

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF  
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN  
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS  
MONDAY, SEPTEMBER 15, 2025**

---

**CALL TO ORDER**

President Smith called the meeting to order at 7:00 P.M. Those present stood and pledged allegiance to the Flag.

**ROLL CALL**

Roll call indicated the following present: President Smith; Trustees Johnson, Richards, Cesario, Ottenheimer, Bocek and Weidenfeld.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Katie Golbach, Director of Human Resources; Christine Berman, Deputy Director of Finance; Nicole Woods, Director of Community Development; Briget Schwab, Village Engineer; Tom Wisniewski, Buyer; Chris Krase, Public Works Superintendent; Molly Gillespie, Communications Director; Tim Kirsininkas, Communications Coordinator; Geoff Tollefson, Director of Golf Operations; Fire Chief Kane; Police Chief Budds.

**APPROVAL OF MINUTES**

Moved by Ottenheimer, seconded by Bocek, to approve the minutes of the August 18, 2025, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld  
NAYS: 0 – None  
Motion declared carried.

Moved by Richards, seconded by Johnson, to approve the minutes of the September 2, 2025, Special Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld  
NAYS: 0 – None  
Motion declared carried.

**WARRANT #1385**

Ms. Berman read Warrant #1385. Moved by Cesario, seconded by Johnson, to approve Warrant #1385 in the amount of \$6,052,883.78 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld  
NAYS: 0 – None  
Motion declared carried.

**VILLAGE PRESIDENT'S REPORT**

Trustee Johnson read a Proclamation recognizing September 2025 as **National Suicide Prevention Month** and encouraged all residents to observe this month by increasing awareness and understanding of suicide prevention, reaching out to those who may be in crisis, and supporting efforts to promote mental health and resilience in our community.

**VILLAGE MANAGER'S REPORT**

In July 2025 MABAS Task Force 1 deployed to the State of Texas to provide rescue and relief efforts in support of the flooding events. Battalion Chief Andrew Russell deployed with this team providing communications and logistical support. Serving as Communications Specialist for the mission, he helped support emergency response crews by ensuring phone, radio and internet communications across the affected areas. This is Battalion Chief Russell's third MABAS Humanitarian Service Medal, having earned the honor for responding to Hurricane Katrina in 2005 and flooding in downstate Illinois in 2019. As a result of his actions, Battalion Chief Russell is being presented the **MABAS Humanitarian Award** by a representative from MABAS as he was thanked and congratulated by the audience and the Board.

### **TRUSTEE REPORTS**

The Village Clerk reported on Buffalo Grove's annual **Civics Forum** which will take place in two weeks, providing a brief overview of the Forum, and asking participating students in attendance tonight to introduce themselves.

Trustee Johnson reported on another successful **Buffalo Grove Days** over Labor Day weekend and thanked everyone involved in the event, both Village staff and volunteers. President Smith added his thanks to everyone involved organizing this annual event to bring our community together.

Trustee Johnson reviewed three national awards received by our Communications Team consisting of Molly Gillespie and Tim Kirsininkas. These awards were presented at a recent **National Conference of City & County Communications & Marketing Association** conference. Thanks and congratulations were given by the audience and the Board.

Trustee Johnson reported that the Village will be hosting two community meetings to aid the Village in gathering community information regarding an **Event and Programming Study** and invited interested residents to attend one of these meetings.

Trustee Johnson reported on a recent visit that she had with the 1<sup>st</sup> graders at **Ivy Hall School**.

### **CONSENT AGENDA**

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

#### **Ordinance No. 2025-94 - Pyrotecnico Fireworks**

Motion to pass Ordinance No. 2025-94 authorizing Execution of an Amended and Restated Agreement with Pyrotecnico Fireworks Inc. for Pyrotechnic Services.

#### **Resolution No. 2025-24 - Safe Routes to School**

Motion to pass Resolution No. 2025-24 to support the Village's Safe Routes to School Funding Application.

#### **Ordinance No. 2025-95 - Belle Tire**

Motion to pass Ordinance No. 2025-95 authorizing the Certificate of Initial Acceptance for Belle Tire.

#### **Ordinance No. 2025-96 - Buffalo Grove Self Storage.**

Motion to pass Ordinance No. 2025-96 authorizing the Certificate of Initial Acceptance for Buffalo Grove Self Storage.

#### **Ordinance No. 2025-97 - Letter of Understanding**

Motion to pass Ordinance No. 2025-97 authorizing the Village Manager to Execute a Letter of Understanding with the Village of Wheeling for a School Traffic Safety Study.

**Ordinance No. 2025-98 - Turning Restrictions**

Motion to pass Ordinance No. 2025-98 amending Turning Restrictions to Arlington Heights Road from Buffalo Grove High School.

**Electricity Aggregation Agreement**

Motion to approve renewal of the Electricity Aggregation Agreement with MC Squared Energy Services.

**Proclamation - Constitution Week.**

Motion to approve a Proclamation Celebrating Constitution Week.

**Ordinance No. 2025-99 - Liquor Controls**

Motion to pass Ordinance No. 2025-99 amending Title 5.20 Liquor Controls to Update Licenses Authorized.

**Ordinance No. 2025-100 - Waterly, Inc.**

Motion to pass Ordinance No. 2025-100 authorizing the Village Manager to enter into a Professional Service Agreement with Waterly, Inc.

**Proclamation – World Food Day**

Motion to approve a Proclamation designating October 16, 2025, as World Food Day.

**Proclamation – International Day of Non-Violence**

Motion to approve a Proclamation designating October 2, 2025, as International Day of Non-Violence.

**Proclamation – International Day for Disaster Risk Reduction**

Motion to approve a Proclamation designating October 13, 2025, as International Day for Disaster Risk Reduction.

Moved by Ottenheimer, seconded by Richards, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

**ORDINANCE NO. 2025-101 – AMBULANCE**

Moved by Richards, seconded by Cesario, to pass Ordinance No. 2025-101 authorizing the purchase of an ambulance from Foster Coach.

Chief Kane reviewed the proposed ordinance, details of which are contained in his memo to President Smith dated September 15, 2025, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld  
NAYS: 0 – None  
Motion declared carried.

#### PUBLIC COMMENT

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

A resident commented on the water quality in a pond near her home, noting that there have been numerous dead ducks found in the pond, and she believes the water may be contaminated; she also noted that she walks every day and she notices that there are numerous pieces of sidewalk that are dangerous and need to be replaced. President Smith and Mr. Skibbe responded to the resident concerns.

#### EXECUTIVE SESSION

Moved by Johnson, seconded by Richards, to move to Executive Session to discuss **Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, including hearing testimony on a complaint lodged against an employee of the Public Body or against Legal Counsel for the Public Body to determine its validity and Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations concerning Salary Schedules for One or More Classes of Employees and Section 2(C)(5) of the Illinois Open Meetings Act: (5) the Purchase or Lease of Real Property for the Use of the Public Body, including Meetings Held for the Purpose of Discussing whether a Particular Parcel should be acquired.** Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld  
NAYS: 0 – None  
Motion declared carried.

The Board moved to Executive Session from 7:48 P.M. until 8:39 P.M.

#### ADJOURNMENT

Moved by Weidenfeld, seconded by Richards, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried.

The meeting was adjourned at 8:40 P.M.

  
Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 20<sup>th</sup> DAY OF October 2025

  
Village President