

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF
BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, NOVEMBER 17, 2025**

CALL TO ORDER

President Smith called the meeting to order at 7:00 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Richards, Cesario, Ottenheimer, Bocek and Weidenfeld.

Also present were: Dane Bragg, Village Manager; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Katie Golbach, Human Resources Director; Chris Black, Director of Finance; Christine Berman, Deputy Finance Director; Molly Gillespie, Director of Communications; Nicole Woods, Community Development Director; Briget Schwab, Village Engineer; Chris Krase, Utilities Superintendent; Geoff Tollefson, Director of Golf Operations; Fire Chief Kane; Police Chief Budds and Michael Szos.

TRUSTEE REPORTS

Trustee Richards announced that the next **Blood Drive** is scheduled for December 6, 2025, and noted that the need for blood donations is especially critical at this time of year and urged all residents who are able to donate at this drive.

FY 2026 BUDGET PRESENTATION

Moved by Cesario, seconded by Richards, to open the Public Hearing for the FY 2026 Village Budget. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

President Smith opened the Public Hearing at 7:03 P.M.

A PowerPoint presentation was available on the screen as each Department Head reviewed their specific budget, summarized their operations, and answered questions from Board members. The entire budget presentation is available for public review on the Village of Buffalo Grove website.

Mr. Bragg presented opening and introductory comments and a general overview of the FY 2026 Budget, details of which are contained in the Budget document. Mr. Bragg reviewed the Village's Strategic Goals and highlights of the year 2025.

Mr. Black began by thanking Christine Berman for all of her work in helping to prepare this budget document after which he presented an overview of the various funds within the budget, as well as revenues and highlights of the entire budget, further details of which are contained in the budget document.

Mr. Grace reviewed the Legislative and General Administration portions of the budget.

Ms. Golbach presented the Human Resources and Personnel Administration portion of the budget.

Ms. Gillespie reviewed the Communications and Community Engagement aspects of the budget.

Mr. Grace reviewed the Administrative Services and Information Technology sections of the budget.

Mr. Black then focused on the Financial Management portion of the budget, including the Pension Funds and the Debt Service Fund.

Mr. Skibbe summarized the budget for the Public Works Department, which includes the Streets, Forestry, and Drainage, highlighting several personnel shifts that took place.

Mr. Krase summarized the Drainage portion of the budget.

Ms. Schwab reviewed the Engineering portion of the budget.

Mr. Skibbe presented the Building Maintenance and Fleet Maintenance funds.

Mr. Black reviewed the Parking Lot funds.

Chief Budds presented the 2026 Police Department and Public Safety budget.

Chief Kane presented the 2026 budgets for the Fire Department and Emergency Management.

Ms. Woods presented the 2026 budget for Community Development, which includes Building and Permits; Planning, Zoning and Development; and Environmental Health Services.

Mr. Krase reviewed the Water and Sewer Funds.

Mr. Stilling presented the Refuse Fund.

Mr. Tollefson presented the 2026 Golf budget for the Buffalo Grove Golf Course and the Arboretum Golf Course.

Ms. Schwab reviewed the Capital Projects budget for vehicles and facilities, as well as the CIP overview.

Mr. Black reviewed the Motor Fuel Tax revenue.

Mr. Bragg recapped the presentation and thanked each of the team members for their diligence and hard work in creating this document. Mr. Bragg thanked the Village Board and the executive team for the careful and deliberate stewardship of our public funds, emphasizing that the Village remains fiscally sound and will continue to provide for sustainable, cost-effective and reliable services for our residents. Mr. Bragg noted that Ms. Berman puts in a tremendous amount of work on this document and stated that this will be her last budget presentation as she is retiring and he and the Board and the audience thanked her for her service to our community.

Board members thanked staff for making this process understandable and easy for anyone to follow. It was noted that Board members were provided with the budget document several weeks ago, and all questions submitted by Board members, as well as the responses to those questions, have been provided to all Board members.

President Smith also thanked everyone involved, particularly senior staff, for this presentation.

At 8:11 P.M., President Smith noted that the Public Hearing will remain open until December 1, 2025.

QUESTIONS FROM THE AUDIENCE

13804
11/17/2025

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Cesario, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld

NAYS: 0 – None

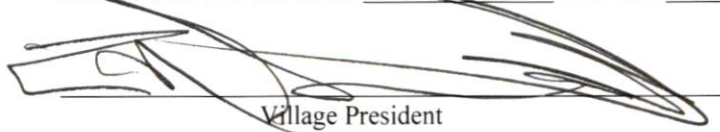
Motion declared carried.

The meeting was adjourned at 8:12 P.M.



Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 1st DAY OF December 2025



Village President

