



AGENDA

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024 at 7:30 PM

Jeffrey S. Braiman Council Chambers, Village Hall
50 Raupp Blvd, Buffalo Grove, IL 60089

1. Call to Order

- a. Pledge of Allegiance
- b. Roll Call

2. Approval of Minutes

- a. Draft Minutes of the November 4, 2024 Village Board Regular Meeting
- b. Draft Minutes of the November 18, 2024 Special Village Board Meeting (Budget Presentation)

3. Approval of Warrant

- a. Approval of Warrant #1375 (Trustee Bocek, Chris Black)

4. Village President's Report

- a. Deterra Presentation (President Smith, Brian Budds)

5. Village Manager's Report

- a. 2025 Buffalo Grove Village Board Meeting Schedule (President Smith, Dane Bragg)

6. Special Business

- a. Public Hearing- Acceptance of the FY 2025 Budget (Trustee Bocek, Chris Black)

7. Reports from Trustees

8. Consent Agenda

All items listed on the Consent Agenda, which are available in this room this evening, are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered after all other items of business on the Regular Agenda under New Business.

- a. O-2024-0109 Ordinance Authorizing Execution of an Amendment with Tiles In Style, LLC for Warranty Work regarding the Fire Station 27 Apparatus Bay (Trustee Cesario, Lawrence Kane)

- b. O-2024-0110 Ordinance Authorizing Execution of a Supplemental Statement of Work with Municipal GIS Partners (Trustee Cesario, Tyler Grace)
- c. O-2024-0111 Ordinance Amending Municipal Code Chapter 2.49 Order of Proceedings (Trustee Cesario, Dane Bragg)
- d. O-2024-0112 Ordinance Authorizing Execution of a Contract with Vulcan Construction Materials, LLC for Aggregate Material (Trustee Bocek, Tom Wisniewski)
- e. Authorization to Bid Various Projects for FY 2025 (Trustee Bocek, Tom Wisniewski)
- f. Authorization to Waive Bids and Seek Competitive Proposals for Projects in FY 2025 (Trustee Bocek, Tom Wisniewski)
- g. O-2024-0113 Ordinance Authorizing Execution of Section 179D Energy Efficient Commercial Buildings Deduction Allocation for Wold Architects & Engineers (Trustee Bocek, James Warnstedt)
- h. O-2024-0114 Ordinance Amending Title 5.20 Liquor Controls to Reserve Class A and Class C Liquor Licenses for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar (President Smith, Jessie Brown)
- i. O-2024-0115 Ordinance Amending Title 2.02 Procedures of the Corporate Authorities (Trustee Johnson, Tyler Grace)
- j. O-2024-0116 Ordinance Amending Appendix A Fees and Fines (Trustee Bocek, Samina Shaikh)
- k. Acceptance of the 2025 Special Flag Schedule (President Smith, Christopher Stilling)
- l. Proclamation recognizing Mayors' Monarch Pledge Day in Buffalo Grove. (Trustee Johnson, Molly Gillespie)
- m. O-2024-0117 Ordinance Approving an Amendment to Special Use for a Temporary Fire Station at 51 Raupp Blvd. (Trustee Weidenfeld, Nicole Woods)
- n. O-2024-0118 Ordinance Approving an Amendment to the Preliminary Plan and Special Use with Zoning Variations for a New Fire Station, Communication Tower and Accessory Structures at 505 W. Dundee Road (Trustee Weidenfeld, Nicole Woods)
- o. O-2024-0119 Ordinance Approving a Special Use for a Planned Development, Re-Subdivision, and Zoning Variation to Accommodate for the properties located at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive (Trustee Weidenfeld, Nicole Woods)

9. Ordinances and Resolutions

- a. O-2024-0120 Ordinance Authorizing Execution of Donation Agreement with OMNI Youth Services and District 214 (Trustee Cesario, Brian Budds)
- b. O-2024-0121 Ordinance Approving a Collective Bargaining Agreement and Memorandum of Understanding (MOU) Between the Village of Buffalo Grove and the Metropolitan Alliance of Police (MAP) Buffalo Grove Police Patrol Officer Chapter #672 (Trustee Ottenheimer, Kathryn Golbach)

- c. O-2024-0122 An Ordinance Amending Chapter 13 of the Village Code Pertaining to the Fixed Facility Fee (Trustee Bocek, Chris Black)
- d. O-2024-0123 Ordinance for the Levy and Collection of Taxes for the Fiscal Year Commencing on the 1st Day of January, 2025 and Ending the 31st Day of December, 2025 (Trustee Bocek, Chris Black)
- e. O-2024-0124 Ordinance Abating Taxes Levied for the Village of Buffalo Grove, Cook and Lake Counties, Illinois (Trustee Bocek, Chris Black)
- f. R-2024-27 Resolution Requesting the County of Cook Not to Collect the Loss in Collection of Taxable Property in the Village of Buffalo Grove (Trustee Bocek, Chris Black)
- g. R-2024-28 Resolution Requesting the County of Lake Not to Collect the Loss in the Collection of Property Tax in the Village of Buffalo Grove (Trustee Bocek, Chris Black)
- h. O-2024-0125 Ordinance Adopting the Fiscal Year 2025 (January 1 - December 31, 2025) Budget for the Village of Buffalo Grove (Trustee Bocek, Chris Black)
- i. R-2024-29 Resolution Approving the 2025 Pay Ranges for Village of Buffalo Grove Employees (Trustee Ottenheimer, Kathryn Golbach)

10. Unfinished Business

11. New Business

- a. Canceling the December 16, 2024 Regular Meeting of the Buffalo Grove Village Board (President Smith, Dane Bragg)

12. Public Comment

Public Comment is limited to items that are not on the regular agenda. In accordance with Section 2.02.070 of the Municipal Code, discussion on questions from the audience will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Village Board business. All members of the public addressing the Village Board shall maintain proper decorum and refrain from making disrespectful remarks or comments relating to individuals. Speakers shall use every attempt to not be repetitive of points that have been made by others. The Village Board may refer any matter of public comment to the Village Manager, Village staff or an appropriate agency for review.

13. Executive Session

14. Adjournment

The Village Board will make every effort to accommodate all items on the agenda by 10:30 p.m. The Board does, however, reserve the right to defer consideration of matters to another meeting should the discussion run past 10:30 p.m.

The Village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities,

contact the ADA Coordinator at 847-459-2500 to allow the Village to make reasonable accommodations for those persons.





AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 2.a.

Draft Minutes of the November 4, 2024 Village Board Regular Meeting

Contacts

Liaison: Clerk Sirabian

Staff: Samina Shaikh

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve the minutes of the November 4, 2024 Village Board Regular Meeting.

Summary

N/A

Strategic Alignment

Guiding Principle

Principle 2: Outstanding Village Services

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Draft Minutes - 11/04/2024 Regular Meeting



**MINUTES OF THE REGULAR MEETING OF THE VILLAGE PRESIDENT & BOARD OF
TRUSTEES OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN
COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS
MONDAY, NOVEMBER 4, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Cesario, Ottenheimer, Stein, Bocek, and Weidenfeld.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Katie Golbach, Director of Human Resources; Tyler Grace, Assistant Village Manager/Administrative Services; Nicole Woods, Director of Community Development; Chris Black, Director of Finance; Molly Gillespie, Communications Director; Fire Chief Kane; Police Chief Budds; Deputy Police Chief Rodriguez; and Deputy Police Chief Spolar.

APPROVAL OF MINUTES

Moved by Weidenfeld, seconded by Ottenheimer, to approve the minutes of the October 21, 2024, Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

WARRANT #1374

Mr. Black read Warrant #1374. Moved by Bocek, seconded by Weidenfeld, to approve Warrant #1374 in the amount of \$1,724,349.62 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

VILLAGE PRESIDENT'S REPORT

There is no Village President's report tonight.

VILLAGE MANAGER'S REPORT

Chief Budds introduced Buffalo Grove's newest **Police Officer, Denys Wolf**, and presented a brief background of Officer Wolf's credentials.

Board of Fire & Police Chief Chair McKee administered the Oath of Office to Officer Wolf, after which his sister pinned his star on, and he was congratulated by the audience and the Board.

Officer Wolf thanked the Board for this opportunity and noted that he looks forward to being a part of the Buffalo Grove Police Department.

Mr. Bragg announced that the **2025 Draft Budget** is published and currently available on the Village website. The Public Hearing for the 2025 Budget will be held on November 18, 2024, at 7:30 P.M.

TRUSTEE REPORTS

There are no Trustee Reports tonight.

CONSENT AGENDA

President Smith explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion; there were no such requests. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2024-103 – Chamber of Commerce

Motion to pass Ordinance No. 2024-103 authorizing an Agreement with the Buffalo Grove Lincolnshire Chamber of Commerce.

Municipal Compliance Report - Fire

Motion to accept the Municipal Compliance Report for the Year Ending 12/31/2023 - Fire Pension Fund.

Municipal Compliance Report - Police

Motion to accept the Municipal Compliance Report for the Year Ending 12/31/2023 - Police Pension Fund.

Ordinance No. 2024-104 – Aptakisic Jr. High School

Motion to pass Ordinance No. 2024-104 approving a Plat of Consolidation, a Zoning Map Amendment, and an Amendment to the Special Use and Preliminary Plan to accommodate a Proposed Parking Lot Expansion at Aptakisic Junior High School at 1231 Weiland Road, 1351 Abbot Court, and Aptakisic Park.

Resolution No. 2024-26 – Private Activity Bond

Motion to pass Resolution No. 2024-26 ceding the 2024 Unused Private Activity Bond Volume Cap.

Ordinance No. 2024-105 - Lake County Sewer Utility Fees

Motion to pass Ordinance No. 2024-105 updating Lake County Sewer Utility Fees.

Ordinance No. 2024-106 – Boundary Agreement

Motion to pass Ordinance No. 2024-106 authorizing the Village President to send notice to the Village of Lincolnshire allowing for the Termination and Expiration of the Existing Planning and Boundary Agreement.

Moved by Ottenheimer, seconded by Bocek, to approve the Consent Agenda as presented. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2024-107 – FIRE DEPARTMENT VEHICLE

Moved by Cesario, seconded by Johnson, to pass Ordinance No. 2024-107 approving an ordinance purchasing one (1) squad from LDV Custom Specialty Vehicles in accordance with the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) in a total amount not to exceed \$441,000, subject to the final review and approval of the Village Attorney.

Chief Kane reviewed the proposed ordinance, details of which are contained in the Agenda Item Summary that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

ORDINANCE NO. 2024-108 – CONSTRUCTION AGREEMENT

Moved by Cesario, seconded by Ottenheimer, to pass Ordinance No. 2024-108 authorizing the Village Manager to execute a contract with Fredrick Quinn Construction Management (FQC) to provide construction management and supervision services in an amount not to exceed \$48,700, waiver of bids, and authorization allowing Frederick Quinn Corporation, subject to the review and approval by the Village Manager, the ability to execute multiple construction contracts for the Temporary Fire Station, not to exceed a total of \$275,000.00, in accordance with the terms and conditions of this Ordinance. The combined total expenditure shall not exceed \$323,700 and shall be subject to the final review and approval by the Village Attorney.

Chief Kane reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of October 28, 2024, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

TRUTH IN TAXATION

Moved by Bocek, seconded by Weidenfeld, to approve the determination that it will not be necessary to publish for and hold a Public Hearing as required by the Truth in Taxation Act and authorizing the Village President to execute the required Certificate of Compliance.

Mr. Black reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg dated November 4, 2024, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld

NAYS: 0 – None

Motion declared carried.

BUFFALO GROVE DAYS REPORT

Referring to a PowerPoint presentation, Ms. Gillespie presented a review and wrap up of the 2024 Buffalo Grove Days event, including the final financial report, details of which may be found in the memo that she and Joe Zimmermann sent to the Village Board and the Board of Commissioners of the Buffalo Grove Park District dated October 31, 2024, after which she responded to comments and questions from the Board.

BUFFALO GROVE COMMUNITY FOUNDATION

Moved by Weidenfeld, seconded by Johnson, to approve a memorandum of understanding with the Buffalo Grove Community Foundation, pending final review and approval of the Village Attorney.

Mr. Skibbe reviewed the proposed Memorandum of Understanding, details of which are contained in the October 30, 2024, memo that he sent to Mr. Bragg, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

PUBLIC COMMENT

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Cesario, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 6 – Johnson, Cesario, Ottenheimer, Stein, Bocek, Weidenfeld
NAYS: 0 – None
Motion declared carried.

The meeting was adjourned at 8:06 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 2nd DAY OF December 2024

Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 2.b.

Draft Minutes of the November 18, 2024 Special Village Board Meeting (Budget Presentation)

Contacts

Liaison: Clerk Sirabian

Staff: Samina Shaikh

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve the minutes of the November 18, 2024 Special Village Board Meeting (Budget Presentation).

Summary

N/A

Strategic Alignment

Guiding Principle

Principle 2: Outstanding Village Services

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Draft Minutes - 11/18/2024 Special Village Board Meeting (Budget Presentation)

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF
BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS, MONDAY, NOVEMBER 18, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Smith; Trustees Johnson, Cesario, Ottenheimer, Stein, and Bocek. Trustee Weidenfeld was absent.

Also present were: Dane Bragg, Village Manager; Chris Stilling, Deputy Village Manager; Mike Skibbe, Deputy Village Manager/Director of Public Works; Tyler Grace, Assistant Village Manager/Administrative Services; Katie Golbach, Human Resources Director; Chris Black, Director of Finance; Christine Berman, Deputy Finance Director; Molly Gillespie, Director of Communications; Nicole Woods, Community Development Director; Kyle Johnson, Deputy Public Works Director/Village Engineer; Jim Warnstedt, Deputy Director of Public Works; Geoff Tollefson, Director of Golf Operations; Fire Chief Kane; Police Chief Budds and Michael Szos.

FY 2025 BUDGET PRESENTATION

Moved by Bocek, seconded by Johnson, to open the Public Hearing for the FY 2025 Village Budget. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Stein, Bocek
NAYS: 0 – None
ABSENT: 1 – Weidenfeld
Motion declared carried.

President Smith opened the Public Hearing at 7:33 P.M.

A PowerPoint presentation was available on the screen as each Department Head reviewed their specific budget, summarized their operations, and answered questions from Board members. The entire budget presentation is available for public review on the Village of Buffalo Grove website.

Mr. Bragg presented opening and introductory comments and a general overview of the FY 2025 Budget, details of which are contained in his Transmittal Letter. Mr. Bragg reviewed the Village's Strategic Goals and Financial Priorities and Major Initiatives. The property tax levy will remain flat with a 0.0% increase to the Property Tax Levy for the sixth consecutive year.

Mr. Black then presented an overview of the various funds within the budget, as well as revenues and highlights of the entire budget, further details of which are contained in the budget document.

Mr. Stilling reviewed the Legislative and General Administration portions of the budget.

Ms. Golbach presented the Human Resources and Personnel Administration portion of the budget.

Ms. Gillespie reviewed the Communications and Community Engagement aspects of the budget.

Mr. Grace reviewed the Administrative Services and Information Technology sections of the budget.

Mr. Black then focused on the Financial Management portion of the budget, including the Pension Funds and the Debt Service Fund.

Mr. Skibbe summarized the budget for the Public Works Department, which includes the Streets, Forestry, and Drainage.

Mr. Johnson reviewed the Engineering portion of the budget.

Mr. Warnstedt presented the Building Maintenance and Central Garage funds.

Mr. Black reviewed the Parking Lot funds.

Chief Budds presented the 2025 Police Department and Public Safety budget.

Chief Kane presented the 2025 budgets for the Fire Department and Emergency Management.

Ms. Woods presented the 2025 budget for Community Development, which includes Building and Permits; Planning, Zoning and Development; and Environmental Health Services.

Mr. Tollefson presented the 2025 Golf budget.

Mr. Johnson reviewed the Water and Sewer Funds.

Mr. Stilling presented the Refuse Fund.

Mr. Johnson summarized the CIP Overview.

Mr. Warnstedt reviewed the Capital Projects for vehicles and facilities.

Mr. Black reviewed the Motor Fuel Tax revenue.

Mr. Bragg recapped the presentation and thanked each of the team members for their diligence and hard work in creating this document. Mr. Bragg thanked the Village Board and the executive team for the careful and deliberate stewardship of our public funds, emphasizing that the Village remains fiscally sound.

Board members thanked staff for making this process understandable and easy for anyone to follow, and how impressive it is to be able to move forward in so many ways and yet keep the tax levy flat. It was noted that Board members were provided with the budget document several weeks ago, and all questions submitted by Board members, as well as the responses to those questions, have been provided to all Board members.

President Smith also thanked everyone involved, particularly senior staff, for this presentation, and pointed out to members of the public that the summary of the budget on pages six through sixteen will provide information they might be seeking.

At 8:42 P.M., President Smith noted that the Public Hearing will remain open until December 2, 2024.

QUESTIONS FROM THE AUDIENCE

President Smith reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

ADJOURNMENT

Moved by Ottenheimer, seconded by Johnson, to adjourn the meeting. Upon roll call, Trustees voted as follows:

AYES: 5 – Johnson, Cesario, Ottenheimer, Stein, Bocek

NAYS: 0 – None

ABSENT: 1 - Weidenfeld

Motion declared carried.

The meeting was adjourned at 8:43 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 2nd DAY OF December 2024

Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 3.a.

Approval of Warrant #1375

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve Warrant #1375 in an amount of \$8,943,494.36

Summary

Warrant #1375 in an amount of \$8,943,494.36

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Summary Warrant 1375



VILLAGE OF BUFFALO GROVE WARRANT #1375
2-Dec-24

General Fund:	596,991.77
Parking Lot Fund:	403.34
Motor Fuel Tax Fund:	0.00
Debt Service Fund:	3,258,703.13
School & Park Donations:	0.00
Lake Cook Rd TIF Fund:	0.00
Capital Projects-Facilities:	788,241.63
Capital Projects-Vehicles/Equipment:	81,720.10
Capital Projects-Streets:	96,977.83
Retiree Health Savings (RHS):	0.00
Water Fund:	1,471,267.08
Buffalo Grove Golf Fund:	51,681.75
Arboretum Golf Fund:	84,729.66
Refuse Service Fund:	0.00
Information Technology Internal Service Fund:	172,905.27
Central Garage Internal Service Fund:	85,968.13
Building Maintenance Internal Service Fund:	94,095.15
	<u>6,783,684.84</u>
PAYROLL PERIOD ENDING 11/03/2024	1,086,447.10
PAYROLL PERIOD ENDING 11/17/2024	1,073,362.42
	<u>8,943,494.36</u>
TOTAL WARRANT #1375	

APPROVED FOR PAYMENT BY THE PRESIDENT AND BOARD OF TRUSTEES OF
THE VILLAGE OF BUFFALO GROVE, ILLINOIS

Village Clerk

Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 4.a. Deterra Presentation

Contacts

Liaison: President Smith

Staff: Brian Budds

Staff Recommendation

Staff recommends presentation.

Recommended Motion

N/A

Summary

Colby Nixon is a junior at Stevenson High School. To obtain the rank of Eagle Scout for the Scouts BSA Program, Colby is completing a service project that works to reduce the impact of prescription drug abuse. As part of his project, he will be sharing with the board information about the Deterra drug deactivation system, how it works and how it can help the community.

Strategic Alignment

Guiding Principle

Principle 6: Engages Our Residents

Principle 7: Builds Our Community

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

File Attachments

None



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 5.a.

2025 Buffalo Grove Village Board Meeting Schedule

Contacts

Liaison: President Smith

Staff: Dane Bragg

Staff Recommendation

Staff recommends approval.

Recommended Motion

N/A

Summary

Attached are the proposed meeting dates for the 2025 Village Board meetings. Please note that the start time is proposed to be 7PM. An Ordinance amending the Village Code for the new start time is being proposed later on tonight's agenda.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Principle 2: Outstanding Village Services

Principle 3: Plan and Invest in the Future

Principle 4: High Performing Village Team

Principle 5: Partnership with Local Districts

Principle 6: Engages Our Residents

Principle 7: Builds Our Community

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

Goal 3: Strengthened Buffalo Grove community identity and pride

Goal 4: Vibrant and innovative community: leading edge

Goal 5: More livable Buffalo Grove community with leisure experiences for all

File Attachments

1. Memo - 2025 Buffalo Grove Village Board Meeting Schedule





MEMORANDUM

DATE: December 2, 2024
TO: Village President Eric Smith & Trustees
FROM: Dane Bragg, Village Manager
SUBJECT: 2025 Buffalo Grove Village Board Meeting Schedule

RECOMMENDATION

Staff recommends the approval of the 2025 Buffalo Grove Village Board meeting schedule.

BACKGROUND

Staff has completed the 2025 Buffalo Grove Village Board meeting schedule. Please note that the January 21st meeting is proposed for the third Tuesday due to the MLK Jr holiday. The February 18th meeting is proposed for the third Tuesday due to the President's Day holiday. The Civics Forum is proposed for Monday, September 29th. For the Budget Presentation, staff has proposed Monday, November 17th.

ANALYSIS

Meeting Date	Meeting Type	Week	Meeting Date	Meeting Type	Week
January 6	Regular	2	July 21	Regular	4
January 21 *rescheduled MLK Jr Day	Regular	4	August 4	COW	2
February 3	COW	2	August 18	Regular	4
February 18 *rescheduled President's Day	Regular	4	September 15	Regular	3
March 3	COW	2	September 29	Special (Civics Forum)	5
March 17	Regular	4	October 6	COW	2
April 7	COW	2	October 20	Regular	4
April 21	Regular	4	November 3	Regular	2
May 5	COW	2	November 17	Budget Presentation	4
May 19	Regular	4	December 1	Regular	1
June 2	COW	2	December 15	Regular	3
June 16	Regular	4			

NEXT STEPS

Staff will publish the dates in accordance with the Open Meetings Act.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 6.a.

Public Hearing- Acceptance of the FY 2025 Budget

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends presentation.

Recommended Motion

N/A

Summary

On November 18, 2024, the public hearing for the FY 2025 Budget was opened and staff presented the FY 2025 Budget to the Village Board. The FY 2025 Budget has also been available to the public since October 31, 2024. The budget can be found at the following link: [Draft FY 2025 Budget](#)

Staff recommends that the Village Board take any additional testimony from the public. Once completed, the public hearing can remain open until the Village Board takes final action on the proposed FY 2025 Budget.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Principle 2: Outstanding Village Services

Principle 3: Plan and Invest in the Future

Principle 4: High Performing Village Team

Principle 5: Partnership with Local Districts

Principle 6: Engages Our Residents

Principle 7: Builds Our Community

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

- Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods
- Goal 3: Strengthened Buffalo Grove community identity and pride
- Goal 4: Vibrant and innovative community: leading edge
- Goal 5: More livable Buffalo Grove community with leisure experiences for all

File Attachments

None





AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.a. O-2024-0109

Ordinance Authorizing Execution of an Amendment with Tiles In Style, LLC for Warranty Work regarding the Fire Station 27 Apparatus Bay

Contacts

Liaison: Trustee Cesario

Staff: Lawrence Kane

Staff Recommendation

Staff recommends approval.

Recommended Motion

Staff recommends approval of an Ordinance authorizing the Village Manager to execute a contract with Tiles In Style, LLC for warranty work regarding the Fire Station 27 apparatus bay resurfacing and coating project.

Summary

Background

Tiles In Style, LLC was contracted to resurface the apparatus bay at Station 27 during the Summer of 2023. The work was completed at that time and nearly immediately began to show signs of discoloration and failure of the coating. Village staff immediately sought resolution under the warranty process through the contractor. Enclosed is a contract amendment between the Village and the contractor to remove and reapply the new floor under warranty and at no cost to the Village.

Analysis

After numerous meetings to attempt to find the cause of the coating failure and research conducted with the material supplier, it was determined that a new floor installation would be the most appropriate course of action. The floor installation is to be coordinated with the Fire Department and Public Works to not disrupt emergency operations and to be completed in 2025.

Financial Impact

None. The work to be completed is warranty work and will be covered at the expense of the contractor.

Next Steps

Upon execution, arrangements will be made to schedule the project with the contractor.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Principle 3: Plan and Invest in the Future

Principle 4: High Performing Village Team

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 3: Strengthened Buffalo Grove community identity and pride

File Attachments

1. DRAFT Ordinance - Fire Station 27 Floor Ordinance
2. First amendment signed





ORDINANCE 2024-xxx

AN ORDINANCE AUTHORIZING EXECUTION OF AN
AMENDMENT WITH TILES IN STYLE, LLC FOR
WARRANTY WORK REGARDING THE FIRE STATION 27
APPARATUS BAY RESURFACING AND COATING

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village sought out companies qualified to provide the requested services and materials; and

WHEREAS the Village engaged in a competitive procurement process to obtain the best value for money.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to execute an amendment with Tiles in Style, LLC for warranty work regarding the fire station 27 apparatus bay resurfacing and coating project, pending final review and approval by the Village Attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

FIRST AMENDMENT TO APPARATUS BAY RESURFACING AND COATING CONTRACT

THIS FIRST AMENDMENT TO APPARATUS BAY RESURFACING AND COATING CONTRACT ("First Amendment") is made and entered into as of this 30th day of Oct., 2024 ("Effective Date"), by and between **VILLAGE OF BUFFALO GROVE** (hereinafter the "Village"), an Illinois home-rule unit of government, and **TILES IN STYLE, LLC**, an Illinois limited liability company (hereinafter the "Contractor") (Village and Contractor shall each sometimes hereinafter be individually referred to as "Party" or, collectively, "Parties").

WITNESSETH:

WHEREAS, the Village solicited bids for the Contractor to provide labor, equipment, materials and/or services described more thoroughly on Exhibit A to the Contract (the "Work") at Fire Station 27, located at 100 Half Day Road Buffalo Grove, Illinois ("Property");

WHEREAS, Contractor submitted a bid for the Work and Village selected Contractor for the Work based on its bid;

WHEREAS, Village and Contractor entered into that certain Apparatus Bay Resurfacing And Coating Contract dated November 2, 2022 ("Contract"), wherein Contractor agreed to commence and complete the Work, all as more further provided in the Contract. A copy of the Contract is attached hereto and incorporated herein as Exhibit A;

WHEREAS, as of the Effective Date Contractor claims it completed the Work on July 13, 2023;

WHEREAS, the Contract contains a Construction Warranty and Warranty Claim Period in Article XIX of the Contract ("Warranty");

WHEREAS, after substantial completion of the Work, the Village discovered defects and deficiencies in the Work (collectively "Defects") that requires correction and cure. The Defects have been discovered prior to the expiration of the Warranty Claim Period and Contractor has been given notice of the Defects and the Village's Warranty Claim prior to the expiration of the Warranty Claim Period;

WHEREAS, the Village and Contractor have agreed to enter into this First Amendment for the purpose of amending the Contract to provide for the terms of the Contractor's correction and cure of the Defects under the Warranty, all as further hereinafter described.

NOW, THEREFORE, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) in hand paid, the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Village and Contractor agree as follows:

1. **Recitals.** The recitals set forth hereinabove are fully incorporated into and made a part of this First Amendment. In the event any of the terms and/or conditions of the Contract

conflict with the terms and/or conditions of this First Amendment, Village and Contractor understand and agree that the terms and/or conditions of this First Amendment shall control. In all other respects, by execution hereof, Village and Contractor ratify and confirm the remaining terms and conditions of the Contract and the Contract shall be and remain in full force and effect. Any terms not otherwise defined herein this First Amendment shall have the same meaning and definition as ascribed to them in the Contract.

2. **Terms of Contractor's Correction and Cure of the Defects.** Village and Contractor acknowledge and agree that the Defects include, but are not limited to the following:

(i) floor is discoloring; (ii) floor is peeling away; (iii) floor has tire marks from installation; (iii) floor finish is uneven; and (iv) floor has cracks in corner where floor and wall meet.

Village and Contractor acknowledge and agree that pursuant to Article XIX of the Contract, Contractor is obligated to and shall correct and cure all Defects ("Work to Correct Defects") at Contractor's sole cost and expense. All entry into the Property and Work to Correct Defects done by Contractor shall be at Contractor's sole risk. All Work to Correct Defects performed by Contractor shall be subject to Village's prior written approval, including but not limited to written approval of any Contractor's plans and specifications. Prior to performing any Work to Correct Defects at the Property, Contractor shall submit any plans for Contractor's Work to Correct Defects to the Village. Contractor shall obtain, at Contractor's sole cost and expense, all permits and governmental approvals necessary for Contractor's Work to Correct Defects, including, without limitation, the building permit. Contractor will obtain and give Village copies of all permits from all governmental authorities having jurisdiction thereof prior to performing Contractor's Work to Correct Defects. The Village shall not have any liability or responsibility if Contractor's Work to Correct Defects does not comply with applicable laws, rules and ordinances and Contractor acknowledges that Contractor is responsible for such compliance regardless of Village's approval of Contractor's plans. Contractor's Work to Correct Defects shall be performed in accordance with good construction practices, all applicable laws and the insurance requirements as set forth in the Contract. All Work to Correct Defects shall be and is subject to the Village's review and satisfaction, in the Village's sole judgment and discretion. Contractor agrees to and shall indemnify, defend and hold the Village harmless from any liability, damages, liens, losses, costs, expenses, causes of action and attorneys' fees arising from or resulting from or related to Contractor's Work to Correct Defects. Further, the Village shall have no responsibility or liability for any loss or damage to any property belonging to Contractor.

3. **Commencement and Completion of the Correction and Cure all Defects.** Contractor shall commence the Work to Correct Defects on or before five (5) days after the Effective Date ("Commencement Date") and fully complete the Work to Correct Defects on or before August 29, 2025 ("Completion Date") unless an extension of the Completion Date is mutually agreed upon by both Parties and a signed extension is submitted and approved by Village of Buffalo Grove legal counsel. Time is of the essence of this First Amendment. In the event Contractor fails to commence the Work to Correct Defects on or before the Commencement Date and/or Contractor fails to complete the Work to Correct Defects on or before the Completion Date, the Village shall have any and all remedies at law or in equity, including, but not limited to: (i) the Village's election to, perform such obligation and the Work to Correct Defects, and Contractor shall pay to the Village, upon demand, the cost of such performance of the Work plus

eighteen percent (18%) of such cost for supervision and overhead; and (ii) If the Contractor shall fail to complete the Work to Correct Defects within the Completion Date which shall include any proper extension granted by the Village, the Contractor shall pay to the Village an amount equal to Five Hundred dollars (\$500) per calendar day for each day past the Commencement Date and/or Completion Date until performance of the Work to Correct Defects as required hereunder is satisfied, as liquidated damages and not as a penalty. Notwithstanding anything contained herein to the contrary, the Village shall have no duty or obligation to perform the Work to Correct Defects.

4. **Payment for the Work to Correct Defects and Lien Claims.** Contractor shall pay for any and all costs, fees and expenses of the Work to Correct Defects, including but not limited to the cost of all permits, supplies, materials and consultants necessary to commence and complete the Work to Correct Defects. Contractor shall not permit any lien or claim for lien for any mechanic, laborer or supplier or any other lien to be filed against the Property, or any part thereof arising out of the Work to Correct Defects performed, or alleged to have been performed by, or at the direction of, or on behalf of Contractor. In the event that any such lien or claim is filed against the Property or any portion thereof as a result of any Work to Correct Defects or act of Contractor or anyone claiming by or through Contractor, Contractor, at Contractor's expense, shall discharge or bond over the same within ten (10) days from the filing thereof. If Contractor fails to discharge said mechanic's lien, Village may bond over or pay the same without inquiring into the validity or merits of such lien. Said lien and all sums so advanced by Village, including Village's expenses and attorneys' fees, shall be paid on demand by Contractor.

5. **Bond and Extended Warranty.** (a) Contractor acknowledges, understands and agrees that the Payment and Performance Bond referenced in Article VI is hereby extended until the later of the following to occur: (i) twelve (12) months after the full completion of the Work to Correct Defects; or (ii) August 29, 2026. Upon request by the Village, Contractor shall deliver an extended Payment and Performance Bond to the Village in compliance with the provisions of the Contract and this Section 5 of this First Amendment.

(b) Village and Contractor acknowledge and agree that Article XIX of the Contract shall be amended to provide that all Work, including, but not limited to Work to Correct Defects performed by the Contractor shall be warranted by the Contractor following completion and final acceptance of the Work to Correct Defects, for a period of twelve (12) months from the date of final, and not substantial, completion of the Work to Correct Defects.

6. **Binding Effect.** This First Amendment shall be binding upon and inure to the benefit of the Village and Contractor and their respective successors and assigns.

7. **Facsimile, Electronic and Counterpart Signatures.** This First Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall be one in the same instrument. For purposes of executing this First Amendment, any signed copy of this First Amendment may be transmitted by facsimile machine or electronically and the signature of any Party hereon shall, for purposes of execution hereof, be considered an original signature. Any facsimile or electronic mailing of this First Amendment shall, at the request of either Party, be re-executed by the other Party in an original form, and neither Party shall raise the use of a facsimile machine or the fact that any signature was transmitted thereby, as a defense to the effectiveness of this First Amendment.

8. **Attorneys Fees.** If on account of any breach or default by Contractor in Contractor's obligations under the terms and conditions of this First Amendment, it shall become necessary or appropriate for the Village to employ or consult with any attorney concerning or to enforce or defend any of the Village's rights or remedies hereunder, Contractor agrees to and shall pay any reasonable attorney's fees, costs and court costs so incurred.

9. **Ratification.** In all other respects, the Contract, as amended, is hereby ratified and affirmed and shall remain in full force and effect.

(SIGNATURES APPEAR ON THE FOLLOWING PAGE)

IN WITNESS WHEREOF, Village and Contractor have executed this First Amendment as of the date and year first above written.

VILLAGE:

VILLAGE OF BUFFALO GROVE, an Illinois home-rule unit of government

By: _____

Name: _____

Title: _____

Date: _____, 2024

CONTRACTOR:

TILES IN STYLE, LLC, an Illinois limited liability company

By: _____

Name: Mariam Ezy

Title: President

Date: October 30th, 2024

EXHIBIT "A"

CONTRACT



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.b. O-2024-0110

Ordinance Authorizing Execution of a Supplemental Statement of Work with Municipal GIS Partners

Contacts

Liaison: Trustee Cesario

Staff: Tyler Grace

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance authorizing the Village Manager to execute a supplemental statement of work with Municipal GIS Partners in an amount not to exceed \$44,400.

Summary

Background

The Village of Buffalo Grove implemented Microsoft Office 365 in 2021. Office 365 offers a cloud-based suite of products that, if properly developed, can streamline and automate numerous municipal processes.

Municipal GIS Partners (MGP) was formed as a shared business model specifically to provide shared GIS services to its partner municipalities. Since its initial conception, MGP has expanded to incorporate developers and business analysts who focus on designing and improving municipal information systems such as Office 365 products. The Village of Buffalo Grove has previously engaged MGP for services relating to business process improvement and customer relations software (CRM) development.

Analysis

The proposed agreement would allow the Village to have access to shared development resources for its Office 365 products through MGP. The proposed shared services model will help to foster a data-driven culture through shared best practices for collaboration, centralized data for improved accessibility and decision-making, and organizational analytics for actionable insights.

Financial Impact

If authorized, the fee for the staffing allocation set forth within the supplemental statement of

work is \$3,700 per month. The total contract value for the agreement period is \$44,400.

Next Steps

Staff recommends approval of an Ordinance authorizing the execution of the supplemental statement of work with Municipal GIS Partners.

Strategic Alignment

Guiding Principle

Principle 2: Outstanding Village Services

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. DRAFT Ordinance - Authorizing SSOW
2. Agreement - MGP SSOW





ORDINANCE 2024-xxx

AN ORDINANCE AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL STATEMENT OF WORK WITH MUNICIPAL GIS PARTNERS

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village of Buffalo Grove seeks to improve its business processes; and

WHEREAS the Village negotiated with the vendor to achieve favorable pricing.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to enter into an agreement with Municipal GIS Partners for supplemental services specific to business application configuration, development, and maintenance at a price not to exceed \$44,400.00, pending review and approval of the agreement by the Village Attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President



Supplemental Statement of Work

Pursuant to and in accordance with Sections 1.2 of that certain GIS Consortium Service Provider Contract dated January 1, 2025 (the “Contract”) between the Village of Buffalo Grove, an Illinois municipal corporation (the “Municipality”) and Municipal GIS Partners, Incorporated (the “Consultant”), the parties hereby agree to the following SUPPLEMENTAL STATEMENT OF WORK, effective January 1, 2025 (“SSOW”):

In consideration of the mutual covenants and agreements hereinafter set forth the Municipality and the Consultant agree to:

General Purpose

The Consultant will perform all or part of the Village of Buffalo Grove (the Municipality) Microsoft™ business application configuration, development, and maintenance as directed by the Municipality. In addition to supporting the business applications, the Consultant will identify opportunities for business process improvement.

Terms

Agreement Period

January 1, 2025, through December 31, 2025

Fees

The fee for the staffing allocation set forth above is \$3,700.00 per month. The total contract value for the agreement period is \$44,400.00. Such fee does not include taxes or any reimbursable out-of-pocket expenses that may be incurred by the Consultant.

Included Services

This section identifies the outcomes and business structures included in this service agreement. The Municipality is responsible for identifying and prioritizing the aspects of the services that are most important. The Consultant is responsible for implementing those priorities and communicating progress.

Services consist of the following:

1. Staffing
2. Quarterly goals and reporting
3. Training and support

Staffing

The Consultant provides all the requisite staffing and skillsets required to manage the Municipality Microsoft™ business applications including:

- Business Analysts that consult and improve business processes.
- Technical professionals that develop, maintain, and support process improvements.

Team Access During Normal Working Hours

The Consultant typically works Monday through Friday 8:00AM to 5:00PM. The Municipality has direct access to the staff assigned to the Municipality. Alternatively, the Municipality can call the Consultant's general telephone number or submit an email to Consultant's service desk for service.

Municipality Representative

The Municipality agrees to designate a Representative who will serve as the primary point of contact. The Representative shall be part of the administration function and possess influence and visibility of all organization operations.

Quarterly goals and reporting

The Consultant agrees to set, deliver, and report on quarterly goals during the term of this Agreement. Each quarter will focus on enhancing the Municipality's business processes and supporting these enhancements within the Microsoft 365 environment as prioritized by the Municipality.

Quarterly Goal Planning

At the start of each quarter, the Consultant and the Municipality will agree on a set of measurable outcomes aimed at improving specific business processes. The outcomes will include:

- Identified business process enhancements.
- Configurations or customizations required in Microsoft 365 to support these enhancements.
- Delivery and implementation deadlines.
- Training and documentation.

Quarterly Goal Execution

During the quarter, the Consultant will:

- Analyze the business process identified in the outcome plan.
- Develop and configure Microsoft 365 features to support the business process enhancement.
- Test and deploy the configurations within the Municipality's Microsoft 365 environment.
- Provide necessary training to personnel to use the new features effectively.
- Report progress as directed by the Municipality.

Quarterly Goal Review

At the end of each quarter:

- The Consultant will present a report summarizing the accomplishments, including business process improvements and the corresponding Microsoft 365 enhancements.
- The Municipality will review the work and accept delivery based on identified measurable outcomes.

Training and Support

Training will occur when significant changes are made to the Microsoft 365 environment or when new functionalities are introduced. The Consultant will provide ongoing support as needed.

Training

Upon completion of each quarterly outcome, the Consultant will provide training and support materials to the Municipality.

Support

The Consultant will remain current and to the best of their ability prevent issues or bugs with Microsoft™ business applications.

Additional Out-of-Scope Services

MGP can provide services that are beyond the scope of this agreement as requested by the Municipality. Add-on services include but are not limited to:

Data Management

- The Consultant will not migrate, create, or manage data intended for the business applications.

Full System Development

- The Consultant will deliver a separate Supplemental Statement of Work for a full system design, development, and implementation.

MGP will provide a scope of services including cost proposal based on the work requested.

Additional Services Rate: \$185.00 per hour

SIGNATURE PAGE FOLLOWS

Signature Page to Supplemental Statement of Work

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto as of _____, _____.

ATTEST:

VILLAGE OF BUFFALO GROVE

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____

ATTEST:

CONSULTANT:

MUNICIPAL GIS PARTNERS, INCORPORATED

By: Donna J. Thomey
Name: Donna Thomey
Its: Management Support Specialist

By: Thomas A. Thomey
Name: Thomas A. Thomey
Its: President and General Manager



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.c. O-2024-0111

Ordinance Amending Municipal Code Chapter 2.49 Order of Proceedings

Contacts

Liaison: Trustee Cesario

Staff: Dane Bragg

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance amending Section 2.49 of the Municipal Code - order of proceedings.

Summary

Background

Section 2.49.060 of the Municipal Code sets forth complaints and procedures for the Ethics Commission. As part of the review of this code section, the Ethics Commission and Village Attorney recommend that subsection G be amended to provide for the adoption of order of proceedings and procedural rules for the hearing of complaints. The proposed language is consistent with procedures of other quasi-judicative bodies of the Village.

The Ethics Commission voted unanimously to recommend approval of this amendment to the Municipal Code at its November 14 meeting.

Strategic Alignment

Guiding Principle

Principle 2: Outstanding Village Services

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. DRAFT Ordinance Amending Section 2.49.060 - Order of Proceedings
2. DRAFT Language Amending Section 2.49 - Order of Proceedings





ORDINANCE 2024-xxx

AN ORDINANCE AMENDING SECTION 2.49 OF THE MUNICIPAL CODE - ORDER OF PROCEEDINGS

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS in accordance with the Illinois Governmental Ethics Act the Village has established an Ethics Commission; and

WHEREAS under the powers and duties of the Ethics Commission as enumerated in Section 2.49 of the Municipal Code, the Ethics Commission may conduct hearings upon referral of a complaint.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. Section 2.49.060.G be and is hereby amended to reflect the changes attached hereto in Exhibit A.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

https://library.municode.com/il/buffalo_grove/codes/code_of_ordinances?nodeId=TIT2A_DPE_CH2.49STOFEMETAC_IETCO_2.49.060COPR

2.49.060 - Complaints and procedures.

