

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF TRUSTEES
OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL
CHAMBERS AT VILLAGE HALL, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS,
MONDAY, AUGUST 16, 2021**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Ottenheimer, Weidenfeld, Johnson, Smith and Pike. Trustee Stein was absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Chris Black, Director of Finance; Evan Michel, Management Analyst; Brett Robinson, Administrative Services Director; Tom Wisniewski, Buyer; Darren Monico, Village Engineer; Mike Skibbe, Director of Public Works; Kyle Johnson, Assistant Director of Public Works; Geoff Tollefson, Director of Golf Operations; Deputy Police Chief Eisenmenger; Fire Chief Baker and Deputy Fire Chief Wagner.

APPROVAL OF MINUTES

Moved by Ottenheimer, seconded by Weidenfeld, to approve the minutes of the July 19, 2021 Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

Moved by Johnson, seconded by Smith, to approve the minutes of the July 26, 2021 Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

Moved by Ottenheimer, seconded by Weidenfeld, to approve the minutes of the August 2, 2021 Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

WARRANT #1331

Mr. Black read Warrant #1331. Moved by Weidenfeld, seconded by Ottenheimer, to approve Warrant #1331 in the amount of \$3,900,949.15 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None

ABSENT: 1 – Stein
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

Moved by Weidenfeld, seconded by Johnson, to approve the amended **2021-2022 Committees, Commissions and Boards** appointments as presented. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

VILLAGE MANAGER'S REPORT

Chief Baker reviewed the criteria for the **Firefighter of the Year** award.

Rotary Club President Brett Robinson presented a brief history of the Rotary Club and its involvement in awarding the Firefighter of the Year award and reviewed the credentials and accomplishments of this year's recipient of the award, Lieutenant Jeff Morris. Lieutenant Morris was then presented with the award and congratulated by the audience and the Board, after which he thanked the Rotary Club for the award as well as the monetary contributions to Rotary and Omni Youth Services and noted that the entire Buffalo Grove Fire Department has performed over and above during this past year, and he shares this award with them.

The acceptance of the **2020 Audit and Management Letter** will be moved to later in this meeting

REPORTS FROM TRUSTEES

There were no reports from Trustees tonight.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Proclamation – Americans with Disabilities Act

Motion to approve a Proclamation celebrating the 31-year anniversary of the Americans with Disabilities Act.

Proclamation – Constitution Week

Motion to approve a Proclamation recognizing September 17-23, 2021 as Constitution Week.

Proclamation – National Payroll Week

Motion to approve a Proclamation recognizing September 5-11, 2021 as National Payroll Week.

Proclamation – National Preparedness Month

Motion to approve a Proclamation recognizing September 2021 as National Preparedness Month.

Ordinance No. 2021-61 – Ivy Hall Park

Motion to pass Ordinance No. 2021-61, Ivy Hall Park Sidewalk Improvements award. The Ivy Hall Park Sidewalk Improvements project was bid on August 4, 2021, and the lowest responsible and responsive bidder was Schroeder & Schroeder, Inc. of Skokie, Illinois. Staff recommends approval of the contract to Schroeder & Schroeder, Inc. in the amount of \$60,116.00, pending Village Attorney and Engineering review.

Ordinance No. 2021-52 – Park District

Motion to pass Ordinance No. 2021-52, conveyance of property from the Village to the Park District. The Village currently holds Outlot C from the previously completed Prairie Grove Subdivision. This parcel is no longer required for right of way and shall be conveyed to the Park District for use with Prairie Grove Park.

Ordinance No. 2021-53 – Golf Dome

Motion to pass Ordinance No. 2021-53, approving a Special Use Amendment to allow the existing Golf Dome in Mike Rylko Community Center at 1000 N. Buffalo Grove Road to operate year-round and expand the Park District activities offered there.

Ordinance No. 2021-54 – Park District

Motion to pass Ordinance No. 2021-54 conveyance of property from the Village to the Park District. The Village currently awaits the transfer of ownership or Outlot E in the Link Crossing Subdivision from K. Hovnanian Homes to the Village. Once the proper documents have been received by the Village from the Lake County Recorder's office, the property shall be conveyed to the Park District for use with Prairie Grove Park.

