

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS
MONDAY, JUNE 16, 2025**

CALL TO ORDER

President Smith called the meeting to order at 7:00 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Richards, Cesario, Ottenheimer, Bocek and Weidenfeld.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Katie Golbach, Director of Human Resources; Chris Black, Director of Finance; Christine Berman, Deputy Director of Finance; Jim Warnstedt, Deputy Director of Public Works; Briget Schwab, Village Engineer; Kyle Johnson, Deputy Public Works Director/Village Engineer; Tom Wisniewski, Buyer; Nicole Woods, Director of Community Development; Tim Kirsininkas, Communications Coordinator; Fire Chief Kane; Deputy Fire Chief Collins; Police Chief Budds; Deputy Police Chief Anderson.

APPROVAL OF MINUTES

Moved by Ottenheimer, seconded by Johnson, to approve the minutes of the May 19, 2025, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Richards, Cesario, Ottenheimer, Bocek
NAYS: 0 – None
ABSTAIN: 1 – Weidenfeld
Motion declared carried.

Moved by Weidenfeld, seconded by Bocek, to approve the minutes of the June 2, 2025, Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

WARRANT #1382

Mr. Black read Warrant #1382. Moved by Cesario, seconded by Johnson, to approve Warrant #1382 in the amount of \$6,573,884.97 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Smith nominated Jay Jorbin to serve on the **Board of Fire & Police Commissioners**. Moved by Ottenheimer, seconded by Bocek, to concur with President Smith's appointment. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None

Motion declared carried.

President Smith welcomed and thanked Mr. Jorbin for stepping up to join the wonderful volunteers that serve the Village of Buffalo Grove.

President Smith congratulated our Village Manager, Dane Bragg, on receiving the prestigious **ILCMA Service to the Community Award**. This well-deserved recognition highlights Mr. Bragg's unwavering dedication, leadership and commitment to making Buffalo Grove an outstanding place to live, work, and thrive. Mr. Bragg's passion for public service has made a lasting impact on our community and we are proud to have him at the helm.

VILLAGE MANAGER'S REPORT

Mr. Black introduced Jamie Wilkey, partner from Lauterbach & Amen, to present a summary of the 2024 annual comprehensive financial report. Mr. Black thanked the Buffalo Grove staff, as well as the Lauterbach & Amen staff for the work they put in to completing this audit. Ms. Wilkey then presented an overview and highlights of the **2024 Audit and Management Letter**, noting that she is happy to report another clean audit for the year.

Moved by Cesario, seconded by Johnson, to accept the 2024 Audit and Management Letter. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

Chief Kane introduced Brian Shepard, representing the Buffalo Grove Rotary Club, to present the **Rotary Firefighter of the Year** award.

Mr. Shepard briefly presented an overview of Rotary Club and the Firefighter of the Year award, then reviewed the accomplishments and criteria of this year's recipient, FF/PM Michael Manka. As he was presented with this award, FF/PM Manka was congratulated by the audience and the Board, after which he thanked the Rotary Club for sponsoring this award, the Village Board, his family, and the members of the Buffalo Grove Fire Department for supporting everything he aspires to achieve in his career.

Chief Budds noted that tonight he has the distinct privilege and honor to be appointing the first woman to the rank of **Deputy Police Chief** in the history of Buffalo Grove. Chief Budds provided a brief background on Tara's phenomenal career in the Buffalo Grove Police Department, after which he administered the Oath of Office to her. Deputy Chief Anderson was congratulated by the audience and the Board as her badge was pinned on by her husband, Mark. Deputy Chief Anderson thanked Chief Budds, Mr. Bragg and the Village Board for the confidence they have placed in her. This is a significant honor, and she is looking forward to the great things that will be accomplished, and she thanked her colleagues in the Buffalo Grove Police Department and her family and friends for the support they have provided to her in her career.

TRUSTEE REPORTS

There are no Trustee reports tonight.

CONSENT AGENDA

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2025-69 - WANRack LLC

Motion to pass Ordinance No. 2025-69 approving a Right-of-Way Access Agreement with WANRack LLC.

