

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS,
MONDAY, OCTOBER 17, 2022**

CALL TO ORDER

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer; Weidenfeld, Johnson, Smith, and Pike.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Mike Skibbe, Deputy Village Manager/Director of Public Works; Evan Michel, Management Analyst; Art Malinowski, Director of Human Resources; Chris Black, Director of Finance; Nicole Woods, Director of Community Development; Brett Robinson, Administrative Services Director; Kyle Johnson, Assistant Director of Public Works; Tom Wisniewski, Buyer; Geoff Tollefson, Director of Golf Operations; Deputy Fire Chief Kane; and Deputy Police Chief Szos.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Ottenheimer, to approve the minutes of the September 19, 2022, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Stein, Ottenheimer, Weidenfeld, Smith, Pike
NAYS: 0 – None
ABSTAIN: 1 – Johnson
Motion declared carried.

Moved by Weidenfeld, seconded by Ottenheimer, to approve the minutes of the October 3, 2022, Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Stein, Ottenheimer, Weidenfeld, Pike
NAYS: 0 – None
ABSTAIN: 2 – Johnson, Smith
Motion declared carried.

Moved by Johnson, seconded by Stein, to approve the minutes of the October 11, 2022, Special Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

WARRANT #1346

Mr. Black read Warrant #1346. Moved by Johnson, seconded by Ottenheimer, to approve Warrant #1346 in the amount of \$5,530,106.84 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Sussman read a **Trick or Treat Day Proclamation** designating October 31, 2022, from the hours of 3:00 P.M. until 8:00 P.M. as Trick or Treat Day in Buffalo Grove, and urged the cooperation of all residents, young and old, in making this a happy and safe occasion for children.

VILLAGE MANAGER'S REPORT

There is no Village Manager's report tonight.

REPORTS FROM TRUSTEES

Trustee Pike noted the conclusion of another successful **Farmer's Market – 2022** and thanked all of the volunteers for their efforts in making this an enjoyable event for our residents and visitors alike.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Contract Extensions

Motion to authorize execution of Contract Extensions with Multiple Vendors as listed below and as detailed in the memo contained in Board packets.

- A one-year extension of the agreement with Wold Ruck Pate for Architectural Services
- A third-year contract option with DataProse LLC for Utility Bill Printing and Mailing Services
- A first two-year contract option with City Escape & Design for Landscape Maintenance Services
- A first two-year contract option with Balanced Environment for Tree and Stump Removal Services
- A first two-year contract option with Advanced Tree Care for Tree Trimming Services
- A second-year contract option with ImageTrend for data collection and evaluation services
- A second-year contract option with Fire Services Inc. for Fire Department Fleet Maintenance
- A second-year contract option with B&F Construction Code Services for contract inspections & plan review services
- A sixth-year contract option with Gen Power for Portable Power & Lighting Services
- A third-year contract option with Sound Works Productions for Audio & Lighting Services
- A first two-year contract option with Ultra Strobe for Emergency Vehicle Lighting installation services
- A first and final one-year contract option with the Acres Group for Tree Planting Services
- A first one-year contract option with Aldridge Electric for Street light Maintenance Services

Branding Initiative

Motion to authorize Waiver of Bids and Seek Competitive Proposals for the Village Branding Initiative as detailed in the memo contained in Board packets.

Ordinance No. 2022-106 – 301 N. Milwaukee Avenue

Motion to pass Ordinance No. 2022-106, 301 N. Milwaukee Avenue Development Improvement Agreement for a car wash development at 301 N. Milwaukee Avenue, subject to the receipt of the required fees and Village Attorney review.

Ordinance No. 2022-107 – Traffic Ordinance

Motion to pass Ordinance No. 2022-107, Update Title 10 Traffic Ordinance for the approval of a new stop sign as recommended by the Village Engineer.