A.

Any person may file a written complaint of an alleged violation of this Chapter with the Village Clerk. The written complaint shall include the following information: (i) the complaint shall set forth the date or time period when the alleged violation occurred; (ii) the complaint shall describe in detail the act or acts complained of and provide a list of witnesses to the act or acts; (iii) the complaint shall contain the complainant's home address, business telephone number and personal telephone number; and (iv) the complaint shall be signed by the complainant and notarized.

B.

Within three business days after the receipt of a complaint, the Village Clerk shall send by certified mail, return receipt requested or by personal delivery service, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. Within three business days after the receipt of a complaint, the Village Clerk shall send by certified mail, return receipt requested or by personal delivery service, a confirmation of the receipt of the complaint to the complainant. A copy of the complaint shall be forwarded to the Village President and the Village Manager.

C.

The respondent shall have ten business days after receipt of the complaint to file a written response thereto. The response shall be served upon the Village Clerk. In the event a written response is not filed within said ten business days, then it shall be assumed that the allegations in the complaint are denied generally. A copy of the response shall be forwarded to the Village President and the Village Manager.

D.

The Corporate Authorities shall meet within thirty calendar days after receipt by the Village Clerk of the complaint and any response thereto. The Corporate Authorities shall consider the allegations of the complaint and response thereto and shall, by majority vote, either dismiss the complaint as being unfounded, or refer the complaint and response to the Ethics Commission for investigation and recommendation.

E.

Within five business days after receipt of the referral from the Corporate Authorities the Commission shall meet to review the complaint and shall schedule a hearing date on the complaint and any response thereto within thirty calendar days after the date of said

meeting. The Commission shall send notice of the hearing date by certified mail, return receipt requested or by a personal delivery service to the complainant and the respondent which notice shall set forth the date, time and place of the hearing.

F.

Upon setting the hearing date the Commission shall notify in writing the attorney designated by the Corporate Authorities to prosecute such actions and shall transmit to the attorney a copy of the complaint, any response thereto and all additional documents in the custody of the Commission concerning the alleged violation.

G.

On the scheduled date and upon at least five business days public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow both parties the opportunity to present testimony and evidence. The complainant and the respondent shall have the right to engage in discovery, call witnesses and cross examine witnesses. The formal and technical rules of evidence shall not apply at the hearing. Evidence, including hearsay, may be admitted only if it is of a type commonly relied upon by a reasonably prudent person in the conduct of their affairs. In addition, on the first day of any such hearing, the Commission may enter an order of proceedings containing the contents of this paragraph G as well as other procedural rules governing the hearing.

H.

Within thirty calendar days after the date of the hearing or any recessed hearing is concluded, the Commission shall either (i) dismiss the complaint or (ii) issue its findings and recommendation to the Corporate Authorities.

I.

The Corporate Authorities, upon receipt and review of the findings and recommendations of the Commission may accept or reject the recommendation of the Commission or may remand the matter to the Commission for further proceedings. If the Corporate Authorities determine that a violation of this Chapter has occurred then they may take the appropriate corrective and/or disciplinary action against the respondent. The Corporate Authorities, as appropriate to the case, may also direct that appropriate administrative or legal proceedings be instituted for the purpose of imposing fines and/or removal of the appointed official or employee from office provided that the Corporate Authorities may not remove an elected officer from office. Any discipline provided for under this Chapter shall comply with any collective bargaining agreement applicable to the respondent.

J.

EXHIBIT A – Amendment to Section 2.49.060

A complaint alleging a violation of this Chapter must be filed within one year after the alleged violation.

(Ord. No. 2023-157, § 1(Exh. A), 12-4-2023)



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.d. O-2024-0112

Ordinance Authorizing Execution of a Contract with Vulcan Construction Materials, LLC for Aggregate Material

Contacts

Liaison: Trustee Bocek

Staff: Tom Wisniewski

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance authorizing the purchase of aggregate material from Vulcan Construction Materials, LLC in an amount not to exceed \$107,757.00

Summary

Recommendation

Staff recommends that the Village Board authorize the Village Manager to execute a contract with Vulcan Construction Materials, LLC for Coarse Aggregate Material services in the amount of \$107,757.00 pending review and approval by the Village attorney.

Background

Staff led a bid for the delivery of Coarse Aggregate Materials. Bids were received from the following companies: Vulcan Construction Materials, LLC and G&M Trucking Inc. The contract is for one year with the possibility of a one-year extension. A copy of the bid tab is attached for reference.

Vulcan Construction Materials, LLC is the lowest responsive and responsible bidder. Vulcan Construction Materials has performed this type of service for the Village in the past and staff has deemed their performance to be good.

The material quantities in the bid are estimates only and it may be that the Village does not expend the requested funds based upon actual usage.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. DRAFT Ordinance - Aggregate
2. Aggregate Bid Tab 2024 Final





ORDINANCE 2024-xxx

AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH VULCAN CONSTRUCTION MATERIALS, LLC FOR AGGREGATE MATERIAL SERVICES

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village sought out companies qualified to provide the requested services and materials; and

WHEREAS the Village engaged in a competitive procurement process to obtain the best value for money.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to execute a contract with Vulcan Construction Materials, LLC for Coarse Aggregate Material services in an amount not to exceed \$107,757.00, pending final review and approval by the Village Attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

Village of Buffalo Grove
Public Works Department

Coarse Aggregate Material

Tabulation

Bid Opening: October 24, 2024 9:00 AM

G&M Trucking
8811 Kathy Ln
DesPlaines, IL 60016

Vulcan Materials
100 E. Warrenville Rd # 100
Naperville, IL 60563

Bid Bond:		Check	Yes
Signed Bid Form		Yes	Yes
Qty.			
Buffalo Grove			
400	CA-6 Aggregate	\$9,800.00	\$9,180.00
	ton	\$24.50	\$22.95
3000	CA-11 Aggregate	\$99,600.00	\$93,750.00
	ton	\$33.20	\$31.25
100	CA-16 Aggregate	\$5,195.00	\$4,827.00
	ton	\$51.95	\$48.27
Total		\$114,595.00	\$107,757.00



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.e.

Authorization to Bid Various Projects for FY 2025

Contacts

Liaison: Trustee Bocek

Staff: Tom Wisniewski

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve authorization for staff to bid various fiscal year 2025 projects as further detailed in the attached memo.

Summary

Background

Authorization for staff to bid various fiscal year 2025 projects as further detailed in the attached memo.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Authorization to Bid 2025



MEMORANDUM

DATE: October 7, 2024
TO: Village Manager Dane Bragg
FROM: Purchasing Manager Tom Wisniewski
SUBJECT: Authorization to Bid 2025

BACKGROUND

In prior years, staff would bring before the Village Board numerous projects requesting authorization to bid each project separately. As many of those projects were either performed on an annual basis or were scheduled well in advance, staff believes it would be more efficient to bring most of these projects forward for authorization to seek competitive bids as a single agenda item.

The following projects are routinely bid on an annual basis, purchased through joint bids, or are part of the CIP program and are planned to be procured in Fiscal Year 2025, as such staff would request the Village Board provide Authorization to Bid for each of these projects. Each Bid document will be reviewed by the Village Attorney prior to release and each listed project will be brought back before the Village Board with a request for an award of contract/award of agreement.

RECOMMENDATION

Staff requests Authorization to Bid or seek Competitive Proposals for the below listed 2025 fiscal year projects.

Projects / Procurements	Project Start	Project Completion
Engineering & Public Works		
Bike Path, Cart Path, & Parking Lot Improvements	Q2	Q3
Collector Route Maintenance & Rehabilitation	Q1	TBD
Crack Sealing	TBD	
Water Main Rehabilitation/Repair/Improvements	Q1	Q4
Lift Station/Force Main Rehabilitation/Repair	Q1	Q4
Sanitary Sewer Rehabilitation/Repair/Improvements	Q2	Q4
Water Filling Station	TBD	
Sewer Televising/Lining	Q1	Q3
Sidewalk Cutting/Replacement/Improvements	Q2	Q3
Storm Water System Rehabilitation/Repair/Improvements	Q2	Q3
Capacity Management & Operations (CMOM)	Q1	ongoing
Street - Roadway Resurfacing	Q2	Q4
Village Entrance Signs	TBD	
Street Roadway Reconstruction & Maintenance	Q2	Q4
Street Striping	Q2	Q4

Page 1 of 2

smart. with heart.

50 Raupp Boulevard, Buffalo Grove, IL 60089 847-459-2500 vbg.org

Manhole Rehabilitation	TBD	
Streambank Stabilization	TBD	
Quiet Zone Improvements	Q2	Q4
Cross Walk Installation	Q2	Q4
Flooring Improvements	TBD	
Various Projects for New Public Works Facility	Q1	Ongoing
Generator Maintenance	Q3	Q4
HVAC Rooftop Replacements	Q2	Q3
Joint Purchase Salt – State & County	Q1	Q2
HVAC Maintenance	TBD	
Parkway Tree Replacement & Removal/Trimming	Q1	Q2
Pump House Repairs and Security Improvements	TBD	
Roof Replacement/Repair	Q2	Q3
SCADA Improvements	TBD	
Street Light Maintenance/Improvements	Q2	Q3
Fire Hydrants/ Water Repair Clamps	Q2	Q3
Window Repair/Replacement	Q1	Q2
Park & Natural Area Maintenance, Improvements & Grading	Q1	Q2
Pace/Metra Facility Improvements	TBD	
BG Days Rental Equipment	TBD	
Construction Materials (Stone, Concrete, Asphalt)	TBD	

Police		
Police Department Facility Improvements	TBD	

Fire		
Fire Station 25 Rebuild Project	Q3	Q4
Fire Station Facility Improvements	TBD	
Radio Replacement	TBD	
SCBA & Extrication Equipment	TBD	
Combined Area Fire Training Facility	TBD	

Vehicles- Heavy Equipment		
Heavy Equipment Purchase PW - Joint	Q1 & Q3	
Vehicle Purchase Fire - Joint	Q1 & Q3	
Apparatus/Ambulance Purchase Fire - Joint	Q2 & Q3	
Vehicle Purchase Police & PW- Joint	Q3	
Preventative Maintenance	TBD	
Emergency Repair Services	TBD	

Golf		
Golf Course Improvements BG & Arboretum	TBD	



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.f.

Authorization to Waive Bids and Seek Competitive Proposals for Projects in FY 2025

Contacts

Liaison: Trustee Bocek

Staff: Tom Wisniewski

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve authorization to waive bids for a limited number of fiscal year 2025 projects and seek competitive proposals or negotiate for services as further detailed in the attached memo.

Summary

Background

Authorization to waive bids for a limited number of fiscal year 2025 projects and seek competitive proposals or negotiate for services as further detailed in the attached memo.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Authorization to Waive Bids & Seek Proposals 2025



MEMORANDUM

DATE: October 7, 2024
TO: Village Manager Dane Bragg
FROM: Purchasing Manager Tom Wisniewski
SUBJECT: Authorization to Waive Bids and Seek Proposals 2025

BACKGROUND

In prior years, staff would bring before the Village Board numerous projects requesting authorization to bid each project separately. As many of those projects were either performed on an annual basis or were scheduled well in advance, staff believes it would be more efficient to bring most of these projects forward for authorization to waive bids and seek competitive proposals or negotiate services as a single agenda item.

The following projects are part of the CIP program or are planned to be procured in Fiscal Year 2025, as such staff would request the Village Board provide Authorization to waive bids on each of these projects. Each Request for Proposal, Request for Qualifications, or Invitation to Negotiate document will be reviewed by the Village Attorney prior to release and each listed project will be brought back before the Village Board with a request for an award of contract/award of agreement.

RECOMMENDATION

Staff requests Authorization to waive bids and seek Competitive Proposals or Negotiate for the below listed 2025 fiscal year projects.

Projects / Procurements	Sponsoring Department	Notes
Document Management System	Admin Services	Negotiation
Village Entrance Signs	Communications	RFP/Negotiate
Unified Development Ordinance	CD	RFQ/Negotiate
Building & Health Inspection Services	CD	RFP/Negotiate
SCADA Improvements	Engineering	Negotiation
Water Loss Management	Engineering	Negotiation
Water Meter Software	Engineering	Negotiation
Pavement Rejuvenation	Engineering	RFP/Negotiate
Credit Card Services	Finance	RFP/Negotiate
Finance Software	Finance	RFP/Negotiate
Fire Vehicle Maintenance	Fire	Negotiation
Network & Scada Hardware Improvements	IT	RFP/Negotiation
Storage, Security, Hardware	IT	RFP/Negotiation

CRM Software	IT	RFP/Negotiation
Printing Services	OVM	Negotiation
Landscape/Natural Area Design	OVM	RFQ/Negotiation
Village Campus Long Range Planning	OVM	RFP/Negotiate
Electric and Gas Supply	Public Works	Negotiation
SCADA Support, Maintenance, & Software	Public Works	RFQ/Negotiation
Fire 25 Radio Antenna Tower	Public Works	Negotiation
Sidewalk Grinding	Public Works	Negotiation
Pump Station Controls & Communication	Public Works	RFP/Negotiation



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.g. O-2024-0113

Ordinance Authorizing Execution of Section 179D Energy Efficient Commercial Buildings Deduction Allocation for Wold Architects & Engineers

Contacts

Liaison: Trustee Bocek

Staff: James Warnstedt

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance Authorizing Execution of Section 179D Energy Efficient Commercial Buildings Deduction Allocation for Wold Architects & Engineers.

Summary

Please see the attached memorandum.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Principle 3: Plan and Invest in the Future

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Wold Energy Efficient Buildings TaxCredit Memo
2. Wold 179D Energy Efficient Buildings Tax Deduction Ordinance
3. Village of Buffalo Grove Allocation Letter



MEMORANDUM

DATE: November 21, 2024

TO: Dane C. Bragg, Village Manager

FROM: James Warnstedt, Deputy Public Works Director

SUBJECT: Section 179D Energy Efficient Commercial Buildings Deduction

RECOMMENDATION

Staff recommends approval of an Ordinance Authorizing Execution of Section 179D Energy Efficient Commercial Buildings Deduction Allocation for Wold Architects & Engineers.

BACKGROUND

As part of the Energy Policy Act of 2005, Congress enacted Section 179D of the Internal Revenue Code to encourage the design and construction of energy efficient buildings. Per IRC §179D(d)(3), in the case of energy efficient commercial building property installed on or in property owned by a specified government entity, later expanded to include tax-exempt entities by the Inflation Reduction Act of 2022, the Secretary shall promulgate regulations or guidance to allow the allocation of the deduction to the person primarily responsible for designing the property in lieu of the owner of such property. Such person shall be treated as the taxpayer for purposes of this section.

Since the Village is a tax-exempt entity, Section 179D tax credits cannot be utilized by the Village of Buffalo Grove. As the Architect and Engineer of record for the new Public Works Facility, this Federal Tax credit program is available to Wold as the law does allow the tax-exempt body to transfer the credits to the Design Firm.

If the Village executes the Section 179D Energy Efficient Commercial Buildings Deduction Allocation Form, Wold Architects & Engineers would hire and pay for a third party to certify the energy efficient design elements were installed in the facility. Once Wold receives the executed letter, they will hire and schedule the certification review.

FINANCIAL IMPACT (IF APPLICABLE)

None.



ORDINANCE 2024-xxx

AN ORDINANCE AUTHORIZING EXECUTION OF SECTION 170D ENERGY EFFICIENT COMMERCIAL BUILDINGS DEDUCTION ALLOCATION FOR WOLD ARCHITECTS & ENGINEERS

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village engaged Wold Architects & Engineers to design the new Public Works Facility at 1650 Leider Lane which is an energy efficient facility; and

WHEREAS, certain tax credits were generated as a result of said work,

WHEREAS the Village, a tax-exempt entity, cannot utilize the tax credits however the design firm can; and

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to execute the Section 179D Energy Efficient Commercial Buildings Deduction Allocation Form and transfer the tax credits to Wold Architects & Engineers.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

SECTION 179D ENERGY EFFICIENT COMMERCIAL BUILDINGS DEDUCTION

ALLOCATION FORM

As part of the Energy Policy Act of 2005, Congress enacted Section 179D of the Internal Revenue Code to encourage the design and construction of energy efficient buildings. Per IRC §179D(d)(3), in the case of energy efficient commercial building property installed on or in property owned by a specified government entity, later expanded to include tax-exempt entities by the Inflation Reduction Act of 2022, the Secretary shall promulgate regulations or guidance to allow the allocation of the deduction to the person primarily responsible for designing the property in lieu of the owner of such property. Such person shall be treated as the taxpayer for purposes of this section.

IRS Notice 2008-40 Section 3.02

A designer is a person that creates the technical specifications for installation of energy efficient commercial building property (or partially qualifying commercial building property for which a deduction is allowed under § 179D). A designer may include, for example, an architect, engineer, contractor, environmental consultant or energy services provider who creates the technical specifications for a new building or an addition to an existing building that incorporates energy efficient commercial building property (or partially qualifying commercial building property for which a deduction is allowed under § 179D). A person that merely installs, repairs, or maintains the property is not a designer.

Scope of Work

This project comprised of a renovation and adaptive reuse of a vacant warehouse space for Buffalo Grove Public Works.

Wold Architects & Engineers, Inc. created technical specifications for the installation of the energy efficient commercial building property and is eligible to be allocated the 179D Energy Efficient Commercial Building Deduction. Specifically, Wold Architects & Engineers, Inc. created technical specifications through the following:

Buffalo Grove Public Works:

Wold Architects & Engineers, Inc. served as the architect of record, mechanical engineer, and electrical engineer for this renovation and adaptive reuse project. Wold Architects & Engineers, Inc. created the technical specifications for the building envelope, FTR, split systems, VAVs, MAUs, unit heaters, RTUs, and LED lighting via sealed drawings and manual for the project.

The role of the allocating specified tax-exempt entity is to confirm the scope of work performed and related information provided herein as eligible to pursue for the IRC §179D deduction by the taxpayer seeking the allocation, and not for determining if in fact the commercial building property is energy efficient.

If more than one designer is responsible for creating the technical specifications for installation of energy efficient commercial building property (or partially qualifying commercial building property for which a deduction is allowed under § 179D) on or in a specified tax-exempt building, the owner of the building shall—

- (1) determine which designer is primarily responsible and allocate the full deduction to that designer, or
- (2) at the owner’s discretion, allocate the deduction among several designers.

Village of Buffalo Grove Building Information					
Property Name	Property Address	Placed in Service	Cost of Property	Allocation Percentage	Building Owner Initials
Buffalo Grove Public Works	1650 Leider Ln Buffalo Grove, IL 60089	September 2024	\$6,605,697		

The authorized owner representative is not responsible for certification of the energy efficient commercial building property. The taxpayer receiving the allocation is solely responsible for obtaining the required certification and onsite verification and for ensuring their accuracy and substance.

Following a third-party certification by a licensed professional engineer or contractor in the jurisdiction of the building, Village of Buffalo Grove will be provided with a summary analysis detailing the energy-saving improvements and the final Section 179D deduction amount.

Village of Buffalo Grove Representative Information

Representative Name:	
Specified Tax-Exempt Entity Name:	Village of Buffalo Grove
Title:	
Mailing Address:	
Telephone Number:	
E-mail:	

Wold Architects & Engineers, Inc. Representative Information

Representative Name:	Matt Mooney
Designer Entity Name:	Wold Architects & Engineers, Inc.
Title:	COO
Address:	332 Minnesota St Suite W2000 Saint Paul, MN 55101
Telephone Number:	651-227-7773
Representative E-mail:	mmooney@woldae.com

Under penalties of perjury, I declare that I have examined this allocation, including accompanying documents, and to the best of my knowledge and belief, the facts presented in support of this allocation are true, correct, and complete.

AGREED TO AND ACCEPTED:

Signature (Village of Buffalo Grove Representative)



Signature (Wold Architects & Engineers, Inc. Representative)

Date

November 15, 2024

Date



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.h. O-2024-0114

Ordinance Amending Title 5.20 Liquor Controls to Reserve Class A and Class C Liquor Licenses for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar

Contacts

Liaison: President Smith

Staff: Jessie Brown

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance amending Title 5.20 Liquor Controls to reserve Class A and Class C liquor licenses for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar

Summary

Background

Class A and Class C liquor licenses are reserved for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar at 51 McHenry Rd. These reservations are subject to the applicant completing Village requirements for said licenses on or before March 3, 2025.

Strategic Alignment

Guiding Principle

Principle 7: Builds Our Community

Goal

Goal 5: More livable Buffalo Grove community with leisure experiences for all

File Attachments

1. DRAFT Ordinance - Reserve Lazy Dog Restaurant & Bar Class A and Class C



ORDINANCE 2024-xxx

AN ORDINANCE AMENDING CHAPTER 5.20 LIQUOR CONTROLS

WHEREAS, the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. Section 5.20.130 of the Village of Buffalo Grove Municipal Code is hereby amended to read as follows:

5.20.130 Licenses authorized.

Subsection A. of Section 5.20.130 of the Village of Buffalo Grove Municipal Code is hereby amended with deletions in ~~striketrough~~ and additions in underline text so that Subsection A. of Section 5.20.130 shall provide as follows.

<i>Licensee and d/b/a</i>	<i>Address</i>
<i>Class A.</i>	
1. Midas Banquets, Inc. d/b/a Astoria Banquets	1375 W. Dundee Road
2. Leiserv, LLC d/b/a Bowlero—Buffalo Grove	350 McHenry Road
3. Donato Restaurant Group, Inc. d/b/a Buffalo Restaurant	1180 Lake Cook Road
4. Continental Restaurant, Inc.	782 S. Buffalo Grove Road
5. Eva's Mexican Restaurant, Inc.	205 Dundee Road
6. AAA Restaurant, Inc. d/b/a Flambe India	1155 McHenry Road #102B
7. Lake County Hospitality, LLC Franchisee of Wyndham Garden Inn	900 Lake Cook Road
8. Chanprung, LLC d/b/a Full Thai	1000 Weiland Road
9. Golden Durebak Restaurant, Inc.	718 Buffalo Grove Road
10. The Golf Lobby, LLC	312 Half Day Road
11. Grande Jakes Fresh Mexican Grill in BG, Inc.	799 Buffalo Grove Road
12. Guzman Y Gomez Restaurants, LLC	120 McHenry Road
13. Ineozone Inc. d/b/a Kum Kang San Korean BBQ	1333 Dundee Road

14. La Presa Restaurant, Inc.	86 W. Dundee Road
15. Luma, LLC d/b/a Lou Malnati's	85 South Buffalo Grove Road
16. La Minita, Inc. d/b/a Mi Mexico Mexican Restaurant	220 N. Milwaukee Avenue
17. Telugu Ruchulu of BG, LLC d/b/a Newabi Hyderabad House Biryani Place	228 McHenry Road
18. Paddock Lounge, LLC	301 Hastings Drive
19. TK Tavern, Inc. d/b/a Prairie House Tavern	2710 Main Street
20. BRI Incorporated d/b/a Sal & Tony's	48 Raupp Boulevard
21. The Schwaben Center	301 Weiland Road
22. Sky Fitness Café, Inc. d/b/a Sky Spa & Sauna	1501 Busch Parkway
23. Yang Group, Inc. d/b/a Sushi Grove	154 McHenry Road
24. WJN Gold, LLC d/b/a WJ Golf	401 Half Day Road
25. Booming, Inc. d/b/a Yan Yan Chinese Cuisine	360 Half Day Road
26. Black Pepper, Inc. d/b/a Rivaj Indian Cuisine	1034 Weiland Road
27. Rotary Sushi and Bar LLC d/b/a Blackfish Rotary Sushi and Bar	686 Buffalo Grove Road
28. Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar	51 McHenry Road

SECTION 2. Section 5.20.130 of the Village of Buffalo Grove Municipal Code is hereby amended to read as follows:

5.20.130 Licenses authorized.

Subsection C. of Section 5.20.130 of the Village of Buffalo Grove Municipal Code is hereby amended with deletions in ~~strikethrough~~ and additions in underline text so that Subsection A. of Section 5.20.130 shall provide as follows.

<i>Licensee and d/b/a</i>	<i>Address</i>
<i>Class C.</i>	
1. Malhotra Enterprises, Inc. d/b/a 7-Eleven	1165 Weiland Road
2. Al & Al Cellar, In. d/b/a Al & Al Liquor	400 W. Dundee Road 1
3. BG Pantry, Inc. d/b/a BG Liquors	223 W. Dundee Road
4. BGLIQS LLC	1655 Buffalo Grove Road
5. Highland Park CVS, LLC	20 E. Dundee Road
6. Hariom, Inc. d/b/a Dev Liquor & Wine	1170 McHenry Road
7. 77018 Company d/b/a Garden Fresh Market	770 S. Buffalo Grove Road
8. Roundy's Illinois, LLC d/b/a Mariano's	450 Half Day Road

9. American Drug Stores, Inc. d/b/a Osco	79 McHenry Road
10. RR Buffalo Grove LLC d/b/a Ricky Rockets-Buffalo Grove	700 E Lake Cook Road 101
11. Seoul Supermarket, Inc.	1204 Dundee Road
12. Bond Drug Company of Illinois, LLC d/b/a Walgreens	15 N. Buffalo Grove Road
13. Bond Drug Company of Illinois, LLC d/b/a Walgreens	1701 N. Buffalo Grove Road
14. Walgreen Co. d/b/a Walgreens	1225 W. Dundee Road
15. Woodman's Food Market, Inc.	1550 Deerfield Parkway
16. Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar	51 McHenry Road

SECTION 3.

- A. A Class A liquor license is reserved for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar at 51 McHenry Road. This reservation is subject to the applicant completing Village requirements for said license on or before March 3, 2025. The Village Manager shall have the authority to extend the March 3, 2025 date for good cause shown. If not so extended, this reservation shall cease.
- B. A Class C liquor license is reserved for Lazy Dog Colorado Ops, LLC d/b/a Lazy Dog Restaurant & Bar at 51 McHenry Road. This reservation is subject to the applicant completing Village requirements for said license on or before March 3, 2025. The Village Manager shall have the authority to extend the March 3, 2025 date for good cause shown. If not so extended, this reservation shall cease.
- C. This Section 3 shall not be codified.

SECTION 4. This Ordinance shall be in full force and in effect from and after its passage and approval.

AYES: _____
 NAYES: _____
 ABSENT: _____
 PASSED: _____, 2024
 APPROVED: _____, 2024
 PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.i. O-2024-0115

Ordinance Amending Title 2.02 Procedures of the Corporate Authorities

Contacts

Liaison: Trustee Johnson

Staff: Tyler Grace

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance amending Title 2.02 Procedures of the Corporate Authorities to change the corporate authorities meeting time from 7:30 p.m. to 7:00 p.m.

Summary

Background

Since the late 1970s, the Buffalo Grove Village Board has held public meetings at 7:30 p.m. Prior to that, meeting schedules were inconsistent, generally beginning at 8:30 p.m. In 2024, the average Committee of the Whole or Board of Trustees meeting adjourned or transitioned to Executive Session by 8:27 p.m., with Executive Sessions concluding around 9:25 p.m. A survey of neighboring governing bodies shows that 86% conduct their meetings earlier in the evening than Buffalo Grove, with 42% beginning their meetings at or before 6:30 p.m.

Analysis

While Buffalo Grove's public meetings have traditionally been held at 7:30 p.m., there are several considerations for adjusting the meeting time to better serve the community, including improved accessibility for parents and families, reduced cognitive fatigue, alignment with workforce trends, and support for the work-life balance of Village staff.

Strategic Alignment

Guiding Principle

Principle 6: Engages Our Residents

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Draft Ordinance - Amending Chapter 2.02





ORDINANCE 2024-xxx

AN ORDINANCE AMENDING CHAPTER 2.02 PROCEDURES OF THE CORPORATE AUTHORITIES

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. Subsection B. of Section 2.02.010 of the Village of Buffalo Grove Municipal Code is hereby amended with deletions in ~~striketrough~~ and additions in underline text so that Subsection B. of Section 2.02.010 shall provide as follows:

Meeting Times. All meetings of the Corporate Authorities, whether in a regular or special meeting or in a meeting of the committee of the whole, shall commence at the hour of 7:30 7:00 p.m., unless a different time is fixed for a particular meeting and proper notice given of such time.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.j. O-2024-0116

Ordinance Amending Appendix A Fees and Fines

Contacts

Liaison: Trustee Bocek

Staff: Samina Shaikh

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance amending Appendix A of the Village of Buffalo Grove Municipal Code.

Summary

Background

As part of the annual budget development process, department directors review current fees and/or fines and how they will impact the budget (FY 2025). Historically, recommendations are consolidated and proposed at the same time to provide efficiency and continuity in the process. There are several reasons for fees and/or fines to be changed including the existing rate does not adequately cover the cost of service, no fee/fine existed previously, the fine is no longer a deterrent to non-compliance, or the fee is not aligned with other municipal comparable for similar services.

Analysis

The Police Department has proposed an update to fines relating to unauthorized use of parking places reserved for persons with disabilities as well as the addition of a fine for displaying a placard for which they are not authorized. The proposed changes to Appendix A are listed in the table below:

Table A-2

5/11-1301.3	Handicapped Zone Parking	\$350 first violation	\$1000 each subsequent violation
5/11-1301.3 (a.1)	Improper Display of Disability Placard	\$600 first violation	\$1000 each subsequent violation

Next Steps

Staff recommends approval of an ordinance amending Appendix A Fees and Fines to reflect the proposed changes.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. Draft Ordinance - Amending Fees and Fines





ORDINANCE 2024-xxx

AN ORDINANCE AMENDING APPENDIX A FEES AND FINES

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village of Buffalo Grove desires to amend its fees and fines because the existing rate does not adequately cover the cost of the service, no fee/fine existed previously, the fine is no longer a deterrent to noncompliance, or the fee is lower than other municipal comparables for the same service;

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. Table A-2 of Appendix A of the Village of Buffalo Grove Municipal Code is hereby amended with deletions in ~~strikethrough~~ and additions in underline text so that Table A-2 of Appendix A shall provide as follows:

5/11-1301.3	Handicapped Zone Parking	\$250 <u>\$350</u> <u>first</u> <u>violation</u>	\$375 <u>\$1000 each</u> <u>subsequent</u> <u>violation</u>
<u>5/11-1301-3 (a.1)</u>	<u>Improper Display of Disability Placard</u>	<u>\$600 first</u> <u>violation</u>	<u>\$1000</u> <u>each</u> <u>subsequent</u> <u>violation</u>

SECTION 3. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.k.

Acceptance of the 2025 Special Flag Schedule

Contacts

Liaison: President Smith

Staff: Christopher Stilling

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve the 2025 Special Flag Schedule.

Summary

Staff received one application for a special flag to be flown on the flag pole at the Ernie Karge Rotary Green. The submission is in compliance with the Village of Buffalo Grove Flag Policy.

Strategic Alignment

Guiding Principle

Principle 6: Engages Our Residents

Goal

Goal 3: Strengthened Buffalo Grove community identity and pride

File Attachments

1. Special Flag Memo



DATE: November 25, 2024
TO: Village Manager Dane Bragg
FROM: Chris Stilling, Deputy Village Manager
SUBJECT: Special Flag Requests

BACKGROUND

For 2025, the Village received one application for a special flag to be flown on the flag pole at the Ernie Karge Rotary Green. The request is to fly the Pride Flag (Image Below) on behalf of the LGBTQ community starting on June 1, 2025 through June 30, 2025. The submission is in compliance with the Village of Buffalo Grove Flag Policy.



NEXT STEPS

Upon approval of the Village Board, the requested flag will be flown on the dates noted above.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.I.

Proclamation recognizing Mayors' Monarch Pledge Day in Buffalo Grove.

Contacts

Liaison: Trustee Johnson

Staff: Molly Gillespie

Staff Recommendation

Staff recommends proclamation.

Recommended Motion

N/A

Summary

Proclamation recognizing Mayors' Monarch Pledge Day in Buffalo Grove.

Strategic Alignment

Guiding Principle

Principle 5: Partnership with Local Districts

Goal

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

File Attachments

1. Monarch Butterfly Proclamation



BUFFALO GROVE

PROCLAMATION

MAYOR'S MONARCH PLEDGE DAY

WHEREAS, The monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, Both the western and eastern monarch populations have seen significant declines with less than one percent of the western monarch population remaining, while the eastern population has fallen by as much as ninety percent; and

WHEREAS, the Village of Buffalo Grove recognizes that human health ultimately depends on well-functioning ecosystems and that biodiverse regions can better support food production, healthy soil and air quality and can foster healthy connections between humans and wildlife ; and

WHEREAS, Cities, towns and counties have a critical role to play to help save the monarch butterfly, and the Village of Buffalo Grove is striving to become a leader; and

WHEREAS, this year, I, Village President Eric Smith, once again signed the National Wildlife Federation's Mayors' Monarch Pledge and have officially committed to taking meaningful action to protect the monarch butterfly; and

WHEREAS, the Village of Buffalo Grove has committed to working with volunteers from Save the Monarchs in Buffalo Grove, the Buffalo Grove Environmental Action Team and other partners to build an annual plan to protect these important pollinators in our community; and

WHEREAS, Every resident of Buffalo Grove can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

NOW THEREFORE, I, Eric Smith, Village President of Buffalo Grove, Illinois, do hereby proclaim December 2, 2024 as **Mayors' Monarch Pledge Day** in Buffalo Grove and encourage all residents to participate in community activities that support and celebrate monarch conservation.

Eric N. Smith
Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.m. O-2024-0117

Ordinance Approving an Amendment to Special Use for a Temporary Fire Station at 51 Raupp Blvd.

Contacts

Liaison: Trustee Weidenfeld

Staff: Nicole Woods

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance approving an amendment to the special use for a temporary fire station at 51 Raupp Blvd.

Summary

See attached memorandum

Strategic Alignment

Guiding Principle

Principle 3: Plan and Invest in the Future

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 4: Vibrant and innovative community: leading edge

File Attachments

1. Memo -Temp Fire Station- 51 Raupp - Dec 12, 2024
2. DRAFT Ordinance - Temp Fire Station - 51 Raupp
3. DRAFT Ordinance - Exhibit B. Plan Set
4. DRAFT Ordinance - Exhibit C. Draft PZC Minutes - Nov 20, 2024

DATE: December 2, 2024

TO: Village Manager Dane Bragg

FROM: Nicole Woods, Community Development Director
Kelly Purvis, Deputy Community Development Director

SUBJECT: 51 Raupp Blvd., Amendment to Special Use for a Temporary Fire Station

RECOMMENDATION

Staff recommends that the Village Board approve an Ordinance granting approval of an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a temporary Fire Station at 51 Raupp Blvd., subject to the conditions in the attached Ordinance.

PROJECT BACKGROUND

The Buffalo Grove Fire Department is seeking approval of plans to use 51 Raupp Boulevard (the old Public Works facility) as a temporary fire station. The site will first be used by Station 25 while the new fire station is being constructed on Dundee Road, and later by Station 26 while their facility is being remodeled. No changes to the exterior of the building or the site are proposed for this project.

PLANNING & ZONING ANALYSIS

Use

A temporary fire station at 51 Raupp Blvd. requires an amendment to the Special Use, as Fire Stations are considered a special use in residential districts. The proposed use is complimentary to the surrounding land uses.

Operations and Circulation

Like the Public Works facility, fire stations operate 24 hours a day, 7 days a week. The petitioner is proposing to remodel the building's interior to accommodate the needs of the Fire Department on a temporary basis.

Emergency vehicles will exit the site from the west side of the building onto Raupp Blvd. They will typically proceed to Lake Cook Road to serve the south part of the Village or occasionally, proceed north to Church Street to assist with coverage in another district. Fire suppression vehicles will access through parking lot

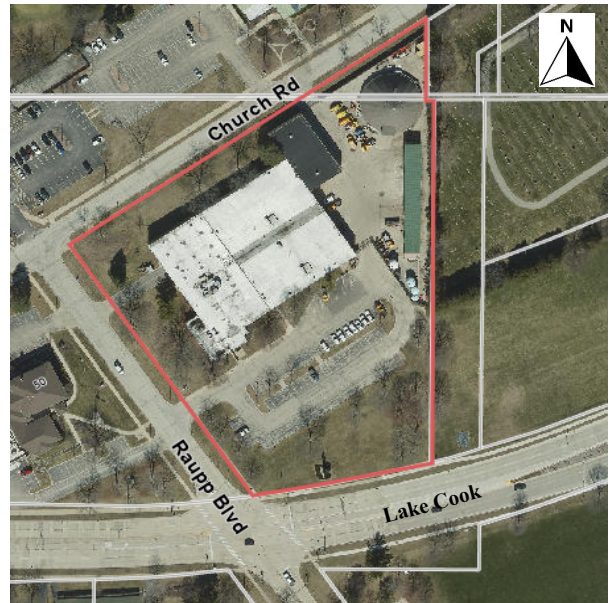


Figure 1: Subject Property

and to the entrance on the east side of the building. Non-emergency vehicles will use the parking lot entrance/exit.

The site has a total of 70 parking stalls, which will be more than enough for the Fire Department's operations, given the number of employees (15) and rarity of visitors.

PUBLIC HEARING COMMENTS

No comments were received before the public hearing, and no members of the public were present at the meeting to discuss this project.

PLANNING & ZONING COMMISSION (PZC) RECOMMENDATION

The PZC **unanimously recommended approval** of an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a temporary Fire Station at 51 Raupp Blvd., subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
3. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 51 Raupp Blvd., which shall not run with the land.
4. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.



ORDINANCE 2024-xxx

AN ORDINANCE APPROVING AN AMENDMENT TO THE SPECIAL USE APPROVED BY ORDINANCE NO. 87-74 TO ALLOW A TEMPORARY FIRE STATION AT 51 RAUPP BOULEVARD

WHEREAS the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the real property ("Property") located at 51 Raupp Boulevard, IL is improved with the former Public Works facility in the R-8 Multi-Family Dwelling District, and is hereinafter legally described in Exhibit A; and

WHEREAS, in 1987, the Village Board approved Ordinance No. 87-74 granting a Special Use for additions to the municipal campus, including the expansion of the Public Works Facility; and

WHEREAS, FGM Architects, ("Petitioner") has filed a petition on behalf of the Buffalo Grove Fire Department, to allow the temporary use of the facility at 51 Raupp Boulevard as a fire station, and is requesting an amendment to the Special Use approved by Ordinance No. 87-74; and

WHEREAS the Planning & Zoning Commission held a public hearing on November 20, 2024, concerning the request; and

WHEREAS the Planning & Zoning Commission made findings of fact and determined that the petition meets the criteria for a Special Use as set forth in the Buffalo Grove Zoning Ordinance, and as described in the minutes attached hereto as Exhibit C; and

WHEREAS the Planning & Zoning Commission voted 5-0 to recommend approval of the requested Amendment to the Special Use; and

WHEREAS the Corporate Authorities of the Village of Buffalo Grove hereby determine and find that the requested Amendment to the Special Use is reasonable and will serve the best interests of the Village; and

WHEREAS, the proposed development shall be constructed in accordance with and pursuant to the following exhibits:

EXHIBIT A	Legal Description of the Property
EXHIBIT B	Plan Set
EXHIBIT C	Draft Minutes from the November 20, 2024 Planning & Zoning Commission Meeting

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Corporate Authorities hereby adopt a proper, valid, and binding ordinance approving an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a temporary fire station at 51 Raupp Boulevard, subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
3. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 51 Raupp Blvd., which shall not run with the land.
4. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Page 2 of 6

smart. with heart.

50 Raupp Blvd, Buffalo Grove, IL 60089 📞 847-459-2500 🌐 vbg.org

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT

EXHIBIT A

Legal Description
Temporary Fire Station

SUBJECT PROPERTY COMMON ADDRESS: 51 Raupp Boulevard

LEGAL DESCRIPTION:

Village Campus Subdivision, being a subdivision in the southeast quarter of Section 32-43-11 in Lake County, IL and in the northeast quarter of Section 5-42-11 in Cook County, IL

PARCEL INDEX NUMBERS: 15-32-405-001 and 03-05-201-042

DRAFT

EXHIBIT B

Plan Set
Temporary Fire Station
51 Raupp Boulevard

DRAFT

EXHIBIT C

Draft Minutes from November 20, 2024, Planning & Zoning Commission Meeting
Temporary Fire Station
51 Raupp Boulevard

DRAFT

October 25, 2024

Ms. Kelly Purvis
Deputy Director of Community Development
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Subject: Village of Buffalo Grove Fire Department Temporary Station, Request for Special Use

Dear Ms. Purvis,

The Village of Buffalo Grove Fire Department is requesting approval for Special Use for the proposed Temporary Station 25 at 51 Raupp Blvd., Buffalo Grove, IL.

The proposed location is the location of the recently vacated Public Works building. This location was selected for the following reasons:

- Central location within the Village resulting in negative impact on service delivery
- Ability to accommodate the parking of large vehicles due to its prior use
- Presence of exhaust systems and infrastructure which lend itself to a fiscally responsible temporary adaptive re-use as a fire station
- Area is accustomed to a similar facility use as its prior use resulting in no negative impact to traffic or congestion in the area

The proposed documents illustrate a remodel making the facility into a useable temporary fire station. This remodel will accommodate the following fire department needs successfully:

- Efficient and effective emergency response
- Safe and acceptable living conditions for up to nine firefighters per day
- Safe and efficient working conditions for up to nine administrative staff members on the 2nd floor

The use of the structure in the proposed manner provides a temporary effective alternative to the current fire stations which balances efficiency, safety and comfort while not impacting service delivery in a cost-effective manner as we improve our current facilities.

Below is more detailed information on how the building will be modified to accommodate the fire department staff:

Site: No change.

