

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF TRUSTEES
OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL
CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS,
MONDAY, NOVEMBER 7, 2022**

CALL TO ORDER

Trustee Ottenheimer called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Stein, Ottenheimer; Weidenfeld, Johnson, Smith, and Pike.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Evan Michel, Management Analyst; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Molly Gillespie, Communications Director; Chris Black, Director of Finance; Tom Wisniewski, Buyer; Darren Monico, Village Engineer; Jim Warnstedt, Assistant Director of Public Works; Fire Chief Baker; Police Chief Casstevens; Police Chief Budds; Deputy Police Chief Rodriguez; and Deputy Police Chief Szos.

APPROVAL OF MINUTES

Moved by Stein, seconded by Weidenfeld, to approve the minutes of the October 17, 2022, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

WARRANT #1347

Mr. Black read Warrant #1347. Moved by Johnson, seconded by Weidenfeld, to approve Warrant #1347 in the amount of \$3,103,194.89 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

VILLAGE PRESIDENT'S REPORT

Linda Rosen, Director of the **BG Singers**, reviewed several of the philanthropic projects that the group has sponsored. The project that the group, along with the Buffalo Grove Community Foundation and the Buffalo Grove Friends of the Park, is currently working on is called "Uke Can Do It". The project will benefit the **Ukulele Kids Club** and will provide ukuleles to medically fragile children at local hospitals. They are asking local businesses to donate \$100 which will enable the purchase of ukuleles to be given to music therapists to work with the children during their stay and will then be gifted to the children to take home so they can continue learning through the Ukulele Kids Club online resources.

VILLAGE MANAGER'S REPORT

Mr. Bragg recognized Fire Chief Mike Baker on his re-designation as Chief Fire Officer and Battalion Chief Shawn Collins on his achievement of Chief Fire Officer designation through the **Center for Public Safety Excellence Commission on Professional Credentialing**, as they were congratulated by the audience and the Board.

Mr. Bragg noted that the **2023 Draft Budget** is now available for review on the Village website. The budget presentation will take place at the November 14, 2022, Village Board Meeting.

Mr. Bragg asked Julie Schmidt to come forward as he read a Proclamation recognizing her retirement from **Kildeer Countryside CCSD 96** and thanked her for her many years of service to the students and families of the Buffalo Grove community. Ms. Schmidt thanked the Village for this recognition and noted that it has been her honor and privilege to serve our community.

Mr. Bragg welcomed Senator Julie Morrison to the podium as she honored **Police Chief Casstevens** for his 46 years of service in law enforcement.

The Village Board then read a Proclamation honoring Chief Casstevens, after which he was congratulated by the audience and the Board. Chief Casstevens thanked the Board for the recognition and for the honor of serving our community.

Mr. Bragg noted how proud the Village is of the service that Chief Casstevens has devoted to the Village of Buffalo Grove and how he has led by example throughout his years of service to the Buffalo Grove Police Department and our community. There will be a walk-out ceremony for Chief Casstevens at the Buffalo Grove Police Department at 3:00 P.M. on November 11, 2022, which everyone is invited to attend.

Mr. Bragg then administered the Oath of Office to Brian Budds as Buffalo Grove's incoming **Police Chief**. **Chief Budds'** wife pinned on his badge as he was welcomed and congratulated by the audience and the Board.

Chief Budds introduced his family and noted how proud and excited he is to take on the duties of Chief of the Buffalo Grove Police Department and thanked his family and the Village Board for giving him this opportunity.

Chief Casstevens commented on what an honor it is to be able to administer the Oath of Office for promotions in the Police Department, after which he reviewed the career and accomplishments of Lieutenant Michael Rodriguez. The Chief then administered the Oath of Office to incoming **Deputy Chief Michael Rodriguez**. Deputy Chief Rodriguez's wife pinned on his badge as he was congratulated by the audience and the Board.

Fire & Police Commission Chair, Stuart Berman, reviewed the careers and accomplishments of incoming **Lieutenant Robert Broussard** and incoming **Sergeant Kurt Lowenberg**, after which they had their badges pinned on by their children as they were congratulated by the audience and the Board.

REPORTS FROM TRUSTEES

There were no reports from Trustees tonight.

CONSENT AGENDA

Trustee Ottenheimer explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Proclamation Native American Heritage Month

Motion to approve a Proclamation recognizing November as Native American Heritage Month in the Village of Buffalo Grove.

Proclamation -Small Business Saturday

Motion to approve a Proclamation recognizing Saturday, November 26, 2022, as Small Business Saturday.

Emergency Vehicle Lighting Installation Services

Motion to authorize waiver of bids and negotiate for emergency vehicle lighting installation and repair services.

Municipal Compliance Report for the Year Ending 12/31/2021 - Police Pension Fund

Motion to accept the extension of the property taxes for Article 3 & 4 pension funds. The report provides information on the financial condition of the pension fund at the end of the most recently completed fiscal year.

Municipal Compliance Report for the Year Ending 12/31/2021 - Firefighter's Pension Fund

Motion to accept the extension of the property taxes for Article 3 & 4 pension funds. The report provides information on the financial condition of the pension fund at the end of the most recently completed fiscal year.

Ordinance No. 2022-115 - No Parking Signs

Motion to pass Ordinance No. 2022-115, establishing parking restrictions on certain sections of Thompson Boulevard and Brandywyn Lane.

Ordinance No. 2022-116 - Police Department Locker Room Renovation

Motion to pass Ordinance No. 2022-116, authorizing the Village Manager to execute a contract with F.H. Paschen in accordance with the Illinois Governmental Joint Purchasing Act in a total not-to-exceed amount of \$36,504.60. The project will be funded through the capital improvement fund.