Ordinance No. 2022-108 – Intergovernmental Agreement

Motion to pass Ordinance No. 2022-108 approving an Intergovernmental Agreement with the State of Illinois for a Department of Commerce & Economic Opportunity Grant. The Village received a \$300,000.00 grant towards planned capital improvements at Water Reservoir #6. An Intergovernmental Agreement is required to be approved by the Village Board to receive the funds.

Ordinance No. 2022-109 – Fire Station 27

Motion to pass Ordinance No. 2022-109, Award of Bid Fire Station 27 Apparatus Bay Resurfacing & Coating, authorizing the Village Manager to execute a contract with Tiles in Style, LLC for the Fire Station 27 Apparatus Bay Resurfacing & Coating project in an amount not to exceed \$63,664.00 pending review and approval by the Village attorney.

Ordinance No. 2022-110 – Fire Station 25

Motion to pass Ordinance No. 2022-110, Fire Station 25 Phase 1 Architectural Agreement, authorizing the Village Manager to execute an agreement with FGM Architects for the completion of the Fire Station 25 Phase 1 architectural services in an amount not to exceed \$28,000.00, pending review and approval by the Village Attorney.

Ordinance No. 2022-111 – 700 Lake Cook Road

Motion to pass Ordinance No. 2022-111, Liquor License Reservation - Ricky Rockets at 700 Lake Cook Road. Class C and E liquor licenses are reserved for Ricky Rockets at 700 Lake Cook Road. This reservation is subject to the applicant completing Village requirements for said license on or before January 16, 2023.

Moved by Ottenheimer, seconded by Stein, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2022-112 – BUFFALO GROVE FF/PM

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2022-112, approving a Memorandum of Understanding (MOU) between the Village of Buffalo Grove and the Buffalo Grove Professional Firefighter/Paramedic Association (IAFF) concerning Retirement Notice Payment.

Mr. Malinowski reviewed the proposed ordinance, details of which are contained in Chief Baker's memo to Mr. Bragg of October 13, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2022-113 – STREET LIGHT MAINTENANCE

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-113, authorizing the Village Manager to expend an additional \$95,500.00 with Aldridge Electric, Inc. for a total amount not to exceed \$350,189.45 for fiscal year 2022. These funds will be recovered through insurance claims and contractor payments.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg dated October 13, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

RESOLUTION NO. 2022-14 – 2022 PAY RANGES

Moved by Weidenfeld, seconded by Johnson, to pass Resolution No. 2022-14, proposed updated 2022 pay ranges for employees of the Village of Buffalo Grove. The document which became effective on January 1, 2022, has been modified to reflect a change in pay grade 42 to include the proposed new position of Administrative Support Manager, which will be a civilian position within the Police Department. Staff anticipates this change to occur in 2023, therefore, there is no financial impact to the FY 22 Budget.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE SESSION

Moved by Stein, seconded by Weidenfeld, to move to Executive Session to discuss: **Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees.** and **Section 2(C)(21) of the Illinois Open Meetings Act: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

The Board moved to Executive Session from 7:51 P.M. until 10:22 P.M.

ADJOURNMENT

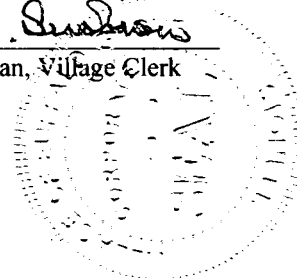
Moved by Weidenfeld, seconded by Ottenheimer, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The Regular Meeting was adjourned at 10:23 P.M.

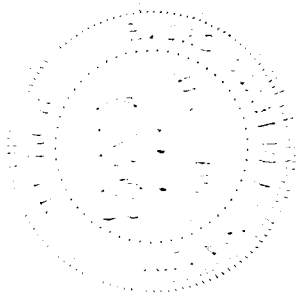
13567
10/17/2022

Janet M. Sirabian
Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 7th DAY OF November 2022

Beverly Sussman
Village President





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