Building:

- The existing offices on the first floor will be modified so they can be used as bunk rooms.
- The existing lobby area will be used as a report area.
- The existing sign shop will be modified into a kitchen area.

FGMA^{ARCHITECTS}

- The existing sewer room will be modified into a day room.
- The existing locker rooms and toilet rooms will remain.
- The existing maintenance/Forestry Garage (northeast side of building) will be used as an apparatus bay.

The attached exhibits are as follows:

- Exhibit 'A': Overall Floor Plan and Partial Floor Plans

Please accept this application for Special Use. Should you have any questions, please do not hesitate to contact me.

Respectfully submitted,

Jennifer Villena-Johnson, AIA | Project Architect
jennifervillena@fgmarchitects.com

cc: Larry Kane, Fire Chief
Jason Estes, FGM Architects
Jack Hayes, Frederick Quinn Construction
file

Enclosure(s):

- See transmittal attached with submittal.

[illegible]

**BUFFALO GROVE FIRE DEPARTMENT -
TEMPORARY STATION**
VILLAGE OF BUFFALO GROVE
51 RAUPP BLVD, BUFFALO GROVE, IL 60089

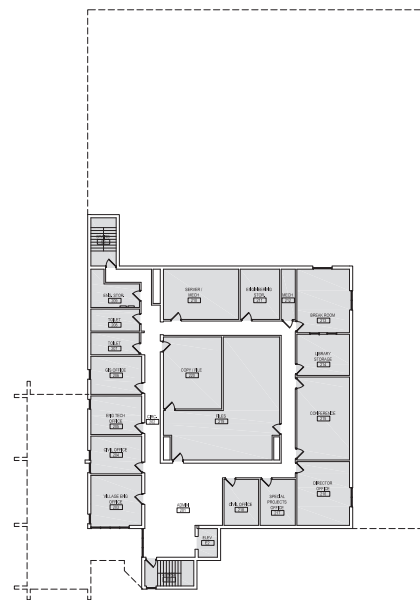
ISSUE FOR P&Z REVIEW

**FLOOR PLAN - OVERALL
PLANS**

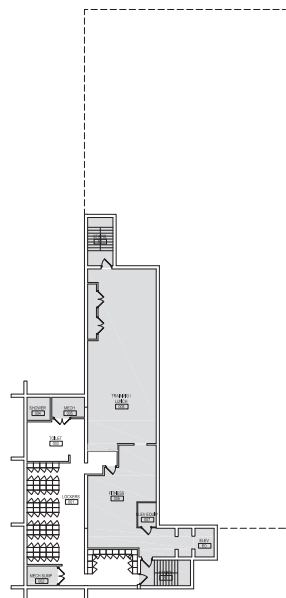
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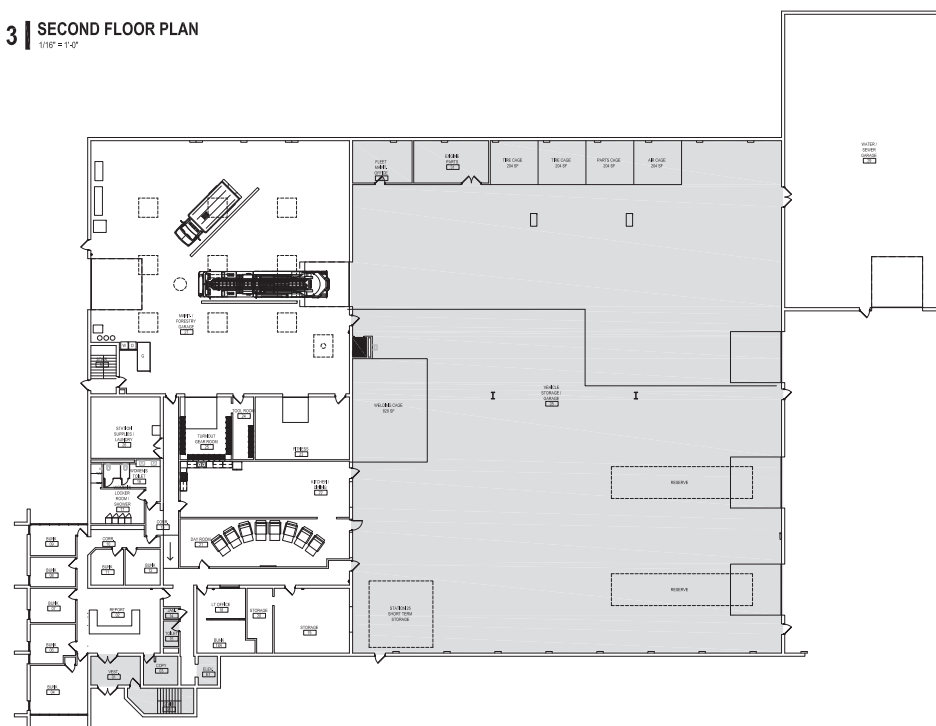
JOB NO. 23-3637.02
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3 | SECOND FLOOR PLAN



2 | LOWER LEVEL FLOOR PLAN



1 | 1ST FLOOR OVERALL PLAN
1/16" = 1'-0"



AREA NOT IN CONTRACT



AREA
NOT IN CONTRACT

[illegible]

ISSUE FOR P&Z REVIEW

JOB NO. 23-3637.02
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MEMORANDUM

DATE: October 21, 2024

TO: Planning and Zoning Commission

FROM: Lawrence Kane, Fire Chief

SUBJECT: Traffic Impact Temporary Station 25

Access to Facility

The proposed access to the former Public Works Facility located at 51 Raupp Boulevard will be as follows:

1. Emergency vehicles exiting the building / parking area will predominantly exit the overhead door on the west side of the building onto Raupp Blvd. They will either go south and access Lake Cook Road via the use of a traffic pre-emption device or proceed north and then immediately east on Church St. in rare occasions. Non-emergency vehicles will exit the parking lot through the already present entrance/exit drive.
2. Vehicles returning to the temporary fire station will return in the following ways:
 - a. Ambulance will back into the vehicle bay on the west side of the building from Raupp Blvd.
 - b. Fire suppression vehicles will enter the parking lot on the south side of the building and drive to the rear (east side) of the building and pull straight through the existing overhead door.
 - c. Employees will park in the parking lot on the south side of the building. There is ample parking as the assigned staffing throughout this re-use will not exceed 15 people per day.

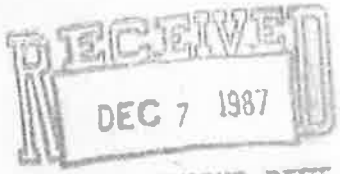
Traffic Impact

The expected traffic and proposed routing will have little to no impact on the facility as well as the surrounding area. The use of this facility will have traffic staggered throughout the day and night. The area is currently accustomed to large trucks entering and leaving predominantly at work start and stop times and occasionally for emergency callouts. The proposed use will not nearly present the traffic that the former facility did.

During your testimony at the Public Hearing, you need to testify and present your case for the Special Use being requested. In doing so, you need to address the six (6) Special Use Standards listed below:

SPECIAL USE STANDARDS

1. The special use will serve the public convenience at the location of the subject property; or the establishment, maintenance or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
Response: The use of this building as a temporary fire station will have little impact or difference on the surrounding community than the public works building did. The building will add an area of comfort and/or increased protection due to the fire station being in close proximity to the surrounding community. In trade-off, this station location will allow for response times to the community that do not negatively impact service levels.
2. The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with said special use, the size of the subject property in relation to such special use, and the location of the site with respect to streets giving access to it shall be such that it will be in harmony with the appropriate, orderly development of the district in which it is located;
Response: The size and access to the building will not change. The proposed use will see less vehicle traffic in the area than the prior use as a public works facility.
3. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity of the subject property for the purposes already permitted in such zoning district, nor substantially diminish and impair other property valuations with the neighborhood;
Response: The intended use will yield less traffic and traffic only at various times of the day as opposed to an influx traffic at public works start and end times. In addition, emergency responses causing access to Lake Cook Road will be controlled by traffic pre-emption making access safer.
4. The nature, location and size of the buildings or structures involved with the establishment of the special use will not impede, substantially hinder or discourage the development and use of adjacent land and buildings in accord with the zoning district within which they lie;
Response: There will be no change in lot or building size.
5. Adequate utilities, access roads, drainage, and/or other necessary facilities have been or will be provided;
Response: The current building is Village owned and has all the infrastructure needed within the Village available.
6. Parking areas shall be of adequate size for the particular special use, which areas shall be properly located and suitably screened from adjoining residential uses, and the entrance and exit driveways to and from these parking areas shall be designed so as to prevent traffic hazards, eliminate nuisance and minimize traffic congestion in the public streets.
Response: The facility has more than ample parking available, (under 15 occupants daily) and access is available for large vehicles through the rear of the building off of private property. Emergency access to Lake Cook Rd. will be assisted by a traffic pre-emption device.



ORDINANCE NO. 87- 74

11/23/87

AN ORDINANCE APPROVING A SPECIAL USE
AND PRELIMINARY PLAN
(Municipal Campus Expansion Facilities Plan)

WHEREAS, the Village of Buffalo Grove is a Home Rule Unit by virtue of the Illinois Constitution of 1970; and

WHEREAS, the Village is the owner or has right-of-entry authorization for the Property legally described in attached EXHIBIT A (hereinafter referred to as the Property), zoned R-4, R-8, and R-9 Planned Unit Development; and,

WHEREAS, the Village has filed petitions for Special Use authorization and Preliminary Plan approval for the Property; and,

WHEREAS, the Village proposes to construct a Municipal Police Station and Golf Course Clubhouse, and to expand the Public Works Center, pursuant to a Preliminary Plan dated October 23, 1987, attached hereto as EXHIBIT B; and,

WHEREAS, proper and due notice of the public hearings concerning the Special Use and Preliminary Plan was given and the public hearings held; and,

WHEREAS, the President and Board of Trustees after due and careful consideration have concluded that the development of the property on the terms and conditions herein set forth would further enable the Village to control the development of the area and would serve the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS as follows:

1. Applicable Law. This Ordinance is made pursuant to and in accordance with the Village's Zoning Ordinance, Development Ordinance and the Village's Home Rule powers. The preceding whereas clauses are hereby made a part of this Ordinance.

2. Approval of Preliminary Plan. The Corporate Authorities hereby adopt a proper, valid and binding ordinance approving a Preliminary Plan attached hereto as EXHIBIT B, for the Property legally described in attached EXHIBIT A.

3. Special Conditions. Approval of the Special Use and Preliminary Plan is hereby made subject to the following variations of the Municipal Code:

- a. Section 17.32.030.A. (to allow the Salt Storage facility to exceed the height limitation of 15 feet for an accessory structure).
- b. Section 17.32.020.D. (to allow the Salt Storage facility to be within the required front yard of the adjacent lot to the rear as depicted on EXHIBIT B).
- c. Section 18.12.020.A.5. (to allow grading within the floodway of Buffalo Creek).

4. This Ordinance shall be in full force and effect from and after its passage. This Ordinance shall not be codified.

AYES: 6 Marienthal, Clover, Reid, Shields, Kowalski, Shifrin

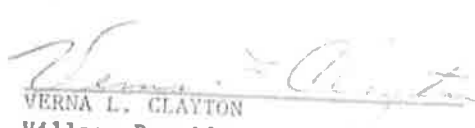
NAYES: 0 None

ABSENT: 0 None

PASSED: November 23, 1987

APPROVED: November 23, 1987

APPROVED:


VERNA L. CLAYTON
Village President

ATTEST:


Village Clerk

**MINUTES OF THE REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION HELD
AT JEFFREY S. BRAIMAN COUNCIL CHAMBERS
FIFTY RAUPP BLVD, BUFFALO GROVE, IL 60089, WEDNESDAY, NOVEMBER 20, 2024**

CALL TO ORDER

Chairperson Weinstein called the meeting to order at 7:30 PM.

Roll call indicated the following were present: PZC Chairperson Weinstein, PZC Vice Chairperson Richards, PZC Commissioner Spunt, PZC Commissioner Davis, PZC Commissioner Schwartz.

Absent: Commissioner Au, Moodhe, Saxena, and Worlikar.

A quorum was established.

Also present were: Deputy Director of Community Development Kelly Purvis, Associate Planner Andrew Binder, Deputy Public Works Director/Village Engineer Kyle Johnson, Village Attorney Patrick Brankin, and Trustee Cesario.

PUBLIC HEARINGS/ITEMS FOR CONSIDERATION

A. Consideration of a Petition for an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a temporary fire station at the old Public Works facility at 51 Raupp Blvd.

Deputy Community Development Director Purvis, provided an overview of the subject property and the request.

Jason Estes, FGM Architect, was sworn in on behalf of the Buffalo Grove Fire Department. He stated that the fire station facility will be temporary to help maintain fire operations during the replacement of Fire Station 25 and later by Fire Station 26 while their facility is being remodeled. He stated it's a short-term solution over the next two years, which makes a lot of sense economically and logistically during the construction and renovations.

Com. Spunt asked why the fire trucks will not be utilizing Church Road and when it will be repaved.

Deputy Fire Chief Shawn Collins responded that Fire Station 25 responds to all incidents south of Lake Cook Road and will only use Church Road on some occasions. The main route will be to use Raupp Blvd to Lake Cook Road to head south.

Deputy Public Works Director/Village Engineer Johnson stated that the bumps along Church Road are due to the concrete base. He continued by saying Church Road needs extensive work to be repaved, and that work is not on the schedule for this immediate year.

Com Spunt asked, with the rough shape of Church Road, if the condition of the road would affect Fire's response.

Collins stated no.

Vice-Chairperson Richards sought clarification that this temporary fire station will serve both Fire Station 25 and 26 over the next two years, and the approval is for both, so they don't have to get approval twice.

Purvis confirmed.

Vice-Chairperson Richards asked if there were any other public works services still left in the use of the existing building.

Collins stated that all of the west portion of the building will be used for the Firehouse and the east portion will remain vacant.

Johnson stated that the existing salt dome on the site is still there and fully stocked from last winter. So, Public Works will still use the existing salt dome while the stockpile is reduced down, but moving forward salt will be stored at the new facility at 1650 Leider Lane.

Vice-Chairperson Richards asked if Fire has any issues with the current salt dome and if there will be any conflicts with Fire's operations.

Collins stated there would be no issues.

Com. Davis asked what are the long-term plans for this building after use as a temporary fire station.

Purvis stated that at this time there is not a long term plan for the Public Works facility. She noted that all of the buildings on the Village Campus need extensive maintenance. It is possible if the Village can find a new facility for Village Hall and the Police Department that the entire campus would be available for redevelopment.

Chairperson Weinstein inquired if any changes will be needed to the lighting, traffic lights, or traffic signaling due to this temporary use.

Estes stated nothing is anticipated. The lights are already equipped with Opticon, which would be utilized by the department as necessary depending upon call response.

Chairperson Weinstein asked for clarification regarding Special Use Standard #4, which states that the nature, location, and size of the buildings and structures involved in establishing the special use will not substantially impede or discourage the development and use of adjacent land and buildings in accordance with the zoning district in which they are located. He stated that the response indicated that there will be no changes to the lot or building size. He asked from your

understanding and belief in your testimony, do you believe that having the fire station at this location will not hinder or discourage the development and use of adjacent land and buildings?

Estes confirmed that he did not believe the temporary fire station would discourage development of adjacent property.

Com. Spunt asked about the fire truck sirens and where trucks will be parked.

Collins confirmed that the fire trucks will be parked inside and sirens will only be used when the trucks are responding to an emergency and traffic is present.

The public hearing was closed.

Vice-Chairperson Richards made a motion recommending approval of an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a fire station to be temporarily located at 51 Raupp Boulevard, subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
3. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 51 Raupp Blvd., which shall not run with the land.
4. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

The motion was seconded by Com. Davis.

Vice-Chairperson Richards spoke in favor of the motion, stating that it seems a bit luxurious to have an empty building available for a fire station when we need to build another one. He believes it makes sense to utilize the existing space. He mentioned that the planned use of the building will be functional, and while it may not feel luxurious in the interim, it will serve its purpose effectively. Overall, he noted that it's a reasonable solution.

Moved by Kevin Richards, seconded by Jason Davis to recommend approval. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
 Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

B. Consideration of a Petition for an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, with Zoning Variations to allow the construction of a fire station, communication tower and accessory structures on the property located at 505 W. Dundee Road.

Deputy Community Development Director Purvis, provided an overview of the subject property and the request.

Jason Estes of FGM Architects, on behalf of the Buffalo Grove Fire Department, was sworn in. He stated the current facility is not cost-effective to replace or renovate. It was designed for older operations and no longer meets today's needs. He stated by using a temporary facility and renovating the station on-site, they can significantly reduce construction time. He continued that the narrow site requires us to maintain many of the existing site features while improving flow and functionality. We aim to preserve features like the stormwater management in front and rear parking. Currently, the rear parking is mostly used for trailers and storage, which can be moved to the new Public Works facility. This location is essential for the fire department's response times, making it the optimal choice for their operations.

Vice-Chairperson Richards requested clarification regarding the requests for variations.

Purvis provided an overview of all variations being requested. She stated that the first is the building's setback from the west property line. It currently has a 10-foot setback, whereas it should meet the required setback of 16 feet and 10 inches. Additionally, there are setbacks required for the communication tower, which must be measured from the east and west property lines, as well as the south property line. Regarding the tower's height, the proposal is for a 100-foot tower, while the permitted height is only 60 feet. Finally, for parking, 65 spaces are required, but only 22 spaces are being provided.

Vice-Chairperson Richards inquired about the tower, which currently stands at 80 feet on top of the building, bringing the total height to over 100 feet.

Estes stated that the new tower will be very similar in height and that they will need it to continue their overall communication.

Vice-Chairperson Richards asked about the setbacks and how far the distance is from the closest residential building to the tower.

Purvis stated that the only residential property is to the south and stated the existing residential building will be roughly 173 feet from the new tower's location.

Vice-Chairperson Richards stated, so it will almost be two times the height of the tower in case it were to fall.

Estes stated that traditional tower protocols prioritize public safety by establishing a fall zone that matches the tower's height. For a 200-foot tower, the safety radius should also be 200 feet to account for potential storms. In cases of failure, towers generally collapse within a zone about 1.5 times their height. He noted that he believes the village has implemented a process that provides a safety factor greater than twice the tower height, which enhances safety further.

Vice-Chairperson Richards stated that we are comfortable with that setback, we've got enough space that in the event of that lift and fall of the tower, we've got no concerns from a safety perspective.

Estes stated that ideally, the tower should remain stable and not lift or fall. The type of tower you are operating should not behave that way under normal circumstances. However, based on the distance involved, I believe this situation is outside what we would typically expect to have to consider.

Vice-Chairperson Richards asked if we know the distances of the buildings to east and west of the proposed tower location.

Binder stated that the Bank to the west is approx. 180 feet to the tower and the church to the east is approx. 155 feet to the tower.

Vice-Chairperson Richards stated that he feels good about the safety zone provided.

Estes stated that this is likely the best location we can offer on the site, considering the limited width available. Placing it directly in the center of the parcel isn't a viable option for the station. Given these constraints, this location is the most suitable and balances the conditions outlined by the Commission.

Vice-Chairperson Richards inquired about the 10-foot setback variation request, which was originally approved in 1973 when the building was constructed. He asked if there were any issues, concerns, complaints, or comments from the neighboring properties.

Purvis stated that the Village has not received any comments.

Vice-Chairperson Richards asked about the landscaping plan and the removal and replacement of trees on the site.

Estes replied that trees being taken out are nearest to the building. He also indicated that there will be a turnaround added in front of the station that will require removal of some trees. He stated that they are limited in where they can replant trees due to required parking, utilities, and stormwater.

Vice-Chairperson Richards noted that the Village aims for a one-to-one replacement: for every tree that comes out, one tree should be planted in its place. He asked if Estes knows the ratio of removal to planting.

Estes stated that they will have 1-1 replacement of trees.

Michael Schauer, 688 Chrstine Lane, Wheeling, representing Kingswood United Methodist Church on the east side of the property, stated that the fire department has been great neighbors but asked how the new fire station will impact the Church property. He asked if the drive aisle will get any closer to their property.

Brian Wesolowski, Gewalt Hamilton Associates, stated that the entrance off Dundee will remain the same, but the driveway on the east side of the fire station is currently too narrow for two larger vehicles. To improve this, they plan to widen the drive lane from 20 feet to a more standard width of 24 feet.

The public hearing was closed.

Vice-Chairperson Richards made a motion to recommend approval of an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, as well as Variations from the Zoning Code for the building setback, the communication tower height and setbacks from the interior and rear property lines, and for a reduced number of parking stalls all to allow the construction of a new fire station, communication tower and accessory structures on the property located at 505 W Dundee Road subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Final Engineering and the landscape plan shall be submitted in a manner acceptable to the Village.
3. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
4. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 505 W Dundee Road, which shall not run with the land.
5. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

Com. Davis seconded motion.

Commissioner Spunt mentioned that he often hears that people don't visit fire stations. He encouraged everyone to take the time to visit their local stations and see all the great equipment they have. He expressed disappointment that it appears the ambulance bays may not be included in this project. He emphasized that if the Village is going to build this new station, they should fully commit to providing everything necessary for the firefighters. He looks forward to seeing a new and improved fire station.

Purvis clarified that if the bays are removed from the current scope, the bays could be added on during a later phase.

Chairperson Weinstein spoke in favor of the motion noting that the structure in question is relatively small, and given the current size of the lot, we are effectively doubling the building's size without altering any existing setbacks—all setbacks will still be met except for the one on the west side of the building. The only significant issue seems to be related to the height of the tower but he believes that it has been adequately addressed to the Commission's satisfaction.

Moved by Kevin Richards, seconded by Jason Davis to recommend approval. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

REGULAR MEETING

A. Other Matters for Discussion

B. Approval of Minutes - October 16, 2024 Meeting

Moved by Kevin Richards, seconded by Jason Davis to approve the minutes from October 16th, 2024. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

C. Chairperson's Report

None.

D. Committee and Liaison Reports

Com. Spunt provided an overview of the Nov. 4th Village Board meeting.

Vice-Chairperson Richards provided an overview of the Village Board Budget meeting on Nov. 18th.

E. Staff Report/Future Agenda Schedule

Staff provided an overview of the upcoming meeting schedule. They noted that the meeting on December 4th will be canceled, and it is likely that the meeting on December 18th will also be canceled. With New Year's Day falling on a Wednesday, the next meeting is expected to be held on January 15th. However, the staff may look to schedule a training session for PZC members sometime in January and will be polling the Commissioners for dates soon.

F. Public Comments and Questions

All comments will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Planning and Zoning Commission business and not on the regular agenda for discussion.

ADJOURNMENT

The meeting was adjourned at 8:19 p.m.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.n. O-2024-0118

Ordinance Approving an Amendment to the Preliminary Plan and Special Use with Zoning Variations for a New Fire Station, Communication Tower and Accessory Structures at 505 W. Dundee Road

Contacts

Liaison: Trustee Weidenfeld

Staff: Nicole Woods

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an ordinance amending the preliminary plan and special use with zoning variation for a new fire station, communication tower and accessory structures on the property located at 505 W. Dundee Road

Summary

See attached memorandum

Strategic Alignment

Guiding Principle

Principle 3: Plan and Invest in the Future

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

File Attachments

1. Memo - Fire Station 25 - 505 Dundee - Dec 2, 2024
2. DRAFT Ordinance - Fire Station 25 - 505 Dundee
3. DRAFT Ordinance - Exhibit B. Plan Set
4. DRAFT Ordinance - Exhibit C. Draft PZC Minutes - Nov 20, 2024

DATE: December 2, 2024

TO: Village Manager Dane Bragg

FROM: Nicole Woods, Community Development Director
Kelly Purvis, Deputy Community Development Director

SUBJECT: 505 W. Dundee Road, Construction of a New Fire Station No. 25

RECOMMENDATION

Staff recommends that the Village Board approve an Ordinance granting approval of an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, with Zoning Variations to allow the construction of a fire station, communication tower and accessory structures on the property located at 505 W. Dundee Road, subject to the conditions in the attached Ordinance.

PROJECT BACKGROUND

The Buffalo Grove Fire Department is seeking to demolish the existing Station 25 (built in 1975) and build a new 16,300 sf facility. This new station will include the replacement of all site elements (pavement, curbs, sidewalk, etc.), the communication tower, and accessory structures.



Figure 1: Subject Property

PLANNING & ZONING ANALYSIS

Use

Both a fire station and the communication tower are considered special uses in a residential district. Their reconstruction requires an amendment to the special use, which is supported given the property's existing use and surrounding land uses.

Bulk Requirements

The new station will be a one-story structure with a maximum height of 26 feet. It will be approximately 16,300 square feet, which will be about double the size of the existing building. It should be noted that the Fire Department is seeking approval for the entire 16,300 square footprint, however, it is understood

that some elements of the fire station may have to be phased in, including the apparatus bays on the northern part of the building.

The building will comply with all height and setback requirements except for the setback from the west/side property line. The proposed station will maintain the 10 ft setback from the western property line, and thereby require a variation from the 17 ft requirement.



Figure 2: Proposed Station and Tower

The proposed tower will replace the existing communication tower, which is currently 80 feet and affixed to the station's roof. The new tower is a more modern communication tower and will stand at 100 feet tall and be affixed to the ground on the south side of the building. Similar to the existing communications tower, the proposed tower will require a height variation from the 60 ft maximum standard. In addition, the tower is seeking variations for 75–95-foot setbacks from the southern, eastern, and western property lines (100-200 minimum feet are required). These height and bulk variations are reasonable given today's technology and infrastructure needs as well as the lot's narrow size. All other accessory structures on the site (refuse enclosure, generator, and transformer) meet zoning requirements.

Access and Parking

The two full access drives off West Dundee Road will remain in the same location but will be improved. As is current practice, trucks will enter the site from the east, circulate around to the back of the building to enter the apparatus bays. When calls come in, trucks will leave the site from the west access drive.

The station will offer 22 spaces, which requires a variation from the Code's required minimum of 65 parking spaces for governmental services building of this size. Such a variation is reasonable given the low demand for parking by staff (5-9 employees) and minimal visitors. The parking lot will meet all ADA regulations.

Building Materials and Landscaping

The new fire station will be modern in design with varying roof lines and high-quality building materials, including face brick and limestone masonry, with composite aluminum panels. The lighting will comply with Village requirements. The landscape plan, which has been reviewed and approved by the Village Forester, features foundation landscaping around the building, and plantings around the monument sign.

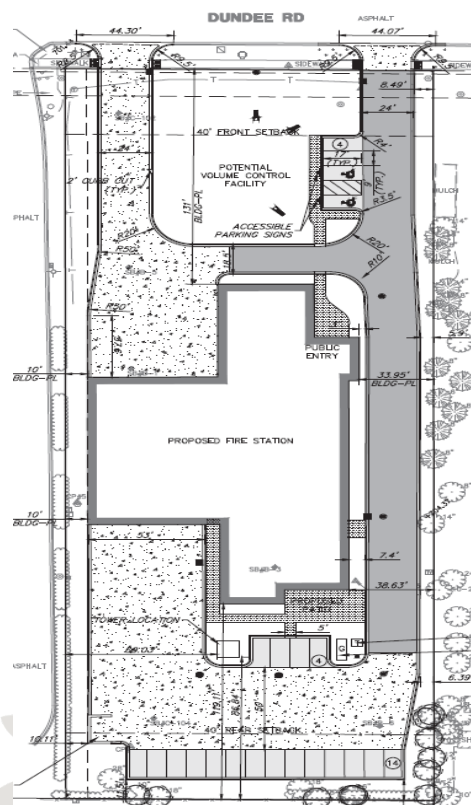


Figure 3. Site Plan

Signage

A new 5 ft tall freestanding sign (53 sf) will replace the existing wooden sign on the front of the property. The sign will be set back a minimum of 10 ft. from the property line.

In addition, two wall signs will be installed. The fire station badge logo will be 25 sf., and the station signage featuring the number “25” will be 49.5 sf. Per the Village code, governmental signs in residential districts are reviewed administratively. The proposed signs and their sizes are in alignment with typical commercial monument and wall signs. Variations will not be required for any of the signs.



Figure 4. Proposed Wall Signs

Stormwater/Engineering:

All civil aspects of the site are being coordinated with Engineering and Public Works through a cooperative design process that includes managing stormwater and fulfilling MWRD’s requirements via Public Works’ naturalization efforts through a mesic prairie pond. All other utilities are being replaced and relocated as needed.

PUBLIC HEARING COMMENTS

No comments were received before the public hearing. One member of the public was present and had general questions about how the changes to the site would impact the church property to the east.

PLANNING & ZONING COMMISSION (PZC) RECOMMENDATION

The PZC **unanimously recommended approval** of an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, as well as Variations from the Zoning Code for the building setback, the communication tower height and setbacks from the interior and rear property lines, and for a reduced number of parking stalls all to allow the construction of a new fire station, communication tower and accessory structures on the property located at 505 W Dundee Road subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Final Engineering and the landscape plan shall be submitted in a manner acceptable to the Village.
3. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
4. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 505 W Dundee Road, which shall not run with the land.
5. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.



ORDINANCE 2024-xxx

AN ORDINANCE APPROVING AN AMENDMENT TO THE SPECIAL USE AND PRELIMINARY PLAN APPROVED BY ORDINANCE NO. 73-14 WITH ZONING VARIATIONS TO ALLOW CONSTRUCTION OF A FIRE STATION, COMMUNICATION TOWER AND ACCESSORY STRUCTURES AT 505 W DUNDEE ROAD

WHEREAS the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the real property (“Property”) located at 505 W Dundee Road, IL is improved with Fire Station #25, an 80-foot communication tower and accessory structures in the R-1 One Family Dwelling District, and is hereinafter legally described in Exhibit A; and

WHEREAS, in 1973, the Village Board approved Ordinance No. 73-14 granting a Special Use for a municipal fire station; and

WHEREAS, in 2008, the Zoning Board of Appeals granted a height variation to allow the construction of an 80-foot communication tower on the subject property; and

WHEREAS, FGM Architects, (“Petitioner”) has filed a petition on behalf of the Buffalo Grove Fire Department, to allow the construction of a new fires station, communication tower and accessory structures on the property at 505 W Dundee Road, and is requesting the following approvals:

1. An amendment to the Special Use and Preliminary Plan approved by Ordinance No. 73-14; and
2. A Variation from Section 17.40.020 to allow the communication tower to be setback less than twice the height of the tower from residential property lines, and less than the height of the tower from non-residential property lines; and
3. A Variation from Section 17.32.30 to allow the communication tower to exceed the 60-foot height limitation; and
4. A Variation from Section 17.36.040 to allow fewer than 65 parking spaces on the site for a governmental service use; and

WHEREAS the Planning & Zoning Commission held a public hearing on November 20, 2024, concerning the request; and

WHEREAS the Planning & Zoning Commission made findings of fact and determined that the petition meets the criteria for Special Uses and Variations as set forth in the Buffalo Grove Zoning Ordinance, and as described in the minutes attached hereto as Exhibit C; and

WHEREAS the Planning & Zoning Commission voted 5-0 to recommend approval of the requested Amendment to the Special Use and Preliminary Plan with Zoning Variations; and

WHEREAS the Corporate Authorities of the Village of Buffalo Grove hereby determine and find that the requested Amendment to the Special Use and Preliminary Plan with Zoning Variations is reasonable and will serve the best interests of the Village; and

WHEREAS, the proposed development shall be constructed in accordance with and pursuant to the following exhibits:

EXHIBIT A	Legal Description of the Property
EXHIBIT B	Plan Set
EXHIBIT C	Draft Minutes from the November 20, 2024 Planning & Zoning Commission Meeting

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Corporate Authorities hereby adopt a proper, valid, and binding ordinance approving an Amendment to the Special Use and Preliminary Plan approved by Ordinance No. 73-14 with Zoning Variations to allow the construction of a fire station, communication tower and accessory structures on the property located at 505 W Dundee Road, subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Final Engineering and the landscape plan shall be submitted in a manner acceptable to the Village.
3. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
4. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 505 W Dundee Road, which shall not run with the land.
5. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

EXHIBIT A

Legal Description

Fire Station #25

SUBJECT PROPERTY COMMON ADDRESS: 505 W Dundee Road

LEGAL DESCRIPTION:

LOT 1 IN LEMKE SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 495.0 FEET OF THE WEST 167.80 FEET OF THE EAST 1007.80 FEET OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

PARCEL INDEX NUMBERS: 03-08-201-017

DRAFT

EXHIBIT B

Plan Set
Fire Station #25
505 W Dundee Road

DRAFT

EXHIBIT C

Draft Minutes from November 20, 2024, Planning & Zoning Commission Meeting

Fire Station #25

505 W Dundee Road

DRAFT

November 8, 2024 (REVISED)

Ms. Kelly Purvis
Deputy Director of Community Development
Village of Buffalo Grove
50 Raupp Boulevard
Buffalo Grove, IL 60089

Subject: Village of Buffalo Grove Fire Department New Station 25, Request for Special Use

Dear Ms. Purvis,

The Village of Buffalo Grove Fire Department is requesting approval for Special Use for the proposed new Station 25 located at 505 West Dundee Road, Buffalo Grove, IL. **A new communications tower will also be included with this Special Use approval request.**

The existing site is the current home of Fire Station 25. This station opened in 1975 and has served the south end of the Village of Buffalo Grove since that time. Initially the station was not constructed to have firefighters permanently living in the structure. The station and its staffing evolved over time to its current staffing model, providing 5-6 people daily to staff Ambulance and Tower Ladder 25. The station has served the community well during this time but has outgrown its potential for remodel and restoration.

Current fire apparatuses are wider than they were in the 1970's and 1980's resulting in the doors being too narrow for modern fire vehicles. Electrical demands associated with technology as well as modern appliances result in a burden on the current electrical system. Current furnace and air conditioning package efficiency standards far exceed the standards of nearly 50 years ago. In addition, the building's skeleton has been exposed to weather for nearly 50 years and although it's been well maintained, the building is deteriorating beyond a point where repair is cost effective.

The location of the facility in the community has been evaluated and makes sense to stay in its current location. This location when compared to the other fire stations in both the Village and the area provides adequate coverage for the community and allows for efficient response times. In addition, the proposed construction allows for future growth and development.

The proposed plan is to raze the existing station and build a new 16,300 SF facility, including replacing all site elements (pavement, curbs, sidewalk, etc.). The new building will cover approximately 22% of the site. New site work will include new drives, curbs, and parking. The two existing entrances off of West Dundee Road will remain, but will be improved to provide a smooth transition onto the main road. A drive for the ambulance bay will be located on the north side of the building. Public parking will be provided on the north side of the building, while staff parking will be provided at the rear of the building.

The building will include an apparatus bay for 6 vehicles and an ambulance bay for 2 vehicles. There will

be support spaces for the apparatus bays such as storage, turnout gear, decontamination rooms, work room, and alarm room. The residential quarters will include an office for the lieutenant, 9 staff bunk rooms, residential kitchen, dayroom, fitness room, locker rooms, toilet/shower rooms, laundry and storage rooms, and a room for water service.

In addition, the existing communications tower will need to be replaced as it is currently located on the roof of the existing building. Providing a new communications tower for the new fire station is critical in its operations and function. The proposed tower will be located on the south side of the building, it will be 100 ft. tall and the footprint of the structure will be approximately 3 ft. square. The tower will be the same/similar to the one located at Fire Station 26.

Below is more detailed information on the proposed site and building:

Site description:

- The existing site is approximately 168'-0" wide x 445'-0" deep.
- There are two existing drives off of Dundee Road, which will remain. The drives will be improved in order to smooth the transition between the drives and West Dundee Road. There will not be any new or enlarged curb cuts.
- New concrete pavement and concrete curbs/gutters will be primarily on the south parking lot and the west drive leading to Dundee Road. High density asphalt pavement will be on the east drive, except for the apron off of Dundee Road which will be concrete.
- Public parking will be provided at the front entrance (north). A total of 4 parking spaces will be provided, 1 will be handicap accessible.
- Staff parking will be located at the rear of the property (south). A total of 18 parking spaces will be provided.
- There will be new parking lot lighting along the east, south and west sides of the drives and parking lot. Poles will be 25 ft. tall.
- A masonry trash enclosure will be located on the southwest corner of the property. In the event that cost becomes prohibitive, an alternative vinyl or metal fence will be constructed to compliment the building.
- A new communications tower will be located south of the kitchen. The distance to the center of the tower will be approximately 90 ft. from the south property line, approximately 73 ft. from the west property line, and approximately 96 ft. from the east property line. The tower will be 100 ft. tall, with a footprint of 3 ft. x 3 ft. The tower will have anti-climb walls. The communications tower will be a delegated design by Urban Communications, who has built other towers for the Village of Buffalo Grove.
- A monument sign will replace the existing wood sign. The monument sign will be the standard that is currently being used on municipal buildings in Buffalo Grove.
- Native plantings are proposed for the front yard green space. The front parking area will have landscaping surrounding it.
- The existing tree lines on the south and east property boundaries will remain. There will be a couple of trees which are designated to be removed. There will be a few additional trees added to make up for the minimal amount of trees that have to be removed due to the building and site being demolished.
- Landscaping will be provided around the building.

- Building generator and transformer will be located on the southeast corner of the building.

Building description:

- Building Use: Fire station with residence quarters.
- Building Area: 16,330 GSF main floor; 1,400 GSF mezzanine.
- Building Height: 1 story, with a mezzanine in the apparatus bay. There will be several roof heights. The tallest roof line will be approx. 26'-0" above finish grade.
- Canopies/Overhangs will be located at the front entrance and at the rear patio.
- Building Materials:
 - Face Brick and Stone
 - Composite aluminum metal panels
 - Aluminum windows and storefronts
 - Single ply membrane roofing
 - Bi-Fold doors on the north side apparatus bays (alternate will be either high speed overhead doors or sectional overhead doors)
 - High speed overhead doors on the south side of the apparatus bays (alternate will be sectional overhead doors)
- Building Signage:
 - The north façade will have a 6'-0" tall numerical backlit aluminum channel letter which identifies the station number (25).
 - A 5'-0" diameter aluminum logo/emblem will be located on the wall at the front entrance.
- Exterior Building Lighting: There will be wall packs located above each vehicle bay door, and recessed downlights at the front/ rear canopies.
- Roof top units will be located on the roof of the residence portion of the building. These units will not be visible from the West Dundee Road.

There will be several variance requests for this project.

- Communications Tower:
 - (Ch. 17.32.030) The proposed tower is 100 ft. tall above grade. The maximum height in non-commercial zones is 60 ft.
 - (Ch. 17.34.040, H, 6) We do not intend to install a fence around the structure, but use anti-climb walls similar to what has been done at Station 26.
 - (Ch. 17.40.020, A, Special Uses table) The tower will be setback approximately 73 ft. from the west property line (O&R district), approximately 90 ft from the south property line (R-9 district), and approximately 96 ft. from the east property line (R-1 district). These setbacks do not meet the minimum required.
-
- Building Setback (Ch.17.40.020, B): The west building side yard setback is 10'-0", which is less than required. The width of the lot is 168'-0", which would require a minimum setback of 16'-10". The east side of the building is anywhere from 34 ft. to 38 ft. from

- the property line.
- Parking (Ch. 17.36.040): There will be 22 parking spaces on this property. This is below the 'governmental services' requirement of 4 vehicles per 1000 sf. This fire station does not receive many visitors (4 spaces provided at the front entrance) and each shift has anywhere from 5-9 employees (18 spaces provided in the back). The number of staff parking will accommodate overlapping shifts.

The attached exhibits are as follows:

- Exhibit 'A': Civil Plans (not resubmitted)
- Exhibit 'B': Architectural Site Plan (includes trash enclosure) (not resubmitted)
- Exhibit 'C': Landscape Plan - REVISED
- Exhibit 'D': Building Elevations, 4 sides - REVISED
- Exhibit 'E': Building Renderings (not resubmitted)
- Exhibit 'F': Monument Sign Elevations (not resubmitted)
- Exhibit 'G': Building Floor Plan (not resubmitted)
- Exhibit 'H': Photometric Site Plan- REVISED
- Exhibit 'I': Exterior light fixture cut sheets (not resubmitted)
- Exhibit 'J': Communications Tower cut sheets (not resubmitted)

Please accept this application for Special Use. Should you have any questions, please do not hesitate to contact me.

