



RICK KAHEN COMMISSION FOR RESIDENTS WITH DISABILITIES

July 27, 2022

7:00pm call to order
Buffalo Grove Village Hall

I. Welcome & Call to Order at 7:07pm

II. Roll Call

- a. **Members Present:** Judy Samuels, Marty Sussman, Lexi Robinson, Donna Garfield, Gowri Magati, Jack Shapiro, Allie Zalay, Debbie Verson, Mark Weiner, Leo Njongmeta
- b. **Members Absent:** Matthew Dragon, Avi Samuels, Larry Sweica, David Morton, Beth Shapiro, Dean Klassman
- c. **Trustee Liaisons Absent:** Andy Stein, David Weidenfeld
- d. **Present:** Staff Liaison Evan Michel

III. Approval of Minutes with Changes: June 22, 2022

- a. **Motion:** Lexi Robinson
- b. **Second:** Donna Garfield
- c. **Opposed:** None
- d. **Abstain:** None
- e. **In Favor:** Judy Samuels, Marty Sussman, Lexi Robinson, Donna Garfield, Gowri Magati, Jack Shapiro, Allie Zalay, Debbie Verson, Mark Weiner
- f. ***Motion approved***

IV. Chair report

- a. None

V. Trustee(s) report (Andy Stein / David Weidenfeld)

- a. None

VI. Staff Liaison report (Evan Michel)

- a. New communications director, Molly Gillespie, started today!
 - i. Staff Liaison Evan will invite her to our September meeting to begin discussing our website vision, etc.
 - ii. For publicity purposes, forward Staff Liaison Evan what we want shared with the public for Fun & Food and Bowling with Buddies and he will forward to Molly

VII. Sub-Committee report

BG DAYS

- a. Buddy Baseball (Dean Klassman)
 - i. Currently 25 players and 15 buddies confirmed
 - ii. Commissioner Klassman reached out to Staff Liaison Evan to reach out to the fire department/police department to see if anyone is interested in being buddies
 - iii. Idea to move the shirt distribution area over to the dugout and when they check in and they can get a shirt so we can keep better track of who gets a shirt to make sure that the right people get the shirts

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1. Anyone who is not involved with the commission or a buddy will not get a shirt
2. Anyone not volunteering will not get a shirt
3. Shirts are between \$11 and \$12
4. Commissioners Robinson and Garfield will help pass out the shirts and do buddy check-in
 - a. We will not sell shirts to individuals who ask
- iv. Commissioner Klassman has secured the DJ and clown
- v. Chair Samuels spoke with Adam Moodhe about getting a wireless microphone
- vi. Park District provided (3) tables for last year's event, Commissioner Verson will reach out to Erica at the Park District to confirm
- vii. Staff Liaison Michel will reach out about parking and logistics
- viii. If you have a red commissioner shirt, wear it – if you do not have one, get the new red buddy baseball shirt
- ix. Commissioner Weiner made a motion to have a special surprise honorary first pitch
 1. **Motion:** Mark Weiner
 2. **Second:** Lexi Robinson
 3. **Opposed:** None
 4. **Abstain:** None
 5. **In Favor:** Judy Samuels, Marty Sussman, Lexi Robinson, Donna Garfield, Gowri Magati, Jack Shapiro, Allie Zalay, Debbie Verson, Mark Weiner, Leo Njongmeta
 6. **Motion approved**
- b. Fun & Food (Debbie Verson)
 - i. Dorfler's quote \$3.99 a sandwich, Commissioner Verson will reach out to Jimmy Johns, Potbelly, Jersey Mikes to see their pricing
 - ii. Chips are being donated – Commissioner Verson will let Commissioner Robinson know if her minivan is needed for pickup from Costco
 - iii. Commissioner Verson will call McDonalds regarding cookie donations
 - iv. Staff Liaison Michel will get us contact information for Kona Ice
 - v. Commissioners should arrive at 9am
- c. Fun & Food Registration and Website (Lexi Robinson / Judy Samuels)
 - i. 13 confirmed registrants
 - ii. Commissioner Robinson has created blurb for the Village's social media with the registration link that she shared with Staff Liaison Michel
- d. Courtesy Shuttle (Judy Samuels)
 - i. All Commissioners and Volunteers who are able should sign-up for at least 2 shifts of the shuttle
 - ii. Golf carts should have headlights
 - iii. Staff Liaison Michel will ask about a masking policy for riding on the shuttle
 - iv. If you have not taken the shuttle for the training, Chair Samuels is waiting to hear back from the BG Days committee about when the training will take place (it will likely be before or after their last meeting), Chair Samuels will email out additional details

