



## AGENDA

### BUFFALO GROVE VILLAGE BOARD

Committee of the Whole: April 6, 2026 at 7:00 PM

Jeffrey S. Braiman Council Chambers

Fifty Raupp Blvd Buffalo Grove, IL 60089-2139

#### 1. Call to Order

- a. Pledge of Allegiance
- b. Roll Call

#### 2. Village President's Report

- a. Proclamation Recognizing National Public Safety Telecommunicators Week (Trustee Richards, Brian Budds)
- b. Proclamation Recognizing April as Distracted Driving Month (Trustee Richards, Brian Budds)
- c. Proclamation Recognizing April as Illinois Donate Life Month (Trustee Bocek, Christopher Stilling)

#### 3. Special Business

- a. Public Works Superintendent of Utilities Introduction (Trustee Bocek, Chris Krase)
- b. Public Works Employee of the Year Presentation (Trustee Bocek, Mike Skibbe)
- c. Presentation and Discussion of the Comprehensive Plan Draft (Trustee Ottenheimer, Nicole Woods)

#### 4. Public Comment

*Public Comment is limited to items that are not on the regular agenda. In accordance with Section 2.02.070 of the Municipal Code, discussion on questions from the audience will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Village Board business. All members of the public addressing the Village Board shall maintain proper decorum and refrain from making disrespectful remarks or comments relating to individuals. Speakers shall use every attempt to not be repetitive of points that have been made by others. The Village Board may refer any matter of public comment to the Village Manager, Village staff or an appropriate agency for review.*

#### 5. Executive Session

#### 6. Adjournment

*The Village Board will make every effort to accommodate all items on the agenda by 10:30 p.m. The Board does, however, reserve the right to defer consideration of matters to another meeting should the discussion run past 10:30 p.m.*

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at 847-459-2500 to allow the Village to make reasonable accommodations for those persons.





# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## AGENDA ITEM 2.a.

### Proclamation Recognizing National Public Safety Telecommunicators Week

#### Contacts

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Liaison: Trustee Richards

Staff: Brian Budds

#### Staff Recommendation

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Staff recommends presentation.

#### Summary

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Proclamation recognizing April 12 through April 18, 2026, as National Public Safety Telecommunicators Week.

#### Strategic Alignment

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##### Guiding Principle

Principle 5: Partnership with Local Districts

Principle 6: Engages Our Residents

##### Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

#### File Attachments

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1. 2026 telecommunicators week





# PROCLAMATION

**National Public Safety Telecommunicators Week  
APRIL 12 -18, 2026**

**WHEREAS,** emergencies that require police, fire, or emergency medical services can occur at any time; and,

**WHEREAS,** when an emergency occurs, the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and,

**WHEREAS,** the safety of our police officers, firefighters, and paramedics is dependent upon the quality and accuracy of information obtained from citizens who contact the NORTHWEST CENTRAL DISPATCH emergency communications center; and,

**WHEREAS,** Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

**WHEREAS,** Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them with information, and ensuring their safety; and,

**WHEREAS,** Public Safety Telecommunicators of the NORTHWEST CENTRAL DISPATCH emergency communications center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and,

**WHEREAS,** each telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year;

**NOW THEREFORE,** I, Eric Smith, Village President of the Village of Buffalo Grove, do hereby recognize the week of April 12<sup>th</sup> through the 18<sup>th</sup>, 2026, as NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK in the Village of Buffalo Grove, in honor of the men and women whose diligence and professionalism keep our village and citizens safe.

Proclaimed this 6<sup>th</sup> of April, 2026.

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Eric N. Smith  
Village President



# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## AGENDA ITEM 2.b.

### Proclamation Recognizing April as Distracted Driving Month

#### Contacts

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Liaison: Trustee Richards

Staff: Brian Budds

#### Staff Recommendation

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Staff recommends presentation.

#### Summary

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Presentation of a Proclamation Recognizing April as Distracted Driving Awareness Month.