Respectfully submitted,

Jennifer Villena-Johnson, AIA | Project Architect
jennifervillena@fgmarchitects.com

cc: Larry Kane, Fire Chief
Jason Estes, FGM Architects
Jack Hayes, Frederick Quinn Construction
file

Enclosure(s):

- Refer to transmittal sheet for attachments

VILLAGE OF BUFFALO GROVE FIRE DEPARTMENT ST. 25

505 WEST DUNDEE RD, BUFFALO GROVE, IL 60089

EXHIBIT 'E'



NORTHEAST VIEW

Job No. 23-3637.03 | Published 09/25/24
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fgma

VILLAGE OF BUFFALO GROVE FIRE DEPARTMENT ST. 25

505 WEST DUNDEE RD, BUFFALO GROVE, IL 60089



NORTHEAST STREET VIEW



NORTHWEST VIEW



SOUTHWEST VIEW



SOUTHEAST VIEW

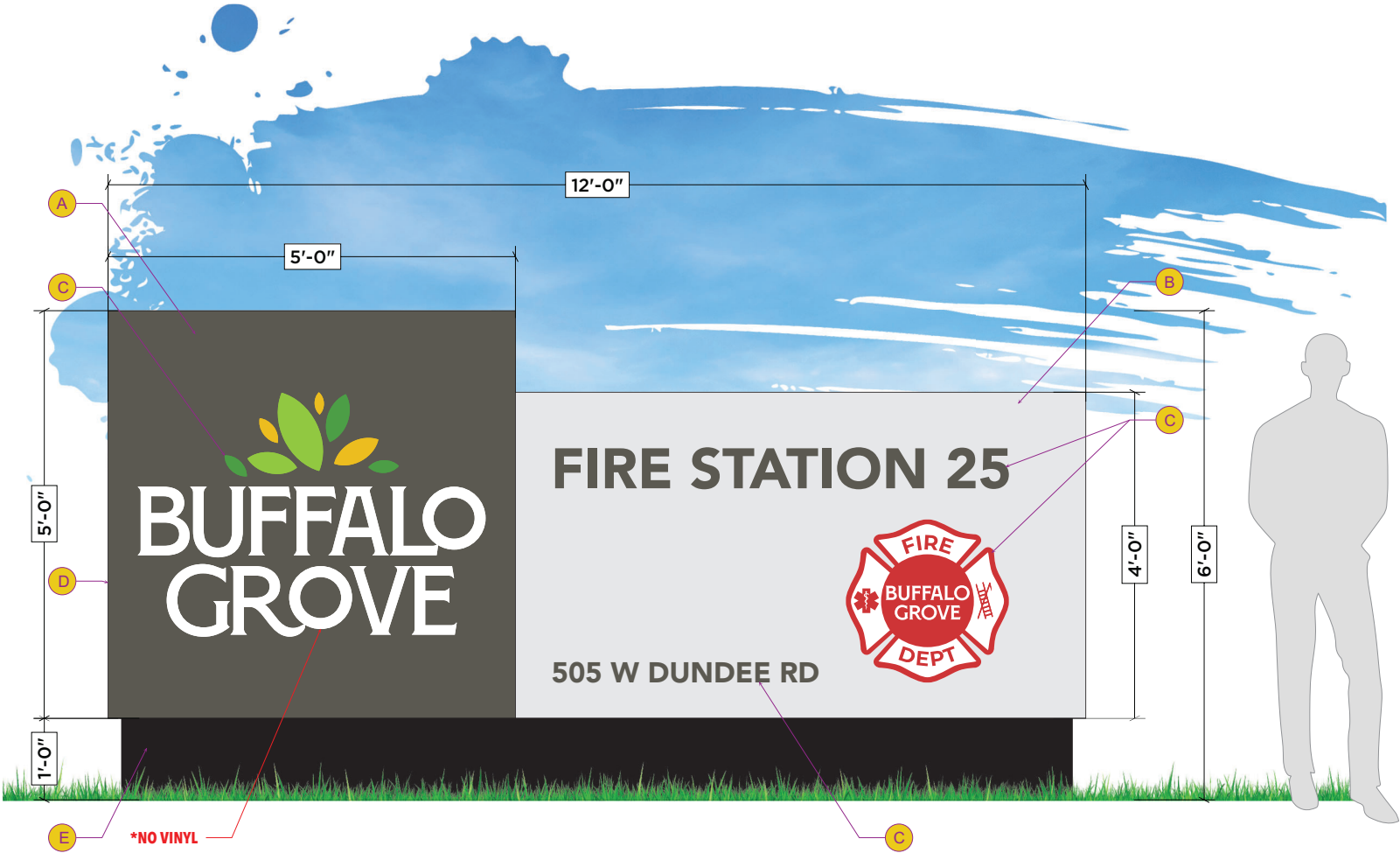
Job No. 23-3637.03 | Published 10/24/24
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fgma

Monument Sign - OPTION 1

Square Footage: 60

EXHIBIT 'F'



Single-Faced Illuminated Ground Sign

Materials: Fabricate and install sign of aluminum & acrylic.

Cabinet: Frame to be steel angle / .125 aluminum panel.

Sign faces:
To be routed aluminum / backed with 3/16" white acrylic.
With high performance vinyl applied first surface.

Illumination: Internal Illumination to be white LEDs.

Finish: All exposed metal surfaces to be coated with acrylic polyurethane.

- A Aluminum sign cabinet painted to match PMS Cool Gray C w/ routed & backed face
- B Aluminum sign cabinet painted TBD w/ routed & backed face
- C 3/16" White acrylic w/ first vinyl
- D Electrical Disconnect Switch / Access Panel
- E Aluminum base painted black

SCALE 3/4"=1' Drawn By: DW

Aluminum Cabinet - Cool Gray 1 C	Paint
Aluminum Cabinet - Dark Gray - TBD	Paint
3M High Performance - Red - TBD	Vinyl
3M High Performance - Dark Gray - TBD	Vinyl
3M High Performance - Lt. Green PMS 368 C	Vinyl
3M High Performance - Yellow PMS 129 C	Vinyl
3M High Performance - Dk. Green PMS 2424 C	Vinyl
Aluminum Base - Black	Paint

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

All Signs Shall Be Installed In Accordance With N.E.C. Article 600

Engineering Specifications	Electrical Specifications
All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.	All Signs Fabricated as per 2017 N.E.C. Specifications

NOTE: THIS DRAWING IS THE PROPERTY OF AURORA SIGN CO. IT IS NOT TO BE REPRODUCED, COPIED, OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM AURORA SIGN CO. CHARGES OF UP TO \$2000.00 WILL BE ASSESSED FOR ANY MIS-USE OF THESE DRAWINGS.



OFFICE: 630.898.5900 • AURORASIGN.COM
30W196 CALUMET AVENUE W • WARRENVILLE, IL 60055

Prepared For:
Village of Buffalo Grove

Address:
505 W Dundee Rd

Dwg: 241402 Sheet: 1 Design Date: 10/22/2024

Location Name:

City/State:
Buffalo Grove, IL 60089

Rev A:	Rev D:
Rev B:	Rev E:
Rev C:	Rev F:

LANDLORD APPROVAL SIGNATURE

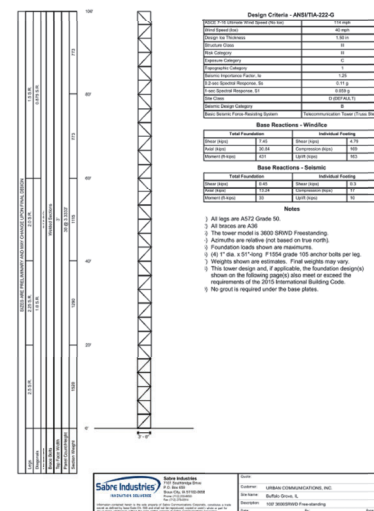


EXHIBIT 'J'

fgma

FGM Architects Inc.
1211 W 22nd St, Suite 700
Oak Brook, Illinois 60523

630.574.8300 OFFICE
630.574.7070 FAX

ILLINOIS PROFESSIONAL DESIGN
FIRM #184-000350

CIVIL
GEWALT HAMILTON ASSOCIATES, INC
825 FOREST EDGE DRIVE
VERNON HILLS, ILLINOIS 60061
815.478.9700 (00)
IL STATE CERTIFICATE OF AUTHORITY
NO. XXXXXXXX

STRUCTURAL
JOHNSON WILBUR ADAMS, INC.
830 S. MAPLEVIEW RD., SUITE 300
MILWAUKEE, IL 60607
630-853-9080 (C)
IL STATE CERTIFICATE OF AUTHORITY
NO. 180-005176

**M.E.F.P.
WT GROUP**
2675 PRATUM AVE
HOFFMAN ESTATES, ILLINOIS 60130
224.293.6833 (C)
ILL STATE CERTIFICATE OF AUTHORITY
NO. 001.007570-0005

CONSTRUCTION MANAGER
FREDERICK QUINN CORP.
333 SOUTH CHURCH STREET
ADDISON, ILLINOIS 60101
630-428-8500 (C) 630-428-8500(F)
IL STATE CERTIFICATE OF AUTHORITY
NO.

**NOT FOR
CONSTRUCTION**

FOR REVIEW ONLY

Not for regulatory approval, permit or construction.

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ISSUANCE

[illegible]

**VILLAGE OF BUFFALO GROVE
FIRE DEPARTMENT ST. 25
505 WEST DUNDEE RD, BUFFALO GROVE**

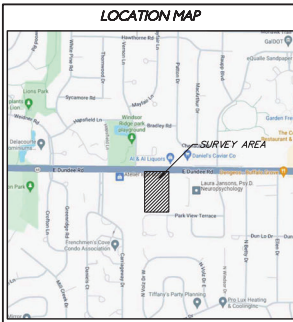
ISSUE FOR P & 7 REVIEW

COMMUNICATIONS TOWER AND CUT SHEET

SHEET NO.

J

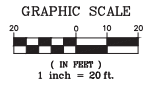
JOB NO. 23-3637.03



ALTA/NSPS LAND TITLE SURVEY EXHIBIT 'A'

LOT 1 IN LEMKE SUBDIVISION, ACCORDING TO THE PLAT THEREOF, RECORDED AUGUST 20, 1974 AS DOCUMENT 22823118, COOK COUNTY, ILLINOIS.

AREA = 74,714 SQFT (1.7152 ACRES)



BEARINGS ARE BASED UPON THE ILLINOIS STATE PLANE COORDINATE SYSTEM OF 1983. EAST ZONE-2011 ADJUSTMENT. ADJUSTED TO GROUND VALUES ESTABLISHED BY GPS METHODS FROM THE TRIMBLE VIRTUAL REFERENCE NETWORK.

ABBREVIATIONS

N NORTH
S SOUTH
E EAST
W WEST
100.00 N00°00'00"E MEASURED DATUM
(100.00 N00°00'00"E) RECORD DATUM
(100.00 N00°00'00"E) DEED DATUM

SURVEY PREPARED FOR:
VILLAGE OF BUFFALO GROVE
50 RAUPY BOULEVARD
BUFFALO GROVE, IL 60089

LEGEND

- CATCH BASIN
- CROSS/NOTCH
- ELECTRIC BOX
- SOL BORING
- ELECTRIC METER
- FLAG POLE
- GAS VALVE
- INLET
- IRON PIPE
- IRON ROD
- TRAFFIC SIGNAL
- HANDHOLE
- LIGHT POLE
- WOOD FENCE
- MAG NAIL/PIN MAG
- SANITARY SEWER MANHOLE
- SIGN
- STORM SEWER MANHOLE
- TELEPHONE MANHOLE
- TELEPHONE BOX/PEDESTAL
- TELEVISION BOX/PEDESTAL
- VALVE BOX
- WATER VALVE AUXILIARY
- ELECTRIC LINE
- GAS LINE
- TELEPHONE LINE
- RIGHT OF WAY LINE
- LOT LINE
- BOUNDARY LINE
- ASPHALT/PAVEMENT
- CONCRETE
- BRICK PAVERS
- BUILDINGS/WALLS
- MULCH
- BRICK PAVERS

BENCHMARK:
ELEVATIONS SHOWN HEREON ARE OBTAINED VIA GPS USING TRIMBLE VRS NOW™ (NO PUBLISHED MONUMENT VERIFIED) DATUM: NAVD83

SURVEYOR'S NOTES

- FOR BUILDING LINES, EASEMENTS AND OTHER RESTRICTIONS SHOWN HEREON, REFER TO COMMITMENT FOR TITLE INSURANCE, ISSUED BY WHEATLAND TITLE COMPANY, COMMITMENT NO.: 044-202400-24194.0, EFFECTIVE DATE MAY 17, 2024.
- THE LOCATION OF THE PROPERTY LINES SHOWN ON THE FACE OF THIS PLAT ARE BASED UPON THE DESCRIPTION AND INFORMATION FURNISHED BY THE CLIENT, TOGETHER WITH THE TITLE COMMITMENT. THE PARCEL, WHICH IS DEFINED MAY NOT REFLECT ACTUAL OWNERSHIP, BUT REFLECTS WHAT WAS SURVEYED. FOR OWNERSHIP, CONSULT YOUR TITLE COMPANY.
- COMPARE ALL POINTS BEFORE BUILDING AND REPORT ANY APPARENT DIFFERENCES AT ONCE.
- DO NOT SCALE DIMENSIONS FROM THIS PLAT.
- DIMENSIONS ON THIS PLAT ARE EXPRESSED IN US SURVEY FEET AND DECIMAL PARTS THEREOF, UNLESS OTHERWISE NOTED.
- MONUMENTS WERE FOUND AND NOTED IN RELATIONSHIP TO THE TRUE CORNER. WHERE NO MONUMENTS WERE FOUND A 1/2" PIPE, CROSS IN CONCRETE OR MAG NAIL WERE SET.
- REGARDING ITEM 2 OF TABLE A
PROPERTY ADDRESS: 505 W DUNDEE RD., BUFFALO GROVE, ILLINOIS 60089
- REGARDING ITEM 3 OF TABLE A FLOOD ZONE CLASSIFICATION
THIS PROPERTY IS IN AN AREA OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN (UNSHADED ZONE X) AS DEFINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP OF LAKE COUNTY, ILLINOIS (COMMUNITY PANEL NO.1703010063) EFFECTIVE DATE AUGUST 19, 2008.
- GROSS LAND AREA REGARDING ITEM 4 OF TABLE A
TOTAL AREA: 74,714 SQFT; 1.715 AC.
- REGARDING ITEM 5 OF TABLE A
GHA PERFORMED A GROUND SURVEY AND PRODUCED CONTOURS AT 1 FOOT INTERVALS. ELEVATIONS SHOWN HEREON ARE OBTAINED VIA GPS USING TRIMBLE VRS NOW NETWORK. DATUM: NAVD 83
- REGARDING ITEM 9 OF TABLE A
THERE ARE 33 REGULAR PARKING SPACES AND 1 HANDICAP SPACE.
- THIS SURVEY MAY NOT REFLECT ALL UTILITIES OR IMPROVEMENTS IF SUCH ITEMS ARE HIDDEN BY LANDSCAPING OR ARE COVERED BY SUCH ITEMS AS DUMPSTERS, TRAILERS, CARS, DIRT, PAVING OR SNOW. AT THE TIME OF THIS SURVEY, SNOW DID NOT COVER THE PROPERTY. LAWN SPRINKLER SYSTEMS, IF ANY, ARE NOT SHOWN ON THIS SURVEY.
- MANHOLES, INLETS AND OTHER UTILITY RIMS OR GRATES SHOWN HEREON ARE FROM FIELD LOCATION OF SUCH, AND ONLY REPRESENT SUCH UTILITY IMPROVEMENTS WHICH ARE VISIBLE FROM ABOVE GROUND AT THE TIME OF SURVEY, THROUGH A NORMAL SEARCH AND WALK THROUGH OF THE SITE. THE LABELING OF THESE MANHOLES (SANITARY, WATER, ETC.) IS BASED IN PART ON THE 'STAMPED' MARKINGS OF THE RIM. ONLY THE IMPROVEMENTS, WHICH WERE VISIBLE FROM ABOVE GROUND AT THE TIME OF SURVEY AND THROUGH A NORMAL SEARCH AND WALK THROUGH OF THE SITE, ARE SHOWN ON THE FACE OF THIS PLAT. LAWN SPRINKLER SYSTEMS, IF ANY, ARE NOT SHOWN ON THIS SURVEY. NO DRAIN TILES, IF ANY EXIST, SHOWN HEREON.
- CALL JULLIE, AT 811 FOR FIELD LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO ANY DIGGING OR CONSTRUCTION.

SCHEDULE B:

GENERAL EXCEPTIONS:

- RIGHTS OR CLAIMS OF PARTIES IN POSSESSION NOT SHOWN BY THE PUBLIC RECORDS.
- ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCE AFFECTING THE TITLE THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE LAND.
- EASEMENTS, OR CLAIMS OF EASEMENTS, NOT SHOWN BY THE PUBLIC RECORDS.

SPECIAL EXCEPTIONS:

- GRANT DATED JANUARY 19, 1963 AND RECORDED FEBRUARY 11, 1963 AS DOCUMENT NO. 1878022 MADE BY DAVID W. FINLEY AND LILLIAN K. FINLEY TO NORTHERN ILLINOIS GAS COMPANY RECORDED IN THE COOK COUNTY RECORDER'S OFFICE. (SHOWN HEREON)
- GRANT DATED FEBRUARY 1, 1967 AND RECORDED FEBRUARY 7, 1967 AS DOCUMENT NO. 2005011 MADE BY DAVID W. FINLEY AND LILLIAN FINLEY TO ILLINOIS BELL TELEPHONE COMPANY RECORDED IN THE COOK COUNTY RECORDER'S OFFICE. (SHOWN HEREON)
- EASEMENT DATED MARCH 8, 1973 AND RECORDED MARCH 13, 1973 AS DOCUMENT NO. 2311768 MADE BY VILLAGE OF BUFFALO GROVE TO ILLINOIS BELL TELEPHONE COMPANY AND COMMUNICATIONS ENERGY COMPANY RECORDED IN THE COOK COUNTY RECORDER'S OFFICE. (SHOWN HEREON)
- BUILDING LINES AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AUGUST 20, 1974 AS DOCUMENT NO. 22823118. (SHOWN HEREON)

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GENALT HAMILTON ASSOCIATES, INC.
625 Forest Drive East ■ Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

NO.	DATE	REVISION

DRAWN BY: MAG	SHEET NUMBER
CHECKED BY: EAH	1
DATE: 06.25.24	
GHA PROJECT #	
5921.002	
SCALE	
1"=20'	
OF 1 SHEETS	

THE FIELD WORK WAS COMPLETED ON THE GROUND ON MAY 29, 2024.

DATED THIS 25TH DAY OF JUNE, A.D. 2024.

GENALT HAMILTON ASSOCIATES, INC.

PROFESSIONAL DESIGN FIRM LICENSE NO. 184-000922

Edward A. Hedge
EDWARD A. HEDGE
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3026
MY LICENSE EXPIRES NOVEMBER 30, 2024



PRELIMINARY ENGINEERING PLANS

BUFFALO GROVE FIRE STATION 25

SITE IMPROVEMENTS

STANDARD SYMBOLS

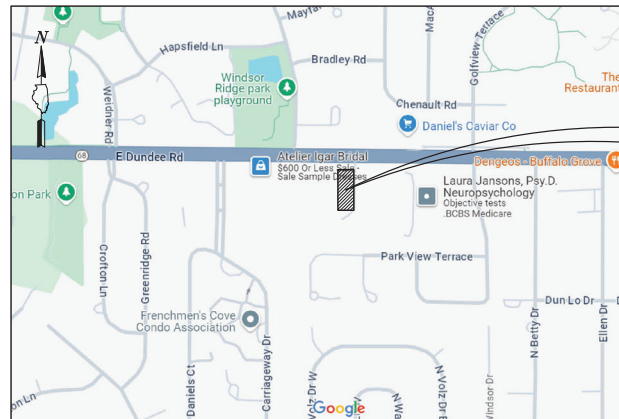
FEATURE	EXISTING	PROPOSED
BUFFALO BOX		
BUSH/SHRUB		
CATCH BASIN		
CLEANOUT		
COMBINE SEWER LINE		
CONTOUR		
CULVERT		
DITCH/SWALE		
ELECTRIC LINE		
ELECTRIC MANHOLE		
FENCE		
FIRE HYDRANT		
FLARED END SECTION		
GAS LINE		
GAS MANHOLE		
GAS VALVE		
INLET		
LIGHT POLE		
OVERHEAD WIRES		
POWER POLE		
R.O.W LINE		
SANITARY FORCEMAIN LINE		
SANITARY SEWER LINE		
SANITARY SEWER MANHOLE		
SIGN		
SPOT ELEVATION		
STORM SEWER LINE		
STORM SEWER MANHOLE		
TELEPHONE LINE		
TELEPHONE MANHOLE		
TELEPHONE BOX/PEDESTAL		
TREE-CONIFEROUS (SIZE/TAG#)		
TREE-DECIDUOUS (SIZE/TAG#)		
VALVE BOX		
VALVE VAULT		
WATER VALVE		
WATERMAIN LINE		

J.U.L.I.E

JOINT
UTILITY
LOCATION
INFORMATION FOR
EXCAVATION
CALL 811



Know what's below.
Call before you dig.



PROJECT LOCATION
505 W DUNDEE ROAD
BUFFALO GROVE, ILLINOIS 60089

LOCATION MAP

(Not to Scale)

BENCHMARK:
ELEVATIONS SHOWN HEREON ARE OBTAINED VIA GPS USING
TRIMBLE VES@NOW™ (NO PUBLISHED MONUMENT VERIFIED)
DATUM: NAVD83

SHEET INDEX

1. TITLE SHEET
2. EXISTING CONDITIONS/DEMOLITION PLAN
3. GEOMETRIC PLAN
4. UTILITY PLAN
5. GRADING PLAN
6. FIRE TRUCK AUTOTURN

TOPOGRAPHIC SURVEY BY:

GEWALT HAMILTON ASSOCIATES, INC.
625 FOREST EDGE DRIVE
VERNON HILLS, ILLINOIS 60061
TELEPHONE: 847-478-9700

PROFESSIONAL DESIGN FIRM LICENSE:

GEWALT HAMILTON ASSOCIATES, INC.
DESIGN FIRM — LAND SURVEYOR/PROF ENG
LICENSE NUMBER: 184.000922-0010
EXPIRES: 6/30/2025

PLANS PREPARED FOR:

VILLAGE OF BUFFALO GROVE
50 RAUPP BOULEVARD
BUFFALO GROVE, ILLINOIS 60089
TELEPHONE: 847-459-2500

EXISTING UTILITIES: WHEN THE PLANS OR SPECIAL PROVISIONS INCLUDE INFORMATION PERTAINING TO THE LOCATION OF UNDERGROUND UTILITY FACILITIES, SUCH INFORMATION REPRESENTS ONLY THE OPINION OF THE ENGINEER AS TO THE LOCATION OF SUCH UTILITIES AND IS ONLY INCLUDED FOR THE CONVENIENCE OF THE BIDDER. THE ENGINEER AND OWNER ASSUME NO RESPONSIBILITY WHATSOEVER IN RESPECT TO THE SUFFICIENCY OR ACCURACY OF THE INFORMATION SHOWN ON THE PLANS RELATIVE TO THE LOCATION OF UNDERGROUND UTILITY FACILITIES OR THE MANNER IN WHICH THEY ARE TO BE REMOVED OR ADJUSTED. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE ACTUAL LOCATION OF ALL SUCH FACILITIES. HE SHALL ALSO OBTAIN FROM THE RESPECTIVE UTILITY COMPANIES, DETAILED INFORMATION RELATIVE TO THE LOCATION OF THEIR FACILITIES AND THE WORKING SCHEDULES OF THE UTILITY COMPANIES FOR REMOVING OR ADJUSTING THEM.

CONTRACTOR IS RESPONSIBLE FOR CONTACTING J.U.L.I.E. AT 1-800-892-0123 AND MUST ACQUIRE A DIG NUMBER A MINIMUM OF 72 HOURS PRIOR TO ANY WORK BEING DONE.

NOTE: CONSTRUCTION MEANS, METHODS AND JOB SITE SAFETY IS THE SOLE AND EXCLUSIVE RESPONSIBILITY OF THE CONTRACTOR

GHA GEWALT HAMILTON ASSOCIATES, INC.

625 Forest Edge Drive ■ Vernon Hills, IL 60061
Tel 847.478.9700 ■ Fax 847.478.9701

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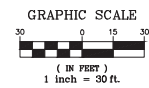
TITLE SHEET

FIRE STATION 25
505 WEST DUNDEE ROAD
VILLAGE OF BUFFALO GROVE, ILLINOIS 60089

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

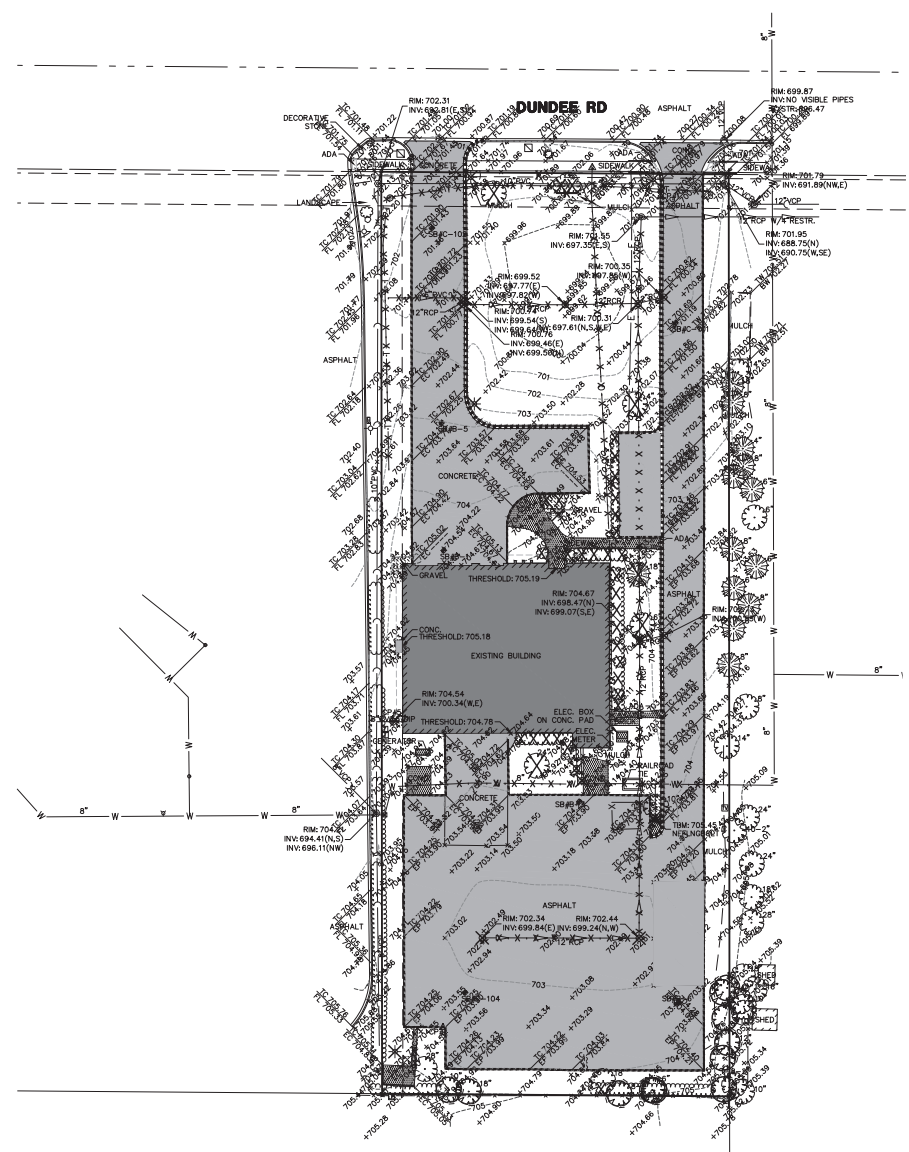
FILE: 5921.002 PR 10-24-24.dwg	SHEET NUMBER
DRAWN BY: PL DATE: 10/25/24	GHA PROJECT # 5921.002
CHECKED BY: B/W DATE: 10/25/24	SCALE N.A.
	OF 6 SHEETS

1



REMOVAL LEGEND

-  BUILDING REMOVAL
-  PAVEMENT REMOVAL
FULL DEPTH
-  GRAVEL REMOVAL
-  SIDEWALK REMOVAL
-  SIGN REMOVAL
-  TREE/SHRUB REMOVAL
-  TREE TRUNK PROTECTION
FENCE
-  CURB/COMBINATION CURB
AND GUTTER REMOVAL
-  UTILITY TO BE REMOVED
-  STRUCTURE REMOVAL
-  SOIL BORING



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625 Forest Edge Drive ■ Vernon Hills, IL 60061
Tel 847.478.9700 ■ Fax 847.478.9701

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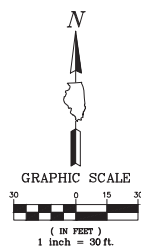
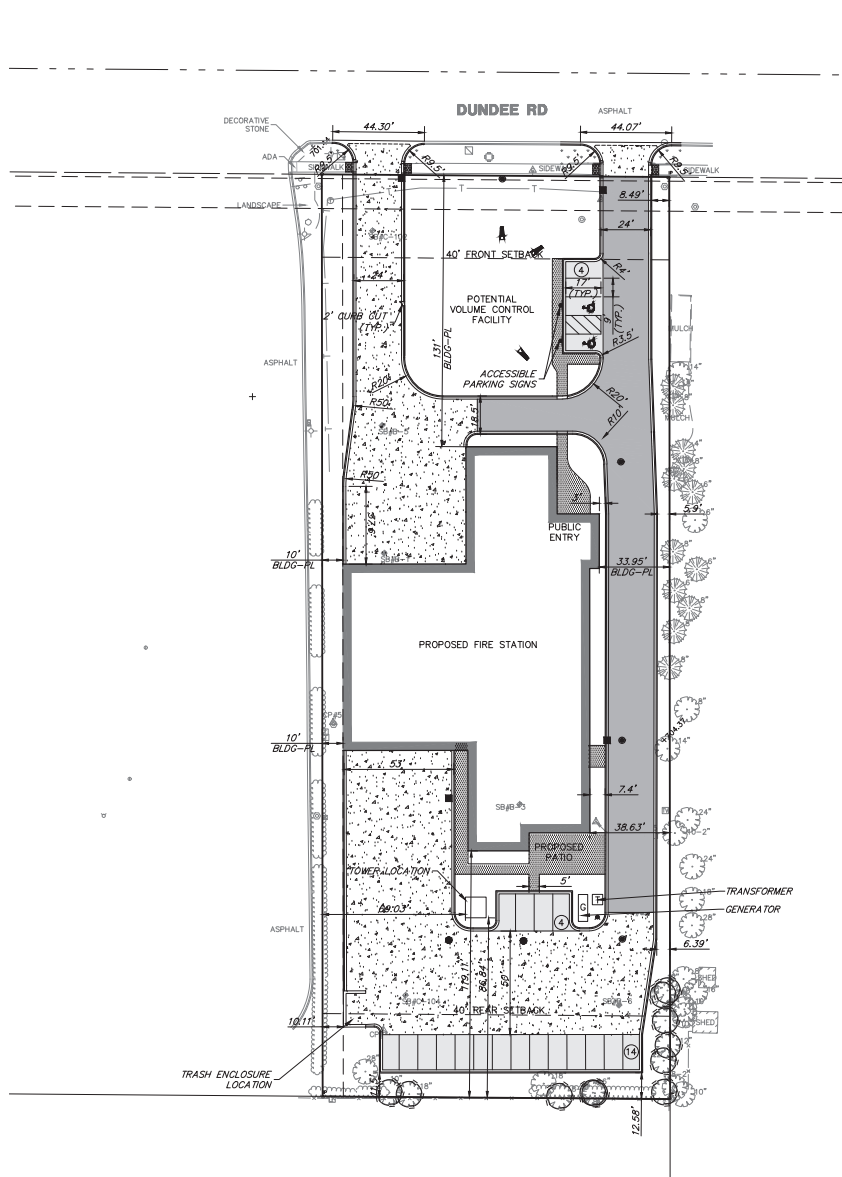
EXISTING CONDITIONS/DEMOLITION PLAN

**FIRE STATION 25
505 WEST DUNDEE AVENUE
BUFFALO GROVE, ILLINOIS**

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 5921.002 PR.dwg	SHEET NUMBER
DRAWN BY: B/W DATE: 10/25/24	GHA PROJECT # 5921.002
CHECKED BY: B/W DATE: 10/25/24	SCALE 1"=30'
	2
	OF 6 SHEETS

\\GHA\GHA\5921.002\5921.002_BUFFALO GROVE, ILL. 505 WEST DUNDEE AVENUE.dwg 10/24/2024 4:01 PM



PROPOSED LEGEND

-  HEAVY DUTY BITUMINOUS PAVEMENT
-  LIGHT DUTY BITUMINOUS PAVEMENT
-  PCC PAVEMENT
-  PCC SIDEWALK
-  GRASS RESTORATION, IDOT CLASS 1 SEED
-  BUILDING
-  STONE RIP RAP, CLASS A1
-  B6.12 CURB & GUTTER (REGULAR)
-  B6.12 CURB & GUTTER (DEPRESSED)
-  BARRIER CURB
-  PARKING COUNT
-  DETECTABLE WARNINGS

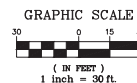
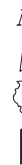
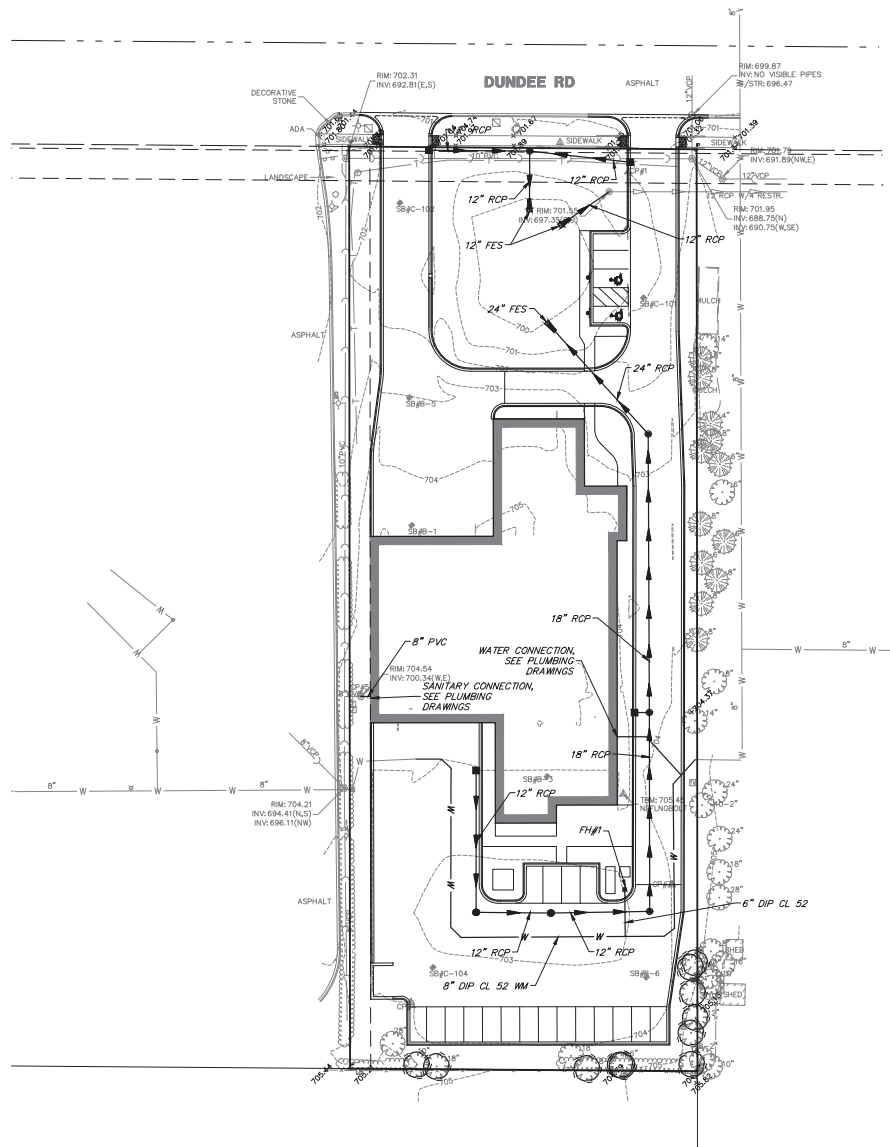
GHA GEWALT HAMILTON ASSOCIATES, INC.
625 Forest Edge Drive ■ Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

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GEOMETRIC PLAN
FIRE STATION 25
505 WEST DUNDEE AVENUE
BUFFALO GROVE, ILLINOIS

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 5921.002 PR.dwg	SHEET NUMBER
DRAWN BY: B/W	3
DATE: 10/25/24	GHA PROJECT # 5921.002
CHECKED BY: B/W	SCALE: 1"=30'
DATE: 10/25/24	OF 6 SHEETS



UTILITY PLAN LEGEND

	EXISTING STORM SEWER
	EXISTING SANITARY SEWER
	EXISTING WATERMAIN
	PROPOSED STORM SEWER
	PROPOSED SANITARY SEWER
	PROPOSED WATERMAIN
EXISTING	PROPOSED
	STORM MANHOLE
	STORM CATCHBASIN
	STORM INLET
	FLARED END SECTION
	SANITARY MANHOLE
	VALVE VAULT
	VALVE BOX
	FIRE HYDRANT
	BUFFALO BOX
	STREET LIGHT
	POWER POLE
	SIGN

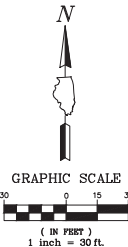
GHA GEWALT HAMILTON ASSOCIATES, INC.
 625 Forest Edge Drive ■ Vernon Hills, IL 60061
 Tel 847.478.9700 ■ Fax 847.478.9701

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UTILITY PLAN **FIRE STATION 25** **505 WEST DUNDEE AVENUE** **BUFFALO GROVE, ILLINOIS**

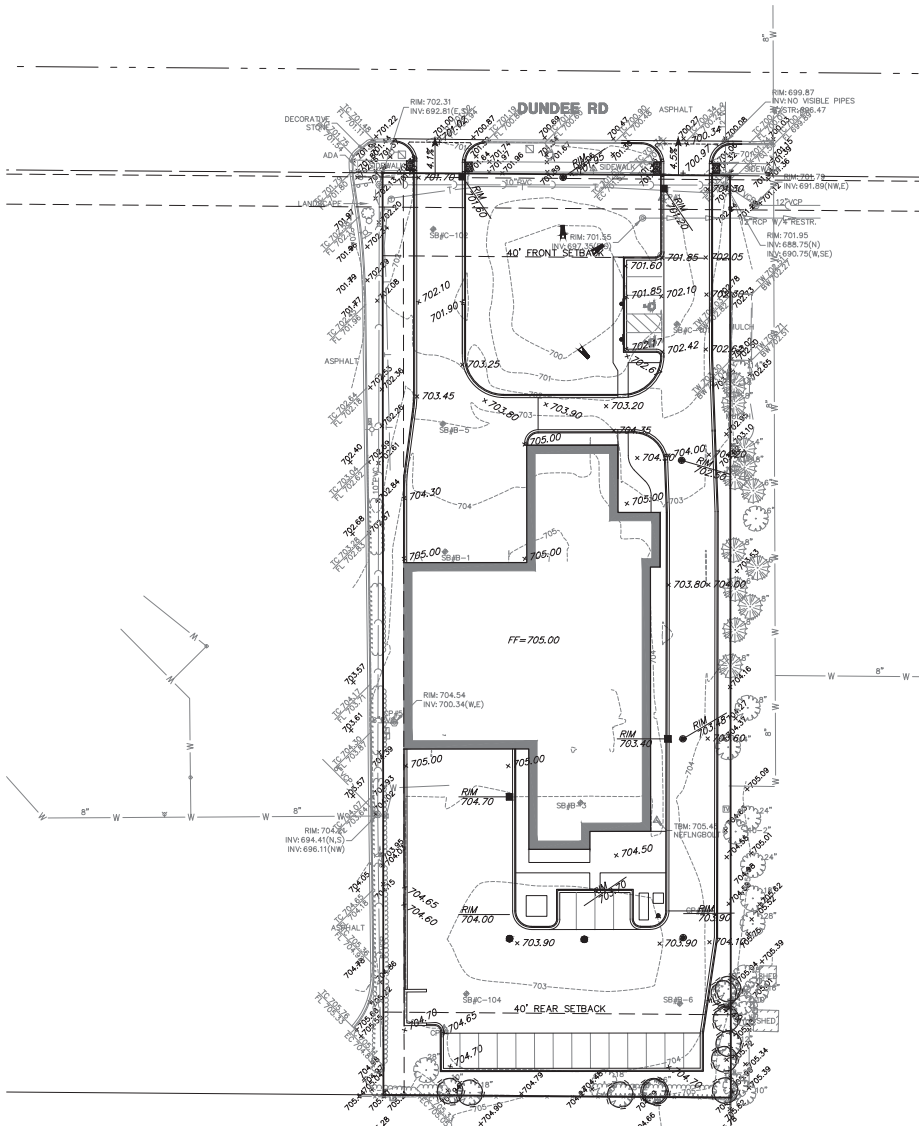
NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE 5921.002 PR.dwg	SHEET NUMBER
DRAWN BY: B/W	GHA PROJECT #
DATE 10/25/24	5921.002
CHECKED BY: B/W	SCALE
DATE 10/25/24	1"=30'
	OF 6 SHEETS



GRADING LEGEND

- TOP OF CURB FLOW LINE
- PROPOSED SPOT ELEVATION
- CONTOUR
- STRUCTURE ADJUSTMENT
- SUMMITS
- SLOPES
- SWALES
- OVERLAND FLOW ROUTE
- DETECTABLE WARNINGS
- B6.12 CURB & GUTTER (REGULAR)
- B6.12 CURB & GUTTER (DEPRESSED)
- B6.12 CURB & GUTTER (REVERSE PITCH)



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Tel 847.478.9700 ■ Fax 847.478.9701

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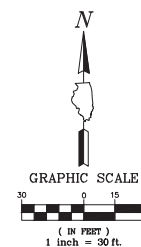
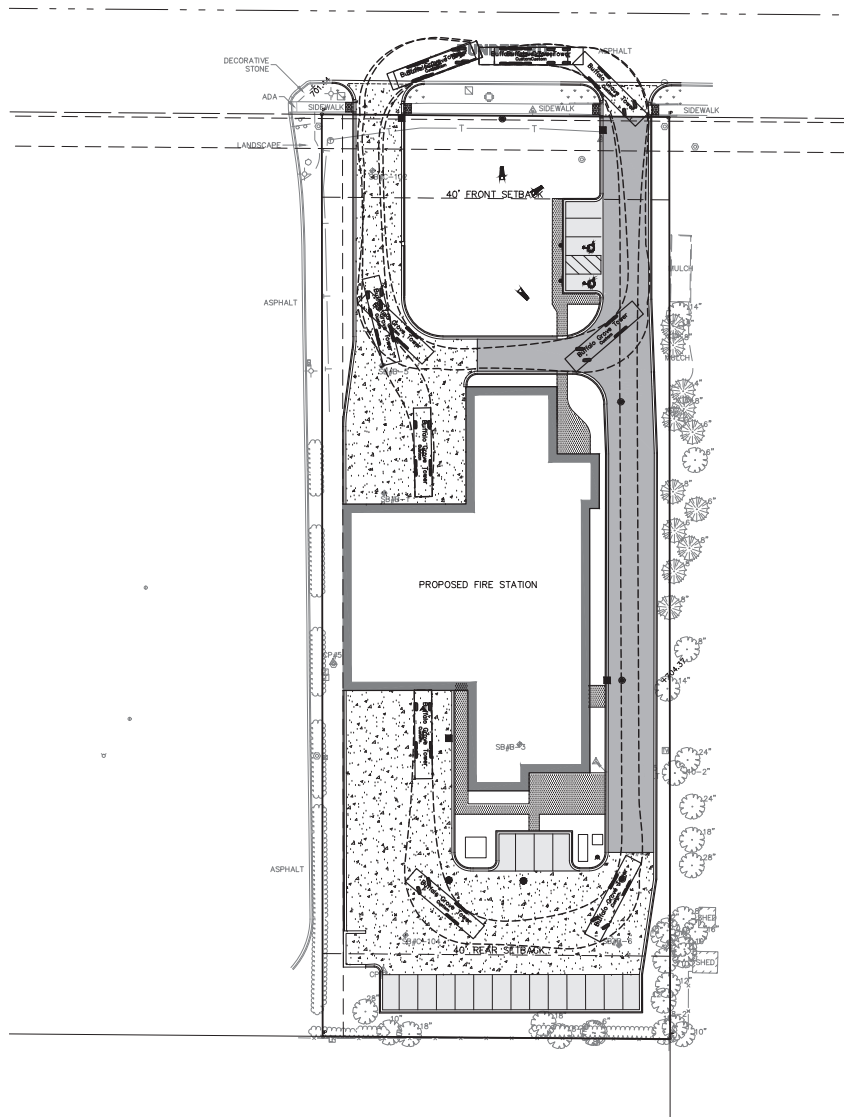
GRADING PLAN

**FIRE STATION 25
505 WEST DUNDEE AVENUE
BUFFALO GROVE, ILLINOIS**

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 5921.002 PR.dwg
DRAWN BY: B/W
DATE: 10/25/24
GHA PROJECT # 5921.002
CHECKED BY: B/W
DATE: 10/25/24

SHEET NUMBER
5
SCALE: 1"=30'
OF 6 SHEETS



GHA GEWALT HAMILTON ASSOCIATES, INC.
 625 Forest Edge Drive ■ Vernon Hills, IL 60061
 Tel 847.478.9700 ■ Fax 847.478.9701

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FIRE TRUCK AUTOTURN
FIRE STATION 25
505 WEST DUNDEE AVENUE
BUFFALO GROVE, ILLINOIS

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 5921.002 PR.dwg	SHEET NUMBER
DRAWN BY: B/W	6
DATE: 10/25/24	GHA PROJECT # 5921.002
CHECKED BY: B/W	SCALE: 1"=30'
DATE: 10/25/24	OF 6 SHEETS

VERNON HILLS, ILLINOIS 60061
847.478.9301 (3)
ILL. STATE CERTIFICATE OF AUTHORITY
NO. XXXXXXXXXX

STRUCTURAL
JOHNSON WILBUR ADAMS, INC
880'S HAMPDEN RD, SUITE 880
WILMINGTON, ILLINOIS 60487
630.653.9040(O)
IL STATE CERTIFICATE OF AUTHORITY
NO. 18-005176

**M.E.P.F.P.
WT GROUP**
2675 PRATUM AVE
HOFFMAN ESTATES, ILLINOIS 60182
224.293.6133 (C)
ILL. STATE CERTIFICATE OF AUTHORITY
NO. 184.007570-0026

CONSTRUCTION MANAGER
FREDERICK QUINN CORP.
101 SOUTH CHURCH STREET
ADDISON, ILLINOIS 60101
630-628-8100 (TX) 630-628-8100(P)
IL STATE CERTIFICATE OF AUTHORITY
NO.

