRIVACY, ANSI F82 / KEYEADOUT	LEVER		SATIN CHROME NO	NO	WALL	YES	
03	CLOSET	1 1/2 PAB 3B BUTT, 4 1/2"x4"	PASSAGE, ANSI F75	LEVER		SATIN CHROME NO	NO	WALL	YES	THRESHOLD
04	BATHROOMS	1 1/2 PAB 3B BUTT, 4 1/2"x4"	PRIVACY, ANSI F76A	LEVER		SATIN CHROME NO	NO	WALL	NO	
05	JANITORS CLOSET	1 1/2 PAB 3B BUTT, 4 1/2"x4"	STOREROOM, ANSI F86 / KEYEADOUT	WALURLED LEVER		SATIN CHROME YES	YES	WALL	NO	
06	WASH TUNNEL & EQUIP RM.	1 1/2 PAB BUTT, 4 1/2"x4"	CYLINDER DEADLATCH, KEY EXTERIOR	PUSH BAR INTERIOR, KNURLED LEVER EXTERIOR		SATIN CHROME YES	YES	TBD	YES	FULLY GASKETED

DOOR NOTES:

1. CONTRACT INFORMATION TO BE SUBMITTED BY ARCHITECT, GENERAL CONTRACTOR, BEFORE ORDERING, CONSTRUCTION TO USE THE LOCKET DOOR THE PLAN IS REQUIRED TO BE IN ACCORD WITH ALL SHOP DRAWINGS, SCHEDULES, MATERIALS, AND SPECIFICATIONS.

2. ALL DOORS HAVING BOTH INSIDE AND OUTSIDE SPACES TO HAVE KEULEN HARDWARE AND FULLY COATED, FINISH TO MATCH THE SURROUNDING SURFACES. PROVIDE SAFETY GLAZING AT ALL NON-FOOT DOORS.

3. ALL GLASS TO BE LAMINATED GLASS TO BE 1/2" THICK. PROVIDE SAFETY GLAZING AT ALL NON-FOOT DOORS.

4. ALL GLASS TO BE LAMINATED GLASS TO BE 1/2" THICK. PROVIDE SAFETY GLAZING AT ALL NON-FOOT DOORS.

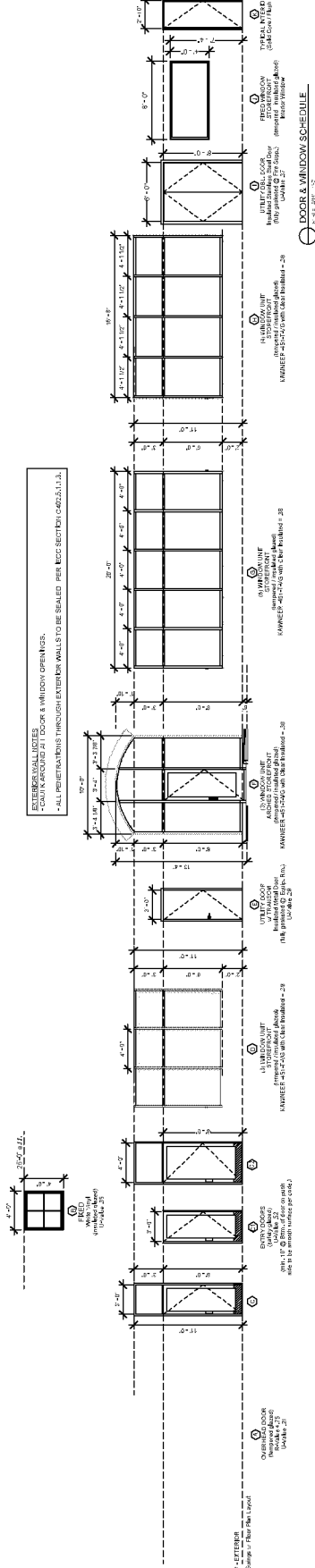
5. ALL EXTERIOR GLASS TO BE LAMINATED GLASS TO BE 1/2" THICK. PROVIDE SAFETY GLAZING AT ALL NON-FOOT DOORS.

