



Meeting of the Village of Buffalo Grove
Ethics Commission
Regular
June 21, 2022 at 7:00 PM

Fifty Raupp Blvd
Buffalo Grove, IL 60089-2100
Phone: 847-459-2500

I. Call to Order

II. Approval of Minutes

1. Ethics Commission - Regular - Apr 5, 2022 7:00 PM

III. Introduction of New Members

IV. Introduction of Trustee Liaison

V. Discuss Ethics Commission Work Plan

VI. Questions from the Audience

Questions from the audience are limited to items that are not on the regular agenda. In accordance with Section 2.02.070 of the Municipal Code, discussion on questions from the audience will be limited to 10 minutes and should be limited to concerns or comments regarding issues that are relevant to Village business. All members of the public addressing the Village Board shall maintain proper decorum and refrain from making disrespectful remarks or comments relating to individuals. Speakers shall use every attempt to not be repetitive of points that have been made by others. The Village Board may refer any matter of public comment to the Village Manager, Village staff or an appropriate agency for review.

VII. Adjournment

The Ethics Commission will make every effort to accommodate all items on the agenda by 10:30 p.m. The Board, does, however, reserve the right to defer consideration of matters to another meeting should the discussion run past 10:30 p.m.

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at 459-2525 to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR MEETING OF THE ETHICS COMMISSION OF THE VILLAGE OF
BUFFALO GROVE HELD VIA AUDIO/VIDEO CONFERENCING
APRIL 5, 2022**

CALL TO ORDER

Chair Rybarczyk called the meeting to order at 7:02 P.M. This meeting was held at Village Hall, 50 Raupp Boulevard, Buffalo Grove

ROLL CALL

Roll call indicated the following present: Chair Rybarczyk, Commissioners Scott, Patel, Abella. Commissioner Yang was absent. Also present were Dane Bragg, Village Manager, Patrick Brankin, Village Attorney, and Trustee Greg Pike.

APPROVAL OF MINUTES

Chair Rybarczyk made a motion to approve. Second by Commissioner Patel.
Motion approved by unanimous voice vote.

NEW BUSINESS

Village Manager Dane Bragg reported that there were two candidates who have applied for the vacant position on the Ethics committee. Chair Rybarczyk and Trustee Greg Pike will interview candidates and make a recommendation to the Village President.

Village Manager provided updates on matters regarding the Ethics Commission that have been discussed by the Village Board. They include:

1. Educating other boards, committees and commissions, staff, and vendors on the State Officials and Employees Ethics Act requirements and avoiding potential infractions;
2. Periodic review of procurement and other policies for ethical conduct requirements, make recommendations to the Village Board regarding same; and
3. Review of annual local ethics disclosures for compliance with Village code.

The Village Board has requested guidance on the work plan and an estimate of the cost that may be impacted by an expansion of the commission's duties. The commission had a discussion on what this might involve.

The Village Board is discussing the filings required by the State and County and may be looking to the Ethics Commission to assist with reviewing this process.

It was suggested that Commission Abella, Commissioner Patel, Village Manager Bragg, and Village Attorney Brankin meet separately to work out the framework of a work plan and return to the committee with details. If other commissioners have specific ideas or questions, they are encouraged to send them to Village Manager Bragg. The commission members agreed.

The commission set its next meeting date to occur on May 17, 2022, at 7:00 PM.

QUESTIONS FROM THE AUDIENCE

No members of the public were in attendance.

ADJOURNMENT

Moved by Rybarczyk seconded by Abella, to adjourn the meeting. Upon voice vote, the vote was unanimous.

Motion declared carried.

The meeting was adjourned at 7:39 P.M.



Lenna Scott, Secretary of the Commission

APPROVED BY ME THIS _____ DAY OF _____ 2022

Chair, Ethics Commission

Minutes Acceptance: Minutes of Apr 5, 2022 7:00 PM (Approval of Minutes)