LANDSCAPE ARCHITECT
JSD PROFESSIONAL SERVICES, INC.
1400 E. TOWNEY AVE., SUITE 205
DEN PLAINS, ILLINOIS 60018
312.644.8370 (3)
ILL. STATE CERTIFICATE OF AUTHORITY
NO.

FOR REVIEW ONLY

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[illegible]

**VILLAGE OF BUFFALO GROVE
FIRE DEPARTMENT STATION 25**
505 WEST DUNDEE RD, BUFFALO GROVE, IL 60089

ISSUE FOR 50% DD

LANDSCAPE PLAN: SOUTH

SHEET NO.

L1.2

JOB NO. 23-3637.03
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fgma

FGM Architects Inc.
1211 W 22nd St, Suite 700
Oak Brook, Illinois 60523
630.574.8300
630.574.7070 FAX
ILLINOIS PROFESSIONAL DESIGN
NO. 018-000030

CIVIL
HEWALT HAMILTON ASSOCIATES, INC.
1000 WEST 10TH STREET
SUITE 100
CHICAGO, ILLINOIS 60607
TEL: 312.467.1100
FAX: 312.467.1101
WWW.HHAI.COM

STRUCTURAL
JONAS WILBUR ADAMS, INC.
1000 WEST 10TH STREET
SUITE 100
CHICAGO, ILLINOIS 60607
TEL: 312.467.1100
FAX: 312.467.1101
WWW.JWA.COM

M.E.P.
W.T. STROUD
1000 WEST 10TH STREET
SUITE 100
CHICAGO, ILLINOIS 60607
TEL: 312.467.1100
FAX: 312.467.1101
WWW.WTSTROUD.COM

CONSTRUCTION MANAGER
RESOURCES GROUP, INC.
1000 WEST 10TH STREET
SUITE 100
CHICAGO, ILLINOIS 60607
TEL: 312.467.1100
FAX: 312.467.1101
WWW.RGCONSTRUCTION.COM

LANDSCAPE ARCHITECT
JED PROFESSIONAL SERVICES, INC.
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NOT FOR
CONSTRUCTION

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REVISION	
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VILLAGE OF BUFFALO GROVE
FIRE DEPARTMENT STATION 25
505 WEST DUNDEE RD, BUFFALO GROVE, IL 60089

ISSUE FOR 50% DD

LANDSCAPE NOTES AND
DETAILS

SHEET NO.
L2.0

JOB NO. 23-3637.03
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LANDSCAPE PLAN GENERAL NOTES:

- THE LANDSCAPE CONTRACTOR SHALL COMPLY WITH ALL PROVISIONS AND DIRECTIONS OF THE SPECIFICATIONS.
- THE LANDSCAPE CONTRACTOR SHALL PROTECT ALL WORK FROM DAMAGE BY OTHER UNITS. THE WORK IS COMPLETE AND ACCEPTED BY THE OWNER.
- THE LANDSCAPE CONTRACTOR SHALL COORDINATE HIS WORK WITH ALL OTHER TRADES.
- EXACT LOCATION OF ALL UNDERGROUND UTILITIES SHALL BE DETERMINED AND IDENTIFIED IN THE FIELD BY THE LANDSCAPE CONTRACTOR PRIOR TO COMMENCING WORK.
- THE CONTRACTOR SHALL AVOID ALL EXISTING UTILITIES—UNDERGROUND AND OVERHEAD WHERE APPLICABLE. WHERE UNDERGROUND UTILITIES EXIST, FIELD ADJUSTMENTS MUST BE APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. NEITHER THE OWNER NOR THE LANDSCAPE ARCHITECT ASSUMES ANY RESPONSIBILITY FOR INADEQUACIES IN RESPECT TO THE CONTRACTOR'S ACCURACY IN LOCATING THE INDICATED PLANT MATERIAL.
- ALL PLANT MATERIALS SHALL CONFORM TO THE LATEST EDITION OF AMERICAN STANDARD FOR NURSERY STOCK AS PUBLISHED BY THE AMERICAN NURSERY AND LANDSCAPE ASSOCIATION, 230 SOUTHERN HIGHWAY, WILMINGTON, DE, 20008 (ANSI Z60.1).
- ALL PLANTS OF THE SAME SPECIES SHALL BE OBTAINED FROM THE SAME NURSERY SOURCE.
- THE LANDSCAPE CONTRACTOR SHALL STAKE THE LOCATION OF ALL TREES AND OTHER LANDSCAPE FEATURES FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT AND SHALL CHECK FOR CORRECT SPACING BEFORE PLANTING.
- THE CONTRACTOR SHALL STAKE AT LEAST AS MANY STAKES TO THE LANDSCAPE ARCHITECT AS EACH PHASE OF WORK IS UNDERTAKEN PRIOR TO PLANTING OPERATIONS SO THAT THE LANDSCAPE ARCHITECT CAN BE PROMPTED TO VERIFY PLANT SPECIES, SIZE AND OVERALL HEIGHT IMMEDIATELY PRIOR TO PLANTING. IF NOTICE IS NOT GIVEN BY THE CONTRACTOR, HE SHALL REMOVE/REPLACE PLANTS AS DIRECTED BY THE LANDSCAPE ARCHITECT AT NO ADDITIONAL EXPENSE TO THE OWNER.
- PLANT TREES AND SHRUBS AFTER THE FINAL PHASE HAVE BEEN ESTABLISHED AND PRIOR TO THE PLANTING OF LARMS UNLESS OTHERWISE DIRECTED BY THE OWNER. IF PLANTING OF TREES OCCURS AFTER LAWN WORK, THE LANDSCAPE CONTRACTOR SHALL PROTECT LAWN AREAS AND PROPERLY REPAIR DAMAGE LAWN RESULTING FROM PLANTING OPERATIONS.
- ALL PLANT MATERIAL SHALL BEAR THE SAME RELATIONSHIP TO THE NEW GRADE AS IT BORE TO THE GRADE AT THE NURSERY SOURCE.
- PRUNE BRANCH OR CROSS BRANCHING AT THE TIME OF PLANTING, DO NOT REMOVE CENTRAL LEADER.
- FOR TREES PLANTED IN TURF AREAS, THE LANDSCAPE CONTRACTOR SHALL PROVIDE A 6"-DIAM. SHURDICK HARDWOOD BARK MULCH RING (REMOVE EXISTING TURF) AT A MINIMUM OF 12" THICK (4" THICK FOR TREES PLANTED IN PLANTING AREAS). MULCH OF EACH TREE, MULCH SHALL BE PLACED WITHIN TWO (2) DAYS AFTER TREES ARE PLANTED. MULCH SHALL BE COMPOSED OF 1/2" LAYER OF SHURDICK HARDWOOD MULCH, TERRA-SOFT HORTICULTURE, CRYSTALS WITH PLANTING MIX.
- TREES SHALL BE SET IN TIE, VERTICAL ALIGNMENT AFTER PLANTING.
- ALL PLANTS SHALL BE PLANTED PER THE LANDSCAPE ARCHITECT'S SPECIFICATIONS. PLANTINGS NOT FOUND TO BE IN COMPLIANCE SHALL BE REPLANTED CORRECTLY, OR REPLACED TO THE ADDITIONAL EXPENSE TO THE OWNER.
- ADJUST SHRUB, PERENNIAL, AND GROUNDCOVER SPACING AS NECESSARY TO EVENLY FULL PLANTING BEDS.
- THE LANDSCAPE ARCHITECT OR OWNER RESERVES THE RIGHT TO REJECT PLANTS ON SITE WHETHER STOCK PILED OR PLANTED IN PLACE. REJECTED PLANTS SHALL BE REMOVED IMMEDIATELY FROM SITE.
- IN CASE OF DISCREPANCIES BETWEEN THE PLAN AND THE PLANT LIST, THE PLAN SHALL GOVERN.
- WHERE PLANTING BEDS MEET TURF AREAS, THE CONTRACTOR SHALL PROVIDE A CULTIVATED EDGE. MULCH ALL SHRUB BEDS TO THE LINE SHOWN. THE CONTRACTOR SHALL TURNISH AND INSTALL 1/2" LAYER OF SHURDICK HARDWOOD MULCH UNDER ALL TREE PLANTINGS AND SHRUB BEDS (COUNT SAMPLE, SEE SPECS).
- AN APPROVED GRANULAR IRON-BEARING PERMANENT HERBICIDE SHALL BE APPLIED IN ALL PLANTING BEDS AT A RATE SPECIFIED BY MANUFACTURER FOR EACH PLANT VARIETY.
- THE LANDSCAPE CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT INJURY TO ALL PLANT MATERIAL DURING DROPPING, HANDLING, PLANTING, AND MAINTENANCE OPERATIONS.
- ALL PLANTS TO BE "TIELED IN" OR STORED ON-SITE AND SHALL BE GROUPED TOGETHER BY SPECIES, SIZE AND SHALL BE COVERED WITH MULCH OR PLANTED TO PREVENT DROPPING. DO NOT DELIVER ANY PLANTS THAT CANNOT BE PLANTED WITHIN FIVE (5) WORKING DAYS.
- FOR ALL GROUNDCOVERS, ROTOTILL 2" OF SPREADING PEAT INTO TOPSOIL TO A DEPTH OF 6" TO YIELD A HOMOGENEOUS MIXTURE OF TOPSOIL AND PEAT.
- GROUNDCOVER AREAS SHALL ONLY RECEIVE 1/2" SHURDICK HARDWOOD MULCH (NO FABRIC), CAREFULLY PLACE MULCH AROUND EACH PLANT BASE.
- ALL EXCAVATED TOPSOIL SHALL BE RE-USED BY THE CONTRACTOR OR IF THE CONTRACTOR WILDS ADDITIONAL TOPSOIL, IT SHALL BE STOCKPILED ON SITE IN AN AREA DESIGNATED BY THE OWNER FOR RE-USE BY THE CONTRACTOR PRIOR TO IMPORTING NEW TOPSOIL (IF ANY).
- ALL DISTURBED AREAS SHALL RECEIVE A MINIMUM OF TOPSOIL (COMPACTED).
- THE LANDSCAPE CONTRACTOR SHALL COMPENSATE FOR ANY TRAILER REGARDING FRESH GRADING. IF AVAILABLE, CONTRACTOR IS TO USE STOCKPILED TOPSOIL ON-SITE. IF NOT AVAILABLE, THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR IMPORTING THE TOPSOIL NECESSARY TO MEET FINISH GRADE.
- TOPSOIL SHALL BE FERTILE, FINE AND REPRESENTATIVE OF LOCAL PRODUCTIVE SOIL, CAPABLE OF SUSTAINING VIGOROUS PLANT GROWTH AND FREE OF CLAY LUMPS, STONES, HOLLOW WEEDS OR OTHER FOREIGN MATTER SUCH AS STONES, ROOTS, STICKS AND OTHER EXTRANEOUS MATERIALS. NOT FROZEN OR MUDDY. PH OF TOPSOIL TO RANGE BETWEEN 5.5 AND 7.5.
- FRESH GRADE, FERTILIZE, AND SEED ALL DISTURBED AREAS WITHIN THE CONSTRUCTION LIMITS AS SHOWN WITH EROSION CONTROL. BROADCAST TURF AREAS SHALL GRASS COMPLETELY AND SHALL NOT FROD NOR RUDDE. ALL TURF AREAS SHALL RECEIVE 6" THICK BLACK TOPSOIL—AFTER SETTLEMENT.
- DURING LANDSCAPE WORK, KEEP PAVEMENTS CLEAN AND WORK AREAS IN AN ORDERLY MANNER. REMOVE ALL DEBRIS FROM THE JOB SITE ON A DAILY BASIS.
- ALL PLANT MATERIAL SHALL BE FULLY GUARANTEED FOR ONE YEAR FROM THE DATE OF FINAL ACCEPTANCE. DEAD OR UNHEALTHY PLANTS SHALL BE REPLACED AS SOON AS CONDITIONS PERMIT.
- SUBSTITUTION OF PLANT MATERIAL DUE TO LACK OF AVAILABILITY MUST BE APPROVED BY THE LANDSCAPE ARCHITECT. SUBSTITUTIONS SHALL BE THE SAME SIZE OR LARGER, AND OF EQUAL OR BETTER VALUE THAN THE ITEMS SPECIFIED. THE "QUALITY" WILL REST WITH THE SOLE JUDGMENT OF THE LANDSCAPE ARCHITECT.
- DORMANT SEED IN NOVEMBER WHEN GROUND IS NOT FROZEN, YET COLD ENOUGH SO THAT SEEDS WILL NOT ROT. SAFE SOIL SHOULD BE LOOSED TO THE SEED CAN THOROUGHLY AND LEASE UNTIL THE FIRST HALF-INCH OF THE SURFACE. WATER.
- THE LANDSCAPE CONTRACTOR SHALL SUBMIT PHOTOGRAPHS OF ALL TAGGED PLANT MATERIAL PRIOR TO PURCHASE FOR APPROVAL OF THE OWNER/LANDSCAPE ARCHITECT.
- THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR WATERING ALL PLANT MATERIAL UNTIL ESTABLISHED.

NATIVE PLANTING NOTES:

- GENERAL NOTES
- CONTRACTOR QUALIFICATIONS – THE LANDSCAPE CONTRACTOR CHOSEN FOR ESTABLISHMENT OF THE NATIVE PLANTINGS MUST BE EXPERIENCED IN 15 YEARS OF REGULATION AND MANAGEMENT OF SAVANNAH, HAVING A MINIMUM OF 10 YEARS OF PLANTING BY GENUS AND SPECIES SHALL BE AVAILABLE AT ALL TIMES.
- ALL NATIVE PLANT AND SEED MATERIALS SHALL BE TRUE TO THEIR NAME AND VARIETY AS SPECIFIED. TO ENSURE THAT LOCAL GENOTYPES ARE USED, THEIR ORIGIN SHALL BE PROVIDED TO THE LANDSCAPE ARCHITECT. THE LANDSCAPE ARCHITECT SHALL LOCATE AND SPECIES NATIVE TO CHAMPAIGN COUNTY, ILLINOIS. PLANT ORIGIN BEYOND A 50-MILE RADIUS SHALL BE APPROVED BY THE LANDSCAPE ARCHITECT.
- THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO INSPECT ALL SEED AND PLANTS EITHER AT THE PLACE OF GROWTH OR AT SITE BEFORE PLANTING FOR COMPLIANCE WITH REQUIREMENTS FOR NAME, VARIETY, SIZE, QUANTITY, QUALITY, OR MIS-IDENTIFICATION. THE LANDSCAPE ARCHITECT SHALL BE NOTIFIED IN WRITING OF ANY COMPOSITION OF INVOICES OF SEED MATERIALS AND INTEGRITY OF PLANT MATERIALS WITH RESPECT TO SPECIES, VARIETY, AND SOURCE AFTER PURCHASE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROPER HANDLING AND STORAGE OF SEED AND PLANT MATERIALS ACCORDING TO THE BEST HANDLING AND STORAGE PRACTICES. DURING LANDSCAPE WORK, MATERIALS AND EQUIPMENT SHALL BE PROTECTED FROM DAMAGE. PLANTING AREAS AND SEEDING AREAS SHALL BE KEPT CLEAN AND IN AN ORDERLY CONDITION.

B. SEEDING/PLANTING SUBSTRATE NOTES

- CONTRACTOR SHALL BE RESPONSIBLE FOR PERFORMING ALL WORK PRIOR TO INSTALLING SEEDING.

- IN ALL AREAS THAT WILL BE PLANTED OR SEEDING, THE EXISTING TURFGRASS WILL BE KILLED USING AN HERBICIDE WHICH IS NON-TOXIC TO TERRESTRIAL AND AQUATIC ANIMALS. ONLY PERSONNEL WHO ARE EXPEIENCED IN THE APPLICATION OF HERBICIDES AND OPERATORS WHO ARE EXPEIENCED IN THE APPLICATION OF HERBICIDES, EXPERIENCED IN PLANT IDENTIFICATION SHALL PERFORM APPLICATION OF HERBICIDE. THE HERBICIDE APPLICATION ON APPROPRIATE TURF SHOULD BE DONE PRIOR TO DEGRADATION OF THE HERBICIDE USED MUST BE PROVIDED PRIOR TO INSTALLING SEED. CARE MUST BE TAKEN TO PROTECT THE EXISTING LAWN IN AREAS THAT ARE TO REMAIN TURFGRASS.
- IN THE AREAS THAT WILL BE SEEDING WITH NATIVE SPECIES, THE SEED MAY BE INSTALLED USING A SEED DRILL, DIRECTLY INTO THE DEAD TURFGRASS WITHOUT ADDITIONAL GROUND PREPARATION.
- PLANTING AREAS SHALL NOT RECEIVE FERTILIZER.
- OPERATION OF EQUIPMENT WITHIN THE PROJECT AREA IS TO BE AVOIDED DURING WET CONDITIONS IF IT CAUSES SOIL COMPACTION OR RUTTING.

C. SEED GENERAL NOTES

- SEED SHALL MEET THE STANDARDS OF THE AMERICAN ASSOCIATION FOR NURSERY STOCK (ANSI Z60.1-1985).
- ALL SEED MATERIAL SHALL BE TRUE TO THEIR NAME AND VARIETY AS SPECIFIED.
- THE OWNER RESERVES THE RIGHT TO INSPECT ALL SEED BEFORE PLANTING FOR COMPLIANCE WITH REQUIREMENTS FOR NAME, VARIETY, SIZE, QUANTITY, QUALITY, OR MIS-IDENTIFICATION. THE LANDSCAPE ARCHITECT SHALL BE NOTIFIED IN WRITING OF ANY COMPOSITION OF INVOICES OF SEED MATERIALS AND INTEGRITY OF PLANT MATERIALS WITH RESPECT TO SPECIES, VARIETY, AND SOURCE AFTER PURCHASE.
- CONTRACTOR IS TO KEEP RECORDS OF THE CERTIFICATES OF COMPOSITION OR INVOICES OF SEED WITH RESPECT TO SPECIES, VARIETY, AND SOURCE AFTER PURCHASE. CONTRACTOR SHALL PROVIDE THE OWNER WITH THE NAME AND LOCATION OF SEED SUPPLIER, AND A STATEMENT OF THE PURITY OF THE GRASSES.
- THE AMOUNT OF SEED INDICATED ON THE SPECIFICATIONS SHALL MEAN THE TOTAL AMOUNT OF PURE LIVE SEED (PLS) PER ACRE WHERE AVAILABLE. ACTUAL SEED AMOUNTS USED ON THE PROJECT WILL VARY WITH THE ACTUAL PERCENT PLS IN THE SEED LOT. SEED SUPPLIED TO THE SITE SHALL CONTAIN DOCUMENTATION OF PLS TESTING AND, IF REQUIRED, ADJUSTMENT OF THE SEED WEIGHTS TO PROVIDE 100 PERCENT PLS STANDARDS. PLS ADJUSTMENT SHALL BE BASED ON SEED TEST RESULTS NO LATER THAN 12 MONTHS.
- UNLESS OTHERWISE SPECIFIED, SEED SHALL NOT CONTAIN IN EXCESS OF 1 PERCENT WEED SEEDS, 0 PERCENT IN WEED SEEDS.

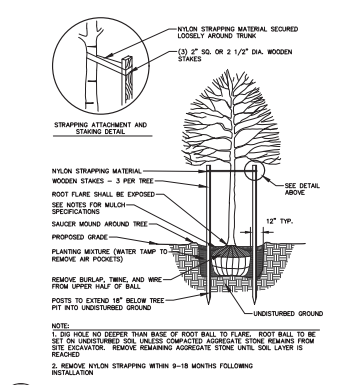
D. SEED DELIVERY, HANDLING, AND TEMPORARY STORAGE

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROPER HANDLING AND STORAGE OF SEED MATERIALS ACCORDING TO THE BEST HANDLING AND STORAGE PRACTICES.
- ALL SEED SHALL BE FURNISHED IN SEALED CONTAINERS. SEED PACKAGING TO BE PROTECTED FROM MOISTURE AND EXPOSURE TO HEAT. SEED SHALL BE STORED IN A TEMPERATURE-CONTROLLED ENVIRONMENT. SEED CONTAINERS SHALL BE STORED OFF THE GROUND AND OUTDOOR. ON-SITE STORAGE OF SEED SHALL BE AT THE CONTRACTOR'S OWN RISK. ANY DAMAGE INCURRED TO SEED STOCK WHILE STORED ON-SITE SHALL NOT RELIEVE CONTRACTOR FROM HIS/HER RESPONSIBILITY FOR HANDLING AND INSTALLING ALL MATERIALS IN STRICT ACCORDANCE WITH THE SPECIFICATIONS.
- ALL NATIVE SEEDS SHALL HAVE THE PROPER STRATIFICATION AND/OR SCARIFICATION TO BREAK SEED DORMANCY FOR OTHER THAN FALL PLANTING. ALL STORAGE REQUIREMENTS, STRATIFICATION, AND VERNALIZATION CONSIDERATIONS ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

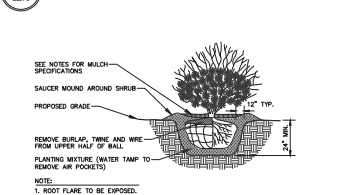
E. SEED INSTALLATION NOTES

- COVER CROP IS TO BE INSTALLED CONCURRENTLY WITH THE PERMANENT NATIVE SEED. COVER CROP MAY BE PLANTED IMMEDIATELY AFTER GRADING TO PREVENT EROSION IF CONDITIONS ARE NOT CONducIVE FOR NATIVE SEEDING. PERMANENT NATIVE SPECIES SHALL BE PLANTED DURING THE FIRST AVAILABLE GROWING SEASON AT THE APPROPRIATE TIME AND LOCATION FOR SUCH PLANTINGS.
- UNDER NO CIRCUMSTANCES SHALL CEREAL RYE (SECALE CEREALE), BARNYARD GRASS (Echinochloa CRUS-GALLI), PERENNIAL RYE (Lolium PERENNIS), OR SHALTY (Hordeum VULGARE) BE USED AS A TEMPORARY COVER CROP.
- SEEDING SHALL OCCUR BETWEEN 1 APRIL AND 15 JUNE AS ALLOWED BY SITE CONDITIONS. SEEDING BETWEEN 15 JUNE AND 30 JULY MAY OCCUR IN SUPPLEMENTAL PLANTING. SEEDING SHOULD NOT OCCUR BETWEEN 30 JULY AND 1 SEPTEMBER UNLESS IRRIGATION CAN BE PROVIDED. CORNANT SEEDING SHALL BE IMPLEMENTED FROM 1 NOVEMBER THROUGH FREEZE-UP. SEED SEEDING (TYPICALLY BETWEEN FREEZE UP AND 1 APRIL) IS NOT ALLOWED. IF PERFORMED, A SUPPLEMENTAL SEED APPLICATION SHOULD OCCUR IN LATE SPRING.
- SEEDING OPERATIONS SHALL OCCUR WHEN SOIL MOISTURE IS APPROPRIATE FOR SEEDING OPERATIONS (SEE PLANTING SUBSTRATE NOTES). IDEALLY, SEEDING SHALL BE TWO DAYS AFTER RAINFALL OCCURS WITHIN 48 HOURS OF SEEDING (PHYSIOLOGICALLY IF SEEDING IN EARLY SPRING).
- NO SEED SHALL BE SOWN WHEN WINDS EXCEED A VELOCITY OF 10 MILES PER HOUR OR WHEN THE GROUND IS NOT IN PROPER CONDITION FOR SEEDING. NO SEED SHALL BE SOWN UNTIL THE PLURTY TESTING HAS BEEN COMPLETE FOR THE SEEDS TO BE USED, AND SHOWS THE SEED MEETS THE MINIMUM SEED REQUIREMENTS.
- ALL NATIVE SEED MIXES SHALL BE COMBINED WITH AN APPROPRIATE ENDOCONCENTRIC INOCULANT SUCH AS AN D20 MYCORRHIZAL INOCULANT (OR COMPARABLE). THE INOCULANTS SHALL CONTAIN A DIVERSE MIXTURE OF BLOMALES FUNGAL SPECIES (GLOMUS SPP.) IN PAULLETED FORM. APPLICATION RATE SHALL BE PER THE MANUFACTURER'S RECOMMENDATIONS.
- THE CONTRACTOR SHALL DETERMINE THE OPTIMAL METHOD AND EQUIPMENT FOR SEED INSTALLATION IN EACH AREA BASED ON SITE CONDITIONS.
- SEED INSTALLATION VIA A RANGE-LAND-TYPE DRILL DESIGNED TO INSTALL NATIVE SPECIES (E.G., TRIAN NO-TILL DRILL) IS PREFERRED FOR THE NATIVE SEED AREAS ON SURFACES WHERE THE SOIL IS SUFFICIENTLY FIRM TO SUPPORT SUCH EQUIPMENT. IN THE NATURALIZED AREAS, A MECHANICAL FRANKLIN AND WET PLANNING, THE NATIVE SEED MAY BE DRILLED DIRECTLY THROUGH THE DEAD SOIL. SUCH EQUIPMENT SHALL BE OPERATED IN A MANNER TO ENSURE COMPLETE COVERAGE OF THE ENTIRE AREA TO BE SEEDING. SEED SHALL BE DRILLED TO TWO DEPTHS (ONE INCH, HALF OF THE APPLICATION OF SEED OVERLAPPING THE PREVIOUS APPLICATION BY ONE-HALF THE RIGHT TO ENSURE DOUBLE COVERAGE OF SEEDS AREAS (E.G., HALF OF THE SEED IN A NORTH-TO-SOUTH DIRECTION AND THEN OVERLAP THE REMAINING SEED BY APPLICATION IN AN EAST-TO-WEST DIRECTION). EACH PLANTING RUN SHALL OVERLAP BY A MINIMUM OF ONE PLANTING ROW TO STARTING ROW. SEEDERS SHALL BE CALIBRATED AND ADJUSTED TO SOW SEEDS AT THE REQUIRED SEEDING RATE AND TO THE PROPER DEPTH. GRASS SEEDS SHALL BE INSTALLED AT A DEPTH NO GREATER THAN 0.25 INCHES. IF SEEDS SPECIES REQUIRES EXPOSURE TO RAINFALL FOR GERMINATION, SUCH SPECIES SHALL BE PLANTED SEPARATELY, AFTER DRILLING, USING A BROADCAST APPLICATION METHOD.

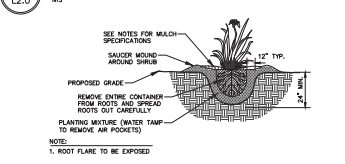
- AFTER SEED INSTALLATION AND WHERE SOIL CONDITIONS ARE TOO TIGHT FOR DRILLING, NATIVE SEED WILL BE PLANTED BROADCASTING THE SEED IN THE FOLLOWING METHOD OF INSTALLATION. BROADCAST SEED METHODS WILL USE 2 TIMES THE INDICATED SEED RATE. BROADCAST NATIVE SEED SHALL BE MIXED WITH AN EQUAL AMOUNT OF INERT FILLER (E.G., PERLITE, ORGANO CORCOROS, VERMICULITE) TO ENABLE EVEN DISTRIBUTION. A MECHANICAL BROADCAST SEEDER (E.G., CYCLOPE OR SEED SOWER) MAY BE USED.
- ALTERNATE METHODS MAY BE USED UPON APPROVAL OF THE LANDSCAPE ARCHITECT.



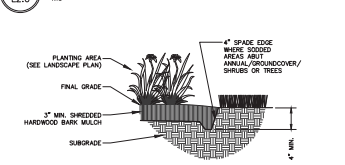
1 L2.0 DECIDUOUS TREE PLANTING



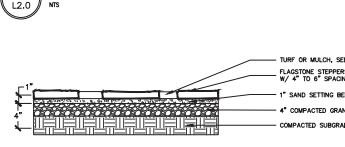
2 L2.0 DECIDUOUS/EVERGREEN SHRUB



3 L2.0 PERENNIAL/ORNAMENTAL GRASS

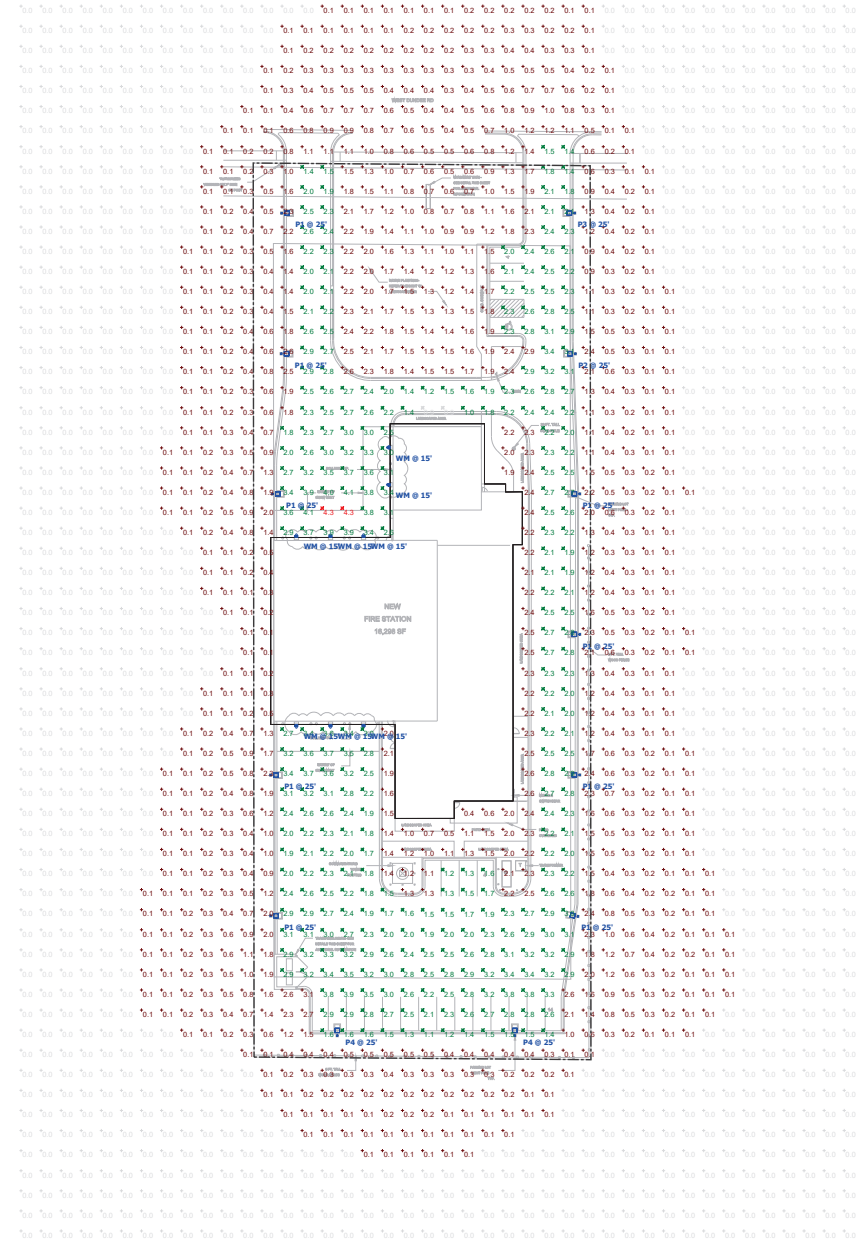


4 L2.0 NATURAL SPADE EDGE



5 L2.0 FLAGSTONE STEPPERS





Schedule							Number Lamps	Lumens Per Lamp	Light Loss Factor	Wattage
Symbol	Label	Quantity	Manufacturer	Catalog Number	Description					
	WM	8	Lithonia Lighting	WDGE2 LED P2 40K 80CRI T4M	WDGE2 LED WITH P2 - PERFORMANCE PACKAGE, 4000K, 80CRI, TYPE 4 MEDIUM OPTIC.		1	2018	0.93	18,9815
	P1	9	Lithonia Lighting	DSX1 LED P4 40K 80CRI T4M HS	D-Series Size 1 Area Luminaire P4 Performance Package 4000K CCT 80 CRI Type 4 Medium Houseside Shield		1	12843	0.93	123.9373
	P2	1	Lithonia Lighting	DSX1 LED P5 40K 80CRI TFTM HS	D-Series Size 1 Area Luminaire P5 Performance Package 4000K CCT 80 CRI Forward Throw Houseside Shield		1	13863	0.93	138.1649
	P3	1	Lithonia Lighting	DSX1 LED P4 40K 80CRI T2M HS	D-Series Size 1 Area Luminaire P4 Performance Package 4000K CCT 80 CRI Type 2 Medium Houseside Shield		1	12617	0.93	123.9373
	P4	2	Lithonia Lighting	DSX1 LED P4 40K 80CRI BLC3	D-Series Size 1 Area Luminaire P4 Performance Package 4000K CCT 80 CRI Type 3 Extreme Backlight Control		1	10700	0.93	123.94

Statistics						
Description	Symbol	Avg	Max	Min	Max./Min	Avg./Min
Complete Site	+	0.4 fc	4.3 fc	0.0 fc	N/A	N/A
Parking - Drive Area	X	2.5 fc	4.3 fc	0.9 fc	4.8:1	2.8:1

NOTES:
1. CALCULATION POINT WORK PLANE: GRADE LEVEL
2. FIXTURE MOUNTING HEIGHT: REFER TO FIXTURE LABELS NOTED ON PLAN
3. CALCULATIONS PROVIDED BY KSA ARE NOT A GUARANTEE OF PERFORMANCE. ACTUAL LIGHT LEVELS MAY VARY.**

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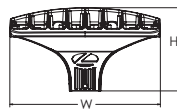
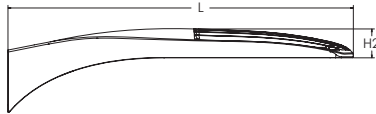
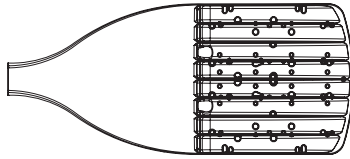
D-Series Size 1 LED Area Luminaire



d#series

Specifications

EPA:	0.69 ft ² (0.06 m ²)
Length:	32.71" (83.1 cm)
Width:	14.26" (36.2 cm)
Height H1:	7.88" (20.0 cm)
Height H2:	2.73" (6.9 cm)
Weight:	34 lbs (15.4 kg)

Catalog
Number

PARKING LOT LIGHT FIXTURE

Notes

Type

Hit the Tab key or mouse over the page to see all interactive elements.

Introduction

The modern styling of the D-Series features a highly refined aesthetic that blends seamlessly with its environment. The D-Series offers the benefits of the latest in LED technology into a high performance, high efficacy, long-life luminaire.

The photometric performance results in sites with excellent uniformity, greater pole spacing and lower power density. D-Series outstanding photometry aids in reducing the number of poles required in area lighting applications with typical energy savings of 65% and expected service life of over 100,000 hours.

Ordering Information

EXAMPLE: DSX1 LED P7 40K 70CRI T3M MVOLT SPA NLTAIR2 PIRHN DDBXD

DSX1 LED												
Series	LEDs	Color temperature ²	Color Rendering Index ²	Distribution		Voltage	Mounting					
DSX1 LED	Forward optics		(this section 70CRI only)	AFR	Automotive front row	T5M	Type V medium	MVOLT	(120V-277V) ⁴	Shipped included		
	P1	P6	30K 3000K	70CRI	T1S	Type I short	T5LG	Type V low glare	HVOLT	(347V-480V) ^{5,6}	SPA	Square pole mounting (#8 drilling)
	P2	P7	40K 4000K	70CRI	T2M	Type II medium	T5W	Type V wide	XVOLT	(277V - 480V) ^{7,8}	RPA	Round pole mounting (#8 drilling)
	P3	P8	50K 5000K	70CRI	T3M	Type III medium	BLC3	Type III backlight control ³	120 ^{16, 26}		SPA5	Square pole mounting #5 drilling ⁹
	P4	P9	(this section 80CRI only, extended lead times apply)		T3LG	Type III low glare ³			208 ^{16, 26}			
	P5			T4M	Type IV medium	BLC4	Type IV backlight control ³	240 ^{16, 26}				
				T4LG	Type IV low glare ³	LCCO	Left corner cutoff ³	277 ^{16, 26}				
	P10 ¹	P12 ¹	27K 2700K	80CRI	TFTM	Forward throw medium	RCCO	Right corner cutoff ³	347 ^{16, 26}		RPA5	Round pole mounting #5 drilling ⁹
	P11 ¹	P13 ¹	30K 3000K	80CRI					480 ^{16, 26}		SPA8N	Square narrow pole mounting #8 drilling
			35K 3500K	80CRI							WBA	Wall bracket ¹⁰
			40K 4000K	80CRI							MA	Mast arm adapter (mounts on 2 3/8" OD horizontal tenon)
			50K 5000K	80CRI								

Control options	Other options	Finish (required)
Shipped installed	Shipped installed	Shipped installed
NLTAIR2 PIRHN nLight AIR gen 2 enabled with bi-level motion / ambient sensor, 8-40' mounting height, ambient sensor enabled at 2fc. ^{11,12,20,21}	SPD20KV 20KV surge protection	DDBXD Dark Bronze
PIR High/low, motion/ambient sensor, 8-40' mounting height, ambient sensor enabled at 2fc. ^{13,20,21}	HS Houseside shield (black finish standard) ²²	DBLXD Black
PER NEMA twist-lock receptacle only (controls ordered separately) ¹⁴	L90 Left rotated optics ¹	DNAXD Natural Aluminum
PER5 Five-pin receptacle only (controls ordered separately) ^{14,21}	R90 Right rotated optics ¹	DWHXD White
	CCE Coastal Construction ²³	DBLTXD Textured dark bronze
	HA 50°C ambient operation ²⁴	DBLBXD Textured black
	BAA Buy America(n) Act Compliant	DNATXD Textured natural aluminum
	SF Single fuse (120, 277, 347V) ²⁶	DWHGXD Textured white
	DF Double fuse (208, 240, 480V) ²⁶	
	Shipped separately	
	EGSR External Glare Shield (reversible, field install required, matches housing finish)	
	BSDB Bird Spikes (field install required)	



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DSX1-LED
Rev. 09/05/23
Page 1 of 10



WDGE2 LED

Architectural Wall Sconce

Precision Refractive Optic



Catalog Number BUILDING WALL PACKS ABOVE BAY DRS

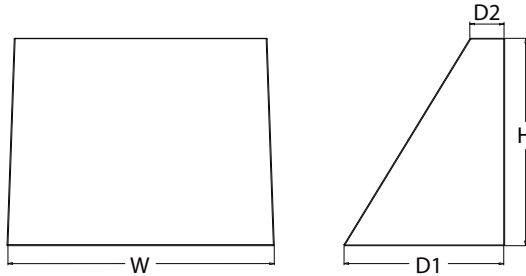
Notes

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Hit the Tab key or mouse over the page to see all interactive elements.