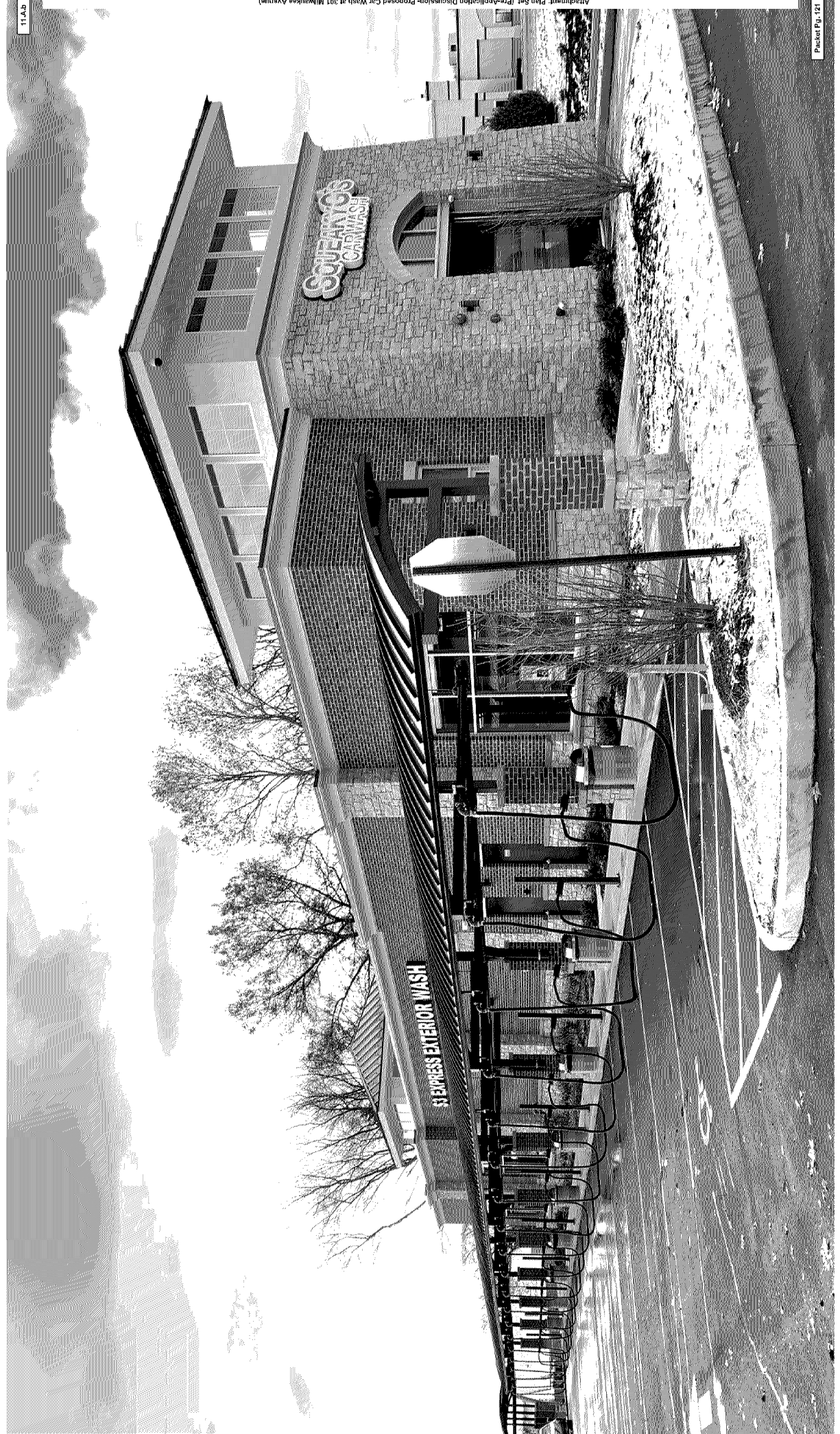
6. PROVIDE KEULEN HARDWARE THROUGHOUT THE BUILDING AND DOORS.