#### Strategic Alignment

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##### Guiding Principle

Principle 2: Outstanding Village Services

Principle 6: Engages Our Residents

Principle 7: Builds Our Community

##### Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

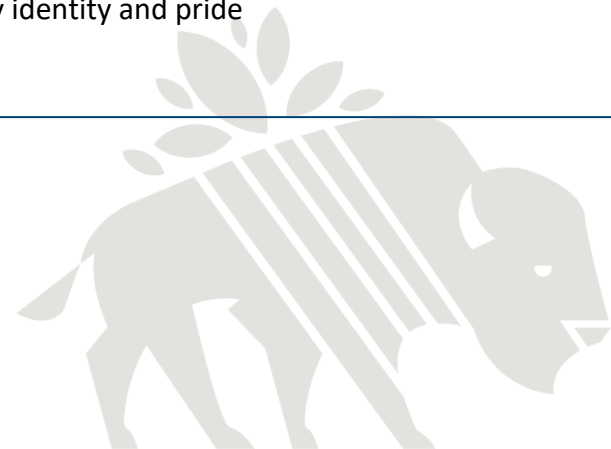
Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

Goal 3: Strengthened Buffalo Grove community identity and pride

#### File Attachments

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1. Distracted Driving Proclamation 2026



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# PROCLAMATION

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Distracted

Driving

**Awareness Month  
APRIL 2026**

**WHEREAS,** distracted driving is a serious issue on our roadways, claiming thousands of lives and injuring thousands more each year in the United States; and

**WHEREAS,** the National Highway Traffic Safety Administration (NHTSA) reports that in 2023, 3,275 people were killed in crashes involving distracted drivers, representing about 8% of all traffic crash fatalities; and

**WHEREAS,** an estimated 324,819 people were injured in 2023 as a result of distracted driving; and

**WHEREAS,** drivers aged 15-20 years have the highest proportion of distracted drivers in fatal crashes, representing 7% in 2023; and

**WHEREAS,** engaging in activities such as talking on a phone, texting, checking social media or email, selecting music, or other uses of portable electronic devices while driving increases the risk of getting into a crash by three times; and

**WHEREAS,** the improved health and well-being of Buffalo Grove's citizens are a direct result of increased awareness of the dangers associated with distracted driving; and

**WHEREAS,** in order to reduce the number of crashes as well as improve driver safety, Buffalo Grove motorists should commit to adopting and maintaining safe behavior while behind the wheel; and

**WHEREAS,** April has been designated as the National Distracted Driving Awareness Month by The National Safety Council;

**NOW THEREFORE,** I, Eric Smith, Village President of the Village of Buffalo Grove, do hereby proclaim and pronounce April National Distracted Driving Awareness Month in Buffalo Grove and urge all citizens to promote awareness of the distracted driving problem, and to support programs and policies to reduce the incidence of distracted driving.

Proclaimed this 6<sup>th</sup> of April, 2026.

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Eric N. Smith





# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## AGENDA ITEM 2.c.

### Proclamation Recognizing April as Illinois Donate Life Month

#### Contacts

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Liaison: Trustee Bocek

Staff: Christopher Stilling

#### Staff Recommendation

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Staff recommends presentation.

#### Summary

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Proclamation Recognizing April as Illinois Donate Life Month

#### Strategic Alignment

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##### Guiding Principle

Principle 6: Engages Our Residents

##### Goal

Goal 3: Strengthened Buffalo Grove community identity and pride

#### File Attachments

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1. Proclamation - Illinois Donate Life Month - April 2026





# PROCLAMATION

## PROCLAMATION RECOGNIZING APRIL AS ILLINOIS DONATE LIFE MONTH

*By becoming an organ, eye and tissue donor, one individual can save up to eight people through organ donation and heal the lives of more than seventy-five people through tissue donation. During National Donate Life Month, we honor the compassion and generosity of registered donors, donor families and living donors; we recognize the commitment of medical professionals, researchers, national partners and all those who work tirelessly to save and heal lives through donation and transplantation.*

**WHEREAS**, everyday people across our nation are in need of life-saving organ, tissue and eye donations; and,

**WHEREAS**, the generosity of those who donate organs, tissues and eyes, as well as the families who support their decisions, provide hope and healing to those awaiting transplants; and,

**WHEREAS**, more than 105,000 Americans, including more than 4,000 in Illinois, are currently on the national transplant waiting list and waiting for life-saving organ transplants; and,

**WHEREAS**, another person is added to the waiting list every eight minutes, and, on average, thirteen people die each day while waiting for a lifesaving organ transplant due to the growing and critical shortage of donated organs for transplant; and,

**WHEREAS**, tens of thousands of caring Illinois families have consented to give the gift of hope through organ and tissue donation at the death of a loved one; and,

**WHEREAS**, thousands of men, women and children and their families in Illinois have celebrated new life through organ and tissue donations; and,

**WHEREAS**, the Village of Buffalo Grove recognizes the work of Gift of Hope Organ & Tissue Donor Network and Donate Life Illinois in coordinating organ and tissue donation with Illinois families and hospitals; and,

