

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE BOARD OF THE
VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
VILLAGE HALL, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, AUGUST 2, 2021**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer, Weidenfeld, Johnson, Smith and Pike.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Art Malinowski, Director of Human Resources; Evan Michel, Management Analyst; Chris Black, Director of Finance; Mike Skibbe, Director of Public Works; Kyle Johnson, Assistant Director of Public Works; Darren Monico, Village Engineer; Geoff Tollefson, Director of Golf Operations; Fire Chief Baker; and Deputy Police Chief Szos.

The Committee of the Whole Meeting consisted of staff reports and Board discussion on the listed topics, with staff answering questions from the Board on each topic.

FY 2021 SIX-MONTH BUDGET PERFORMANCE REPORT

Mr. Black reviewed the Fiscal Year 2021 six-month status update, details of which are contained in his memo to Mr. Bragg and Mr. Stilling of July 19, 2021. The six-month revenue and expenditure report provides an overview of current year performance measured against the 2021 Budget and the prior year's six-month totals, as well as providing information to make any necessary adjustments in spending and service delivery to respond to an unanticipated revenue decline or unforeseen expenditure.

2022 COMPENSATION POOL

Mr. Malinowski reviewed the 2022 Compensation Pool, details of which are contained in the memo that he and Kathryn Golbach sent to Mr. Bragg. Staff is seeking Board feedback regarding the recommendation to award a 2.5% general wage increase effective January 1, 2022 to non-represented employees. Staff also recommends continuation of the merit pay component of the existing pay-for-performance program for non-represented employees. This program is designed to align non-represented employees with the merit benefits of those who are represented.

SUNSET HOME RULE & UTILITY TAXES

Mr. Black reviewed the Sunset Home Rule and Utility Taxes, details of which are contained in his memo to Mr. Bragg of August 2, 2021. Staff recommends the continuation of the additional 0.5% Home Rule Sales Tax, Municipal Natural Gas Use Tax, and Municipal Electricity Use Tax for fiscal year 2022. The total of \$5.2 million or 11.1% of the General Fund revenue budget is subject to sunset provisions. Based on the current service levels, lack of sustainable surpluses in other revenue streams, and no new sources of revenue, staff recommends no changes to the Home Rule Sales Tax or the Electricity or Natural Gas Use Taxes.

2021 CAPITAL IMPROVEMENT PLAN

Mr. Monico reviewed the 2021 Capital Improvement Plan requests, details of which are contained in his memo to Mr. Bragg of July 26, 2021. Board packets included the 2022 Preliminary Requests for the 2022-2041 Capital Improvement Plan. Staff provided an overview of the requests received leading into the 2022 budget. It was noted that this document is a planning tool and does not mean that all of these projects will be implemented.

2021 PROPERTY TAX LEVY

Mr. Black reviewed the 2021 Property Tax Levy, details of which are contained in his memo to Mr. Bragg of August 2, 2021. The purpose of this preliminary report is to present the levy, including the full debt service amount (principal and interest), prior to discussion about tax abatement. The result of the increases noted in the report contained in Board packets would result in a tentative levy of \$17,629,007 or 3% growth. A more detailed request will be made as a part of the truth-in-taxation process. The preliminary truth-in-taxation levy growth is estimated to be 4.14% as it does not include debt service. A public hearing will not be required.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE SESSION

Although the Agenda indicated the need for an Executive Session, it was determined that an Executive Session would not be necessary tonight.

ADJOURNMENT

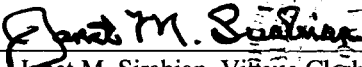
Moved by Smith, seconded by Stein, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

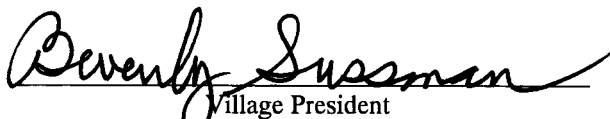
NAYS: 0 – None

Motion declared carried.

The meeting was adjourned at 8:10 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF August 2021


Beverly Sussman
Village President