DOOR DESIGNATION SYMBOL:



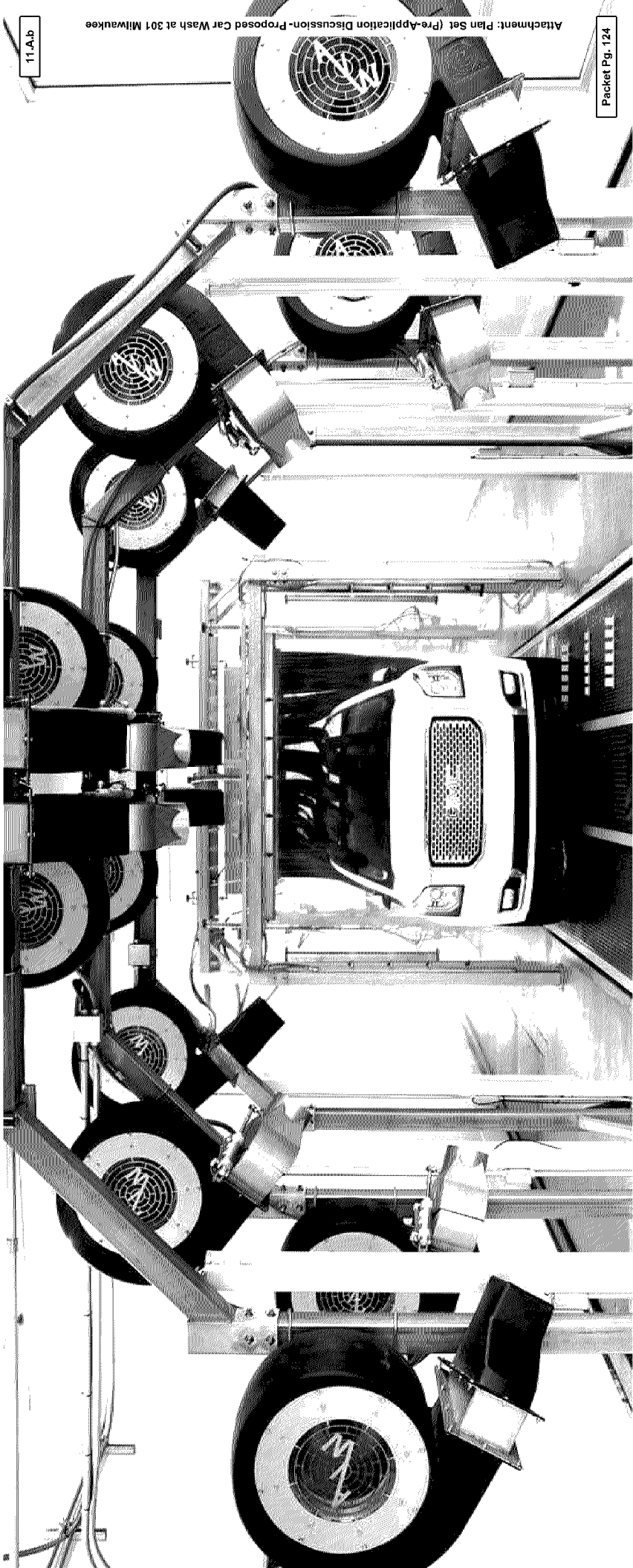
DOOR HARDWARE NOTE

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May 4, 2022

RE: Preliminary Stormwater Assessment for CWPD – Buffalo Grove
301 N. Milwaukee Ave.
Buffalo Grove, IL

To Whom It May Concern,

This preliminary engineering assessment is intended to identify existing and proposed conditions related to the project site and its drainage according to the Lake County Watershed Development Ordinance. The Village of Buffalo Grove is a certified community with the County. The assessment is intended for a pre-application/referral meeting at the Village Board Meeting and is based on available public information.

Project Description

Client is proposing a new carwash facility in at a vacant 0.89-acre commercial lot. This project entails the development of a proposed 150' x 35' carwash building, vacuum stalls, payment station & canopy, drive aisles and utilities.

Pre-Development Conditions

The site has one (1) building formally the Grill on the Rock Korean BBQ at the south end of the site with a trash enclosure along the east lot line. Three quarters of the site is a parking lot with a few landscape islands. Landscaping is limited to perimeter areas around the building foundation and narrow buffers along the west and north lot lines. Two existing access drives connect to Milwaukee Ave, one at the north end and one adjacent to the building. The site appears to drain north to an offsite swale. The improvements have existed prior to the original Lake County Watershed Development Ordinance effective date of 10/18/92. Aerial exhibits from Lake County GIS has been included.