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- v. First shift drivers will check-in at the MobileComm trailer near the splash pad, when drivers swift shifts new drivers will call in to MobileComm to let them know who is in the shuttle or drive past to let them know, last shift drivers will check-out with MobileComm or InfoDesk
- e. Other BG Days items not covered above
 - i. In-kind donor questions
 - 1. Staff Liaison Michel will get a letter and form put together for in-kind donors on letterhead
 - ii. BG Days – RKCRD Publicity
 - 1. BG Days website and mobile app
 - 2. Buffalo Grove E-News

VIII. Unfinished Business

- a. Buffalo Grove Resident environmental concern - Dunkin Donuts on McHenry Rd (Avi Samuels)
 - i. Referred this matter over to the Village's Engineering Department for further evaluation
 - ii. It may be down to the site owner to change if they want to
 - iii. For the RK-CRD to help provide recommendations to the Village and Planning and Zoning, this would need to become a formal goal of our commission and a formal process would be determined based on that motion passing as a goal through strategic planning for the commission
 - iv. No further discussion necessary at this time, Staff Liaison Michel will provide an update on the resolution of this issue if and when one arises
- b. Business Decal (Window Cling-Ons) Marty Sussman / Allie Zalay / Avi Samuels
 - i. No update
- c. Posters / Fliers to share information about our events (Marty Sussman)
 - i. Use fliers with QR for Bowling with Buddies that will be included in the lunch bags at Fun & Food
 - ii. Commissioner Robinson will create a Google form for Bowling with Buddies to include on the flier and share the QR code with Commissioner Sussman to include in the PDF
 - iii. Staff Liaison Michel will get posters/fliers printed for at Buddy Baseball to promote Fun & Food and Bowling with Buddies
- d. Revisit Mission, Vision and Goals (Donna Garfield)
 - i. November 16, 2022 meeting to be focused on this work
 - ii. Commissioner Zalay motions to move the September RK-CRD from September 28, 2022 to September 21, 2022 and the October RK-CRD meeting from October 26, 2022 to October 12, 2022
 - 1. **Motion:** Allie Zalay
 - 2. **Second:** Mark Weiner
 - 3. **Opposed:** None
 - 4. **Abstain:** Leo Njongmeta
 - 5. **In Favor:** Judy Samuels, Marty Sussman, Lexi Robinson, Donna Garfield, Jack Shapiro, Allie Zalay, Debbie Verson, Mark Weiner
 - 6. **Motion approved**
- e. NCH – Follow up assignment from last meeting (Marty Sussman)

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- NCH parking, papers were sent to lawyer for decision on number of spaces required per ADA and Illinois.
- Village lawyer is currently working on this
- No further discussion needed at this time
- f. Brochures (Marty Sussman)
 - i. Not at this time for brochures, we will look towards digital information with the new communications director

Pending reactivation

- g. Commission website update – Allie Zalay
 - Marketing person hired

On hold

- h. Continue discussion related to how our Commission can work with Planning and Zoning to be able to review and provide some input related to handicapped parking spots, etc (Marty Sussman)
 - From the June 2022 meeting: Prior to this - we need to revise and review our Commission's mission, vision, and goals and determine if this is something we want to include as ours goals. If so, a procedure and liaison for this role would need to be included.

IX. New Business

- a. Mariano's "Stop for Pedestrian" Signs (Marty Sussman)
 - "Stop for Pedestrian" signs disappeared from Mariano's parking lot; do they have the right to take those away? Was there an ordinance that put them in place in the first place?
 - Staff Liaison Michel will look into this matter

X. Good and Welfare

XI. Adjournment at 8:57pm

- a. **Motion:** Lexi Robinson
- b. **Second:** Donna Garfield
- c. **Opposed:** None
- d. **Abstain:** None
- e. **In Favor:** Judy Samuels, Marty Sussman, Lexi Robinson, Donna Garfield, Jack Shapiro, Allie Zalay, Debbie Verson, Mark Weiner, Leo Njongmeta
- f. **Motion approved**

Next Meeting August 17, 2022

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or

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facilities, contact the ADA Coordinator at (847) - 459-2525 to allow the Village to make reasonable accommodations for those persons.