

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE
PRESIDENT & BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD VIA
AUDIO/VIDEO CONFERENCING, MONDAY, JULY 18, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. This meeting is being conducted by audio/video conference, pursuant to the finding of the Village President, in accordance with the Open Meetings Act, that it is not practical or prudent to meet in person. Those present pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present via audio/video conferencing: President Sussman; Trustees Stein, Weidenfeld, Johnson, and Pike. Trustee Smith was physically present at Village Hall, 50 Raupp Boulevard, Buffalo Grove, Illinois. Trustee Ottenheimer was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Katie Golbach, Human Resources Management Analyst; Chris Black, Director of Finance; Christine Berman, Deputy Finance Director; Jim Warnstedt, Assistant Director of Public Works; Darren Monico, Village Engineer; and Geoff Tollefson, Director of Golf Operations.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Smith, to approve the minutes of the June 20, 2022, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSTAIN: 1 – Stein

ABSENT: 1 – Ottenheimer

Motion declared carried.

WARRANT #1343

Mr. Black read Warrant #1343. Moved by Weidenfeld, seconded by Johnson, to approve Warrant #1343 in the amount of \$4,299,874.57 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Ottenheimer

Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Sussman extended the thoughts and prayers of our community to the residents and victims of the tragedy that occurred in **Highland Park** on July 4, 2022 and declared a moment of silence in their honor.

VILLAGE MANAGER'S REPORT

Mr. Black thanked Christine Berman and Josh Strangberg for all the work they put into preparing the

Fiscal Year 2021 Audit. The financial audit is presented in the form of the Annual Comprehensive Financial Report, the purpose of which is to provide accurate and meaningful information concerning the Village's financial condition and performance.

Jamie Wilkey of Lauterbach and Amen also thanked staff involved on both the Village team and the firm's team for a job well done. Ms. Wilkey then reviewed a brief presentation on the audit, noting that Buffalo Grove received a clear and unmodified opinion, the highest opinion possible, as well as a AAA Bond Rating. A Certificate of Achievement in Financial Reporting from the Government Finance Officers Association for last year's audit was also awarded to Buffalo Grove.

Moved by Weidenfeld, seconded by Stein, to accept the 2021 Audit and Management Letter for 2021. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

REPORTS FROM TRUSTEES

There are no reports from Trustees tonight.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Resolution No. 2022-10 – Procurement Policy

Motion to pass Resolution No. 2022-10, revising the Procurement Policy.

Ordinance No. 2022-69 – 1200 Arlington Heights Road

Motion to pass Ordinance No. 2022-69, approving an Amendment to Ordinance No. 98-15, a Special Use to allow the installation of a second drive-through lane and a sign variation at McDonald's located at 1200 N. Arlington Heights Road.

Ordinance No. 2022-70 – 220 Milwaukee Avenue

Motion to pass Ordinance No. 2022-70, approving sign variations at Mi Mexico located at 220 Milwaukee Avenue.

Ordinance No. 2022-71 – Vernon Township

Motion to pass Ordinance No. 2022-71, approving an Intergovernmental Agreement between Vernon Township and the Village of Buffalo Grove to address the paving of Arlyd Road.

Fiscal Year 2022 Projects

Motion to authorize staff to seek competitive bids for various Fiscal Year 2022 projects.

Fiscal Year 2022 Bid Waivers

Motion to authorize staff to waive bids for a limited number of Fiscal Year 2022 projects and seek competitive proposals or negotiate for services.

Moved by Stein, seconded by Smith, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Ottenheimer

Motion declared carried.

ORDINANCE NO. 2022-72 – CONSTRUCTION MANAGER

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-72, authorizing the Village Manager to execute an agreement with Frederick Quin Corporation for Construction Manager at Risk Preconstruction Services in the amount of \$20,000.00 pending review and approval by the Village Attorney.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in Mr. Wisniewski's memo to Mr. Bragg of July 14, 2022.

Jack Hayes, Project Executive at Frederick Quin, reviewed a video presentation highlighting a brief overview of their firm and to go over the benefits of the Construction Manager at Risk Preconstruction Services.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Ottenheimer

Motion declared carried.

ORDINANCE NO. 2022-73 – ARCHITECTURAL SERVICES

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-73, authorizing the Village Manager to execute an agreement with Wold Architects and Engineers for Architectural and Engineering Services in an amount not to exceed \$990,486.00 pending review and approval by the Village Attorney.

Mr. Warnstedt reviewed the proposed ordinance, details of which are contained in Mr. Wisniewski's memo to Mr. Bragg of July 14, 2022.

Matt Bickel, Wold Architects and Engineers, reviewed a video presentation highlighting a brief overview of their firm and reviewed the design phase of the project, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Ottenheimer

Motion declared carried.

ORDINANCE NO. 2022-74 – GOLF CAR LEASE

Moved by Stein, seconded by Weidenfeld, to pass Ordinance No. 2022-74, authorizing the Village Manager to perform all actions necessary to execute a six-year golf car lease agreement with E-Z-GO Division of Textron Inc, in an amount not to exceed \$1,003,804.20, in accordance with materials contained in Board packets and pending final review and approval of the agreement by the Village Attorney.

Mr. Tollefson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of July 14, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-75 – THE CLOVE

Moved by Pike, seconded by Johnson, to pass Ordinance No. 2022-75, approving the Development Improvement Agreement for the Town Center redevelopment named The Clove, along the west side of IL=83 immediately north of Lake Cook Road subject to Village Attorney review, Village Engineer review, and receipt of the required fees.

Mr. Monico reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of June 8, 2022.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

ORDINANCE NO. 2022-76 – LINE OF CREDIT

Moved by Weidenfeld, seconded by Smith, to pass Ordinance No. 2022-76, authorizing the Village Manager to negotiate the terms and conditions of the Village of Buffalo Grove tax exempt revolving line of credit with Buffalo Grove Bank and Trust consistent with materials in Board packets and any other presentation made by staff.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo of May 11, 2022, to Mr. Bragg.

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Ottenheimer
Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

EXECUTIVE SESSION

Moved by Smith, seconded by Weidenfeld, to move to Executive Session to discuss: **Section 2(C)(5) of the Illinois Open Meetings Act: (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Ottenheimer

Motion declared carried.

The Board moved to Executive Session from 8:27 P.M. until 8:56 P.M.

ADJOURNMENT

Moved by Smith, seconded by Weidenfeld, to adjourn the meeting and move to Executive Session. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

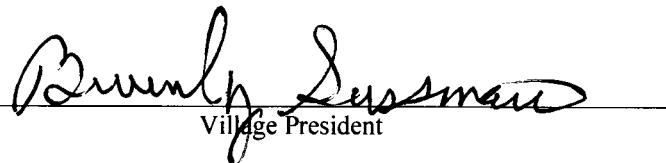
ABSENT: 1 – Ottenheimer

Motion declared carried.

The Regular Meeting was adjourned at 8:27 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 15th DAY OF August 2022


Beverly Sussman
Village President