Ordinance No. 2022-117 - Lake County Sanitary Sewer Fees

Motion to pass Ordinance No. 2022-117, updating Lake County Sanitary Sewer Fees. Lake County Public Works has increased their sanitary sewer fees as approved by the Lake County Board. Per the current agreement, Lake County Public Works provides sanitary sewer treatment, and the Village is required to charge certain pass-through fees. The ordinance reflects this change.

Ordinance No. 2022-118 - Strategic Planning Services

Motion to pass Ordinance No. 2022-118, Agreement with Lyle Sumek Associates Inc. for Strategic Planning Services, subject to review and approval by the Village Attorney. Based on the scope of work, the total value of this contract is not to exceed an amount of \$37,000.00.

Ordinance No. 2022-121 - Light Duty Fleet Maintenance

Motion to pass Ordinance No. 2022-121, authorizing the Village Manager to execute a contract with Dakota K Auto Repair for preventative maintenance and repairs in an amount not to exceed \$25,000.00 per year, pending final review and approval of the contract by the Village Attorney.

Resolution No. 2022-15 - Urban Forestry Management Plan

Motion to pass Resolution No. 2022-15 updating the Urban Forestry Management Plan.

Resolution No. 2022-16 - Semi-Annual Review of Closed Session Minutes

Motion to pass Resolution No. 2022-16, regarding the semi-annual review of Closed Session Minutes. The Corporate Authorities of the Village determine that the need for confidentiality still exists with regard to the following approved minutes: March 21, 2022; April 4, 2022; April 18, 2022; May 16, 2022; June 6, 2022; July 18, 2022; August 1, 2022; August 8, 2022; August 15, 2022; September 19, 2022; October 3, 2022; October 11, 2022.

Resolution No. 2022-17 - 2022-2023 Snow & Ice Control Plan

Motion to pass Resolution No. 2022-17, the annual resolution for the Snow & Ice Control Plan to give Public Works the authority to remove snow and ice from Village streets and sidewalks during the winter season.

Resolution No. 2022-18 - 2022 Unused Private Activity Bond Volume Cap

Motion to pass Resolution No. 2022-18, ceding the 2022 Unused Private Activity Bond Volume Cap. Buffalo Grove is the host of the Lake County Partners Private Activity Bond Clearinghouse. This resolution is required annually so that unused funds can be transferred over to the next year and used in the future.

Moved by Smith, seconded by Weidenfeld, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows on the Consent Agenda:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2022-119 – ROAD SALT

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-119, authorizing the Village Manager to purchase no less than 1,400 tons nor more than 2,100 tons of bulk rock salt from Compass Minerals America, Inc. at a price not to exceed \$169,197.00 in accordance with the Illinois Governmental Joint Purchasing Act, pending review and approval by the Village Attorney.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of November 3, 2022, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2022-120 – 1650 LEIDER LANE

Moved by Smith, seconded by Johnson, to pass Ordinance No. 2022-120, authorizing the Village Manager to enter into a Brokerage Listing Agreement with Colliers Bennett & Kahnweiler LLC for a portion of 1650 Leider Lane.

Mr. Stilling reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg dated October 31, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2022-122 – COARSE AGGREGATE MATERIAL

Moved by Smith, seconded by Weidenfeld, to pass Ordinance No. 2022-122, authorizing the Village Manager to execute an agreement with Vulcan Construction Materials, LLC for Coarse Aggregate Material services in the amount of \$100,658.00, pending review and approval by the Village Attorney.

Mr. Wisniewski reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of November 3, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

RESOLUTION NO. 2022-19 – SURPLUS PROPERTY

Moved by Johnson, seconded by Weidenfeld, to pass Resolution No. 2022-19, declaring the property of 1.1 acres at the southwest corner of LaSalle Lane and Buffalo Grove Road as surplus and authorizing the Village Manager to pursue offers for the site.

Mr. Stilling reviewed the proposed ordinance, details of which are contained in his memo to the Board of November 3, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

TRUTH IN TAXATION

Moved by Weidenfeld, seconded by Smith, to approve the determination that it will not be necessary to publish for and hold a Public Hearing as required by the Truth in Taxation Act and authorizing the Village President to execute the required Certificate of Compliance.

Mr. Black reviewed the recommendation, details of which are contained in his memo to the Mr. Bragg of November 7, 2022.

Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike

NAYS: 0 – None

Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

EXECUTIVE SESSION

Moved by Stein, seconded by Smith, to move to Executive Session to discuss: **Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees.**

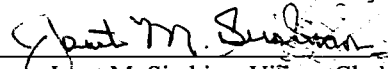
Upon roll call, Trustees voted as follows:

AYES: 6 – Stein, Ottenheimer, Weidenfeld, Johnson, Smith, Pike
NAYS: 0 – None
Motion declared carried.

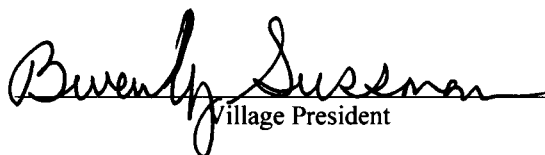
The Board moved to Executive Session from 8:45 P.M. until 9:25 P.M.

ADJOURNMENT

Moved by Stein, seconded by Ottenheimer, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The Regular Meeting was adjourned at 9:27 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 5th DAY OF December 2022


Beverly Sussman
Village President