Impervious Area = 0.85 AC
 Pervious Area = 0.04 AC
 Development Area = 0.89 AC

Regulatory Floodplain

The proposed developed area is within a regulatory floodplain per the Federal Emergency Management Agency. FIRM Panel #17097C0266K, Zone AE with an effective date of September 9th, 2013. The 100-year flood zone limit passes through the northern third of the site. A Base Flood Elevation (BFE) is approximately 644.6 ft based on the Floodplain Study. The site will be designed to accommodate the floodplain and mimic existing elevations. Compensatory storage will be provided along the north side of the project and the building will be elevated to meet flood protection standards. A FEMA Firmette has been included.

Regulatory Wetlands

Cursory review of the US Fish & Wildlife Services National Wetland Inventory and Lake County's GIS indicates no wetlands are in or adjacent to the project site. Maps have been included.

Attachment: Plan Set (Pre-Application Discussion- Proposed Car Wash at 301 Milwaukee Avenue)



Post-Development Conditions

The redevelopment will reduce the impervious area and thereby increase the pervious with heavy landscaping. A 6' landscape buffer has been proposed on all side of the car wash site. The development will be considered a "Major - Regulated Development" per the Lake County WMO because of regulatory floodplain (300.01). The "new" impervious area will be less than 0.5-acres.

Impervious Area = 0.66 AC
 Pervious Area = 0.23 AC
 Development Area = 0.89 AC

Stormwater Management

Lake County requirements for hydrologically disturbed area: Release rates of 0.04 CFS/AC for the 2-year, 24-hour storm event and 0.15 CFS/AC for the 100-year, 24-hour events.

The existing site is 96% impervious, the proposed site will reduce the percentage to 74%. The stormwater runoff will be reduced with the additional landscaping. If detention is required for the redevelopment, it will be in landscape areas, surface ponding or underground chambers.

Runoff Volume Reduction (RVR)

The Lake County WMO includes water quantity standards: The site development plan shall incorporate stormwater infiltration, evapotranspiration, reuse, or other methods, into the project. The applicant shall use appropriate green infrastructure techniques and best management practices to reduce runoff volume, according to the Lake County WMO. New impervious areas created after 04-01-09 that result in at least 1-acre hydrological disturbance and more than 0.5-acres of new impervious area and/or redevelopment of previously developed sites that result in at least 1 acres of hydrological disturbance.

The project is considered a redevelopment and is less than 1-acre, below the hydrologic disturbance threshold. The RVR requirements do not apply to this project, but some may be incorporated into the design.

Water Quality Treatment

The Lake County WMO includes water quality standards. The water quality treatment requirements in the WMO apply to developments that result in at least 0.5-acre of new impervious surface area, where "new" is defined in 300.06 of the Ordinance.

The project is considered a redevelopment and does not create more than 0.5-acres of "new" impervious area. Water quality treatment is not required for the site.

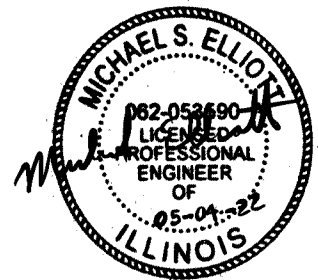
If you have any questions or require additional information, please contact us.

Very truly yours,

TERRA CONSULTING GROUP, LTD

Mike Elliott

Michael Elliott, PE
 Director of Civil Engineering



My Comm. Expires 11-30-23

C: Nick Spallone – Car Wash Pro Designers



Attachment: Plan Set (Pre-Application Discussion- Proposed Car Wash at 301 Milwaukee Avenue)

Sources: Layer 12: Lake County, Illinois
Boundaries: Lake County, Illinois GIS/Mapping Division



Lake County, Illinois



LakeCounty

Map Printed on 5/4/2022



Tax Parcel
Information



Tax Parcels 2021

1993

Disclaimer:

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed as a reference only.

National Flood Hazard Layer FIRMette

87°55'7"W 42°9'49"N



Legend

11.A.b

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS

Without Base Flood Elevation (BF)
Zone A, V, AE
With BFE or Depth Zone AE, AO, AH, X
Regulatory Floodway

0.2% Annual Chance Flood Hazard
of 1% annual chance flood with a
depth less than one foot or with d
areas of less than one square mil
Future Conditions 1% Annual
Chance Flood Hazard Zone X
Area with Reduced Flood Risk du
Levee. See Notes. Zone X
Area with Flood Risk due to Levee

