

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE PRESIDENT &
BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE
JEFFREY S. BRAIMAN COUNCIL CHAMBERS AT VILLAGE HALL, 50 RAUPP BOULEVARD,
BUFFALO GROVE, ILLINOIS, MONDAY, AUGUST 1, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Johnson, Smith, and Pike. Trustee Weidenfeld was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Christ Stilling, Deputy Village Manager; Chris Black, Finance Director; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Molly Gillespie, Communications Director; Nicole Woods, Director of Community Development; Evan Michel, Management Analyst; Darren Monico, Village Engineer; Jessie Brown, Deputy Village Clerk; Geoff Tollefson, Director of Golf Operations; and Fire Chief Baker.

The **Committee of the Whole Meeting** consisted of staff reports and Board discussion on the listed topics, with staff answering questions from the Board on each topic.

COMMUNICATIONS DIRECTOR

Ms. Woods introduced Molly Gillespie, the new **Communications Director** for the Village of Buffalo Grove.

CODE REVIEW TITLE 8

Ms. Woods provided an overview of the proposed changes to Title 8 of the Buffalo Grove Municipal Code, details of which are contained in the memo from Mr. Robinson and Ms. Brown to Mr. Bragg of July 22, 2022.

Regarding placement of refuse containers, it was requested that staff keep in mind that there are certain areas where there is not enough side yard to keep the containers out of view.

Staff was thanked for their efforts in working on this project.

FISCAL YEAR 2022 SIX-MONTH STATUS UPDATE

Mr. Black reviewed the six-month revenue and expenditure report as an overview of current year performance measured against the 2022 Budget and the prior year's six-month totals, thus providing the opportunity to make necessary adjustments in spending and service delivery to respond to an unanticipated revenue decline or unforeseen expenditures. Details of Mr. Black's presentation are contained in his memo to Mr. Bragg of August 1, 2022.

GENERAL WAGE INCREASE

Mr. Malinowski presented the Fiscal Year 2023 general wage increase and compensation pool for the Village's non-represented employees to maintain the Village's strategic pay structure and pay-for-performance program. Details of Mr. Malinowski's presentation may be found in the memo from him and Ms. Golbach to Mr. Bragg of August 1, 2022.

2023 CAPITAL IMPROVEMENT PLAN REQUESTS

Mr. Monico provided an overview of the Capital Improvement requests received for the 2023 budget year, details of which are contained in his memo to Mr. Bragg of July 26, 2022, and in the 2023 Budget Cycle Preliminary Requests document itself. Mr. Monico emphasized that this is a planning document and just for discussion.

GENERAL FEES/FINES

Ms. Brown and Mr. Johnson reviewed staff recommendations to update current fees and/or fines that will impact the fiscal year 2023 budget, details of which are contained in their memo of July 28, 2022, to Mr. Bragg.

SUNSET PROVISIONS

As detailed in his memo to Mr. Bragg of August 1, 2022, Mr. Black reviewed the staff recommendation to continue the 0.5% Home Rule Sales Tax, Municipal Natural Gas Use Tax and Municipal Electricity Use Tax for fiscal year 2023. The sum of these taxes represents 11.1% of the General Fund revenue and is subject to sunset provisions. Based on the current services levels, lack of sustainable surpluses in other revenue streams and no new sources of revenue, staff recommends no changes to these taxes.

PROPERTY TAX LEVY

Mr. Black reviewed the staff recommendation for the fiscal year 2022 Property Tax Levy to be extended and collected in 2023, details of which are contained in his memo to Mr. Bragg of August 1, 2022.

Board members thanks staff for their efforts in preparing this document.

Resident Larry Stanley expressed his thoughts regarding the funding level for pensions.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE MEETING

Moved by Stein, seconded by Ottenheimer, to move to Executive Session to discuss: **Section 2(C)(11) of the Illinois Open Meetings Act: Litigation, When an Action Against, Affecting or on Behalf of the Particular Public Body Has Been Filed and is Pending Before a Court or Administrative Tribunal, or When the Public Body Finds that an Action is Probable or Imminent, in Which Case the Basis for the Finding Shall be Recorded and Entered into the Minutes of the Closed Meeting.** Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Johnson, Smith, Pike

NAYS: 0 – None

ABSENT: 1 – Weidenfeld

Motion declared carried.

The Board moved to Executive Session from 8:46 P.M. to 9:11 P.M.

ADJOURNMENT

Moved by Stein, seconded by Ottenheimer, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 9:12 P.M.

Janet M. Sirabian
Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 15th DAY OF August 2022

Beverly Sussman
Village President