**WHEREAS**, the Gift of Hope Organ & Tissue Donor Network works closely with 10 Illinois transplant centers in managing the recovery, care and transportation of donated organs to transplant patients including Advocate Christ Medical Center, Ann and Robert H. Lurie Children’s Hospital of Chicago, Loyola University Medical Center, Springfield Memorial Hospital, Northwestern Memorial Hospital, Rush University Medical Center, OSF Saint Francis Medical Center, University of Chicago Medical Center, University of Illinois Medical Center and Edward Hines Jr. Veterans Administration Medical Center; and,

**WHEREAS**, the most effective way to address this health crisis is to educate and encourage citizens to commit to the following actions: register your decision to be an organ, eye and tissue donor in the National Donate Life Registry at RegisterMe.org or in the Illinois registry through GiftofHope.org or at your local DMV, and learn more about living donation at Gift of Hope.org; and

**NOW THEREFORE**, I, Eric N. Smith, Village President of the Village of Buffalo Grove, feel that the Donate Life cause of saving and healing lives through organ, eye and tissue donation is of such immediate and worthwhile importance that I do hereby proclaim the month of April 2026 as Illinois Donate Life Month. I encourage all residents to register their decision to be an organ, eye and tissue donor in the National Donate Life Registry at GiftofHope.org or at your local DMV.

**Proclaimed this 6<sup>th</sup> day of April, 2026.**

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Eric N. Smith  
Village President





# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## AGENDA ITEM 3.a.

### Public Works Superintendent of Utilities Introduction

#### Contacts

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Liaison: Trustee Bocek

Staff: Chris Krase

#### Staff Recommendation

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Staff recommends presentation.

#### Summary

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Staff will present the Public Works Department's new Superintendent of the Utilities Division. Ryan Rivard is the next Public Works Superintendent overseeing the Utilities Sections of Public Works.

#### Strategic Alignment

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##### Guiding Principle

Principle 4: High Performing Village Team

##### Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

#### File Attachments

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None





# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## **AGENDA ITEM 3.b. Public Works Employee of the Year Presentation**

### **Contacts**

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Liaison: Trustee Bocek

Staff: Mike Skibbe

### **Staff Recommendation**

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Staff recommends presentation.

### **Summary**

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Public Works staff will present the employee of the year.

### **Strategic Alignment**

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#### **Guiding Principle**

Principle 4: High Performing Village Team

#### **Goal**

Goal 3: Strengthened Buffalo Grove community identity and pride

### **File Attachments**

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None





# AGENDA ITEM SUMMARY

**BUFFALO GROVE VILLAGE BOARD**

Committee of the Whole: April 6, 2026

## AGENDA ITEM 3.c.

### Presentation and Discussion of the Comprehensive Plan Draft

#### Contacts

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Liaison: Trustee Ottenheimer

Staff: Nicole Woods

#### Staff Recommendation

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Staff recommends discussion.

#### Summary

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See attached memorandum.

#### Strategic Alignment

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##### Guiding Principle

Principle 3: Plan and Invest in the Future

##### Goal

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

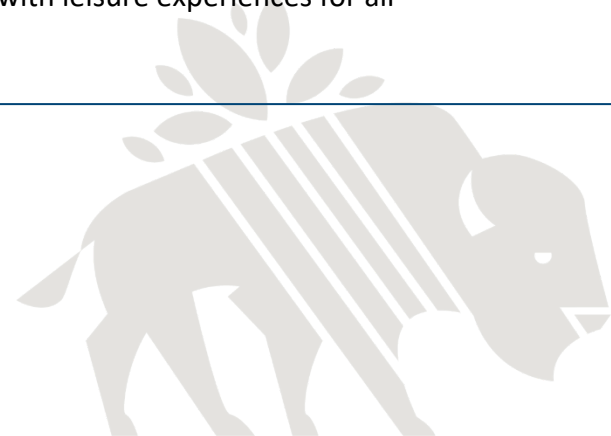
Goal 3: Strengthened Buffalo Grove community identity and pride

Goal 5: More livable Buffalo Grove community with leisure experiences for all

#### File Attachments

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1. Memo For Comp Plan Draft





## MEMORANDUM

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**DATE:** April 1, 2026  
**TO:** Village Manager Dane Bragg  
**FROM:** Nicole Woods, Director of Community Development  
**SUBJECT:** Comprehensive Plan Draft

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### BACKGROUND

A Comprehensive Plan is a long-term planning and policy document that guides land use, development, housing, transportation, economic development, and open space and natural resources plans and decisions over a 15–20 year horizon.