OTHER AREAS OF FLOOD HAZARD

NO SCREEN
Area of Minimal Flood Hazard Zone X
Effective LOMRs

OTHER AREAS

GENERAL STRUCTURES

Channel, Culvert, or Storm Sewer
Levee, Dike, or Floodwall

20.2
17.5
Cross Sections with 1% Annual CI
Water Surface Elevation
Coastal Transect
Base Flood Elevation Line (BFE)
Limit of Study
Jurisdiction Boundary
Coastal Transect Baseline
Profile Baseline
Hydrographic Feature

OTHER FEATURES

Digital Data Available
No Digital Data Available
Unmapped

MAP PANELS



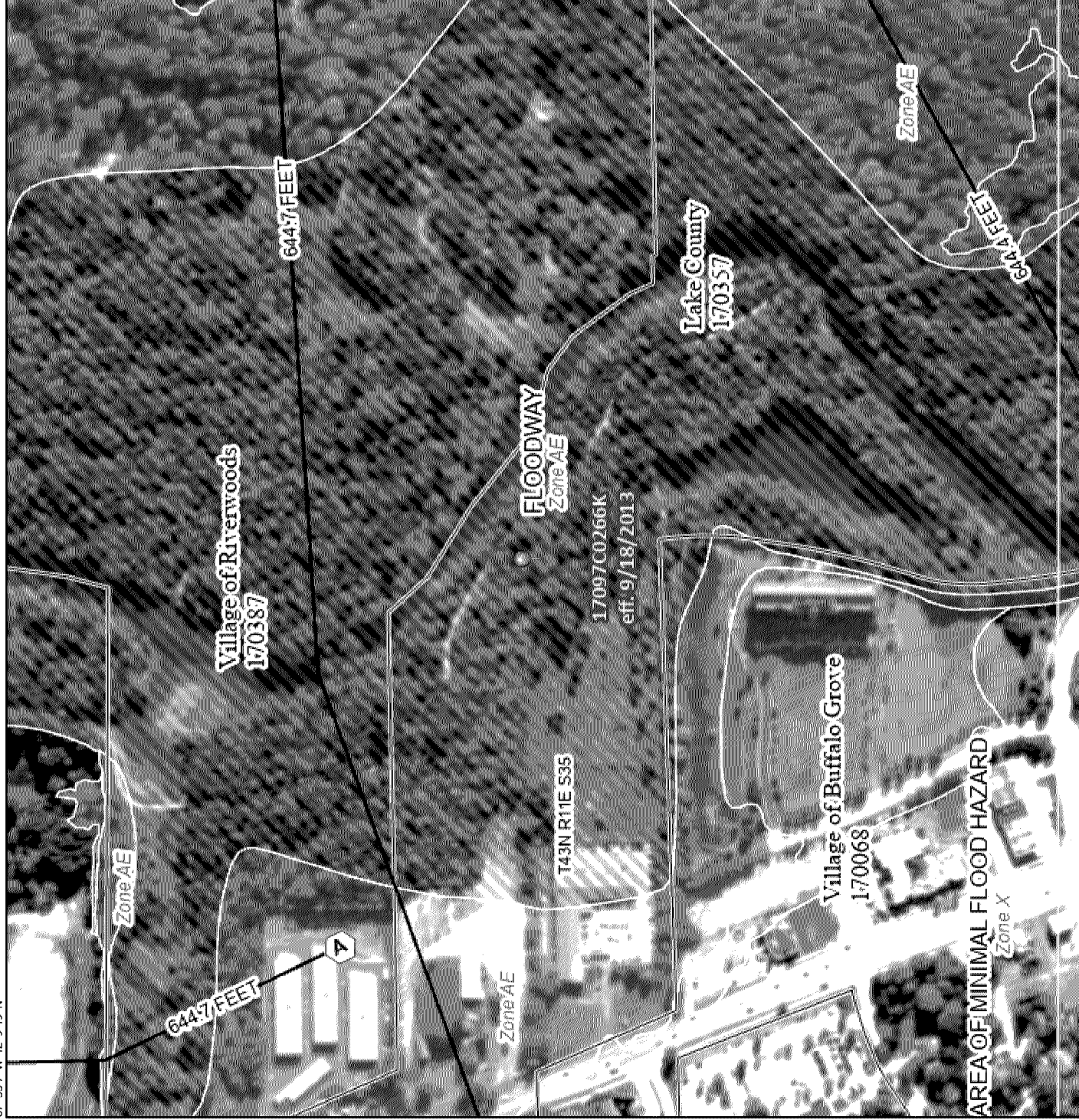
The pin displayed on the map is an appropriate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 4/26/2022 at 7:22 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas are not included for regulatory purposes.

