



RICK KAHEN COMMISSION FOR RESIDENTS WITH DISABILITIES

May 25, 2022

7:00pm call to order
Buffalo Grove Village Hall

I. Welcome & Call to Order

II. Roll Call

- A. **Members Present:** Debbie Verson, Beth Shapiro, Marty Sussman, Avi Samuels, Judy Samuels, Matthew Dragon, Gowri Magati, Allie Zalay, Leo Njongmeta, Donna Garfield, Mark Weiner
- B. **Members Absent:** Larry Sweica, David Morton, Jack Shapiro, Lexi Robinson
- C. **Trustee Liaison Present:** Andy Stein, David Weidenfeld
- D. **Present Staff Liaison:** Evan Michel
- E. **Guest Speaker:** Nicole Woods- Director of Community Development of Buffalo Grove

III. Approval of Minutes with Changes: May 25, 2022

- A. **Motion:** Leo Njongmeta
- B. **Second:** Marty Sussman
- F. **In Favor:** Debbie Verson, Beth Shapiro, Marty Sussman, Avi Samuels, Judy Samuels, Matthew Dragon, Gowri Magati, Allie Zalay, Leo Njongmeta, Donna Garfield, Mark Weiner
- C. **Opposed:** None
- D. **Abstain:** None
- E. **Motion Approved**

IV. Chair report

- A. Judy Samuels welcomed Trustee David Weidenfeld as a liaison to our committee this year.
- B. Judy Samuels welcomed Nicole Woods, Director of Community Development of Buffalo Grove and thanked Evan Michel for arranging for her to attend our meeting in response to concerns of the handicap parking location and availability of spaces at the new Northwest Community Hospital (NCH) location in Buffalo Grove.

V. Trustee(s) report (Andy Stein / David Weidenfeld)

- A. Trustee Stein updated the committee on Buffalo Grove Days. The Village has yet to decide if there will be a parade since Bernard street is under construction
- B. Trustee Weidenfeld reviewed the benefits of having a 501C3 that the village set up for donations. There is no sunset on using the funds directed to each commission.

VI. Staff Liaison report (Evan Michel) - None

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VII. Sub-Committee report

BG DAYS

A. BG Days Parade (TBD)

- i. Discussion occurred as to whether RKCRD would be interested in participating in a parade if one occurred.
 1. **Motion:** Chairperson Samuels made a motion if RKCRD should participate in a parade, this year, in the event one occurred.
 2. **Second:** Donna Garfield
 3. **All in favor:** 3
 4. **Opposed:** 6
 5. **Abstained:** 2
 6. ***This year, RKCRD will not participate in the parade if there is one.***

B. Buddy Baseball (Dean Klassman)

- i. No updates
- ii. The CRD would need to reserve the baseball field from the park district for this event. Chairperson Samuels will send the paperwork to the Village of Buffalo Grove to reserve the field

C. Fun & Food (Debbie Verson)

- i. Chairperson Verson has concerns on serving lunch.
 1. There is one tent available on the grass and it can only hold approximately two hundred individuals. On average we have 300 to 325 guests, some of which have walkers, wheelchairs, or crutches. To navigate on the grass could be difficult.
 2. In addition, the area could be crowded & COVID concerns remain.
- ii. Food Update
 1. Dorflers can provide sandwiches for a little over \$3. Marianos can provide trays of sandwiches.
 2. Kona Ice has committed to donating snow cones to all attendees at no charge.
 3. A discussion occurred if the CRD should make a formal request to the Village and Park District to have a tent set up on the concrete surface as we had in the past. However, the Park District has rented out space to the food truck.
- iii. Chairperson Verson suggested lunch to go that could be passed out to attendees given the reduced tent size and Covid concerns.
 1. **Motion:** Commissioner Garfield made a motion for sack lunches, to go, be passed out at Fun and Food.
 2. **Second:** Commissioner Shapiro
 3. **All in Favor:** Debbie Verson, Beth Shapiro, Avi Samuels, Judy Samuels, Matthew Dragon, Gowri Magati, Allie Zalay, Leo Njongmeta, Donna Garfield, Mark Weiner
 4. **Opposed::** Marty Sussman
 5. ***Motion Approved***