Specifications

Depth (D1): 7"
Depth (D2): 1.5"
Height: 9"
Width: 11.5"
Weight: 13.5 lbs
 (without options)



Introduction

The WDGE2 LED family is designed to meet specifier's every wall-mounted lighting need in a widely accepted shape that blends with any architecture. The clean rectilinear design comes in four sizes with lumen packages ranging from 1,200 to 25,000 lumens, providing a true site-wide solution. Embedded with nLight® AIR wireless controls, the WDGE2 family provides additional energy savings and code compliance.

WDGE2 with industry leading precision refractive optics provides great uniform distribution and optical control. When combined with multiple integrated emergency battery backup options, including an 18W cold temperature option, the WDGE2 becomes the ideal wall-mounted lighting solution for pedestrian scale applications in any environment.

WDGE LED Family Overview

Luminaire	Optics	Standard EM, 0°C	Cold EM, -20°C	Sensor	Approximate Lumens (4000K, 80CRI)						
					P0	P1	P2	P3	P4	P5	P6
WDGE1 LED	Visual Comfort	4W		--	750	1,200	2,000	--	--	--	--
WDGE2 LED	Visual Comfort	10W	18W	Standalone / nLight	--	1,200	2,000	3,000	4,500	6,000	--
WDGE2 LED	Precision Refractive	10W	18W	Standalone / nLight	700	1,200	2,000	3,200	4,200	--	--
WDGE3 LED	Precision Refractive	15W	18W	Standalone / nLight	--	7,500	8,500	10,000	12,000	--	--
WDGE4 LED	Precision Refractive			Standalone / nLight	--	12,000	16,000	18,000	20,000	22,000	25,000

Ordering Information

EXAMPLE: WDGE2 LED P3 40K 80CRI VF MVOLT SRM DDBXD

Series	Package	Color Temperature	CRI	Distribution	Voltage	Mounting	
WDGE2 LED	P0 ¹	27K 2700K	70CRI ⁴	T1S Type I Short	MVOLT	Shipped included	Shipped separately
	P1 ²	30K 3000K	80CRI	T2M Type II Medium	347 ⁵		
	P2 ²	40K 4000K	LW ³ Limited Wavelength	T3M Type III Medium	480 ⁵	SRM Surface mounting bracket ICW Indirect Canopy/Ceiling Washer bracket (dry/damp locations only) ⁶	AWS 3/8inch Architectural wall spacer PBBW Surface-mounted back box (top, left, right conduit entry). Use when there is no junction box available.
	P3 ²	50K 5000K		T4M Type IV Medium			
	P4 ²	AMB ³ Amber		TFTM Forward Throw Medium			

Options			Finish	
E10WH	Emergency battery backup, Certified in CA Title 20 MAEDBS (10W, 5°C min)	Standalone Sensors/Controls PIR Bi-level (100/35%) motion sensor for 8-15' mounting heights. Intended for use on switched circuits with external dusk to dawn switching. PIRH Bi-level (100/35%) motion sensor for 15-30' mounting heights. Intended for use on switched circuits with external dusk to dawn switching PIR1FC3V Bi-level (100/35%) motion sensor for 8-15' mounting heights with photocell pre-programmed for dusk to dawn operation. PIRH1FC3V Bi-level (100/35%) motion sensor for 15-30' mounting heights with photocell pre-programmed for dusk to dawn operation. Networked Sensors/Controls NLTAIR2 PIR nLightAIR Wireless enabled bi-level motion/ambient sensor for 8-15' mounting heights. NLTAIR2 PIRH nLightAIR Wireless enabled bi-level motion/ambient sensor for 15-30' mounting heights. See page 4 for out of box functionality	DDBXD	Dark bronze
E20WC	Emergency battery backup, Certified in CA Title 20 MAEDBS (18W, -20°C min)		DBLXD	Black
PE ⁷	Photocell, Button Type		DNAXD	Natural aluminum
DMG ⁸	0-10V dimming wires pulled outside fixture (for use with an external control, ordered separately)		DWHXD	White
BCE	Bottom conduit entry for back box (PBBW). Total of 4 entry points.		DSSXD	Sandstone
BAA	Buy America(n) Act Compliant		DDBTXD	Textured dark bronze
		DBLBDX	Textured black	
		DNATXD	Textured natural aluminum	
		DWHGXD	Textured white	
		DSSTXD	Textured sandstone	



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WDGE2 LED
 Rev. 11/21/22



Motion/Ambient Sensor

D = 7"

H = 9" (Standalone controls)

11" (nLight AIR controls, 2" antenna will be pointing down behind the sensor)

W = 11.5"



PBBW – Surface-Mounted Back Box

Use when there is no junction box available.

D = 1.75"

H = 9"

W = 11.5"



AWS – 3/8inch Architectural Wall Spacer

D = 0.38"

H = 4.4"

W = 7.5"

FEATURES & SPECIFICATIONS

INTENDED USE

Common architectural look, with clean rectilinear shape, of the WDGE LED was designed to blend with any type of construction, whether it be tilt-up, frame or brick. Applications include commercial offices, warehouses, hospitals, schools, malls, restaurants, and other commercial buildings.

CONSTRUCTION

The single-piece die-cast aluminum housing integrates secondary heat sinks to optimize thermal transfer from the internal light engine heat sinks and promote long life. The driver is mounted in direct contact with the casting for a low operating temperature and long life. The die-cast door frame is fully gasketed with a one-piece solid silicone gasket to keep out moisture and dust, providing an IP66 rating for the luminaire.

FINISH

Exterior painted parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Standard Super Durable colors include dark bronze, black, natural aluminum, sandstone and white. Available in textured and non-textured finishes.

OPTICS

Individually formed acrylic lenses are engineered for superior application efficiency which maximizes the light in the areas where it is most needed. The WDGE LED has zero uplight and qualifies as a Nighttime Friendly™ product, meaning it is consistent with the LEED® and Green Globes™ criteria for eliminating wasteful uplight.

ELECTRICAL

Light engine consists of high-efficacy LEDs mounted to metal-core circuit boards to maximize heat dissipation and promote long life (up to L91/100,000 hours at 25°C). The electronic driver has a power factor of >90%, THD <20%. Luminaire comes with built in 6kV surge protection, which meets a minimum Category C low exposure (per ANSI/IEEE C62.41.2). Fixture ships standard with 0-10v dimmable driver.

INSTALLATION

A universal mounting plate with integral mounting support arms allows the fixture to hinge down for easy access while making wiring connections. The 3/8" Architectural Wall Spacer (AWS) can be used to create a floating appearance or to accommodate small imperfections in the wall surface. The ICW option can be used to mount the luminaire inverted for indirect lighting in dry and damp locations. Design can withstand up to a 1.5 G vibration load rating per ANSI C136.31.

LISTINGS

CSA certified to U.S. and Canadian standards. Luminaire is IP66 rated. PIR options are rated for wet location. Rated for -40°C minimum ambient. DesignLights Consortium® (DLC) Premium qualified product and DLC qualified product. Not all versions of this product may be DLC Premium qualified or DLC qualified. Please check the DLC Qualified Products List at www.designlights.org/QPL to confirm which versions are qualified. International Dark-Sky Association (IDA) Fixture Seal of Approval (FSA) is available for all products on this page utilizing 2700K and 3000K color temperature only and SRM mounting only.

BUY AMERICAN ACT

Product with the BAA option is assembled in the USA and meets the Buy America(n) government procurement requirements under FAR, DFARS and DOT regulations.

Please refer to www.acuitybrands.com/buy-american for additional information.

WARRANTY

5-year limited warranty. This is the only warranty provided and no other statements in this specification sheet create any warranty of any kind. All other express and implied warranties are disclaimed. Complete warranty terms located at: www.acuitybrands.com/support/warranty/terms-and-conditions

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

During your testimony at the Public Hearing, you need to testify and present your case for the Special Use being requested. In doing so, you need to address the six (6) Special Use Standards listed below:

SPECIAL USE STANDARDS (REVISED 11.08.2024)

1. The special use will serve the public convenience at the location of the subject property; or the establishment, maintenance or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

Response:

The property is currently used as Station 25 and will continue to be used as a fire station. In addition, a communications tower accessory structure will be replacing the existing tower. The new building and the communications tower will continue to serve the community in their current capacity, therefore will not be a detriment to the public.

2. The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with said special use, the size of the subject property in relation to such special use, and the location of the site with respect to streets giving access to it shall be such that it will be in harmony with the appropriate, orderly development of the district in which it is located;

Response:

The property currently has a fire station, which is being replaced. The intended use will not change and will not create any additional hardships or concerns. The existing site will continue to be used as a fire station with the same number of apparatus bays for 6 vehicles and the addition of an ambulance bay for 2 vehicles. It will be approximately twice the size of the existing facility to accommodate larger vehicles (which requires larger bays), a new ambulance bay, and increased staff. The building will cover 22% of the site. The face of the new building from the north property line (along West Dundee Road) is approximately 132'-0" compared to the existing face of building which is 187'-0". The minimum building setback is 40'-0", the building will remain tucked further back into the site. The existing drives will remain as currently configured; however, they will be rebuilt to allow for a smoother transition onto West Dundee Road. The building will continue to be a single-story facility with a maximum roof height of 26'-0" above grade.

The new communications tower will be ground mounted (it is currently roof mounted on the existing building). The tower support structure will be 100 ft. in height, and the overall dimensions of the footing print of the tower will be 3 ft. x 3 ft. The intent is to keep the communications tower on the rear side of the property, but as far from the property boundaries as possible without creating construction conflicts between the building and the tower foundation. The distance to the center of the tower will be approximately 90 ft. from the south property line, approximately 73 ft. from the west property line, and approximately 96 ft. from the east property line.

3. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity of the subject property for the purposes already permitted in such zoning district, nor substantially diminish and impair other property valuations with the neighborhood;

Response:

The property currently has a fire station, which is being replaced. Intended use will not change and therefore will not create any additional hardships or concerns to the neighborhood.

The location of the communications tower will not diminish or impair the property valuations of the neighborhood as this is a replacement. The type of structure and its location will create less of an eye sore as it will be placed behind the building. There is an existing tree line on the east (R-1, church) and south property (R-9, multi-family housing) boundaries which will also continue to help shield the view of the station and the tower. The west property boundary does currently have a tree line, which will not change.

4. The nature, location and size of the buildings or structures involved with the establishment of the special use will not impede, substantially hinder or discourage the development and use of adjacent land and buildings in accord with the zoning district within which they lie;

Response:

The property currently has a fire station, which is being replaced. Intended use will not change. The building footprint will be approximately twice the size of the existing building but will still only occupy 22% of the site. The tallest roof line will be approximately 26'-0" above grade and will be a single story with a mezzanine. The maximum height allowable in an R-1 district is 35'-0" (and not greater than 2-1/2 stories).

A communications tower will also be included as part of the proposed project. The communications tower will be replacing the existing communications tower that is currently located on the roof of the existing building. The height of the tower will be 100', which will be placed as close to the building (and away from the property boundaries) to the maximum extent possible.

5. Adequate utilities, access roads, drainage, and/or other necessary facilities have been or will be provided;

Response:

The existing site utilities will be replaced. The access drives be consistent with the existing access points and will be reconstructed to allow for a smoother transition into the site and comply with ADA requirements. The storm water drainage system will be replaced and will meet best management practices for storm water drainage.

6. Parking areas shall be of adequate size for the particular special use, which areas shall be properly located and suitably screened from adjoining residential uses, and the entrance and exit driveways to and from these parking areas shall be designed so as to prevent traffic hazards, eliminate nuisance and minimize traffic congestion in the public streets.

Response:

The new site plan will include a total of 22 parking spaces. Public parking will be located on the north side of the lot next to the main entrance. There will 3 standard parking spaces and 1 accessible space. Parking on the south side of the property will be for staff. There will be 18 spaces to accommodate staff and their overlapping shifts. Each shift will have anywhere from 5-9 staff. As stated above, the location of the existing entrance/exit drives will remain. The quantity of parking will require a variance approval.

During your testimony at the Public Hearing, you need to testify and present your case for the variance being requested. During your testimony, you need to address the three (3) Variation Standards listed below:

Criteria for Zoning Variation. (REVISED 11.08.2024)

- A. The regulations of this Title shall not be varied unless findings of fact are made based upon evidence presented at the hearing that:
1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations of the zoning district in which it is located except in the case of residential zoning districts;

Response:

The parcel is currently being used as a fire station and is going to be rebuilt as a fire station. There will be no change in use of this building.

There is an existing communications tower which is located on the roof of the existing building. The building will be razed, and therefore so will the existing tower. The new tower will be located at ground level on the south side of the building.

2. The plight of the owner is due to unique circumstances;

Response:

The location of the new station (same as the existing) is owned by the Village. After a series of studies, this site was found to be the most appropriate to meet the service level of the community. The existing building is in need of replacement due to its age, existing condition and ability to support today's vehicles and staff.

The new communications tower is replacing the existing communications tower which is located on the existing building. The tower is critical for the operations and function of the fire station.

3. The proposed variation will not alter the essential character of the neighborhood

Response:

The building of the fire station is the same use as the current building and will therefore not impact the community/ surrounding area in a different manner. The new facility will improve the character of the neighborhood simply due to its new construction and look.

The communications tower is simply replacing the existing one tower. By placing the tower behind the building on the south side and mounting it at grade level, it will improve the view from the road and surrounding properties.

Note:

In addition to the request for a Special Use approval for the site zoning, the following items will require variance approvals:

1. Communications Tower height (Ch. 17.32.030): The height of the tower will be 100 ft. tall, which is above the maximum allowable for non-commercial zones (60 ft. max.)
2. Communications Tower setbacks (Ch. 17.40.020): The setback of the tower will not meet the minimums per the zoning code. The required setbacks abutting a residential property is twice the height of the tower, and abutting non-residential property is the height of the tower.

Unfortunately, the size of the existing property does not lend itself to be able to meet these minimums.

3. Building setbacks (Ch. 14.16): The narrow width of the property has made it difficult to meet the required side yard setback. The west building side yard setback is 10'-0", which is less than required. The width of the lot is 168'-0", which would require a minimum setback of 16'-10". The east side of the building is anywhere from 34 ft. to 38 ft. from the property line, and this side is where the drive will be located.
4. Parking (Ch. 17.36.040): There will be 22 parking spaces on this property. This is below the 'governmental services' requirement of 4 vehicles per 1000 sf. This fire station does not receive many visitors (4 spaces provided at the front entrance) and each shift has anywhere from 5-9 employees (18 spaces provided in the back). The number of staff parking will accommodate overlapping shifts.

ORDINANCE NO. 73 -14

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING
ORDINANCE OF THE VILLAGE OF BUFFALO GROVE,
COOK AND LAKE COUNTIES, ILLINOIS.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS.

SECTION 1. The Comprehensive Zoning Ordinance of the
Village of Buffalo Grove, Cook and Lake Counties, Illinois, as
amended, is hereby further amended by classifying upon annexation
the following described territory in the manner hereinafter set
forth:

PARCEL 1. The West 167.86 feet of the South 445 feet
of that part of the North 603.45 feet of the East
half of the Northeast quarter of Section 8, Township
42 North, Range 11 East of the Third Principal Meri-
dian, lying West of the East 840.0 feet thereof, in
Cook County, Illinois,

as a Special Use District for Fire Department Garage
and quarters.

PARCEL 2. That part of the North 603.45 feet of the
East half of the Northeast quarter of Section 8, Town-
ship 42 North, Range 11 East of the Third Principal
Meridian, lying West of the East 840.0 feet thereof,
excepting therefrom the North 50.0 feet thereof, (and
excepting the West 167.86 feet of the South 445 there-
of) in Cook County, Illinois,

in the B-O Office and Research District with limita-
tions.

SECTION 2. Zoning of both Parcels 1 and 2 are subject
to the provisions of Ordinance No. 73 -12 being An Ordinance
Approving an Annexation Agreement passed April 16, 1973.

*original in zoning
amendment file*

SECTION 3. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

*Trustees Falish
Shirley Osmen Mahoney*
AYES *President Armstrong*

NAYES 0

ABSENT *Trustee Russell*

Abstain: Trustee Rathjen

PASSED AND APPROVED this 14 day of April, 1973.

[Signature]
Village President



ATTEST:

Mary Allmiller
Village Clerk *Clerk Pro Tem*

ANNEXATION AGREEMENT

THIS AGREEMENT entered into this 16th day of April, 1973, by and between the Village of Buffalo Grove, Illinois, hereinafter referred to as the "Village"; Wheeling Trust & Savings Bank of Wheeling, Illinois, as Trustee under Trust #72-312, hereinafter referred to as "Trustee"; Wheeling Township Rural Fire Protection District, hereinafter referred to as the "District"; and La Salle National Bank, as Trustee, Trust #45585, hereinafter referred to as "Developer":

W I T N E S S E T H

WHEREAS, the Trustee is the legal owner of the land hereinafter described, comprising approximately 6 1/4 acres; and

WHEREAS, the Wheeling Township Rural Fire Protection District and the Developer, hereinabove named, have a contract to purchase and will develop said land; and

WHEREAS, a Petition has been filed with the Village to annex said land subject to the stipulations and conditions set forth herein; and

WHEREAS, all of the parties hereto recognize that there are advantages and benefits that will result to both from the inclusion of the lands in the Village and the development of the same in accordance with the terms hereof; and

WHEREAS, the requisite statutory notices have been given for public hearings before the Plan Commission and the corporate authorities of the Village and public hearings have been held by the Plan Commission and the corporate authorities; and

WHEREAS, the Plan Commission has submitted its findings and recommendations to the corporate authorities; and

WHEREAS, pursuant to the provisions of Section 11-15.1-1, et seq of the Illinois Municipal Code (Chapter 24, Illinois Revised Statutes, 1971), a proposed Annexation Agreement in substance and in form the same as this Agreement was submitted to the Village.

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein contained, IT IS HEREBY AGREED AS FOLLOWS:

1. This Agreement is made pursuant to and in accordance with the provisions of Section 11-15.1-1, et seq of the Illinois Municipal Code (Chapter 24, Illinois Revised Statutes, 1971).

2. The Village (immediately after the passage of an ordinance annexing the property) will pass an ordinance zoning and classifying the property in the manner following:

PARCEL 1: (Shown on description attached hereto and made a part hereof as Exhibit A).

- (a) As a special use for the construction and operation of a Fire Department only. A site plan dated October 31, 1972 has been submitted to the Plan Commission and the Corporate authorities. A copy of said site plan is attached hereto and made a part hereof as Exhibit B.
- (b) The property shall be developed in substantial compliance with the site plan except that minor deviations will be permitted. All other deviations shall be submitted to the Plan Commission and the Village for approval prior to issuance of building permits. An architect's rendering, final site plan and landscape plan shall also be approved by the Plan Commission and Village Appearance Control Commission prior to issuance of building permits.
- (c) The Village will waive all annexation fees, building permit fees and utility tap on fees. Otherwise, the Wheeling

Township Rural Fire Protection District, as owner, and/or any subsequent successor or assignee in title, shall comply with all pertinent existing ordinances of the Village and any amendments thereto.

- (d) The Village shall have the right to enter upon all private and public use areas for the purpose of enforcing the ordinance of the Village and the statutes of the State of Illinois and the Village may erect such signs as may be necessary.

PARCEL 2: (As shown on description attached hereto and made a part hereof as Exhibit C).

- (a) In the B-O Office and Research District subject to the following restrictions.
- (b) The property shall be developed in substantial conformity with Exhibit D dated April 16, 1973, attached hereto and made a part hereof. Minor deviations only shall be permitted. All other deviations shall be submitted to the Plan Commission and the Village for approval prior to issuance of building permits. An architect's rendering, final site plan and landscape plan shall also be approved by the Plan Commission and the Appearance Control Commission prior to issuance of building permits. There shall be full compliance with now existing pertinent ordinances of the Village and any amendments made thereto from time to time.
- (c) The Village shall have the right to enter upon all private and public use areas for the purpose of enforcing Village ordinances and Statutes of the State of Illinois and the Village may erect such signs as may be necessary.

(d) A retail medical pharmacy shall be permitted in any medical building.

(e) Variation granted to permit not less than 80 foot set back of principle building.

3. The trustees, beneficiaries of the trusts, the Wheeling Rural Fire Protection District, their successors, assigns and legal representatives shall install all necessary off-site sanitary sewer, storm sewer and water facilities and lines and all appurtances thereto in order to provide sanitary sewers, storm sewers and water to service the areas herein involved. If it becomes necessary that easements be secured the Village will, to the extent authorized by law, aid in the securing of easements or rights of way. In the event it appears that the off-site installations, including, but not limited to, securing of easements and rights of way will benefit other owners and/or developers, the Village will, as nearly as possible, effectuate the recapture of the cost of acquisition and construction, including legal fees, title costs and all other necessary expenses plus 6% per cent per year interest from all benefited owners and/or developers. Upon construction and acceptance by the Village all installations hereinabove set forth together with easements and rights of way shall be conveyed to the Village and thereafter maintained by the Village.

4. In consideration of the annexation of the properties hereinabove described and the zoning of Parcel 1 as a special use for fire department and quarters and Parcel 2 in the B-O Office and Research District, the Wheeling Township Rural Fire Protection District agrees that it will not oppose and will consent to the organization and operation of a Municipal Fire Department in and for the Village; and that the equity of the Buffalo Grove Fire

Department, Inc., a non-profit corporation of Illinois in Parcel 1 as improved will inure to the benefit of said corporation and the Village without cost to either of them.

5. This agreement shall be of no force and effect until the ordinances requiring annexation of the subject property and rezoning have been duly enacted by said Village.

6. If any provisions of this Agreement are held invalid, such provisions shall be deemed to be exised therefrom and the invalidity thereof shall not affect any of the other provisions contained herein.

7. Any party to this Agreement, either in law or in equity, by suit, action, mandamus or other proceedings, may enforce or compel the performance of this Agreement.

8. This Agreement shall be binding and inure to the benefit of the parties hereto, the beneficiaries of the Trusts, their successors, assigns, heirs and legal representatives.

IN WITNESS WHEREOF the parties hereto have affixed proper signatures and seals the day and year first above written.

VILLAGE OF BUFFALO GROVE,
Cook and Lake Counties, Illinois

By

President

ATTEST:

Clerk

WHEELING TOWNSHIP RURAL
FIRE PROTECTION DISTRICT

By

District Secretary

By

District President

Exoneration provision restricting any liability of Wheeling Trust and Savings Bank, attached hereto, is hereby expressly made a part hereof.

WHEELING TRUST & SAVINGS BANK, WHEELING,
ILLINOIS, Trustee Trust #72312

By

LA SALLE NATIONAL BANK, CHICAGO,
ILLINOIS, Trustee Trust #45585

By

Vice President

PARCEL 1

-

EXHIBIT A

The West 167.86 feet of the South 445 feet of that part of the North 603.45 feet of the East half of the Northeast quarter of Section 8, Township 42 North, Range 11 East of the Third Principal Meridian, lying West of the East 840.0 feet thereof, in Cook County, Illinois.

PARCEL 2 - EXHIBIT C

That part of the North 603.45 feet of the East half of the Northeast quarter of Section 8, Township 42 North, Range 11 East of the Third Principal Meridian, lying West of the East 840.0 feet thereof, excepting therefrom the North 50.0 feet thereof, (and excepting the West 167.86 feet of the South 445 thereof) in Cook County, Illinois.

EXCULPATORY CLAUSE

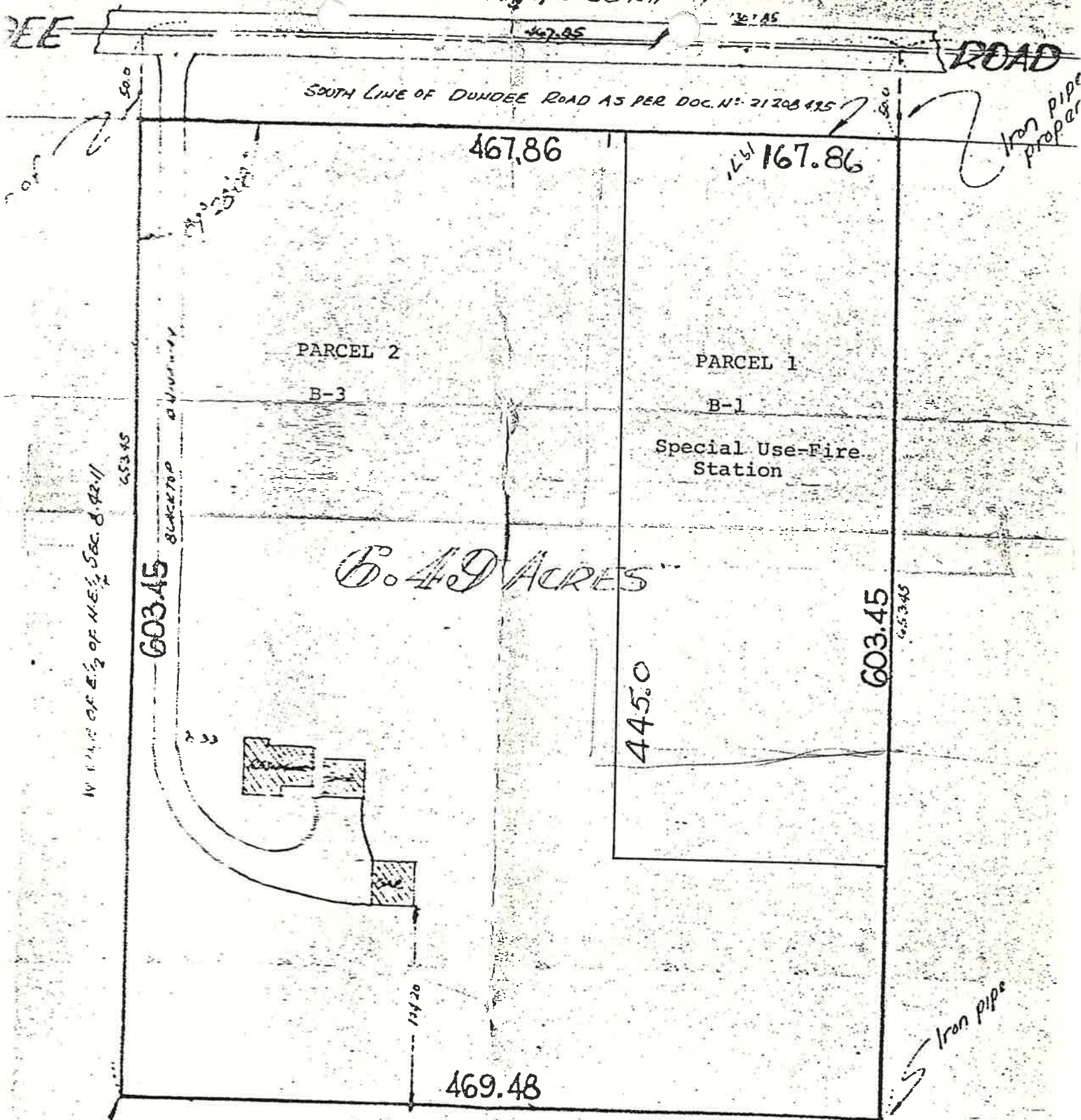
It is expressly understood and agreed by and between the parties hereto, anything herein to the contrary notwithstanding, that each and all of the warranties, indemnities, representations, covenants, undertakings and agreements herein made on the part of the Trustee while in form purporting to be the warranties, indemnities, representations, covenants, undertakings and agreements of said Trustee are nevertheless each and every one of them, made and intended not as personal warranties, indemnities, representations, covenants, undertakings and agreements by the Trustee or for the purpose or with the intention of binding said Trustee personally but are made and intended for the purpose of binding only that portion of the trust property specifically described herein, and this instrument is executed and delivered by said Trustee not in its own right, but solely in the exercise of the powers conferred upon it as such Trustee; and that no personal liability or personal responsibility assumed by nor shall at any time be asserted or enforceable against the WHEELING TRUST AND SAVINGS BANK Trust Company or any of the beneficiaries under said Trust Agreement, on account of this instrument or on account of any warranty, indemnity, representation, covenant, undertaking or agreement of the said Trustee in this instrument contained, either expressed or implied, all such personal liability, if any, being expressly waived and released.

WHEELING TRUST & SAVINGS BANK

By: Robert J. Moore

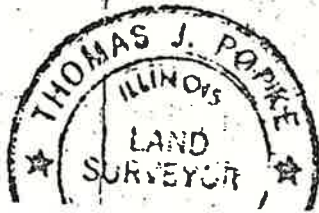
Attest: Justine R. Warr

ANNEXATION - ZONING BREAKDOWN
 NORTH LINE OF N 1/2 OF SEC 8 4211



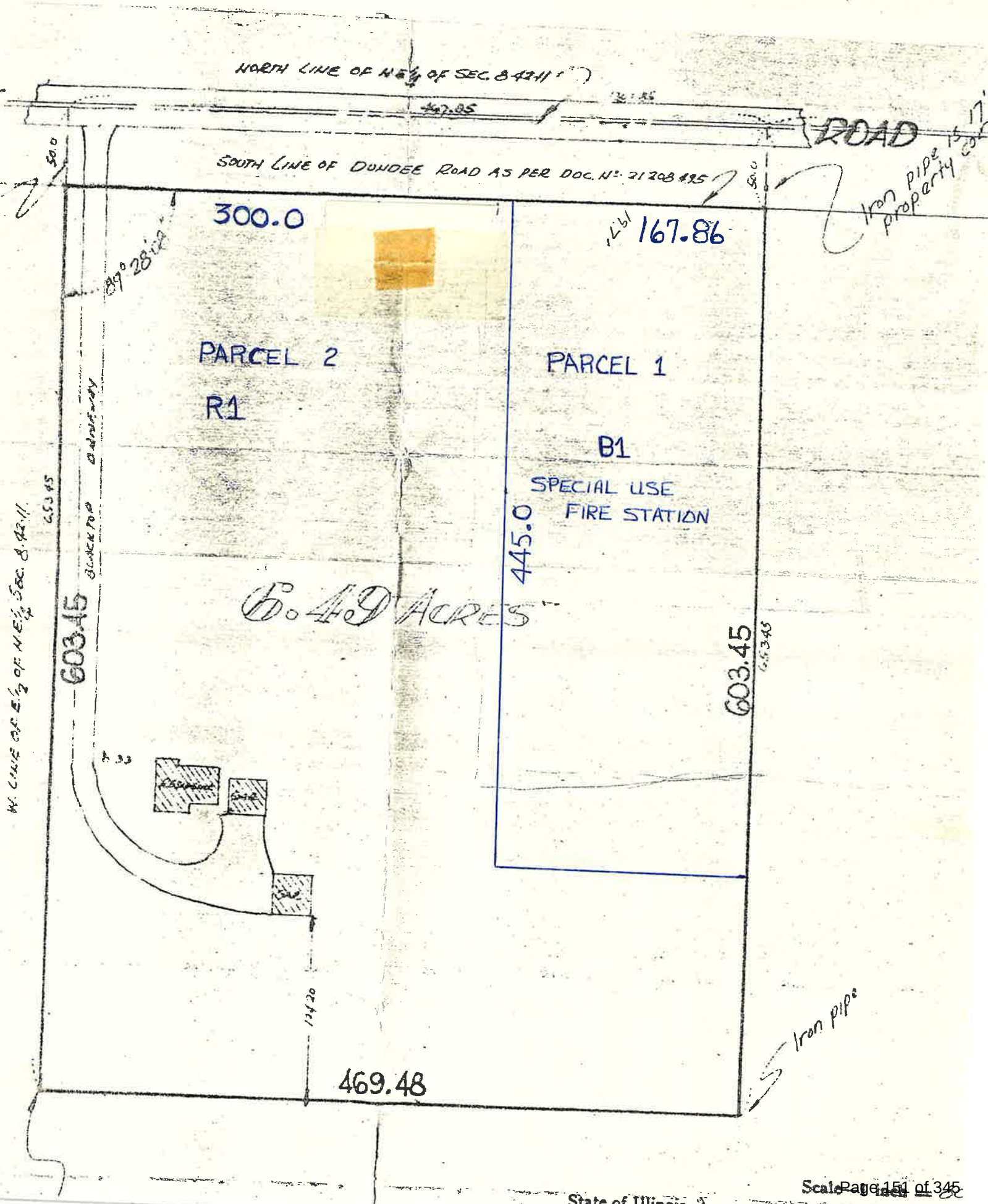
Scale—1 in.

State of Illinois } ss
 County of Cook



THOMAS POPKE
 I, JOHN MARNUL, an Illinois Licensed
 Land Surveyor, do hereby certify to
 the correctness of the foregoing
 that I have resurveyed and located the

BUFFALO GROVE FIRE DEPARTMENT, INC. ANNEXATION
ZONING BREAKDOWN



**MINUTES OF THE REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION HELD
AT JEFFREY S. BRAIMAN COUNCIL CHAMBERS
FIFTY RAUPP BLVD, BUFFALO GROVE, IL 60089, WEDNESDAY, NOVEMBER 20, 2024**

CALL TO ORDER

Chairperson Weinstein called the meeting to order at 7:30 PM.

Roll call indicated the following were present: PZC Chairperson Weinstein, PZC Vice Chairperson Richards, PZC Commissioner Spunt, PZC Commissioner Davis, PZC Commissioner Schwartz.

Absent: Commissioner Au, Moodhe, Saxena, and Worlikar.

A quorum was established.

Also present were: Deputy Director of Community Development Kelly Purvis, Associate Planner Andrew Binder, Deputy Public Works Director/Village Engineer Kyle Johnson, Village Attorney Patrick Brankin, and Trustee Cesario.

PUBLIC HEARINGS/ITEMS FOR CONSIDERATION

A. Consideration of a Petition for an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a temporary fire station at the old Public Works facility at 51 Raupp Blvd.

Deputy Community Development Director Purvis, provided an overview of the subject property and the request.

Jason Estes, FGM Architect, was sworn in on behalf of the Buffalo Grove Fire Department. He stated that the fire station facility will be temporary to help maintain fire operations during the replacement of Fire Station 25 and later by Fire Station 26 while their facility is being remodeled. He stated it's a short-term solution over the next two years, which makes a lot of sense economically and logistically during the construction and renovations.

Com. Spunt asked why the fire trucks will not be utilizing Church Road and when it will be repaved.

Deputy Fire Chief Shawn Collins responded that Fire Station 25 responds to all incidents south of Lake Cook Road and will only use Church Road on some occasions. The main route will be to use Raupp Blvd to Lake Cook Road to head south.

Deputy Public Works Director/Village Engineer Johnson stated that the bumps along Church Road are due to the concrete base. He continued by saying Church Road needs extensive work to be repaved, and that work is not on the schedule for this immediate year.

Com Spunt asked, with the rough shape of Church Road, if the condition of the road would affect Fire's response.

Collins stated no.

Vice-Chairperson Richards sought clarification that this temporary fire station will serve both Fire Station 25 and 26 over the next two years, and the approval is for both, so they don't have to get approval twice.

Purvis confirmed.

Vice-Chairperson Richards asked if there were any other public works services still left in the use of the existing building.

Collins stated that all of the west portion of the building will be used for the Firehouse and the east portion will remain vacant.

Johnson stated that the existing salt dome on the site is still there and fully stocked from last winter. So, Public Works will still use the existing salt dome while the stockpile is reduced down, but moving forward salt will be stored at the new facility at 1650 Leider Lane.

Vice-Chairperson Richards asked if Fire has any issues with the current salt dome and if there will be any conflicts with Fire's operations.

Collins stated there would be no issues.

Com. Davis asked what are the long-term plans for this building after use as a temporary fire station.

Purvis stated that at this time there is not a long term plan for the Public Works facility. She noted that all of the buildings on the Village Campus need extensive maintenance. It is possible if the Village can find a new facility for Village Hall and the Police Department that the entire campus would be available for redevelopment.

Chairperson Weinstein inquired if any changes will be needed to the lighting, traffic lights, or traffic signaling due to this temporary use.

Estes stated nothing is anticipated. The lights are already equipped with Opticon, which would be utilized by the department as necessary depending upon call response.

Chairperson Weinstein asked for clarification regarding Special Use Standard #4, which states that the nature, location, and size of the buildings and structures involved in establishing the special use will not substantially impede or discourage the development and use of adjacent land and buildings in accordance with the zoning district in which they are located. He stated that the response indicated that there will be no changes to the lot or building size. He asked from your

understanding and belief in your testimony, do you believe that having the fire station at this location will not hinder or discourage the development and use of adjacent land and buildings?

Estes confirmed that he did not believe the temporary fire station would discourage development of adjacent property.

Com. Spunt asked about the fire truck sirens and where trucks will be parked.

Collins confirmed that the fire trucks will be parked inside and sirens will only be used when the trucks are responding to an emergency and traffic is present.

The public hearing was closed.

Vice-Chairperson Richards made a motion recommending approval of an Amendment to the Special Use approved by Ordinance No. 87-74 to allow a fire station to be temporarily located at 51 Raupp Boulevard, subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
3. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 51 Raupp Blvd., which shall not run with the land.
4. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

The motion was seconded by Com. Davis.

Vice-Chairperson Richards spoke in favor of the motion, stating that it seems a bit luxurious to have an empty building available for a fire station when we need to build another one. He believes it makes sense to utilize the existing space. He mentioned that the planned use of the building will be functional, and while it may not feel luxurious in the interim, it will serve its purpose effectively. Overall, he noted that it's a reasonable solution.

Moved by Kevin Richards, seconded by Jason Davis to recommend approval. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
 Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

B. Consideration of a Petition for an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, with Zoning Variations to allow the construction of a fire station, communication tower and accessory structures on the property located at 505 W. Dundee Road.

Deputy Community Development Director Purvis, provided an overview of the subject property and the request.

Jason Estes of FGM Architects, on behalf of the Buffalo Grove Fire Department, was sworn in. He stated the current facility is not cost-effective to replace or renovate. It was designed for older operations and no longer meets today's needs. He stated by using a temporary facility and renovating the station on-site, they can significantly reduce construction time. He continued that the narrow site requires us to maintain many of the existing site features while improving flow and functionality. We aim to preserve features like the stormwater management in front and rear parking. Currently, the rear parking is mostly used for trailers and storage, which can be moved to the new Public Works facility. This location is essential for the fire department's response times, making it the optimal choice for their operations.

Vice-Chairperson Richards requested clarification regarding the requests for variations.

Purvis provided an overview of all variations being requested. She stated that the first is the building's setback from the west property line. It currently has a 10-foot setback, whereas it should meet the required setback of 16 feet and 10 inches. Additionally, there are setbacks required for the communication tower, which must be measured from the east and west property lines, as well as the south property line. Regarding the tower's height, the proposal is for a 100-foot tower, while the permitted height is only 60 feet. Finally, for parking, 65 spaces are required, but only 22 spaces are being provided.

Vice-Chairperson Richards inquired about the tower, which currently stands at 80 feet on top of the building, bringing the total height to over 100 feet.

Estes stated that the new tower will be very similar in height and that they will need it to continue their overall communication.

Vice-Chairperson Richards asked about the setbacks and how far the distance is from the closest residential building to the tower.

Purvis stated that the only residential property is to the south and stated the existing residential building will be roughly 173 feet from the new tower's location.

Vice-Chairperson Richards stated, so it will almost be two times the height of the tower in case it were to fall.

Estes stated that traditional tower protocols prioritize public safety by establishing a fall zone that matches the tower's height. For a 200-foot tower, the safety radius should also be 200 feet to account for potential storms. In cases of failure, towers generally collapse within a zone about 1.5 times their height. He noted that he believes the village has implemented a process that provides a safety factor greater than twice the tower height, which enhances safety further.

Vice-Chairperson Richards stated that we are comfortable with that setback, we've got enough space that in the event of that lift and fall of the tower, we've got no concerns from a safety perspective.

Estes stated that ideally, the tower should remain stable and not lift or fall. The type of tower you are operating should not behave that way under normal circumstances. However, based on the distance involved, I believe this situation is outside what we would typically expect to have to consider.

Vice-Chairperson Richards asked if we know the distances of the buildings to east and west of the proposed tower location.

Binder stated that the Bank to the west is approx. 180 feet to the tower and the church to the east is approx. 155 feet to the tower.

Vice-Chairperson Richards stated that he feels good about the safety zone provided.

Estes stated that this is likely the best location we can offer on the site, considering the limited width available. Placing it directly in the center of the parcel isn't a viable option for the station. Given these constraints, this location is the most suitable and balances the conditions outlined by the Commission.

Vice-Chairperson Richards inquired about the 10-foot setback variation request, which was originally approved in 1973 when the building was constructed. He asked if there were any issues, concerns, complaints, or comments from the neighboring properties.

Purvis stated that the Village has not received any comments.

Vice-Chairperson Richards asked about the landscaping plan and the removal and replacement of trees on the site.