Packet Pg. 128



87°54'30"W 42°9'22"N

Feet 0 250 500 1,000 1,500 2,000 1:6,000

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020



U.S. Fish and Wildlife Service

National Wetlands Inventory

301 N. Milwaukee Rd.

11.A.b



June 23, 2021

Wetlands

- Estuarine and Marine Deepwater
- Estuarine and Marine Wetland
- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond
- Lake
- Other
- Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



Attachment: Plan Set (Pre-Application Discussion- Proposed Car Wash at 301 Milwaukee Avenue)

Sources: Water: Lake County, Illinois GIS/Mapping Division
Boundaries: Lake County, Illinois GIS/Mapping Division



Lake County, Illinois



LakeCounty

Map Printed on 5/4/2022

N



Tax Parcel Information

☐ Tax Parcels 2021

2007 Hydro Areas

TYPE

Lake

Pond

Pond

River/Stream/Creek

2002 Hydro Lines

TYPE

Lake

Pond

River/Stream

Island

Detention Basin

Dam-single line

Culvert-single line

Local drainage, apparent

Stream less than five feet in width

Out area

Lake County Wetland Inventory

ADvanced IDentification Wetlands

ADID with 100ft Buffer

Disclaimer:

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed as a reference only.

Packet Pg. 130



Sound Evaluation for the Proposed Car Wash in Buffalo Grove on Milwaukee Road

May 4, 2022

Car Wash Pro Designers, LTD (hereinafter "CWPDP") conducted an analysis to examine the impact of noise from the proposed car wash in Buffalo Grove to be located on the east side of Milwaukee Road just north of Riverwalk Dr. To accomplish this, we used noise emissions data from both the exit and the entrance of a facility that is a replica of the car wash proposed in Buffalo Grove, Illinois. This was the Voda Luxury Auto Spa facility located at 7648 W 159th St, Orland Park, IL 60462. The measurements were conducted in May of 2022 by a CWPDP acoustical consultant using professional grade instruments. In addition, our own data from a car wash in Vernon Hills shows that the sound level drops off as angle to the opening increases.

In addition, CWPDP inspected the Buffalo Grove site to examine the effect of its topography on sound propagation. We also conducted ambient noise monitoring to document the background noise levels that exist near the residents in the apartments over 800' to east, and the single family home across Milwaukee Ave to the south west on the corner of Milwaukee Ave & E Chevy Chase Dr. All of this data is important in predicting accurate car wash sound levels at any specific location near the new facility and the impact of the facility on nearby residents.

Based on the Voda car wash noise data (which is primarily blower noise) and allowing for the reduction in noise due to distance, directivity, and topography, CWPDP conclude that the noise from the car wash will meet the Illinois State noise code. Moreover, there would be no noise impact from the car wash because the projected sound levels are well below the ambient noise levels recorded at the site.



Figure 1 - Aerial view showing the location of the audio equipment we used to record the ambient noise data.

Ambient Noise Levels

To assess the ambient noise at this site, CWPD used professional grade audio equipment to record the noise over a 7-hour period from 6:30 AM on Wednesday, May 4th until 1:30 PM on the same day. CWPD used their equipment at the residence located at 7 E Chevy Chase Dr, Buffalo Grove, IL 60089. The south and southeast property line of the proposed wash, and the residential apartment building located at 301 N Riverwalk Dr, Buffalo Grove, IL 60089. This location is shown in the aerial photo in **Figure 1**.

The primary ambient noise at this recording location was vehicle traffic on Milwaukee Ave, a primary, 5-lane highway.

Ambient noise refers to the existing, all-encompassing sound at a given place in a community. It is a composite of sounds from many sources near and far.

The recording in the field was documented via screenshots, of the device, video from the dB equipment, and a report attached as exhibits below. A sample sound level tests were conducted over a 24 hour period on Milwaukee, Ave 2.5 miles south of the proposed wash site in Buffalo Grove by Dr Thunder (Noise Study Expert) are shown in **Figure 2 (below)**. The thin, blue line shows the variation in the **A-weighted sound level** at 1-second intervals. The high peaks in the graph were typically from motorcycles, trucks, and airplane flyovers.