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VIII. Unfinished Business

- A. Continue discussion related to how our Commission can work with Planning and Zoning to be able to review and provide some input related to handicapped parking spots, etc (Marty Sussman)
- Nicole Woods came to our meeting in response to concerns of the handicap parking location and availability of spaces at the new Northwest Community Hospital (NCH) location in Buffalo Grove. She explained that anything that is going to be built in Buffalo Grove is reviewed by her department to ensure it meets code. She wanted to meet with our commission to review the ADA accessibility requirement and how it pertains to this building. She passed out a flier on the development process to highlight the steps her department takes.
 - Nicole confirmed that ADA compliance is reviewed in the Plan Review step. Plan reviewers and engineers review the plans submitted
 - Marty questioned if this occurs why this building, which is a healthcare treatment center is lacking in the proper number of handicap parking spaces. In addition, the location of the handicap parking spots are not located near the front access of the building. Therefore, it does not meet the state or government regulations as it pertains to ADA compliance.
 - Nicole responded that the plan commission has a checklist which they go over for all new submittals. The NCH building plans were reviewed by staff who felt it met the intent of the ADA regulations. She noted that the Village of Buffalo Grove went back the developer of the building after it was complete to advise them that the execution of the plan did not meet the intent of the guidelines.
 - NCH resubmitted parking plans to the Village of Buffalo Grove which they plan to review. She showed them to our commission. Six handicapped parking spaces were now placed by the front door. Others were placed on the side of the building. However, it was noted there is no access to the building near the side parking spots. Therefore, the parking still appears to be out of compliance.
 - Nicole advised older buildings which may be out of compliance but grandfathered in as being acceptable do get reviewed when redevelopment occurs. Our commission needs to decide if we would like to be a liaison with the building commission to review plans submitted for ADA compliance. The village would need to approve.
- B. Buffalo Grove Resident environmental concern - Dunkin Donuts on McHenry (Avi Samuels)
- Staff Liaison Evan Michel will try to arrange a meeting with Commissioner A. Samuels and Nicole Woods to go over a resident's question about the Dunkin Donuts store.

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- C. Business Decal (Window Cling-Ons) Marty Sussman / Allie Zalay / Avi Samuels
 - Plans to meet before the next meeting.
- D. New Commissioner quick reference page - draft (Lexi Robinson)
 - Chairperson Samuels discussed informational sheets for new commissioners, updating our mission statement, and our goals as a commission.
 - Upon review, Commissioner Garfield questioned whether the Mission statement was accurate.
 - Chairperson Samuels identified that it was taken from the “Conducting Business with Individuals with Disabilities” brochure shared earlier in the year.
 - Commissioner Garfield said each commissioner should sign off on the requirements and expectations on being a member of the commission. This includes attendance and participation requirements.

On Hold

- E. Commission website update – Allie Zalay
 - Nothing to do until the Village hires a Marketing individual.

IX. **New Business**

- A. Posters / Fliers (Marty Sussman)
 - i. Vice Chair Sussman discussed cross marketing our events that more effort should be made in publicizing them.

X. **Good and Welfare**

XI. **Adjournment**

- A. **Motion to Adjourn:** Commissioner Shapiro
- B. **Second:** Commissioner Verson
- C. **All in Favor:** Debbie Verson, Beth Shapiro, Marty Sussman, Avi Samuels, Judy Samuels, Matthew Dragon, Gowri Magati, Allie Zalay, Leo Njongmeta, Donna Garfield, Mark Weiner
- D. **Opposed:** None
- E. **Abstain:** None
- F. **Motion: Approved**

Next Meeting June 22, 2022

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at (847) - 459-2525 to allow the Village to make reasonable accommodations for those persons.