

**MINUTES OF A REGULAR MEETING OF THE
BUFFALO GROVE POLICE PENSION FUND BOARD OF TRUSTEES
JANUARY 16, 2024**

A regular meeting of the Buffalo Grove Police Pension Fund Board of Trustees was held on Tuesday, January 16, 2024 at 10:00 a.m. in the Buffalo Grove Police Department located at 46 Raupp Boulevard, Buffalo Grove, Illinois 60089, pursuant to notice.

CALL TO ORDER: Trustee Turano called the meeting to order at 10:00 a.m.

ROLL CALL:

PRESENT: Trustees Tony Montiel, Tony Turano and James Yester

ABSENT: Trustees Jeff Feld and Ken Fox

ALSO PRESENT: Attorney Brian LaBardi, Reimer Dobrovolny & LaBardi PC; Molly Barker, Lauterbach & Amen, LLP (L&A); Finance Director Chris Black, Denise Bocek and Frank Cesario, Village of Buffalo Grove

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES: *October 18, 2023 Regular Meeting:* The Board reviewed the October 18, 2023 regular meeting minutes. A motion was made by Trustee Yester and seconded by Trustee Montiel to approve the October 18, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

October 18, 2023 Special Meeting: The Board reviewed the October 18, 2023 special meeting minutes. A motion was made by Trustee Montiel and seconded by Trustee Yester to approve the October 18, 2023 special meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board discussed the closed session meeting minutes. A motion was made by Trustee Montiel and seconded by Trustee Yester to not release the closed session meeting minutes from the American Express litigation at this time due to pending matters. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester

NAYS: None

ABSENT: Trustees Feld and Fox

TREASURER'S REPORT: There was no Treasurer's Report presented.;

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the eleven-month period ending November 30, 2023 prepared by L&A. As of November 30, 2023, the net position held in trust for pension benefits is \$90,854,291.62 with a change in position of \$6,538,680.56. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report, Quarterly Transfer Report and Quarterly Disbursement Report for the period September 1, 2023 through November 30, 2023 for total disbursements of \$20,984.36. A motion was made by Trustee Montiel

and seconded by Trustee Yester to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$20,984.36. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester

NAYS: None

ABSENT: Trustees Feld and Fox

Additional Bills, if any: There were no additional bills presented for approval.

Discussion/Possible Action – Cash Management Policy: The Board reviewed the Cash Management Policy and determined that no changes are needed at this time.

Discussion/Possible Action – Buffalo Grove B&T Account: The Board discussed the Buffalo Grove Bank & Trust operating account and noted that the account has been closed with the remaining funds being moved to the BMO Bank operating account. No further action is needed.

INVESTMENT REPORT: IPOPIF – Verus Advisory, Inc. and State Street Statements: The Board reviewed the IPOPIF Investment Performance Review prepared by Verus Advisory, Inc. for the period ending December 31, 2023. As of December 31, 2023, the one-month total net return is 4.6% for an ending market value of \$10,001,345,755.

The Board also reviewed the IPOPIF Market Value Summary and Statement of Transaction Detail for the period ending December 31, 2023. The beginning value was \$89,353,344.72 and the ending value was \$93,568,520.24. The month-to-date net return was 4.62%.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – Gregory Schwall:* The Board reviewed the regular retirement benefit calculation for Gregory Schwall prepared by L&A. Officer Schwall had an entry date of September 17, 1984, retirement date of January 3, 2024, effective date of pension of January 4, 2024, 63 years of age at date of retirement, 39 years of creditable service, applicable salary of \$122,066.24, applicable pension percentage of 75%, amount of originally granted monthly pension of \$7,629.14 and amount of originally granted annual pension of \$91,549.68. A motion was made by Trustee Montiel and seconded by Trustee Yester to approve Gregory Schwall's regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester

NAYS: None

ABSENT: Trustees Feld and Fox

Approve Temporary Non-Duty Disability Benefit – Maegan Diaz: The Board noted that no paperwork has been received to date for the temporary non-duty disability benefit for Maegan Diaz. Further discussion will be held at the next regular meeting.