Ordinance No. 2021-55 - SCADA

Motion to pass Ordinance No. 2021-55, SCADA Support Services. Staff requests authorization to execute a 16-month agreement with Concentric Integration for supervisory control and data acquisition maintenance services and software maintenance support in an amount not to exceed \$139,629.00, pending final review and approval of the agreement by the Village Attorney.

Moved by Smith, seconded by Johnson, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-56 – VILLAGE MANAGER COMPENSATION

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2021-56, establishing additional compensation for the Village Manager. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-57– TELCOM INNOVATION

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2021-57, authorizing the Village Manager to execute an Agreement with Telcom Innovation Group for a Replacement Phone System, related software, and

implementation services in an amount not to exceed \$158,500.53 pending final review and approval of the agreement by the Village Attorney.

Mr. Robinson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg dated August 12, 2021.

Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-58 – WATER FACILITY PLANNING

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2021-58, approving the AECOM engineering contract for water facility long-term planning in an amount not to exceed \$289,450.00, subject to review and approval by the Village Attorney and in accordance with materials provided in Board packets.

Mr. Johnson reviewed the proposed ordinance, as well as the ensuing ordinance, details of which are contained in his memo of August 12, 2021 to Mr. Bragg.

Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-59 – SANITARY FACILITY PLANNING

Moved by Weidenfeld, seconded by Smith, to pass Ordinance No. 2021-59, approving the Ciorba Group engineering contract for sanitary facility long-term planning in an amount not to exceed \$226,202.34, subject to review and approval by the Village Attorney and in accordance with materials contained in Board packets. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-60 – NPDES COMPLIANCE

Moved by Weidenfeld, seconded by Ottenheimer, to pass Ordinance No. 2021-60, approving the Christopher B. Burke Engineering NPDES Compliance contract for 2022 through 2027 in an amount not to exceed \$111,852.00, subject to review and approval by the Village Attorney.

Mr. Johnson reviewed the proposed ordinance, details of which are contained in his memo of August 12, 2021 to Mr. Bragg.

Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None

ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2021-62 – ROAD SALT PURCHASE

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2021-62, authorizing the Village Manager to purchase no less than 2,800 tons and no more than 4,200 tons of bulk road salt from Morton Salt and Cargill Inc. for the 2021=2022 winter season (State of Illinois and Lake County Joint Bid) at a combined total price not to exceed \$258,510.00 in accordance with the Illinois Governmental Joint Purchasing Act, pending review and approval by the Village Attorney.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of August 12, 2021.

Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

RESOLUTION NO. 2021-21 – FUND BALANCE AND RESERVE POLICY

Moved by Weidenfeld, seconded by Ottenheimer, to pass Resolution No. 2021-21, amending the Village of Buffalo Grove Fund Balance and Reserve Policy consistent with materials contained in Board packets and Mr. Black's comments.

Mr. Black reviewed the proposed resolution, details of which are contained in his memo of August 11, 2021 to Mr. Bragg.

Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

2020 AUDIT ACCEPTANCE

Jamie Wilkey, Partner, Lauterbach and Amen, reviewed the Financial Audit for Fiscal Year 2020, thanking Mr. Black and the management team for their efforts, and noting that Buffalo Grove received an Unmodified Opinion. For the 38th year, the Village is receiving the Certificate of Achievement for Excellence in Financial Reporting award, which is the highest level of financial reporting that any government entity can undertake and is issued by the Government Finance Officers Association.

Mr. Bragg thanked the Board for its continued financial stewardship.

Moved by Weidenfeld, seconded by Ottenheimer, to accept the 2020 Audit and Management Letter. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

QUESTIONS FROM THE AUDIENCE

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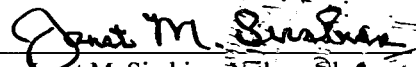
President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

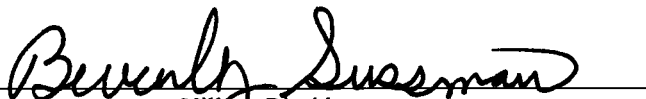
Moved by Weidenfeld, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

The meeting was adjourned at 8:12 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 20th DAY OF September 2021


Beverly Sussman
Village President

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