Over the past few years, staff has worked to write a new Comprehensive Plan for the Village. In October, 2024 staff presented draft strategy concepts to the Village Board for their feedback. Since that time, staff has developed and written the [Comprehensive Plan Draft](#), with detailed strategies and recommendations. This draft was presented to the Steering Committee on Tuesday, March 31, 2026.

During that meeting, committee members offered valuable feedback. A significant portion of the discussion focused on senior housing. The committee explored the complex and interconnected issues that shape the supply, demand, affordability and feasibility of senior housing. Additional comments touched on the need for long-term coordination with school districts as well and emphasizing the strong partnership between the Park District and the Village.

At the April 6<sup>th</sup> Board meeting, staff will present the Comprehensive Plan Draft to the Village Board and make the draft available to the public. The presentation on April 6<sup>th</sup>, officially kicks off the public comment period, which will include a series of workshops, a public hearing, and other opportunities for residents to email comments or schedule in-person or virtual appointments with staff to discuss the plan. Staff will also distribute the draft to regional, county, transportation, and other partner agencies for their review and feedback. Once all comments are collected, staff will refine the plan to incorporate the additional input. As outlined below, the updated plan is expected to be brought to the Village Board for adoption in summer 2026.

### PLAN DRAFT SUMMARY

A summary of the key points of the Comprehensive Plan is listed below.

### COMMUNITY OUTREACH

Village staff formulated public outreach strategies that included gathering data from residents, businesses, seniors, youth, and other community stakeholders. Multiple methods for collecting the data were used:

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smart. with heart.

50 Raupp Boulevard, Buffalo Grove, IL 60089  847-459-2500  vbg.org

surveys, meetings with committees and commissions, focus groups, workshops, etc. The combined input from these stakeholders, totaling over 1,500 individuals, helped shape the vision, goals, and recommendations of the Comprehensive Plan. Some of the key findings were:

- Stakeholders desire focal gathering points or centers that are walkable with shops, restaurants and entertainment
- Stakeholders expressed a need for more housing types at a range of price points
- Art, additional bike lanes/trails and enhanced public transportation are important to BG residents
- Residents value diversity, youth, and seniors and there is an overall interest in fostering an inclusive community
- Stakeholders are encouraged by the development occurring in the Village and hope that it will continue for the underutilized properties
- Stakeholders are forward-thinking and value emerging technologies, modern planning principles, and sustainability measures, all of which include: EV charging stations, solar panels, advanced manufacturing districts, and the integration of green space in development

## EXISTING CONDITIONS

In 2024, the staff created a full [Existing Conditions Report](#) to help present a “snapshot” of the current conditions, issues, and opportunities facing the Village. A summary of the Existing Conditions Report is included Comprehensive Plan and is highlighted below.

Buffalo Grove is a community of approximately 43,000 residents and is projected to grow by about 27% (55,000 people) by 2050. The Village continues to diversify, with particularly notable growth in the Asian population. The median age is just over 41. Educational attainment is high, with roughly two-thirds of residents holding a bachelor’s degree or higher. The community also benefits from a strong economic profile, reflected in a median household income of about \$121,000 and a low unemployment rate of around 3.1 percent.

Buffalo Grove’s land use is dominated by residential areas—primarily single-family homes—followed by significant open space, with smaller portions dedicated to industrial, commercial, office, vacant, and limited mixed-use development. The community is structured around key commercial, industrial, and civic nodes, including the Civic Triangle, which serves as the Village’s core with higher densities, mixed uses, and major civic destinations.

Housing in Buffalo Grove is characterized primarily by single-family neighborhoods developed during the post-war and late-20th-century periods. Recent developments—such as Easton Station Townhomes, Link Crossing, and The Clove—are contributing to a gradually more diverse housing stock.

Economically, manufacturing remains the cornerstone of the local economy, employing roughly 3,000 workers. Nearly half of this base is composed of advanced manufacturing operations. However, the community continues to face challenges in its office market, which has a vacancy rate of approximately 41 percent. Retail activity is adapting to evolving consumer preferences, shifting toward experiential, niche, and



convenience-oriented uses. Two active Tax Increment Financing (TIF) districts, located along the Lake-Cook Corridor and Dundee Road, support reinvestment in targeted areas.

Buffalo Grove is also undertaking significant infrastructure improvements. The Infrastructure Modernization Program (IMP)—the most expansive initiative in the Village’s history—has invested about \$220 million to date.

The Village benefits from an extensive roadway and trail network, though Metra North Central Service ridership has declined since the COVID-19 pandemic. Pace routes and township or on-call services help supplement mobility options. Transportation planning is inherently complex due to coordination across multiple jurisdictions, including IDOT, county agencies, and neighboring municipalities.



