

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS
MONDAY, MAY 19, 2025**

CALL TO ORDER

President Smith called the meeting to order at 7:00 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Ottenheimer, Stein, and Bocek. Trustees Cesario and Weidenfeld were absent.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Jim Warnstedt, Deputy Director of Public Works; Kyle Johnson, Deputy Public Works Director/Village Engineer; Tom Wisniewski, Buyer; Christine Berman, Deputy Director of Finance; Nicole Woods, Director of Community Development; Molly Gillespie, Communications Director; Tim Kirsininkas, Communications Coordinator; Samina Shaikh, Deputy Village Clerk; Geoff Tollefson, Director of Golf Operations; Fire Chief Kane; and Police Chief Budds.

APPROVAL OF MINUTES

Moved by Ottenheimer, seconded by Johnson, to approve the minutes of the April 21, 2025, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 3 – Johnson, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
ABSTAIN: 1 – Stein

Motion declared carried.

Moved by Stein, seconded by Ottenheimer, to approve the minutes of the May 5, 2025, Committee of the Whole Meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Ottenheimer, Stein, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld

Motion declared carried.

WARRANT #1381

Ms. Berman read Warrant #1381. Moved by Bocek, seconded by Johnson, to approve Warrant #1381 in the amount of \$7,175,268.10 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Ottenheimer, Stein, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld

Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Smith commented on several community events that he attended over the weekend summarizing as follows:

- An event to benefit Special Olympics
- An event building positive relationships between our Police and our youth
- An incredibly meaningful event for our disability community
- An event recognizing the impact of our teachers

President Smith noted that **smart. with heart.** is not just a tag line or a motto, but it is who we are as a community and why he appreciates living in Buffalo Grove and why he is honored to be the Village President of this great community. President Smith thanked our Departments, our Commissions, our community partners and everyone involved in making these important events possible.

RESOLUTION NO. 2025-15 – CANVASS OF VOTES

Moved by Johnson, seconded by Ottenheimer, to pass Resolution No. 2025-15, accepting the Canvass of Votes of the April 1, 2025, Consolidated Election as it relates to the office of Village Trustee. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Ottenheimer, Stein, Bocek

NAYS: 0 – None

ABSENT: 2 – Cesario, Weidenfeld

Motion declared carried.

OATH OF OFFICE

Charles Johnson, Associate Judge, Nineteenth Judicial Circuit Court of Lake County, Illinois (Ret.) noted that he is honored to be in attendance this evening and wished those taking office a successful term in serving their constituents. Judge Johnson then administered the **Oath of Office** to Village Trustee Bocek, Trustee Johnson, Trustee Richards and Trustee Ottenheimer.

Roll call indicated the following Board members present: President Smith, Trustees Johnson, Richards, Ottenheimer, and Bocek. Trustees Cesario and Weidenfeld were absent.

President Smith read a Proclamation recognizing Andrew Stein's 21 years of exceptional service, dedication and commitment to the Village of Buffalo Grove, presenting the **Proclamation to Andrew Stein** as he was congratulated by the audience and the Board.

Trustee Stein stated that he is honored and humbled by this recognition; he thanked his family and our residents for their support; he is blessed to have been part of many accomplishments and events in Buffalo Grove and to have met so many wonderful people. Trustee Stein thanked everyone, especially his wife, Rochelle, for allowing him to have served the Village of Buffalo Grove.

PRESIDENT PRO TEM

President Smith noted that a President Pro Tem needs to be chosen. Typically, the Trustee with the longest tenure as Trustee is designated to be President Pro Tem. Trustee Ottenheimer will be the next President Pro Tem of the Village of Buffalo Grove.

Moved by Johnson, seconded by Richards, to ratify the designation of Trustee Ottenheimer as Village President Pro Tem. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek

NAYS: 0 – None

ABSENT: 2 – Cesario, Weidenfeld

Motion declared carried.

VILLAGE BOARD PORTFOLIOS

Moved by Ottenheimer, seconded by Johnson, to accept the 2025-2026 Village Board Portfolios. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

BOARD, COMMISSION & COMMITTEE APPOINTMENTS

President Smith thanked everyone who serves our community by being a Board, Committee or Commission member, and asked those in the audience to stand and be recognized as they were thanked and congratulated by the audience and the Board.

Moved by Johnson, seconded by Ottenheimer, to accept the 2025-2026 Board, Commission & Committee appointment list as outlined in Board packets. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

VILLAGE MANAGER'S REPORT

Chief Kane reviewed an incident earlier this year when bystanders, Northwest Central Dispatch and members of the Wheeling and Buffalo Grove Fire Departments worked cooperatively to save the life of an unresponsive Sara Franklin. Chief Kane noted that this success story is the result of quick action of bystanders, emergency dispatchers and first responders and underscores the importance of getting involved in your community and being willing to help one another. First to help were Ruth Bufford and Jennifer Emmons of Michigan. Annalisa Cangelosi of NWCD provided detailed instructions to them. First responders were Buffalo Grove Battalion Chief Robert Herrmann, Lieutenant Robert Beckman, Lieutenant Nicholas Otto, FF/PM Andrew Wojcik, Gary Steadman, Charles Kolder and David Zabilka, and Wheeling FF/PM Jorge Gonzalez and Matthew Nagel. Each of these heroes was presented with a **Gold Lifesaver Award**. Ms. Franklin, an employee for the National Safety Council, stated that she cannot thank all of these people enough and will share her story as an ambassador for the council. All were thanked by the audience and the Board.