Estes replied that trees being taken out are nearest to the building. He also indicated that there will be a turnaround added in front of the station that will require removal of some trees. He stated that they are limited in where they can replant trees due to required parking, utilities, and stormwater.

Vice-Chairperson Richards noted that the Village aims for a one-to-one replacement: for every tree that comes out, one tree should be planted in its place. He asked if Estes knows the ratio of removal to planting.

Estes stated that they will have 1-1 replacement of trees.

Michael Schauer, 688 Chrstine Lane, Wheeling, representing Kingswood United Methodist Church on the east side of the property, stated that the fire department has been great neighbors but asked how the new fire station will impact the Church property. He asked if the drive aisle will get any closer to their property.

Brian Wesolowski, Gewalt Hamilton Associates, stated that the entrance off Dundee will remain the same, but the driveway on the east side of the fire station is currently too narrow for two larger vehicles. To improve this, they plan to widen the drive lane from 20 feet to a more standard width of 24 feet.

The public hearing was closed.

Vice-Chairperson Richards made a motion to recommend approval of an Amendment to the Preliminary Plan and Special Use approved by Ordinance No. 73-14, as well as Variations from the Zoning Code for the building setback, the communication tower height and setbacks from the interior and rear property lines, and for a reduced number of parking stalls all to allow the construction of a new fire station, communication tower and accessory structures on the property located at 505 W Dundee Road subject to the following conditions:

1. The proposed improvements shall be constructed in substantial conformance with the plans attached as part of the petition.
2. Final Engineering and the landscape plan shall be submitted in a manner acceptable to the Village.
3. Any directional or incidental signage added to the site shall be reviewed administratively by staff.
4. The Special Use is granted to the Village of Buffalo Grove Fire Department to operate at 505 W Dundee Road, which shall not run with the land.
5. The Special Use granted to the Buffalo Grove Fire Department is assignable to subsequent petitioners seeking assignment of this special use as follows:
 - i. Upon application of a petitioner seeking assignment of this Special Use, the Corporate Authorities, in their sole discretion, may refer said application of assignment to the appropriate commission(s) for a public hearing or may hold a public hearing at the Village Board.
 - ii. Such assignment shall be valid only upon the adoption of a proper, valid, and binding ordinance by the Corporate Authorities granting said assignment, which may be granted or denied for any reason.

Com. Davis seconded motion.

Commissioner Spunt mentioned that he often hears that people don't visit fire stations. He encouraged everyone to take the time to visit their local stations and see all the great equipment they have. He expressed disappointment that it appears the ambulance bays may not be included in this project. He emphasized that if the Village is going to build this new station, they should fully commit to providing everything necessary for the firefighters. He looks forward to seeing a new and improved fire station.

Purvis clarified that if the bays are removed from the current scope, the bays could be added on during a later phase.

Chairperson Weinstein spoke in favor of the motion noting that the structure in question is relatively small, and given the current size of the lot, we are effectively doubling the building's size without altering any existing setbacks—all setbacks will still be met except for the one on the west side of the building. The only significant issue seems to be related to the height of the tower but he believes that it has been adequately addressed to the Commission's satisfaction.

Moved by Kevin Richards, seconded by Jason Davis to recommend approval. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

REGULAR MEETING

A. Other Matters for Discussion

B. Approval of Minutes - October 16, 2024 Meeting

Moved by Kevin Richards, seconded by Jason Davis to approve the minutes from October 16th, 2024. Upon roll call, Commissioners voted as follows:

AYES: 5 Mitchell Weinstein, Kevin Richards, Marc Spunt, Jason Davis,
Don Schwartz

NAYS: 0 None

ABSENT: 4 Amy Au, Adam Moodhe, Neil Worlikar, Sujat Saxena

Motion declared Passed.

C. Chairperson's Report

None.

D. Committee and Liaison Reports

Com. Spunt provided an overview of the Nov. 4th Village Board meeting.

Vice-Chairperson Richards provided an overview of the Village Board Budget meeting on Nov. 18th.

E. Staff Report/Future Agenda Schedule

Staff provided an overview of the upcoming meeting schedule. They noted that the meeting on December 4th will be canceled, and it is likely that the meeting on December 18th will also be canceled. With New Year's Day falling on a Wednesday, the next meeting is expected to be held on January 15th. However, the staff may look to schedule a training session for PZC members sometime in January and will be polling the Commissioners for dates soon.

F. Public Comments and Questions

All comments will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Planning and Zoning Commission business and not on the regular agenda for discussion.

ADJOURNMENT

The meeting was adjourned at 8:19 p.m.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 8.o. O-2024-0119

Ordinance Approving a Special Use for a Planned Development, Re-Subdivision, and Zoning Variation to Accommodate for the properties located at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive

Contacts

Liaison: Trustee Weidenfeld

Staff: Nicole Woods

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance granting a Special Use for a Planned Development, Re-Subdivision, and Zoning Variation to Accommodate for the properties located at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive

Summary

See attached memorandum

Strategic Alignment

Guiding Principle

Principle 3: Plan and Invest in the Future

Goal

Goal 3: Strengthened Buffalo Grove community identity and pride

File Attachments

1. Memo - Resubdivison Chevy Chase Business Park West- Dec 2, 2024
2. DRAFT Ordinance - Resubdivison Chevy Chase Business Park West
3. Draft Ordinance - Exhibit B. Plan Set
4. DRAFT Ordinance - Exhibit C. PZC Minutes - Oct 1, 2024

DATE: December 2, 2024

TO: Village Manager Dane Bragg

FROM: Nicole Woods, Community Development Director
Andrew Binder, Associate Planner

SUBJECT: Chevy Chase Business Park West - Resubdivision

RECOMMENDATION

Staff recommends that the Village Board adopt an Ordinance granting approval of a Special Use for a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variation requests to accommodate the resubdivision of the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive, subject to the conditions in the attached Ordinance.

PROJECT BACKGROUND

Chevy Chase Business Park Limited Partnership is seeking approval of a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variations for the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive, as shown in Figure 1. Chevy Chase Business Park owns the subject properties and plans to subdivide out the detention ponds from the other parcels and to create an association to maintain the detention ponds.

The new re-subdivision aims to simplify the maintenance and management of these ponds. A new association will be formed to oversee the upkeep of the detention ponds and allocate costs are clearly allocated among the developed parcels. The Declarations for the Association, which have been reviewed by the Village Attorney and Engineer are drafted as such so to ensure ponds are owned and maintained even if property ownership changes. This type of subdivision and ownership structure, is not uncommon in commercial real estate and is similar to residential subdivisions with HOAs.

No new development, site changes, or changes to the uses are proposed on the parcels.



Figure 1: Subject Properties

PLANNING & ZONING ANALYSIS

The petitioner is requesting to resubdivide the properties at 151-201 Hastings, 301 Hastings and 1020-1040 Lake Cook Road as shown below in Figure 2, to create individual parcels for the existing detention ponds. The existing buildings, parking lots, and accessory structures will remain, and no other changes are proposed with this request. A PUD is also being requested so that the site will continue to be managed as a cohesive development even though the properties will be subdivided.

The properties' westward orientation along with the resubdivision's resulting parcel geometry creates non-conforming conditions necessitating a few variations. The variations would allow for a 14-foot side yard for Lot 1 (15 ft minimum required), a 60-foot frontage and 10-foot front yard setback for Lot 5 (100 ft frontage and 25-ft front setback are required).

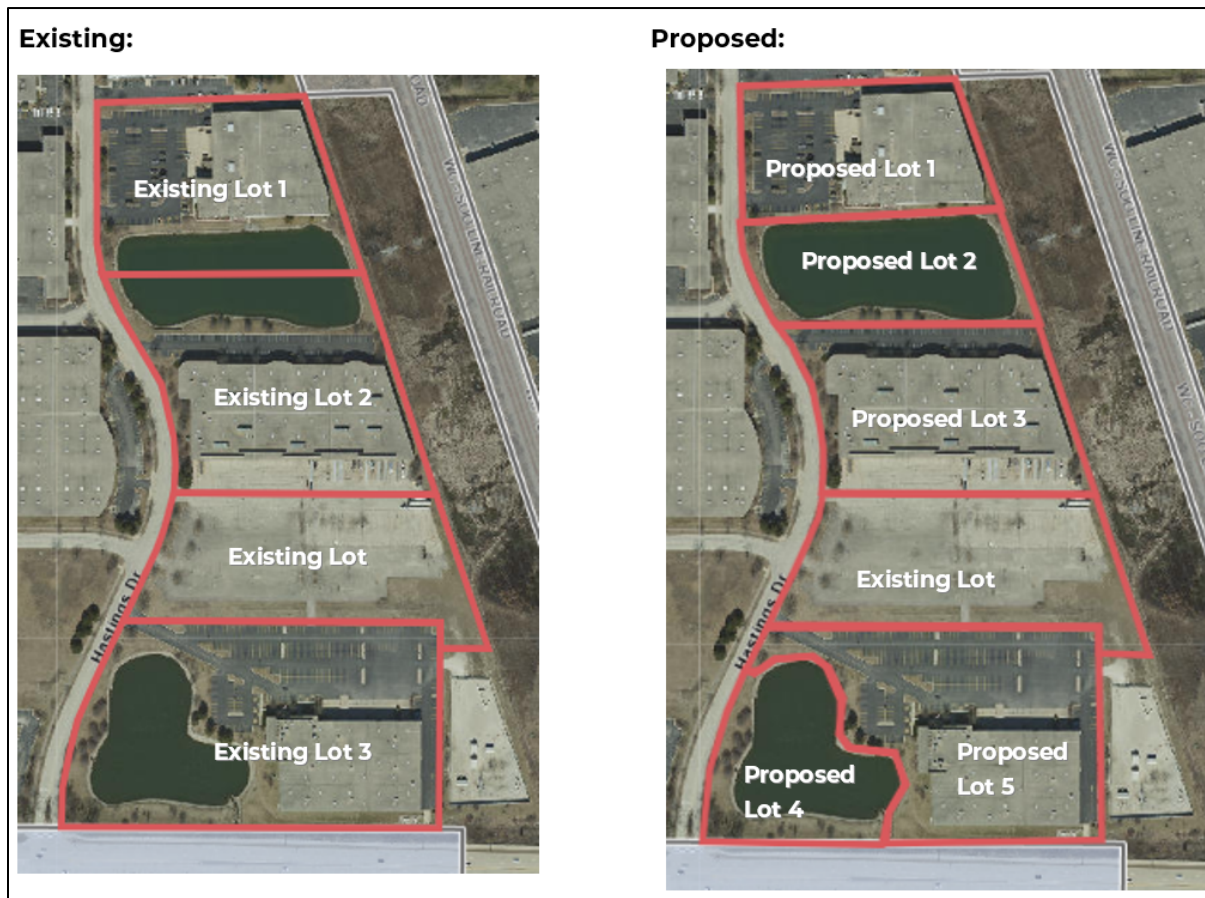


Figure 2: Proposed Re-Subdivisions

Stormwater & Engineering

The Village's Engineering Staff has reviewed the proposal and has minimal concerns related to stormwater and the detention ponds. The newly created association will be required to maintain the detention ponds according to Lake County Stormwater Management and the Village's requirements.

PUBLIC HEARING COMMENTS

No comments were received before the public hearing, and no members of the public were present at the meeting to discuss this project.

PLANNING & ZONING COMMISSION (PZC) RECOMMENDATION

The PZC **unanimously recommended approval** of a Special Use for a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variations to accommodate the creation of new lots for the detention ponds on the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive and 301 Hastings Drive, subject to the following conditions:

1. The proposed project shall substantially conform with the plans attached as part of the petition.
2. The Final Plats of Subdivision shall be revised in a manner acceptable to the Village.
3. The Declarations shall be revised in a manner acceptable to the Village Attorney and shall not be modified in any way without prior Village approval.



ORDINANCE 2024-xxx

AN ORDINANCE APPROVING A SPECIAL USE FOR A PLANNED UNIT DEVELOPMENT, FINAL PLATS OF RESUBDIVISION, AND ZONING VARIATION REQUESTS TO ACCOMMODATE THE RESUBDIVISION OF THE PROPERTIES AT 1020-1040 LAKE COOK ROAD, 151 - 201 HASTINGS DRIVE AND 301 HASTINGS DRIVE FOR CHEVY CHASE BUSINESS PARK - WEST.

WHEREAS the Village of Buffalo Grove is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the real property (“Property”) located at 1020-1040 Lake Cook Road, 151-201 Hastings Drive, and 301 Hastings Drive in Buffalo Grove, IL, are all improved with warehouse buildings, parking lots, and detention basins and located in the Village’s Industrial District; the subject properties are hereinafter legally described in Exhibit A; and

WHEREAS, Chevy Chase Business Park Limited Partnership, (“Petitioner”) has filed a petition to resubdivide the subject properties to accommodate the creation of new lots for the detention ponds for maintenance purposes, and is requesting the following approvals:

1. A Special Use for a Planned Unit Development for Chevy Chase Business Park – West; and
2. Final Plats of Resubdivision; and
3. The following Variations from Section 17.48.020 of the Zoning Code:
 - a) To allow the property located at 1020-1040 Lake Cook Road to have a frontage of less than 100 feet; and
 - b) To allow the building at 1020-1040 Lake Cook Road to have a front yard setback less than 25 feet; and
 - c) To allow the building at 301 Hasting Drive to have a side yard setback of less than 15 feet from the south property line; and

WHEREAS the Planning & Zoning Commission held a public hearing on October 1, 2024, concerning the requests; and

WHEREAS the Planning & Zoning Commission made findings of fact and determined that the petition meets the criteria for the Special Use, Planned Development, and Zoning Variations, as set forth in the Buffalo Grove Zoning Ordinance, and as described in the minutes attached hereto as Exhibit C; and

WHEREAS the Planning & Zoning Commission voted 7-0 to recommend approval of the requested Special Use for a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variations; and

WHEREAS the Corporate Authorities of the Village of Buffalo Grove hereby determine and find that the requested Special Use for a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variations are reasonable and will serve the best interests of the Village; and

WHEREAS, the proposed resubdivision shall be maintained in accordance with and pursuant to the following exhibits:

- | | |
|-----------|---|
| EXHIBIT A | Legal Description of the Property |
| EXHIBIT B | Plan Set |
| EXHIBIT C | Minutes from the October 1, 2024 Planning & Zoning Commission Meeting |

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Corporate Authorities hereby adopt a proper, valid, and binding ordinance approving a Special Use for a Planned Unit Development, Final Plats of Re-Subdivision, and Zoning Variations to accommodate the creation of new lots for the detention ponds on the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive and 301 Hastings Drive, subject to the following conditions:

1. The proposed project shall substantially conform with the plans attached as part of the petition;
2. The Final Plats of Subdivision shall be revised in a manner acceptable to the Village;
3. The Declarations shall be revised in a manner acceptable to the Village Attorney and shall not be modified in any way without prior Village approval.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES:	_____
NAYES:	_____
ABSENT:	_____
PASSED:	_____, 2024
APPROVED:	_____, 2024
PUBLISHED:	_____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT

EXHIBIT A

Legal Description

CHEVY CHASE BUSINESS PARK – WEST

1020-1040 LAKE COOK ROAD, 151 – 201 HASTINGS DRIVE AND 301 HASTINGS DRIVE

SUBJECT PROPERTY COMMON ADDRESS: 1020-1040 LAKE COOK ROAD

LEGAL DESCRIPTION: LOT I IN CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION NO. 2 OF PART OF THE SOUTHEAST 1/4 AND PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 30, 1992 AS DOCUMENT NO. 3134797, IN LAKE COUNTY, ILLINOIS.

ALSO

THAT PART OF LOT 6 IN CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION OF PART OF THE SOUTHEAST 1/4 AND PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 13, 1989 AS DOCUMENT NO. 2783188, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 6; THENCE SOUTH 65 DEGREES 00 MINUTES 00 SECONDS EAST ALONG THE SOUTHERLY LINE OF SAID LOT 6, 153.70 FEET TO AN ANGLE POINT IN SAID LINE; THENCE SOUTH 89 DEGREES 58 MINUTES 11 SECONDS EAST ALONG THE SOUTH LINE OF SAID LOT 6, 662.26 FEET TO THE NORTHEAST CORNER OF LOT 1 IN CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION NO. 2 ACCORDING TO THE PLAT THEREOF RECORDED MARCH 30, 1992 AS DOCUMENT NO. 3134797; THENCE NORTH 00 DEGREES 13 MINUTES 45 SECONDS EAST ALONG THE NORTHERLY EXTENSION OF THE EAST LINE OF SAID LOT I, 64.88 FEET TO AN INTERSECTION WITH A LINE BEARING SOUTH 89 DEGREES 58 MINUTES 11 SECONDS EAST FROM THE SOUTHWEST CORNER OF SAID LOT 6; THENCE NORTH 89 DEGREES 58 MINUTES 11 SECONDS WEST, 801.82 FEET TO THE PLACE OF BEGINNING, IN LAKE COUNTY, ILLINOIS.

PARCEL INDEX NUMBER: 15-34-315-030

SUBJECT PROPERTY: 151-201 HASTINGS DRIVE

PARCEL 1

LOT 5 IN CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION, BEING PART OF COLUMBIAN GARDEN'S UNIT NO. 4, IN PART OF THE SOUTHEAST 1/4 AND THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION, RECORDED APRIL 13, 1989 AS DOCUMENT 2783188, IN LAKE COUNTY, ILLINOIS.

PARCEL 2

EASEMENT FOR INGRESS AND EGRESS AND PARKING PURPOSES FOR THE BENEFIT OF PARCEL 1 OVER THAT PORTION OF LOT 6 IN CHEVY CHASE BUSINESS PARK-WEST RESUBDIVISION AFORESAID, AS GRANTED BY DECLARATION OF EASEMENT DATED. JANUARY 18, 1991 AND RECORDED JANUARY 23, 1991 AS DOCUMENT 2983824, IN LAKE COUNTY, ILLINOIS.

PARCEL INDEX NUMBER: 15-34-315-029, 15-34-315-020

SUBJECT PROPERTY: 301 HASTINGS DRIVE

LOT 4 IN CHEVY CHASE BUSINESS PARK - WEST RESUBDIVISION OF PART OF THE SOUTHEAST 1/4 AND PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 13, 1989 AS DOCUMENT 2783188, IN LAKE COUNTY, ILLINOIS.

PARCEL INDEX NUMBER: 15-34-315-017, 15-34-315-019

EXHIBIT B

Plan Set

CHEVY CHASE BUSINESS PARK – WEST

1020-1040 LAKE COOK ROAD, 151 – 201 HASTINGS DRIVE AND 301 HASTINGS DRIVE

DRAFT

EXHIBIT C

Minutes from October 1, 2024, Planning & Zoning Commission Meeting

CHEVY CHASE BUSINESS PARK – WEST

1020-1040 LAKE COOK ROAD, 151 – 201 HASTINGS DRIVE AND 301 HASTINGS DRIVE

DRAFT



Seyfarth Shaw LLP
233 South Wacker Drive
Suite 8000
Chicago, Illinois 60606-6448
T (312) 460-5000
F (312) 460-7000

jrubin@seyfarth.com
T (312) 460-5600

www.seyfarth.com

September 4, 2024

VIA EMAIL

Village of Buffalo Grove
Community Development Department
50 Raupp Blvd.
Buffalo Grove, IL 60089
Phone: (847) 459-5592
Attn: Andrew Binder

Re: Chevy Chase Business Park West ("CCBP - West") - PUD Application Narrative

Dear Mr. Binder:

This letter is intended to serve as the required Narrative for the PUD application referenced above.

CCBP – West is currently made up of four parcels within which there are portions improved by buildings with rentable area as well as detention ponds used for drainage and runoff. The existing parcel lines run through the center of the detention ponds. The existing lot splits across the detention ponds make maintenance and management of these detention ponds more difficult, especially in allocating the cost to maintain, repair and replace among the owners of the parcels and their mortgagees and their respective successors.

The most efficient way to streamline maintenance obligations of the detention ponds is to re-subdivide, creating separate parcels for the detention ponds and, following approval of the same from the Village of Buffalo Grove, convey the detention ponds to a to-be-formed association of which the current parcel owners will be members, which will be responsible for their maintenance. This will insure that, upon any future transfer of the improved and to be improved parcels (other than the detention ponds), maintenance of the detention ponds will remain constant and the costs will be properly allocated.

No changes (including, without limitation, new additions, height variations, new improvements, zoning changes, etc.) other than the re-subdivision to identify the detention ponds as stand-alone legal parcels is requested for approval. The proposed CCBP – West PUD will not affect the surrounding neighborhood.

Thank you for your consideration.

Very truly yours,

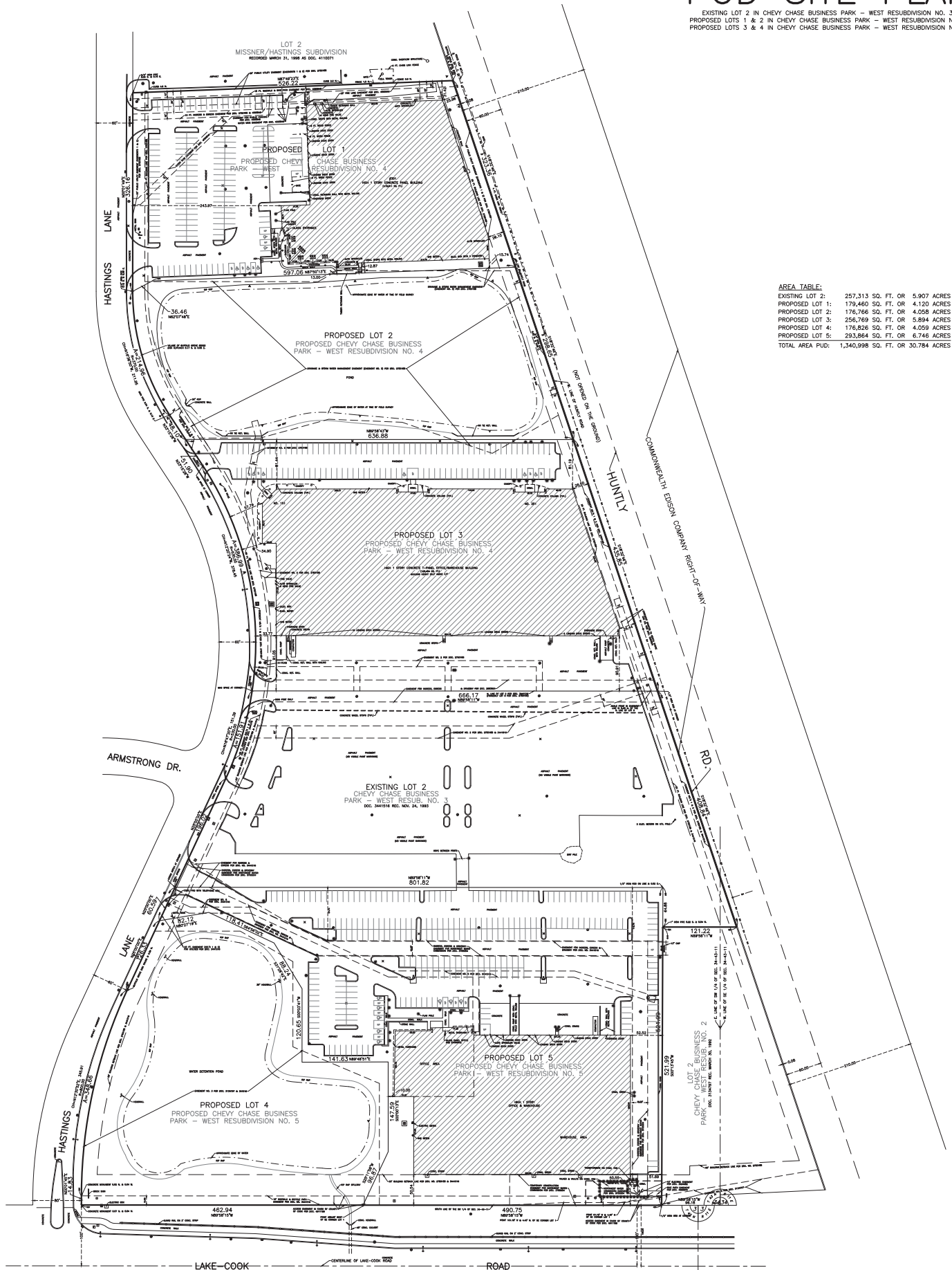
SEYFARTH SHAW LLP

Joel D. Rubin

JDR:MM

PUD SITE PLAN

EXISTING LOT 2 IN CHEVY CHASE BUSINESS PARK - WEST RESUBDIVISION NO. 3,
PROPOSED LOTS 1 & 2 IN CHEVY CHASE BUSINESS PARK - WEST RESUBDIVISION NO. 4
PROPOSED LOTS 3 & 4 IN CHEVY CHASE BUSINESS PARK - WEST RESUBDIVISION NO. 5



AREA TABLE:

EXISTING LOT 2:	257,313 SQ. FT. OR 5.907 ACRES
PROPOSED LOT 1:	179,480 SQ. FT. OR 4.120 ACRES
PROPOSED LOT 2:	176,766 SQ. FT. OR 4.058 ACRES
PROPOSED LOT 3:	256,769 SQ. FT. OR 5.894 ACRES
PROPOSED LOT 4:	176,826 SQ. FT. OR 4.059 ACRES
PROPOSED LOT 5:	233,864 SQ. FT. OR 5.374 ACRES
TOTAL AREA PUD:	1,340,998 SQ. FT. OR 30.784 ACRES

CHEVY CHASE BUSINESS PARK – WEST
RESUBDIVISION NO. 4



DRAFTED BY: BJE			
PAGE: 1 OF 2			
ORDER NO.: 230014.3(A)			
FILE: 34-43-11			
PROJECT NO.: 112			
	NOV. 15, 2024	230014.3	ADD EASEMENT PROVISIONS
	JUNE 20, 2023	230014.3	ADDED MORTGAGEE CERTIFICATE
	FEB. 16, 2023	230014	PRELIMINARY SUBDIVISION PLAT -- INITIAL
	REVISION DATE	ORDER NO.	REVISION

CLIENT: HAMILTON PARTNERS, INC.

<u>AREA SUMMARY:</u>					
LOT 1:	179,460	SQ.	FT.	OR	4.120 ACRES
LOT 2:	176,766	SQ.	FT.	OR	4.058 ACRES
LOT 3:	256,769	SQ.	FT.	OR	5.894 ACRES
TOTAL:	612,995	SQ.	FT.	OR	14.072 ACRES

PREPARED BY:
EDWARD J. MOLLOY & ASSOCIATES
 A DIVISION OF THOMAS A. MOLLOY, LTD. — PROFESSIONAL LAND SURVEYING
 1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 FAX: (630) 595-4700
 E-MAIL: TMOLLOY@EJ.MOLLOY.COM

FINAL PLAT OF SUBDIVISION

CHEVY CHASE BUSINESS PARK – WEST
RESUBDIVISION NO. 4

BEING A RESUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LAKE COUNTY, ILLINOIS

OWNER'S CERTIFICATE AND SCHOOL DISTRICT STATEMENT

STATE OF _____)
COUNTY OF _____) SS

CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP, DOES HEREBY CERTIFY THAT IT IS THE OWNER OF PART OF THE PROPERTY DESCRIBED HEREON AND THAT IT HAS CAUSED SAID PROPERTY TO BE SURVEYED AND PLATTED FOR THE PURPOSE OF RESUBDIVIDING SAME INTO TWO LOTS AS SHOWN HEREON FOR THE USES AND PURPOSES THEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON SHOWN. IT FURTHER CERTIFIES TO THE BEST OF ITS KNOWLEDGE, THAT THE LAND INCLUDED HEREIN FALLS WITHIN THE FOLLOWING SCHOOL DISTRICTS: APTAKISIC TRIPP CONSOLIDATED SCHOOL DISTRICT #102, 1351 ABBOTT COURT, BUFFALO GROVE, IL 60089, (847) 353-5650, STEVENSON HIGH SCHOOL DISTRICT #125, 2 STEVENSON DRIVE, LINCOLNSHIRE, IL 60069 (847) 415-4100, COLLEGE OF LAKE COUNTY DISTRICT NO. 532.

SIGNED AT _____, THIS _____ DAY OF _____, A.D. 2024

CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP

BY: _____ TITLE: _____

NOTARY PUBLIC CERTIFICATE

STATE OF _____)
COUNTY OF _____) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ OF CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID LIMITED PARTNERSHIP FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, A.D. 2024

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

MORTGAGEE CERTIFICATE

STATE OF _____)
COUNTY OF _____) J.S.

STATE FARM LIFE INSURANCE COMPANY, AN ILLINOIS CORPORATION, AS MORTGAGEE. UNDER THE PROVISIONS OF A CERTAIN MORTGAGE DATED MARCH 2, 2021 AND RECORDED IN THE RECORDER'S OFFICE OF LAKE COUNTY, ILLINOIS ON MARCH 3, 2021 AS DOCUMENT NO. 7757558 HEREBY CONSENTS TO AND APPROVES THE SUBDIVISION OF THE LAND AND THE GRANTING DEPICTED HEREON.

DATED THIS _____ DAY OF _____, A.D. 2024

STATE FARM LIFE INSURANCE COMPANY, AN ILLINOIS CORPORATION

BY: _____ ATTEST: _____

ITS: _____ ITS: _____

NOTARY PUBLIC CERTIFICATE

STATE OF _____)
COUNTY OF _____) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ OF STATE FARM LIFE INSURANCE COMPANY, AN ILLINOIS CORPORATION, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID BANK FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, A.D. 2024

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

STORM WATER MANAGEMENT EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF BUFFALO GROVE AND ITS SUCCESSORS AND ASSIGNS OVER LOTS 1, 2 AND 3 ON THE PLAT HEREON DRAWN FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE STORM SEWERS AND STORM WATER MANAGEMENT AREAS. SAID INDICATED EASEMENT SHALL ALSO PROVIDE RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY MEN AND EQUIPMENT TO PERFORM ANY OF THE ABOVE WORK. OWNER SHALL NOT PLACE A PERMANENT BUILDING OR DESTROY OR MODIFY THE GRADES, SLOPES, OR STORM WATER MANAGEMENT STRUCTURES WITHIN SAID EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE.

OWNER OF THE PROPERTY SHALL REMAIN RESPONSIBLE FOR THE MAINTENANCE OF STORM WATER MANAGEMENT AREA AND APPURTENANCES. THE VILLAGE OF BUFFALO GROVE WILL PERFORM ONLY EMERGENCY PROCEDURES AS DEEMED NECESSARY BY THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE.

PUBLIC ACCESS EASEMENT PROVISIONS

A PERMANENT PUBLIC ACCESS EASEMENT IS HEREBY GRANTED OVER LOTS 1, 2 AND 3 FOR THE PURPOSE OF PEDESTRIAN AND BICYCLE ACCESS TO AND FROM ALL LOTS IN THIS SUBDIVISION FOR THE USE AND BENEFIT OF THE PUBLIC, OWNERS AND OCCUPANTS.

SIDEWALK EASEMENT PROVISIONS

A PUBLIC SIDEWALK EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO:

THE VILLAGE OF BUFFALO GROVE

ITS SUCCESSORS AND ASSIGNS FOR THE USE AND BENEFIT OF THE PUBLIC, TO INSTALL, OPERATE, MAINTAIN, AND REMOVE, FROM TIME TO TIME, SIDEWALKS ACROSS, ALONG AND UPON THE SURFACE THE PROPERTY CONTAINED WITHIN THE BLANKET EASEMENT, ALSO GRANTED HERewith IS THE RIGHT TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE EASEMENTS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

CORPORATE AUTHORITY CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____, 2024

BY: _____
VILLAGE PRESIDENT

ATTEST: _____
VILLAGE CLERK

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____, 2024

BY: _____
CHAIRMAN

ATTEST: _____
SECRETARY

VILLAGE COLLECTOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

I HEREBY CERTIFY THAT I FIND NO DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS DUE AGAINST THE PROPERTY DESCRIBED IN THE PLAT HEREON DRAWN. BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS.

DATED THIS _____ DAY OF _____, 2024

VILLAGE COLLECTOR

VILLAGE ENGINEER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED BY THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS.

DATED THIS _____ DAY OF _____, 2024.

VILLAGE ENGINEER

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF LAKE) SS

I, ROBIN M. O'CONNOR, COUNTY CLERK OF LAKE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, UNPAID CURRENT GENERAL TAXES, DELINQUENT SPECIAL ASSESSMENTS OR UNPAID CURRENT SPECIAL ASSESSMENTS AGAINST ANY OF THE LAND INCLUDED IN THE DESCRIBED PROPERTY. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT DEPICTED HEREON.

GIVEN UNDER MY HAND AND SEAL OF THE COUNTY CLERK OF LAKE COUNTY, ILLINOIS, THIS _____ DAY OF _____, A.D. 2024.

COUNTY CLERK

FOR REVIEW

PROFESSIONAL AUTHORIZATION

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS

I, THOMAS A. MOLLOY, A PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 35-3409, DO HEREBY AUTHORIZE THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT, TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDERS OFFICE IN MY NAME AND IN COMPLIANCE WITH ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

SIGNED AT BENSENVILLE, ILLINOIS, THIS 15TH DAY OF NOVEMBER, A.D. 2024

EDWARD J. MOLLOY AND ASSOCIATES, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM – LICENSE NO. 184-004840

FOR REVIEW

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2024 AND IS RENEWABLE)

LAND SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS

I, THOMAS A. MOLLOY, AN ILLINOIS PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT I HAVE SURVEYED AND PLATTED THE FOLLOWING DESCRIBED PROPERTY FOR THE PURPOSE OF SUBDIVIDING SAME INTO A TWO LOT SUBDIVISION:

LOT 4 IN CHEVY CHASE BUSINESS PARK – WEST RESUBDIVISION, BEING PART OF COLUMBIAN GARDEN'S UNIT NO. 4, IN PART OF THE SOUTHEAST 1/4 AND THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID CHEVY CHASE BUSINESS PARK – WEST RESUBDIVISION RECORDED APRIL 13, 1989 AS DOCUMENT 2783188, IN LAKE COUNTY, ILLINOIS.

ALSO

LOT 5 IN CHEVY CHASE BUSINESS PARK–WEST RESUBDIVISION, BEING PART OF COLUMBIAN GARDEN'S UNIT NO. 4 IN PART OF THE SOUTHEAST 1/4 AND THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID CHEVY CHASE BUSINESS PARK–WEST RESUBDIVISION, RECORDED APRIL 13, 1989 AS DOCUMENT NUMBER 2783188, IN LAKE COUNTY, ILLINOIS.

AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER CERTIFY THAT AN EXAMINATION OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.) FLOOD INSURANCE RATE MAPS COMMUNITY–PANEL NO.'S. 17097C0262K, 17097C0264K, 17097C0266K AND 17097C0270K WITH A MAP REVISED DATES OF SEPTEMBER 18, 2013, SHOWS THAT THE PROPERTY LEGALLY DESCRIBED HEREON FALLS WITHIN ZONE "X" DEFINED AS AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN.

I FURTHER CERTIFY THAT SAID SURVEY IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF BUFFALO GROVE, LAKE COUNTY, ILLINOIS WHICH HAS ADOPTED AN OFFICIAL COMPREHENSIVE PLAN.

I FURTHER CERTIFY THAT THE IRON PIPE/ROD SURVEY STAKES NOTED ON THE ANNEXED PLAT HAVE BEEN ESTABLISHED ON THE SITE OR, WILL BE SET UPON COMPLETION OF CONSTRUCTION OR WITHIN 12 MONTHS AFTER THE RECORDING DATE OF THIS SUBDIVISION.

SIGNED AT BENSENVILLE, ILLINOIS, THIS 15TH DAY OF NOVEMBER, A.D. 2024

EDWARD J. MOLLOY AND ASSOCIATES, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM – LICENSE NO. 184-004840

FOR REVIEW

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2024 AND IS RENEWABLE)

TAX PARCEL PERMANENT INDEX NUMBERS:

15-34-315-017
15-34-315-019
15-34-315-020

SEND FUTURE TAX BILLS TO:

CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP
HAMILTON PARTNERS, INC.
300 PARK BOULEVARD, SUITE 201
ITASCA, ILLINOIS 60143

PLAT SUBMITTED BY:

HAMILTON PARTNERS, INC.
300 PARK BOULEVARD, SUITE 201
ITASCA, ILLINOIS 60143

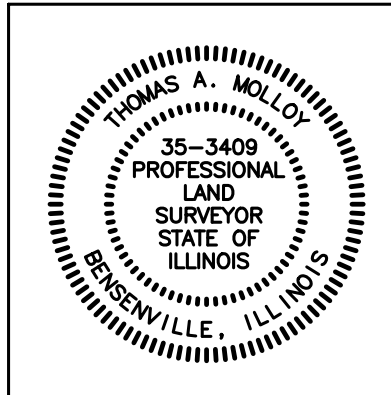
AFTER RECORDING RETURN TO:

VILLAGE CLERK'S OFFICE
VILLAGE OF BUFFALO GROVE
50 RAUPP BOULEVARD
BUFFALO GROVE, IL 60089

PREPARED BY:

EDWARD J. MOLLOY & ASSOCIATES

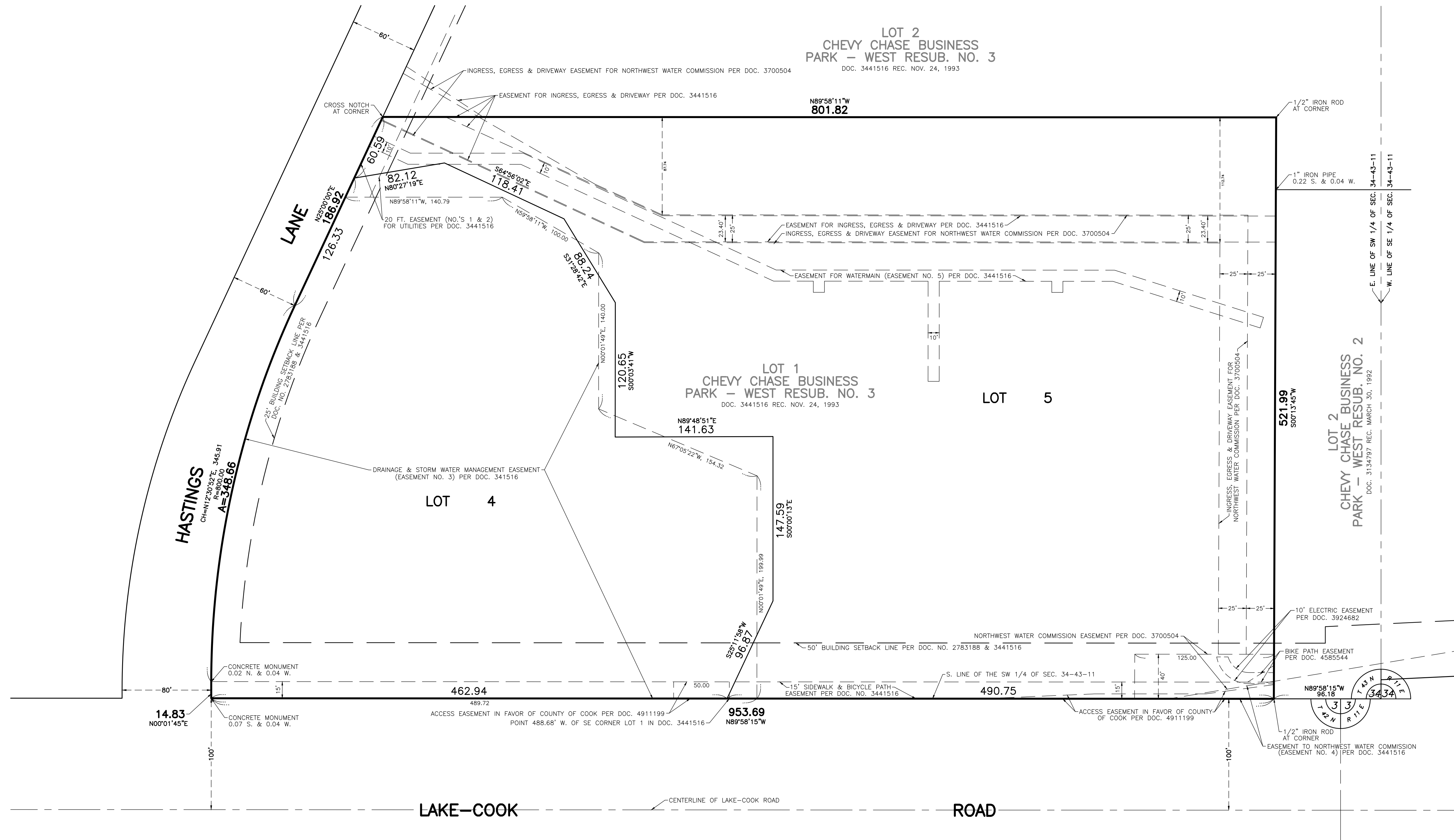
A DIVISION OF THOMAS A. MOLLOY, LTD. – PROFESSIONAL LAND SURVEYING
1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 FAX:(630) 595-4700
E-MAIL: TMOLLOY@EJMOLLOY.COM



VALID ONLY WITH EMBOSSED SEAL (EXPIRES NOVEMBER 30, 2024 AND IS RENEWABLE)

DRAFTED BY: BJE			
PAGE: 2 OF 2			
ORDER NO.: 230014.3(A)			
FILE: 34-43-11			
PROJECT NO.: 112			
CLIENT: HAMILTON PARTNERS, INC.			
	NOV. 15, 2024	230014.3	ADD EASEMENT PROVISIONS
	JUNE 20, 2023	230014.3	ADDED MORTGAGEE CERTIFICATE
	FEB. 16, 2023	230014	PRELIMINARY SUBDIVISION PLAT – INITIAL
	REVISION DATE	ORDER NO.	REVISION

CHEVY CHASE BUSINESS PARK – WEST
RESUBDIVISION NO. 5



FOR REVIEW

PREPARED BY:
EDWARD J. MOLLOY & ASSOCIATES
A DIVISION OF THOMAS A. MOLLOY, LTD. — PROFESSIONAL LAND SURVEYING
1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 FAX: (630) 595-4700
E-MAIL: TMMOLLOY@EJMOLLOY.COM

DRAFTED BY: BJE			
PAGE: 1 OF 2			
ORDER NO.: 230014.3(B)	NOV. 15, 2024	230014.3	ADD EASEMENT PROVISIONS
FILE: 34-43-11	JUNE 20, 2023	230014.3	ADDED MORTGAGEE CERTIFICATE
PROJECT NO.: 112	FEB. 16, 2023	230014	PRELIMINARY SUBDIVISION PLAT - INITIAL
	REVISION DATE	ORDER NO.	REVISION
CLIENT: HANSON PARTNERS, INC.			