OLD BUSINESS: *Transfer of Creditable Service from IMRF Pursuant to HB-126 – Shannon McMillon:* The Board discussed Shannon McMillon’s transfer of creditable service. A motion was made by Trustee Montiel and seconded by Trustee Turano to accept Shannon McMillon’s transfer as paid in full from IMRF to the Buffalo Grove Police Pension Fund and to revise Shannon McMillon’s hire date from September 22, 2014 to February 22, 2011. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

Portability Update – Cody Barker: The Board discussed Cody Barker’s transfer of creditable service. A motion was made by Trustee Yester and seconded by Trustee Montiel to accept Cody Barker’s transfer as paid in full in the amount of \$148,031 from the Fox Lake Police Pension Fund to the Buffalo Grove Police Pension Fund and to revise Cody Barker’s hire date from August 14, 2023 to June 25, 2016. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

NEW BUSINESS: *Refund of Excess Contributions – Shannon McMillon:* The Board reviewed the refund of excess contributions request submitted by Shannon McMillon. A motion was made by Trustee Montiel and seconded by Trustee Yester to approve the refund of excess contributions received by the Fund after Shannon McMillon’s transfer of creditable service from IMRF in the amount of \$792.38 payable directly to Shannon McMillon on December 29, 2023. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

Approve Annual Cost of Living Adjustments for Pensioners: The Board reviewed the 2024 Cost of Living Adjustments calculated by L&A. A motion was made by Trustee Montiel and seconded by Trustee Turano to approve the 2024 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member terms currently held by Trustee Turano and Trustee Montiel are expiring in May 2024. Trustee Turano wishes to remain on the Board if nominated. The Board also noted that the retired member term currently held by Trustee Yester is expiring in May 2024. Trustee Yester wishes to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for both of the active member Trustee positions and the retired member Trustee position.

Review Updated Letter of Credit: The Board noted that the Letter of Credit through the Federal Home Loan Bank of Chicago expires February 28, 2024. L&A is in the process of preparing the renewals that will be sent to the Board for their records upon completion.

Military Buyback – Nicholas Kreis and Jaime Verduzco: The Board noted that L&A mailed correspondence to Nicholas Kreis regarding his request to calculate the amount of money due to the Buffalo Grove Police Pension Fund to purchase 24 months of military service time and he has declined to move forward with the purchase. No further action is needed.

The Board also noted that L&A mailed correspondence to Jaime Verduzco regarding his request to calculate the amount of money due to the Buffalo Grove Police Pension Fund to purchase 24 months of military service time, but no response has been received to date. Further discussion will be held at the next regular meeting.

TRUSTEE TRAINING UPDATES: The Board reviewed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

COMMUNICATION AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners in December with a due date of December 31, 2023. To date, four affidavits remain outstanding. L&A will mail second request affidavits to the outstanding pensioners and status updates will be provided to the Board as they become available.

Statements of Economic Interest: The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2024. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2024.

ATTORNEY’S REPORT – REIMER DOBROVOLNY & LABARDI PC: *QILDRO – Timothy Gretz and Gregory Schwall:* The Board also noted the QILDRO Order, Calculation Order, Consent to Issuance and \$50 processing fee for Gregory Schwall have been received and approved by the Board Attorney with payments to commence with the February payroll cycle. No further action is needed.

Attorney LaBardi informed the Board that the QILDRO for Timothy Gretz is in process. Further discussion will be held at the next regular meeting.

Review, Adopt and Publish Decision and Order – Anthony Goldstein, Timothy Gretz and Maegan Diaz: The Board reviewed the Decision and Orders prepared by Attorney LaBardi. A motion was made by Trustee Montiel and seconded by Trustee Yester to approve, adopt and publish the Decision and Order for Anthony Goldstein as presented. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

A motion was made by Trustee Montiel and seconded by Trustee Yester to approve, adopt and publish the Decision and Order for Timothy Gretz as presented. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

A motion was made by Trustee Montiel and seconded by Trustee Yester to approve, adopt and publish the Decision and Order for Maegan Diaz as presented. Motion carried by roll call vote.

AYES: Trustees Montiel, Turano and Yester
NAYS: None
ABSENT: Trustees Feld and Fox

Legal Updates: The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney LaBardi discussed pension fund consolidation, recent court cases and decisions, as well as general pension matters with the Board.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Montiel and seconded by Trustee Yester to adjourn the meeting at 10:47 a.m. Motion unanimously by voice vote.

The next regular meeting is April 15, 2024 at 10:00 a.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____

*Minutes prepared by Molly Barker, Professional Services Administrator, Lauterbach & Amen,
LLP*