Buffalo Grove’s natural resources remain a defining asset. The community offers approximately 9.89 acres of open space per 1,000 residents, supported by five watersheds, 162 acres of wetlands, and 77 acres of floodplain. The Village also has lower per-capita CO<sub>2</sub> emissions compared to county and regional averages, underscoring ongoing commitments to sustainability.

## 2050 VISION

Driven by the community outreach, the vision for the future of Buffalo Grove paints a picture of the community in 2050. The vision itself reflects a complex duality as it includes neotraditional planning principles, such as welcoming neighborhoods, walkability, livability, open and green spaces, mix of development and uses, and central gathering places. At the same time, the vision integrates modern and progressive principles that revolve around technology, aging-in-place, redevelopment, market demands, infrastructure, and environmental sustainability. These dynamics collectively paint a community that is sophisticated and complex and committed to being Smart. With Heart.

Guiding principles were developed to guide the recommendations and strategies needed to achieve this vision. These principles include nurturing our assets, modernizing our tools, facilitating growth and transition in key elements and areas, being conscientious and thoughtful about trends in technology and the real estate market, and leveraging partnerships.

## STRATEGIES AND RECOMMENDATIONS

To help implement the 2050 Vision, strategies and recommendations were developed and are highlighted below:

### Land Use

- Adopt revised future land use map
- Introduce flexible land uses – Mixed Use and Expanded Mixed Use classifications
- Update Zoning Code
- Modernize other code chapters
- Explore UDO
- Continue enforcement of IL Accessibility Code



## **Subareas**

### *Civic Triangle / Heart of BG*

- Continue to implement the *Lake Cook Corridor Plan* and utilize the key principles of the plan to guide growth for the entire Civic Triangle.

Principles for the Civic Triangle:

- Integrating old and new landmarks, buildings, and development
- Improving walkability, trails, and access
- Enhancing and incorporating public open space and natural resources
- Growing the identity and placemaking qualities



### *Industrial Corridors*

- Preserve the industrial corridors for primarily industrial and related uses
- Cultivate and maintain relationships with industrial businesses — understand unique needs and demands

### *Dundee Corridor*

- Facilitate public and private development and investment with uses, access points, and development appropriate for a modern commercial highway
  - Mixed-use as a future land use designation for specific areas
  - Focus on building synergy with two nodes
  - Redevelopment / reinvestment at Cambridge Commons
  - Implement best practices for land use and development
  - Enhance ROW
  - Improve pedestrian/bicycle connections
  - Collaborate with civic partners



### *Milwaukee Corridor*

- Facilitate public and private development and investment that elevates the Corridor's role in the community, establishes greater cohesion, provides economic and community value, and embraces and enhances the inherent environmental features and assets
  - Facilitate development/redevelopment in key areas
  - Environmental opportunities and challenges
  - Connections (trail)
  - Green design and sustainability
  - Leverage capacity to facilitate projects
  - Creative solutions to implement best practices

### *Aptakisic Corridor*

- Work with development and transportation partners to implement the proposed future land use and access points as presented in the Vision

### *Prairie View Metra Station Area*

- Continue to implement the Prairie View Metra Station Area Plan.

### **Housing**

- Diversify housing via varying densities, types, and site designs while retaining high-quality housing
- Explore housing developments and improvements conducive for seniors
- Continue high levels of property maintenance
- Optimize permit compliance



### **Economic Development**

- Continue to maintain BG's role as a proactive municipality in the trio of economic development players
- Implement cost-effective practices (partnerships, processes, problem-solving)
- Continue to consider economic development incentives
- Maintain diversity of industries and businesses
- Consider redevelopment concepts / alternative uses for office development
- Collaborate with local and regional partners

### **Transportation and Accessibility**

- Adapt to current and future Metra NCS service
- Leverage partnerships and resources to improve pedestrian/bike connectivity
- Prioritize and integrate walkability in key areas
- Implement signage and wayfinding
- Collaborate with transportation and development partners for grants, funding, and projects
- Monitor and accommodate innovation in transportation

### **Natural Resources and Sustainability**

- Recognize BG's intrinsic link to open space and natural resources
- Implement sustainable land use and development patterns/practices
- Incorporate and accommodate water features
- Explore and accommodate sustainable technologies, materials, uses, and practices
- Collaborate with Park Districts



### **NEXT STEPS**

Staff is seeking Board feedback on the Comprehensive Plan Draft and will be initiating the public comment period, which, as noted above, will include workshops, a public hearing, and additional opportunities for public input. Once feedback is received and incorporated into the plan, it will be presented for adoption, with final approval anticipated this summer.