TRUSTEE REPORTS

There are no Trustee reports tonight.

CONSENT AGENDA

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2025-62 - Medical Equipment Services

Motion to pass Ordinance No. 2025-62 authorizing execution of a three-year agreement with Stryker for medical equipment services.

Proclamation - National EMS Week

Motion to approve a Proclamation recognizing National EMS Week.

Ordinance No. 2025-63 - Fiscal Year 2024

Motion to pass Ordinance No. 2025-63 amending the Fiscal Year 2024 for the Village of Buffalo Grove.

Ordinance No. 2025-64 - 1610-1612 Barclay Boulevard

Motion to pass Ordinance No. 2025-64 approving an amendment to Special Use for the expansion of a private golf instruction facility at 1610-1612 Barclay Boulevard.

Ordinance No. 2025-65 21 N. Buffalo Grove Road

Motion to pass Ordinance No. 2025-65 approving a Special Use for a Supermarket Food Store, Malabar Express at 21 N. Buffalo Grove Road.

Resolution No. 2025-16 - Intergovernmental Agreement

Motion to pass Resolution No. 2025-16 ratifying an Intergovernmental Agreement with the Northeastern Illinois Regional Crime Laboratory for forensic services.

Resolution No. 2025-17 - Closed Session Minutes

Motion to pass Resolution No. 2025-17 relating to the semi-annual review of closed session minutes and approval of closed session minutes.

Ordinance No. 2025-66 - Intrepid

Motion to pass Ordinance No. 2025-66 approving a Right-of-Way Access Agreement with BIF IV Intrepid OpCo LLC.

Proclamation - National Pollinators Month

Motion to approve a Proclamation Recognizing National Pollinators Month.

Resolution No. 2025-18 - Bison Crossing Development.

Motion to pass Resolution No. 2025-18 to ratify an Amendment to the existing Driveway Access Agreement between the Village of Buffalo Grove, the Buffalo Grove Park District and SDG Dundee Road LLC as part of the Bison Crossing Development.

Moved by Johnson, seconded by Ottenheimer, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek

NAYS: 0 – None

ABSENT: 2 – Cesario, Weidenfeld

Motion declared carried.

ORDINANCE NO. 2025-67 – AECOM

Moved by Richards, seconded by Johnson, to pass Ordinance No. 2025-67 approving a Professional Service Agreement for engineering services with AECOM Technical Services, Inc. for water model engineering services.

Mr. Johnson reviewed the proposed ordinance, details of which are contained in the Agenda Item Summary that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

ORDINANCE NO. 2025-68 – FIRE STATION 25

Moved by Richards, seconded by Johnson, to pass Ordinance No. 2025-68 allowing the Village Manager to execute an agreement with Fredrick Quinn Construction to award trade packages for the construction of Fire Station 25, as outlined in the FQC award letter dated May 13, 2025, subject to the review and approval of the Village Attorney.

Mr. Bragg took a moment to commend and thank the Board, staff and everyone involved in bringing this project to fruition.

Chief Kane reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg dated May 19, 2025

Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

HIGHBURY RESIDENTIAL DEVELOPMENT

Moved by Ottenheimer, seconded by Johnson, to refer the proposal for Highbury Residential Development at 301 and 20311 Weiland Road to the Planning and Zoning Commission.

Ms. Woods reviewed the proposal, details of which are contained in the memo that she and Mr. Binder sent to Mr. Bragg dated May 19, 2025.

Margaret Gienko, attorney for the developer, provided an introduction to M I Homes, after which she referred to a PowerPoint presentation illustrating a concept plan of the property; she then answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

TOWNHOME DEVELOPMENT

Moved by Ottenheimer, seconded by Johnson, to refer the proposal for a Townhome Development at 16606 – 16704 IL Route 22, 23008-23025 Main Street and 23023 First Street (Fiore Property) to the Planning and Zoning Commission for review.

Ms. Woods reviewed the proposal, details of which are contained in the memo that she and Ms. Purvis sent to Mr. Bragg dated May 19, 2025.

Eric Friedman, Pulte Homes, provided a background of Pulte Homes, after which he referred to a PowerPoint presentation illustrating a concept plan of the property; he then responded to comments and questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

PUBLIC COMMENT

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

A resident living in a home adjacent to the **Arboretum Golf Course** commented on the number of golf balls that are hit on to her property, which have caused damage to her home and pose potential physical harm to her family, noting that they are hesitant to grill or enjoy their yard; she is urging the Board to hire a golf course architect to consult to see what can be done to mitigate this situation.

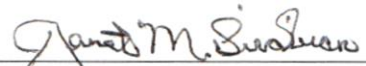
A resident living near the car wash on **Milwaukee Avenue** asked that the Board do something about the loud and incessant noise coming from that car wash and the vacuums on the property. Ms. Woods met with her to try to find a solution to the issue.

ADJOURNMENT

Moved by Johnson, seconded by Ottenheimer, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Johnson, Richards, Ottenheimer, Bocek
NAYS: 0 – None
ABSENT: 2 – Cesario, Weidenfeld
Motion declared carried.

The meeting was adjourned at 8:38 P.M.


Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16th DAY OF June 2025


Village President