The thick, red line in **Figure 1** is the hourly, time-averaged level of the ambient noise. This level is often called the equivalent level (Leq) because its value is “equivalent” to the average sound energy – not the average decibel level. The Leq is the metric adopted by the U.S. EPA and correlates well with the impact of an ambient noise environment.

The **A-weighted sound level** is the standard metric to measure sound and is expressed in decibels (dB). It is a filter that mimics how we hear noise because it diminishes low frequencies.

The Leq line in **Figure 2 (below)** shows the trend in the ambient noise over a weekday 24-hour period on the same road, 2.5 miles south of the proposed site in Buffalo Grove. Specifically, it reveals that the ambient noise begins to drop around 9:00 PM and then returns to near daytime levels by around 6:00 AM.

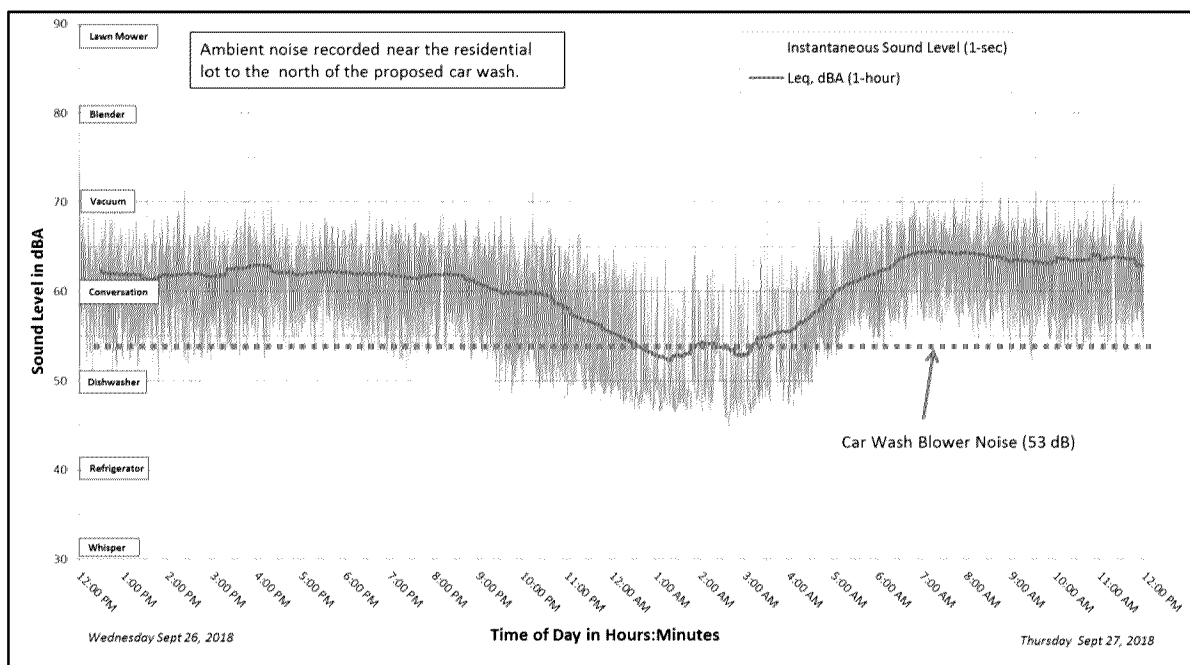


Figure 2 – Plot showing the approximate car wash sound levels at the the property line at the south/east corner of the site from the exit of the car wash compared to the ambient noise levels measured at a similardistance to Milwaukee ave from the sound study conducted on the site located 2.5 miles south of this location on Milwaukee Ave.

Projected Noise Levels

The data obtained at the Voda Luxury Auto Spa in Orland Park indicates an average sound level of 60.9-dB without washes exiting the tunnel and an average of 71.5-dB with a vehicle exiting the tunnel at 110 feet from the exit of the wash at the same degree as the one shown in Figure 1 above. Because the entrance is much further from the blowers, the sound level is substantially lower at that location. Specifically, the level at 40 feet from the entrance at the same angle was 58.2-dB a level 13.3-dB lower than the exit. Since a 10-dB drop in sound level is half as loud, the noise emission from the entrance is more than half as loud as the exit. The recording in the field at 301 N Milwaukee Ave, Buffalo Grove, IL 60089 on the south end of the parcel on May 4, 2022 at 11:49AM that had current dB levels of (Peak: 97.8-dB, Avg: 74.7-dB) and at 11:53AM across the street at the residence located 330 feet from the proposed wash site at 7 E Chevy Chase Dr, Buffalo Grove, IL 60089 that had current dB levels of (Peak: 88.5-dB, Avg: 72.4-dB).