Ordinance No. 2025-70 - Newtown Drive at Weiland Road

Motion to pass Ordinance No. 2025-70 revising Title 10 Parking Restrictions on Newtown Drive at Weiland Road.

Proclamation - Juneteenth

Motion to approve a Proclamation recognizing June 19, 2025, as a Day to Celebrate Juneteenth.

Ordinance No. 2025-71 - US LBM Operating Co. 3009, LLC and US LBM Operating Co. 2009, LLC

Motion to pass Ordinance No. 2025-71 approving the Fifth Amendment to the Agreement by and between the Village of Buffalo Grove and both US LBM Operating Co. 3009, LLC and US LBM Operating Co. 2009, LLC.

Ordinance No. 2025-72 - Title 5.20 Liquor Controls

Motin to pass Ordinance No. 2025-72 amending Title 5.20 Liquor Controls to update licenses authorized and reserve a Class A Liquor License for SP Ramen 24 Inc. d/b/a Sanjo Ramen.

Ordinance No. 2025-73 - Lot 5 of the Clove Development

Motion to pass Ordinance No. 2025-73 approving an Easement Agreement with IMKD 5 LLC, BGA Residential, LLC for a building encroachment onto Lot 5 of the Clove Development.

Ordinance No. 2025-74 - First Watch Restaurant Development

Motion to pass Ordinance No. 2025-74 authorizing a Development Improvement Agreement with IMKD 5, LLC for the First Watch Restaurant Development.

Ordinance No. 2025-75 - Fire Station 25

Motion to pass Ordinance No. 2025-75 authorizing execution of a contract with Digicom Installations, Inc. for station alerting equipment and installation at Fire Station 25, 505 W. Dundee Road, Buffalo Grove, IL.

Ordinance No. 2025-76 - Saint Mary Parish

Motion to pass Ordinance No. 2025-76 approving the Plat of Easement at Saint Mary Parish.

Resolution No. 2025-19 - Dundee Road (62F86) Project

Motion to pass Resolution No. 2025-19 authorizing an Agreement with the Illinois Department of Transportation for the Dundee Road (62F86) Project.

Moved by Cesario, seconded by Richards, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2025-77 – FIRE STATION 25

Moved by Richards, seconded by Cesario, to pass Ordinance No. 2025-77 authorizing the Village President to execute an Amendment to the Contract with Fredrick Quinn Corporation establishing a guaranteed maximum price of \$8,541,461.00 for the new Station 25 located at 505 W. Dundee Road, Buffalo Grove, IL.

Chief Kane reviewed the proposed ordinance, details of which are contained in his memo of June 16, 2025, to Mr. Bragg, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

ORDINANCE NO. 2025-78 – COLLECTIVE BARGAINING

Moved by Bocek, seconded by Johnson, to pass Ordinance No. 2025-78 approving a Collective Bargaining Agreement, Side Letter of Agreement, and a Memorandum of Understanding (MOU) between the Village of Buffalo Grove and the Buffalo Grove Professional Firefighter/Paramedic Association Local, 3177, IAFF, AFL-CIO, CLC.

Ms. Golbach reviewed the proposed ordinance, details of which are contained in the Agenda Item Summary that she prepared.

President Smith asked the Chief to take a message back to his team that the Board respects and appreciates our firefighters and paramedics, and a thank you to the union and the rank and file for a very amicable, respectful negotiation that has resulted in a long-term contract.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

RESOLUTION NO. 2025-20 - 2025 PAY RANGES

Moved by Weidenfeld, seconded by Ottenheimer, to pass Resolution No 2025-20, approving the revised 2025 Pay Ranges for the Village of Buffalo Grove employees.

Ms. Golbach reviewed the proposed ordinance, details of which are contained in the Agenda Item Summary that she prepared, after which she answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

PUBLIC COMMENT

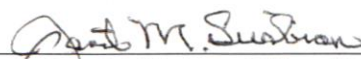
President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Richards, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Richards, Cesario, Ottenheimer, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

The meeting was adjourned at 7:42 P.M.



Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 21st DAY OF July 2025



Village President

