

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF
BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, NOVEMBER 18, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Cesario, Ottenheimer, Stein, and Bocek. Trustee Weidenfeld was absent.

Also present were: Dane Bragg, Village Manager; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Katie Golbach, Human Resources Director; Chris Black, Director of Finance; Christine Berman, Deputy Finance Director; Molly Gillespie, Director of Communications; Nicole Woods, Community Development Director; Kyle Johnson, Deputy Public Works Director/Village Engineer; Jim Warnstedt, Deputy Director of Public Works; Geoff Tollefson, Director of Golf Operations; Fire Chief Kane; Police Chief Budds and Michael Szos.

FY 2025 BUDGET PRESENTATION

Moved by Bocek, seconded by Johnson, to open the Public Hearing for the FY 2025 Village Budget. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Stein, Bocek
NAYS: 0 – None
ABSENT: 1 – Weidenfeld
Motion declared carried.

President Smith opened the Public Hearing at 7:33 P.M.

A PowerPoint presentation was available on the screen as each Department Head reviewed their specific budget, summarized their operations, and answered questions from Board members. The entire budget presentation is available for public review on the Village of Buffalo Grove website.

Mr. Bragg presented opening and introductory comments and a general overview of the FY 2025 Budget, details of which are contained in his Transmittal Letter. Mr. Bragg reviewed the Village's Strategic Goals and Financial Priorities and Major Initiatives. The property tax levy will remain flat with a 0.0% increase to the Property Tax Levy for the sixth consecutive year.

Mr. Black then presented an overview of the various funds within the budget, as well as revenues and highlights of the entire budget, further details of which are contained in the budget document.

Mr. Stilling reviewed the Legislative and General Administration portions of the budget.

Ms. Golbach presented the Human Resources and Personnel Administration portion of the budget.

Ms. Gillespie reviewed the Communications and Community Engagement aspects of the budget.

Mr. Grace reviewed the Administrative Services and Information Technology sections of the budget.

Mr. Black then focused on the Financial Management portion of the budget, including the Pension Funds and the Debt Service Fund.

Mr. Skibbe summarized the budget for the Public Works Department, which includes the Streets, Forestry, and Drainage.

Mr. Johnson reviewed the Engineering portion of the budget.

Mr. Warnstedt presented the Building Maintenance and Central Garage funds.

Mr. Black reviewed the Parking Lot funds.

Chief Budds presented the 2025 Police Department and Public Safety budget.

Chief Kane presented the 2025 budgets for the Fire Department and Emergency Management.

Ms. Woods presented the 2025 budget for Community Development, which includes Building and Permits; Planning, Zoning and Development; and Environmental Health Services.

Mr. Tollefson presented the 2025 Golf budget.

Mr. Johnson reviewed the Water and Sewer Funds.

Mr. Stilling presented the Refuse Fund.

Mr. Johnson summarized the CIP Overview.

Mr. Warnstedt reviewed the Capital Projects for vehicles and facilities.

Mr. Black reviewed the Motor Fuel Tax revenue.

Mr. Bragg recapped the presentation and thanked each of the team members for their diligence and hard work in creating this document. Mr. Bragg thanked the Village Board and the executive team for the careful and deliberate stewardship of our public funds, emphasizing that the Village remains fiscally sound.

Board members thanked staff for making this process understandable and easy for anyone to follow, and how impressive it is to be able to move forward in so many ways and yet keep the tax levy flat. It was noted that Board members were provided with the budget document several weeks ago, and all questions submitted by Board members, as well as the responses to those questions, have been provided to all Board members.

President Smith also thanked everyone involved, particularly senior staff, for this presentation, and pointed out to members of the public that the summary of the budget on pages six through sixteen will provide information they might be seeking.

At 8:42 P.M., President Smith noted that the Public Hearing will remain open until December 2, 2024.

QUESTIONS FROM THE AUDIENCE

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

13734
11/18/2024

ADJOURNMENT

Moved by Ottenheimer, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

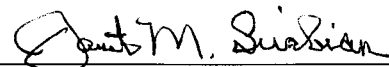
AYES: 5 – Johnson, Cesario, Ottenheimer, Stein, Bocek

NAYS: 0 – None

ABSENT: 1 - Weidenfeld

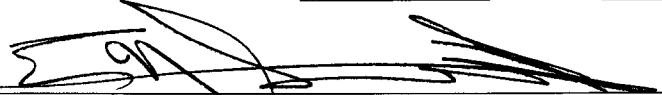
Motion declared carried.

The meeting was adjourned at 8:43 P.M.



Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 2nd DAY OF December 2024



Village President