As mentioned above, the sound level of a tunnel car wash drops off as a listener moves to the side of either the exit or the entrance. This is a phenomenon known as directivity. Based on our data, the sound level drops off by as much as 12-dB at an angle of 90° from the opening. The drop is further for angles greater than 90°.

The sound level due to a car wash is generally the highest at the closest residential location. In this case, the closest residential lot is directly to the southwest of the proposed car wash across Milwaukee Ave. Using the Voda sound data, we projected the noise level to this property based on the attenuation of sound over a distance of 330' at 45 degrees from the exit of the wash and the effect of directivity to be 24-dB from the wash facility to this residence (with no passing traffic from Milwaukee Ave). The result is a projected level of 29-dBA radiating from the wash facility alone. This is below the State of Illinois daytime limit (80-85 dBA) of about 72-dB for noise radiated from commercial property (Class B) to residential property (Class A).

A noise impact could occur if the time-averaged noise level of the carwash exceeds the time-averaged level of the ambient noise by more than 3-5 dB. To visualize the relationship between the projected sound level and the ambient noise levels, we plotted the projected car wash blower noise level on the ambient noise graphs of **Figure 2**. As seen in this chart, the car wash noise levels are well below the hourly Leq of the ambient noise level from about 5:00 AM until 11:00 PM. If the on-time of the blowers were factored in, the hourly time-weighted level of the blowers would be even lower. Based on our analysis, it can be concluded that the operation of this facility would pose no impact during its proposed operation hours of 6:00 AM to 10:00 PM.

The closest residential location to the proposed car wash is 330 feet from the exit of the wash, and 445 feet from the entrance of the wash. Residents closest to the exit of the proposed car wash would have the following levels of dB based on distance:

Description of Measurement	dBA
Car Wash - 1 meter from Car Wash Exit	87
Car Wash - 20 feet from Car Wash Exit	73
Car Wash - 40 feet from Car Wash Exit	61
Car Wash - 80 feet from Car Wash Exit	50
Car Wash - 160 feet from Car Wash Exit	42
Car Wash - 320 feet from Car Wash Exit	33
Car Wash - 380 feet from Car Wash Exit	24

Conclusion: Homes closest to the exit of the proposed car wash (330 feet) would hear the equivalent of a pin drop from a height of one (1) centimeter at a distance of one meter (3.28084 ft) away. The dB levels above do not account for any form of screening, which will ultimately reduce the dB levels significantly.

Site design, building design, distance from the source, and landscaping can all be used to decrease ("attenuate") or block/direct sound. Blower layout, the direction the tunnel faces, and of course, the number of blowers are also factors. Many local government ordinances dictate a maximum sound pressure level at the property line, typically 80-85 dBA for commercial properties on busy streets during the day (that's the typical level of traffic noise on a busy street) down to 50-60 dBA in quieter non-industrial, residential areas, especially at night. Some even dictate sound pressure levels by frequency.

We have included sound data, video data from two exact replica washes along with a report from Dr Thunder conducted for the exact same facility on Milwaukee Ave in Wheeling just 2.5 miles to the south to support our conclusions and findings herein.

The conclusions herein are based on a completion of several reports, experts and studies conducted on the same equipment and building type proposed for the new car wash facility.

Sincerely,
Car Wash Pro Designers

A handwritten signature in black ink, appearing to read 'Nick Spallone', with a stylized, looping flourish extending from the end of the name.

Nick Spallone
Principal



Information Item : Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity.

Recommendation of Action

Staff recommends going into executive session.

Executive Session - Section 2(C)(1) of the Illinois Open Meetings Act: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Liaison

Sussman

Staff Contact

Dane Bragg, Office of the Village Manager

Monday, May 16, 2022



Information Item : Executive Session- Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees.

Recommendation of Action

N/A

Executive Session- Section 2(C)(2) of the Illinois Open Meetings Act: Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Trustee Liaison
Sussman

Staff Contact
Dane Bragg, Office of the Village Manager

Monday, May 16, 2022	
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