FINAL PLAT OF SUBDIVISION

CHEVY CHASE BUSINESS PARK – WEST
RESUBDIVISION NO. 5

BEING A RESUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LAKE COUNTY, ILLINOIS

OWNER'S CERTIFICATE AND SCHOOL DISTRICT STATEMENT

STATE OF _____)
COUNTY OF _____) SS

CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP, DOES HEREBY CERTIFY THAT IT IS THE OWNER OF PART OF THE PROPERTY DESCRIBED HEREON AND THAT IT HAS CAUSED SAID PROPERTY TO BE SURVEYED AND PLATTED FOR THE PURPOSE OF RESUBDIVIDING SAME INTO TWO LOTS AS SHOWN HEREON FOR THE USES AND PURPOSES THEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON SHOWN. IT FURTHER CERTIFIES TO THE BEST OF ITS KNOWLEDGE, THAT THE LAND INCLUDED HEREIN FALLS WITHIN THE FOLLOWING SCHOOL DISTRICTS: APTAKSIC TRIPP CONSOLIDATED SCHOOL DISTRICT #102, 1351 ABBOTT COURT, BUFFALO GROVE, IL 60089, (847) 353-5650, STEVENSON HIGH SCHOOL DISTRICT #125, 2 STEVENSON DRIVE, LINCOLNSHIRE, IL 60069 (847) 415-4100, COLLEGE OF LAKE COUNTY DISTRICT NO. 532.

SIGNED AT _____, THIS _____ DAY OF _____, A.D. 2024

CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP

BY: _____ TITLE: _____

NOTARY PUBLIC CERTIFICATE

STATE OF _____)
COUNTY OF _____) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE OF _____, DO HEREBY CERTIFY THAT _____ OF CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP, AN ILLINOIS LIMITED PARTNERSHIP, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID LIMITED PARTNERSHIP FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, A.D. 2024

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

MORTGAGEE CERTIFICATE

STATE OF _____)
COUNTY OF _____) S.S.

GUARDIAN LIFE INSURANCE COMPANY OF AMERICA, AS MORTGAGEE, UNDER THE PROVISIONS OF A CERTAIN MORTGAGE DATED MAY 19, 2005 AND RECORDED IN THE RECORDER'S OFFICE OF LAKE COUNTY, ILLINOIS ON JUNE 1, 2005 AS DOCUMENT NO. 5790294 AND UNDER THE PROVISIONS OF A CERTAIN CORRECTED MORTGAGE DATED MAY 26, 2005 AND RECORDED IN THE RECORDER'S OFFICE OF LAKE COUNTY, ILLINOIS ON JUNE 23, 2005 AS DOCUMENT NO. 5803842 HEREBY CONSENTS TO AND APPROVES THE SUBDIVISION OF THE LAND AND THE GRANTING DEPICTED HEREON.

DATED THIS _____ DAY OF _____, A.D. 2024

GUARDIAN LIFE INSURANCE COMPANY OF AMERICA

BY: _____ ATTEST: _____

ITS: _____ ITS: _____

NOTARY PUBLIC CERTIFICATE

STATE OF _____)
COUNTY OF _____) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE OF _____, DO HEREBY CERTIFY THAT _____ OF GUARDIAN LIFE INSURANCE COMPANY OF AMERICA, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID BANK FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, A.D. 2024

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

CORPORATE AUTHORITY CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____, 2024

BY: _____
VILLAGE PRESIDENT

ATTEST: _____
VILLAGE CLERK

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____, 2024

BY: _____
CHAIRMAN

ATTEST: _____
SECRETARY

VILLAGE COLLECTOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

I HEREBY CERTIFY THAT I FIND NO DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS DUE AGAINST THE PROPERTY DESCRIBED IN THE PLAT HEREON DRAWN. BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS.

DATE THIS _____ DAY OF _____, 2024

VILLAGE COLLECTOR

VILLAGE ENGINEER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK AND LAKE) SS

APPROVED BY THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS.

DATED THIS _____ DAY OF _____, 2024.

VILLAGE ENGINEER

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF LAKE) SS

I, ROBIN M. O'CONNOR, COUNTY CLERK OF LAKE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, UNPAID CURRENT GENERAL TAXES, DELINQUENT SPECIAL ASSESSMENTS OR UNPAID CURRENT SPECIAL ASSESSMENTS AGAINST ANY OF THE LAND INCLUDED IN THE DESCRIBED PROPERTY. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT DEPICTED HEREON.

GIVEN UNDER MY HAND AND SEAL OF THE COUNTY CLERK OF LAKE COUNTY, ILLINOIS, THIS _____ DAY OF _____, A.D. 2024.

COUNTY CLERK

PLAT SUBMITTED BY:
HAMILTON PARTNERS, INC.
300 PARK BOULEVARD, SUITE 201
ITASCA, ILLINOIS 60143

AFTER RECORDING RETURN TO:
VILLAGE CLERK'S OFFICE
VILLAGE OF BUFFALO GROVE
50 RAUPP BOULEVARD
BUFFALO GROVE, IL 60089

TAX PARCEL PERMANENT INDEX NUMBERS:
15-34-315-030

SEND FUTURE TAX BILLS TO:
CHEVY CHASE BUSINESS PARK LIMITED PARTNERSHIP
HAMILTON PARTNERS, INC.
300 PARK BOULEVARD, SUITE 201
ITASCA, ILLINOIS 60143

STORM WATER MANAGEMENT EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF BUFFALO GROVE AND ITS SUCCESSORS AND ASSIGNS OVER LOTS 4 AND 5 ON THE PLAT HEREON DRAWN FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE STORM SEWERS AND STORM WATER MANAGEMENT AREAS. SAID INDICATED EASEMENT SHALL ALSO PROVIDE RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY MEN AND EQUIPMENT TO PERFORM ANY OF THE ABOVE WORK. OWNER SHALL NOT PLACE A PERMANENT BUILDING OR DESTROY OR MODIFY THE GRADES, SLOPES, OR STORM WATER MANAGEMENT STRUCTURES WITHIN SAID EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE.

OWNER OF THE PROPERTY SHALL REMAIN RESPONSIBLE FOR THE MAINTENANCE OF STORM WATER MANAGEMENT AREA AND APPURTENANCES. THE VILLAGE OF BUFFALO GROVE WILL PERFORM ONLY EMERGENCY PROCEDURES AS DEEMED NECESSARY BY THE VILLAGE ENGINEER OF THE VILLAGE OF BUFFALO GROVE.

PUBLIC ACCESS EASEMENT PROVISIONS

A PERMANENT PUBLIC ACCESS EASEMENT IS HEREBY GRANTED OVER LOTS 4 AND 5 FOR THE PURPOSE OF PEDESTRIAN AND BICYCLE ACCESS TO AND FROM ALL LOTS IN THIS SUBDIVISION FOR THE USE AND BENEFIT OF THE PUBLIC, OWNERS AND OCCUPANTS.

SIDEWALK EASEMENT PROVISIONS

A PUBLIC SIDEWALK EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO:

THE VILLAGE OF BUFFALO GROVE

ITS SUCCESSORS AND ASSIGNS FOR THE USE AND BENEFIT OF THE PUBLIC, TO INSTALL, OPERATE, MAINTAIN, AND REMOVE, FROM TIME TO TIME, SIDEWALKS ACROSS, ALONG AND UPON THE SURFACE THE PROPERTY CONTAINED WITHIN THE BLANKET EASEMENT. ALSO GRANTED HERewith IS THE RIGHT TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE EASEMENTS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

PROFESSIONAL AUTHORIZATION

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS

I, THOMAS A. MOLLOY, A PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 35-3409, DO HEREBY AUTHORIZE THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT, TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDERS OFFICE IN MY NAME AND IN COMPLIANCE WITH ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

SIGNED AT BENSENVILLE, ILLINOIS, THIS 15TH DAY OF NOVEMBER, A.D. 2024

EDWARD J. MOLLOY AND ASSOCIATES, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM – LICENSE NO. 184-004840

FOR REVIEW

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2024 AND IS RENEWABLE)

LAND SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS

I, THOMAS A. MOLLOY, AN ILLINOIS PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT I HAVE SURVEYED AND PLATTED THE FOLLOWING DESCRIBED PROPERTY FOR THE PURPOSE OF SUBDIVIDING SAME INTO A TWO LOT SUBDIVISION:

LOT 1 IN CHEVY CHASE BUSINESS PARK – WEST RESUBDIVISION NO. 3, BEING A RESUBDIVISION OF PART OF THE SOUTHEAST 1/4 AND PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 24, 1993 AS DOCUMENT 3441516, IN LAKE COUNTY, ILLINOIS.

AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER CERTIFY THAT AN EXAMINATION OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.) FLOOD INSURANCE RATE MAPS COMMUNITY-PANEL NO'S. 17097C0262K, 17097C0264K, 17097C0266K AND 17097C0270K WITH A MAP REVISED DATES OF SEPTEMBER 18, 2013, SHOWS THAT THE PROPERTY LEGALLY DESCRIBED HEREON FALLS WITHIN ZONE "X" DEFINED AS AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN.

I FURTHER CERTIFY THAT SAID SURVEY IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTY, ILLINOIS WHICH HAS ADOPTED AN OFFICIAL COMPREHENSIVE PLAN.

I FURTHER CERTIFY THAT THE IRON PIPE/ROD SURVEY STAKES NOTED ON THE ANNEXED PLAT HAVE BEEN ESTABLISHED ON THE SITE OR WILL BE SET UPON COMPLETION OF CONSTRUCTION OR WITHIN 12 MONTHS AFTER THE RECORDING DATE OF THIS SUBDIVISION.

SIGNED AT BENSENVILLE, ILLINOIS, THIS 15TH DAY OF NOVEMBER, A.D. 2024

EDWARD J. MOLLOY AND ASSOCIATES, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM – LICENSE NO. 184-004840

FOR REVIEW

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2024 AND IS RENEWABLE)

DRAFTED BY: BJE			
PAGE: 2 OF 2			
ORDER NO.: 230014.3(B)			
FILE: 34-43-11			
PROJECT NO.: 112			
CLIENT: HAMILTON PARTNERS, INC.			
	NOV. 15, 2024	230014.3	ADD EASEMENT PROVISIONS
	JUNE 20, 2023	230014.3	ADDED MORTGAGEE CERTIFICATE
	FEB. 16, 2023	230014	PRELIMINARY SUBDIVISION PLAT – INITIAL
	REVISION DATE	ORDER NO.	REVISION



PREPARED BY:
EDWARD J. MOLLOY & ASSOCIATES

A DIVISION OF THOMAS A. MOLLOY, LTD. – PROFESSIONAL LAND SURVEYING
1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 FAX: (630) 595-4700
E-MAIL: TMOLLOY@EJ.MOLLOY.COM

During your testimony at the Public Hearing, you need to testify and present your case for the variance being requested. During your testimony, you need to address the three (3) Variation Standards listed below:

Criteria for Zoning Variation.

- A. The regulations of this Title shall not be varied unless findings of fact are made based upon evidence presented at the hearing that:
1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations of the zoning district in which it is located except in the case of residential zoning districts;

Response:

In order to lessen the obligations of any current or future fee owner(s) in Chevy Chase Business Park ("CCBP"), the Owner has determined that is in the best interest for the future operation of CCBP to re-subdivide the parcels and, following approval of the same from the Village of Buffalo Grove, convey the detention ponds to a to-be-formed association which will be responsible for the maintenance of the detention ponds in CCBP. This will insure that, upon transfer of the owned parcels (other than the detention ponds), maintenance of the detention ponds will remain constant.

2. The plight of the owner is due to unique circumstances;

Response:

At this time, the parcel lines run through the center of the detention ponds that benefit CCBP. The most efficient way to streamline maintenance obligations of the detention ponds is to re-subdivide so that the detention ponds are stand-alone parcels that are owned, operated and managed by an association. This resubdivision will streamline operations and ensure that changes in fee ownership of the parcels at CCBP will not result in confusion or lapses in maintenance/management of the detention ponds.

3. The proposed variation will not alter the essential character of the neighborhood

Response:

No changes (including, without limitation, new additions, height variations, new improvements, zoning changes, etc.) other than the re-subdivision to identify the detention ponds as stand-alone legal parcels is requested for approval.



PLANNED UNIT DEVELOPMENT STANDARDS

In addition to the special use standards, all planned unit developments shall meet the following general standards:

1. Have the minimum areas as set forth in [Section 17.16.060](#).

Response: Please refer to the proposed resubdivision plats delivered in connection with this application, which identify the new setback lines and location of existing buildings on each property.

2. The uses permitted in such development are not of such a nature or so located as to exercise an undue detrimental influence or effect upon the surrounding neighborhood;

Response: The proposed resubdivision will not affect the surrounding neighborhood at all. No additional improvements are contemplated, the properties to be resubdivided are wholly owned by the applicant herein, and no change in the maintenance or operation of the properties is proposed.

3. The plan effectively treats the developmental possibilities of the subject property, making appropriate provisions for the preservation of streams, wooded areas, scenic views, floodplain areas, and similar physical features;

Response: The proposed changes in this resubdivision will not have any anticipated effect or otherwise alter any existing efforts to preserve streams, wooded areas, scenic views, floodplain areas, and similar physical features not already

4. All requirements pertaining to commercial, residential, institutional or other uses established in the planned unit development conform to the requirements for each individual classification as established elsewhere in this Title, except as may be specifically varied for the proper planning of the planned unit development;

Response: The proposed resubdivision does not require any rezoning or variations other than the new parcel boundaries which serves only to separate out the detention ponds as individual parcels so that the owner may convey such detention pond parcel(s) to an association, which will streamline responsibility for maintenance of the same.

5. The Planning and Zoning Commission shall determine that the area and width of the lot shall be sufficient for the proposed use, and that the development of the property in the proposed manner creates no outlots which will be difficult to develop in an appropriate manner.

Response: The proposed subdivided lots will simply separate out the detention ponds from the other portions of land on the property. No outlots are proposed by this resubdivision, and the proposed resubdivision will not create any new issue for future development on these parcels.



During your testimony at the Public Hearing, you need to testify and present your case for the Special Use being requested. In doing so, you need to address the six (6) Special Use Standards listed below:

SPECIAL USE STANDARDS

1. The special use will serve the public convenience at the location of the subject property; or the establishment, maintenance or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

Response: Making the detention ponds their own parcels will allow them to be consistently maintained and, as necessary, repaired.

2. The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with said special use, the size of the subject property in relation to such special use, and the location of the site with respect to streets giving access to it shall be such that it will be in harmony with the appropriate, orderly development of the district in which it is located;

Response: No improvements will be made to the property, and no changes will be made at this time to the existing detention ponds. The only proposed change is to subdivide the parcels so that the detention ponds exist as independent parcels from the other portions of land.

3. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity of the subject property for the purposes already permitted in such zoning district, nor substantially diminish and impair other property valuations with the neighborhood;

Response: This proposed resubdivision does not propose any use or change to improvements, etc. already existing at the properties. No visible changes or alterations will result from the resubdivision. Contrarily, the resubdivision will result in owners of the non-detention pond parcels having more autonomy and authority over their individual parcels.

4. The nature, location and size of the buildings or structures involved with the establishment of the special use will not impede, substantially hinder or discourage the development and use of adjacent land and buildings in accord with the zoning district within which they lie;

Response: No buildings or structures will be impacted by this resubdivision. No construction or new improvements are planned at this time. The updated plats of resubdivision reflect the new setback distances of the existing improvements from the property lines.

5. Adequate utilities, access roads, drainage, and/or other necessary facilities have been or will be provided;

Response: The existing utilities, access roads drainage, and/or other facilities are adequate for the existing improvements at the Property.

6. Parking areas shall be of adequate size for the particular special use, which areas shall be properly located and suitably screened from adjoining residential uses, and the entrance and exit driveways to and from these parking areas shall be designed so as to prevent traffic hazards, eliminate nuisance and minimize traffic congestion in the public streets.

Response: No changes to the existing parking and/or entrance and exit driveways are required.

**MINUTES OF THE REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION HELD
AT JEFFREY S. BRAIMAN COUNCIL CHAMBERS
FIFTY RAUPP BLVD, BUFFALO GROVE, IL 60089, TUESDAY, OCTOBER 1, 2024**

CALL TO ORDER

Chairperson Weinstein called the meeting to order at 7:30 PM.

Present: Chairperson Weinstein, Vice Chairperson Richards, Commissioners Au, Davis, Schwartz, Spunt, and Worlikar.

Absent: Moodhe, Saxena.

A quorum was established.

Also in attendance: Director of Community Development Nicole Woods, Associate Planner Andrew Binder, Village Attorney Patrick Brankin, and Trustee Liaison Weidenfeld.

PUBLIC HEARINGS/ITEMS FOR CONSIDERATION

- A. **Consideration of a Special Use in the Industrial District (I) for the sale and/or leasing of new and/or used automobiles within an enclosed structure to allow Rivian Automotive, LLC to open an electric vehicle service and sales center at 909 Asbury Drive**

Director Woods, provided a background on the subject property and the request.

Jamie Vassallo, Senior Design Manager for Rivian Automotive, and Brian Fleming, the project's architect, were sworn in and presented their request to the Planning and Zoning Commission.

Com. Worlikar asked if auto body or collision work would be done on-site and if both consumer and commercial vans would be serviced at this location.

Ms. Vassallo responded no and that the industrial zoning allows for it, but she said Rivian will not have a paint booth or collision repair at this location. She continued that both consumer and commercial vans will be serviced at this location.

Vice-Chairperson Richards disclosed that he owns a Rivian and stated that he is extremely excited not to have to drive for an hour and a half to get a recall check that he didn't need. He asked if the EV Chargers within the parking lot would be open to the public as Buffalo Grove is in an EV Charger Desert.

Ms. Vassallo responded that they do not have plans for that at this time and will have chargers within the interior of the space to charge vehicles while they are being serviced.

Com. Davis stated that he noticed the delivery time sometimes as late/early as 3 AM

and asked how often it would happen.

Ms. Vassallo responded that the 3 AM deliveries would not be for vehicle deliveries but for operational or vehicle parts deliveries.

Chairperson Weinstein asked about online ordering and whether the general public can purchase a car with a salesperson at the facility.

Ms. Vassallo confirmed.

Chairperson Weinstein asked about the number of vehicles available for test drives and the route for the test drive.

Ms. Vassallo stated that they have not determined a route yet, but they will typically have two to three Rivian vehicles on site to test drive.

Chairperson Weinstein asked if, since Rivian does not have public chargers, will Rivian car owners be turned away if they want to get their cars charged. If not, will the chargers be locked in some way.

Ms. Vassallo stated that she can't speak to that because she is not sure how the service team would operate under those circumstances, but she can double-check whether the chargers will be locked outside of operating hours.

Chairperson Weinstein asked if the facility would have a car wash feature.

Ms. Vassallo stated there will be an interior wash bay for wipe down and detail of cars, no exterior car washes.

Chairperson Weinstein asked Village Staff if car wash use would be OK since there was no mention of a car wash in the materials.

Ms. Woods noted that car wash use is typical and permitted for auto service center use. Mr. Brankin concurred.

Com. Spunt asked how many other of these type of service centers do you have in the US currently.

Ms. Vassallo stated that by the end of this year, they will have around 60, with the closest ones to Buffalo Grove being Milwaukee, Downtown Chicago, and a new location in Downers Grove.

Com. Spunt asked how many employees and when they plan to open.

Ms. Vassallo stated they will have roughly 46 employees by 2027 and anticipate opening next year.

Com. Worlikar asked whether the building will incorporate any environmental sustainability measures or automation.

Ms. Vassallo stated that Rivian is built around respecting the environment and being environmentally friendly. Rivian's engineering team strives to implement measures to make our buildings more efficient.

The staff report was entered into the record as Exhibit 1.

No comments from the public; the public hearing was closed.

Vice-Chairperson Richards moved to recommend approval of a Special Use for the sale and/or leasing of new and/or used automobiles within an enclosed structure to allow Rivian Automotive, LLC to open an electric vehicle service and sales center at 909 Asbury Drive, subject to the conditions in the Staff Report. Com. Davis seconded the motion.

Com. Spunt spoke in favor of the motion and joked about increasing the speed on Asbury Drive for test drives. He stated that with the increase in the popularity of EVs being purchased by residents, this use will be a great addition to Buffalo Grove.

Com. Worlikar spoke in favor of the motion and agreed with Com. Spunt. He stated that he knows many people who drive downtown to service their Rivians, and this new use will save them a lot of trips.

Chairperson Winestein spoke in favor of the motion, stating that he would not typically be in favor of putting a car dealership in an industrial district due to the traffic concerns, stating, however, that most car dealerships want good street frontage and want to be visible. He stated that the use is more incidental to the car service component within the industrial district, with the use not primarily heavy in car sales on the lot.

Moved by Kevin Richards, seconded by Jason Davis to Motion to recommend approval of the Special Use. Upon roll call, Commissioners voted as follows:

AYES: 7 Mitchell Weinstein, Kevin Richards, Amy Au, Neil Worlikar, Marc Spunt, Jason Davis, Donald Schwartz

NAYS: 0 None

ABSENT: 2 Adam Moodhe, Sujat Saxena

Motion declared Passed.

B. Consideration of an Amendment to Ordinance No. 2022-063, the Planned Unit Development and the Unified Sign Package with Variations to Title 14 (Sign Code) for the 7-story, mixed-use building in The Clove development at 100-250 McHenry Road.

Associate Planner Binder provided an overview of the PUD Amendment for the Clove's Signage for the first-floor tenants of the 7-story residential building and the proposed temporary signage.

Teresa Bateman, director of development for BGA Residential, and Brian Newton, president of Parvin-Clauss Sign Co, were sworn in. She presented the proposed sign package and noted that the plan is to have a uniform sign plan for all the

residential building's first-floor tenants. This plan aims to create a comprehensive look for the wall signs, projecting signs, and temporary signs.

Vice-Chairperson Richards asked the difference between blade signs and projecting signs.

Ms. Bateman stated that blade signs are another term for projecting signs.

Vice-Chairperson Richards asked about the standards on colors, materials, and illumination of the signs and if there is one set color for everything.

Ms. Bateman mentioned that as part of their signage package, tenants are permitted to use up to three colors for their signs to maintain the elegance and symmetry of the building. Regarding projection signs, specific height and attachment requirements have been outlined and must be adhered to. Furthermore, once the initial projection sign is installed, it cannot be moved when a new tenant takes over the space. Additionally, the size requirements for projecting signs must be met, and they can only be illuminated from an external point of view, not internally.

Vice-Chairperson Richard asked if the projecting signs shall not exceed 6 square feet and if they all have to be the same size.

Ms. Bateman stated that the projecting signs cannot exceed 48 inches in height, and the sizes could vary based on the tenant, such as different nationally branded logos. She continued that they created the guidelines' parameters because they want the tenants to be identified and unique through the sidewalk environment.

Vice-Chairperson Richards asked if tenants would be able to place their logo on the wall sign.

Ms. Batemen confirmed and stated that within the guidelines they do allow national trademark or federally trademarked logos to be on the wall signs and would work with the Village.

Com. Schwartz asked if any of the signs within the package would allow blinking lights.

Ms. Bateman confirmed that no signs will be allowed to have blinking lights. She also mentioned that no illuminated signs would be allowed within the windows and talked about a light spill of the proposed wall or projecting signs and that there would be no digital signs.

Com. Schwartz asked about the maintenance of the signs if the lights were to go out.

Ms. Bateman stated that the tenants' contracts will enforce the maintenance of the signs, and the maintenance team will work with the tenants to get any signs fixed.

Com. Worlikar asked about the feather flags and how to manage these temporary

signs with the noise that may be created from them.

Ms. Bateman responded that the temporary sign locations they have designated are only for where they will be placed, and they won't all be placed there at the same time so that they can control where they go with safety and weather factors. She stated that their property management and maintenance teams will be there to help enforce and monitor these signs so they are not a nuisance.

Chairperson Winestein asked about the projecting signs and if they will be different sizes.

Ms. Bateman confirmed that they could be different sizes as each business will have their own unique identifier, such as a logo or brand.

Com. Au asked about the color restrictions and the wall signs and asked what the signs could potentially look like.

Ms. Bateman showed on the screen an idea of what the projecting sign could look like with two/three colors.

Vice-Chairperson Richard asked where the lighting would be for the projection signs if they will be externally illuminated.

Ms. Bateman stated that a light fixture would shine down on the projecting sign and that they could keep the lighting under the awning.

Chairperson Winestein asked a hypothetical question if a tenant were a Starbucks, they would have green and white for their signage, and next to them could be a McDolands, and they could have a red and yellow golden arch, and that would meet the requirements.

Ms. Bateman confirmed and stated that brand awareness is important for tenants and being able to promote each individual character.

There were no comments from the public, the public hearing was closed.

The staff report was entered into the record as exhibit 1.

Vice-Chairperson Richards moved to recommend approval of an amendment to Ordinance No. 2022-063, the Planned Unit Development and the Uniform Sign Package, with the following Variations from the Sign Code for the 7-story mixed-use building in The Clove development at 210-250 McHenry Road:

1. A variation from Section 14.16, to exceed the maximum allowable number of wall signs on the building;
2. A Variation from Section 14.16, to allow multiple wall signs to exceed the maximum size;
3. A Variation from Section 14.16 and 14.20 to allow temporary subdivision development signs and For Rent, Sale or Lease signs which exceed the number

and size limitations permitted;

Subject to the conditions in the Staff Report. Com. Davis seconded.

Vice-Chairperson Richards spoke in favor of the motion, stating that he likes the idea of keeping a consistent look and feel to to build some cohesiveness across the tenants and thinks it will be very good across the board. He spoke in favor of the temporary sign changes as they make sense.

Chairperson Winestein spoke in favor of the motion, stating that when looking at the variations and the proposed package, it is all tasteful and makes sense in terms of the scope of the building and the project.

Moved by Kevin Richards, seconded by Jason Davis to recommend approval. Upon roll call, Trustees voted as follows:

AYES: 7 Mitchell Weinstein, Kevin Richards, Amy Au, Neil Worlikar, Marc Spunt, Jason Davis, Donald Schwartz

NAYS: 0 None

ABSENT: 2 Adam Moodhe, Sujat Saxena

Motion declared Passed.

C. Consideration of a Special Use for a Planned Unit Development, a Final Plat of Re-Subdivision, and Zoning Variation requests to accommodate the resubdivision of the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive, and 301 Hastings Drive.

Associate Planner Binder provided an overview of the request to re-subdivide the lots to accommodate the detention ponds.

James Lang, the petitioner from Hamilton Partners, was sworn in.

Com. Spunt asked to summarize why the re-subdivision is being requested.

Mr. Lang responded that he was on board when this land was vacant, and the building was built in the late 1980s. He continued that they didn't set up a POA when the buildings were developed and parceled the detention ponds to the closest building at that time. He stated that the issue is the maintenance of the ponds and that a common area for the industrial park of Chevy Chase Business Park West. He continued that when they sold the building at Chevy Chase Business Park East, they didn't establish a POA for the existing pond on that site before the building could be sold. He stated that in order to be proactive in the future, they want to parcel out the ponds and create a POA now so there are no time constraints in the future.

Com. Spunt asked whether the pond lots will be sold and built on, considering they are on separate lots.

Mr. Lang confirmed they will not be sold and built on.

Com. Au asks for more clarification and asked who retains ownership of the ponds.

Mr. Lang explained that the Property Owners' Association (POA) will always own and maintain the ponds and stormwater lines. He mentioned that the POA will be an independent organization responsible for managing the expenses and pro-rate the expenses to each building within the POA.

Com. Au asked about the obligation to pay the POA fees and whether the POA has enough money.

Mr. Lang mentioned that the obligation to pay would be tied to the property for every owner. He also mentioned that they have other business and industrial parks where some property owners do not pay their POA fees. In response, they have included strong language in the POA documents that essentially grants them ownership of the buildings and places liens on them if the POA fees are not paid.

Com. Au stated that she has never seen this type of development before and wants clarification from Staff.

Attorney Brankin provided an overview, explaining that when considering this development as if it were a vacant piece of property, the common areas are usually separated and maintained by an association. He mentioned that the applicant is essentially reversing engineering the original approval by transforming the industrial park into a state similar to what we typically see with any other type of new development with common areas and the creation of a new association so that not all on one property owner has to expense the maintenance of the common areas, such as these ponds. He mentioned that from now on, the responsibility will be shared among all the other owners. He also mentioned that the declaration documents will be carefully reviewed and made very clear, so that all the responsibilities are clearly stated and documented for all the lots within the new POA.

Chairperson Winestein asked about the ownership of the lots.

Mr. Lang stated that everything is under the same ownership.

Chairperson Winestein asked that once you buy one of the parcels within the POA, you become of a member of the association.

Mr. Lang confirmed.

Com. Spunt asked who uses the ponds.

Mr. Lang stated that the existing buildings and buildings across Hastings Street use the pond for their stormwater.

Com. Worlikar asked Attorney Brankin if this subdivision is similar to an HOA.

Attorney Brankin confirmed.

Chairperson Winestein reviewed all zoning variations that are being requested for the subdivision of the lots with the existing buildings and new frontages.

The village staff report was entered as Exhibit 1.

There was no public comment, and the public hearing was closed.

Vice-Chairperson Richards moved to recommend approval of a Special Use for a Planned Unit Development, a Final Plat of Re-Subdivision, and Zoning Variations to accommodate the creation of new lots for the detention ponds within the properties at 1020-1040 Lake Cook Road, 151 – 201 Hastings Drive and 301 Hastings Drive, subject to the conditions in the Staff Report. Com. Spunt seconded the motion.

Chairperson Winestein spoke in favor of the motion stating it's an existing subdivision and effectively reverse engineering how it could have been done in the first place, setting it up for a possible sale of a lot or two at some point in the future.

Com. Worlikar spoke in favor of the motion, concurring with Chairperson Winestein. He stated that if this were a housing community and an HOA, we would be looking at something similar with maintenance.

Moved by Kevin Richards, seconded by Marc Spunt to recommend approval. Upon roll call, Trustees voted as follows:

AYES: 7 Mitchell Weinstein, Kevin Richards, Amy Au, Neil Worlikar, Marc Spunt, Jason Davis, Donald Schwartz

NAYS: 0 None

ABSENT: 2 Adam Moodhe, Sujat Saxena

Motion declared Passed.

REGULAR MEETING

A. Other Matters for Discussion

B. Approval of Minutes

C. Chairperson's Report

D. Committee and Liaison Reports

E. Staff Report/Future Agenda Schedule

Staff provided information regarding the upcoming future agenda schedule.

F. Public Comments and Questions

All comments will be limited to 5 minutes and should be limited to concerns or comments regarding issues that are relevant to Planning and Zoning Commission business and not on the regular agenda for discussion.

ADJOURNMENT

The meeting was adjourned at 8:45pm.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.a. O-2024-0120

Ordinance Authorizing Execution of Donation Agreement with OMNI Youth Services and District 214

Contacts

Liaison: Trustee Cesario

Staff: Brian Budds

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve the ordinance authorizing the allocation of \$58,000 per year for the next four years from the opioid settlement funds to OMNI/Edge to hire a Licensed Professional Counselor in-house at Buffalo Grove High School.

Summary

Please see the attached staff memorandum.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. OMNI-D214 Collaboration Opioid Settlement Fund Memo
2. DRAFT Ordinance - Counseling Services
3. Exhibit A - MOU OMNI - D214 Donation Agreement - Final



MEMORANDUM

DATE: November 15, 2024

TO: Dane Bragg, Village Manager

FROM: Brian Budds, Chief of Police

SUBJECT: Opioid Settlement Fund-OMNI and D214 Collaboration in BGHS

RECOMMENDATION

Staff recommends utilizing the opioid settlement funds towards hiring a Licensed Professional Counselor (LPC) through OMNI/EDGE counseling services to provide youth, families, and individuals with mental health and substance abuse support within the Buffalo Grove community. An annual amount of \$58,000 can hire a (15-hour-a-week) LPC in-house at Buffalo Grove High School (BGHS) for the next four years.

BACKGROUND

According to the Illinois Department of Human Services (IDHS), the Village of Buffalo Grove is authorized to utilize opioid settlement funds in a variety of facets within the community. The funds do not expire and VBG will be receiving additional money from the settlement over the course of the several. BGHS previously received outside funding and hired OMNI to provide counseling services within BGHS to ease of access to students and families in need of support. The previous program served 23 students and conducted 101 sessions in the 2021-2022 school year and in the 2022-2023 school year they served 35 students with a total of 241 sessions conducted.

The services provided to BGHS will be tailored to the students' and family's needs and will include individual therapy, group therapy, mental health awareness education, after-hours family counseling, parent coaching and mentoring/life skills. Group therapy focuses on different areas such as stress, anxiety, trauma, and substance abuse depending on what group program is needed. Most sessions will take place at BGHS. If after hours/family sessions are warranted, the sessions will take place at the local OMNI or EDGE counseling agency. The below option was calculated at a \$75.00 per hour rate. The allocated funds will fully cover necessary services for insured and uninsured individuals and/or families. If the family has BCBS PPO, Aetna PPO or Medicaid insurance, the school will first bill the family's insurance company and the settlement funds will cover any remaining costs, including co-pays, deductibles, and out-of-pocket expenses. OMNI will bill Medicaid and EDGE will bill BCBS and Aetna. This approach maximizes the available resources, allowing the school to extend support to more students and families. Upon receiving approval for the collaboration, the implementation can begin immediately (Projected date of January 2025) and based off the estimated funds in the future the services may continue for three additional years 2026, 2027 & 2028.

ANALYSIS

Performance Measures

- A graph and an itemized excel sheet will be provided monthly to illustrate the allocation of funds. The graphs shown under the appendices section will depict the time allocated to each service per month. The itemized excel document will detail the date of service, service provided, time allocated toward the service provided, details on fund distribution, the amount allocated to each service, and the remaining funds.

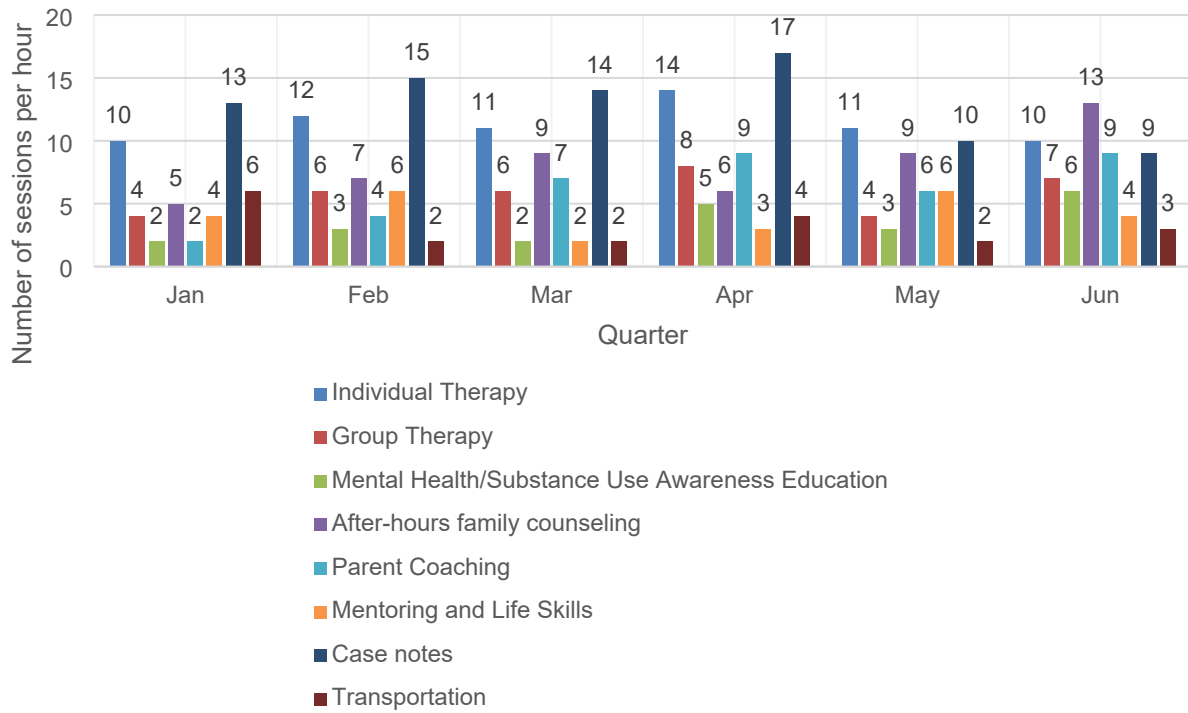
NEXT STEPS

The next steps are for the staff to work on putting together the memorandum of understanding (MOU). Have the MOU approved at a future board meeting. Once approved, inform the OMNI/EDGE and D214 contacts of the decision. The services will most likely start in January 2025. We will provide OMNI/EDGE with the expected performance measures and itemized information needed for the continued distribution of funds. OMNI/EDGE will invoice The Village of Buffalo Grove monthly until funds are no longer available.

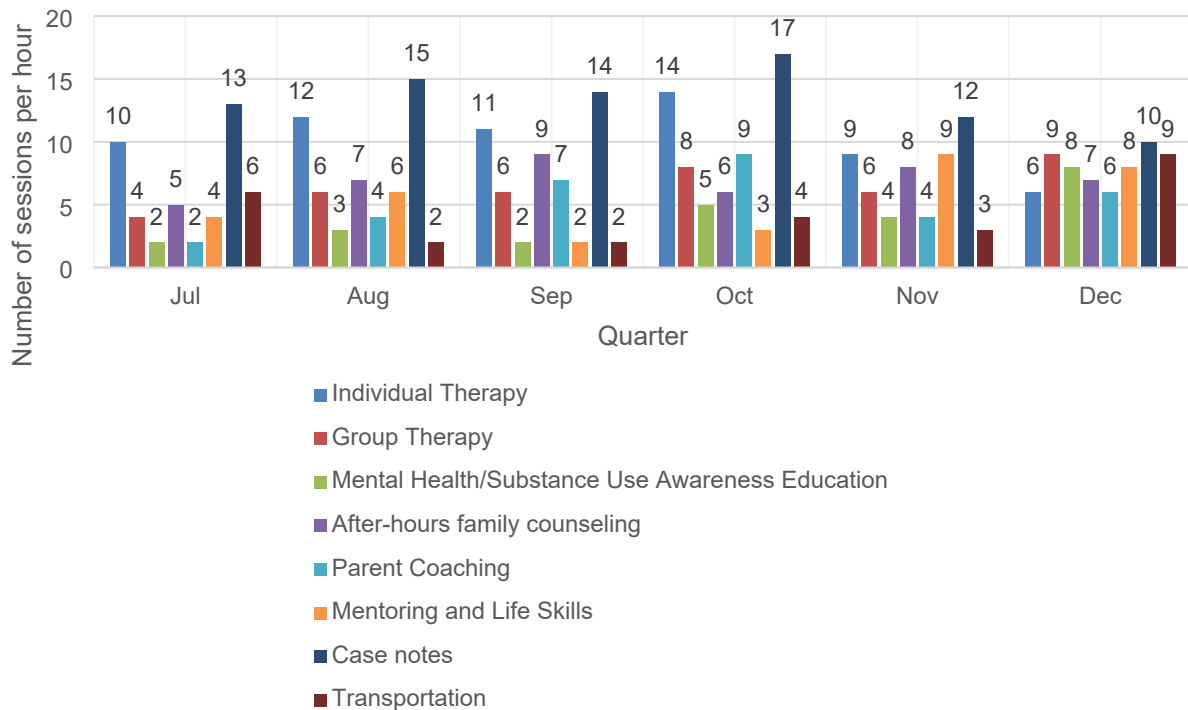
APPENDICES (IF APPLICABLE)

- The following graphs show the time allocated to each service per month.

2025 OMNI/BGHS Collaboration



2025 OMNI/BGHS Collaboration





ORDINANCE 2024-xxx

AN ORDINANCE AUTHORIZING THE ALLOCATION OF OPIOID SETTLEMENT FUNDS FOR COUNSELING SERVICES AT BUFFALO GROVE HIGH SCHOOL

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS the Village of Buffalo Grove has received funds as part of a settlement agreement related to the Opioid Crisis (the “Funds”), which are authorized for use in community mental health and substance abuse initiatives; and

WHEREAS the Village has identified the provision of counseling services through OMNI Youth Services and District 214 as an appropriate and necessary use of the Funds to support the students and families of Buffalo Grove High School; and

WHEREAS the Village will allocate an annual amount of \$58,000 from the Funds over the four-year period after the execution of this Agreement, to OMNI/EDGE to hire a Licensed Professional Counselor (LPC) in-house at Buffalo Grove High School to provide mental health and substance abuse support tailored to the needs of the students’ and family’s needs;

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village of Buffalo Grove is authorized to enter into a Donation Agreement (attached as Exhibit A) with OMNI Youth Services and District 214 to allocate opioid settlement funds for the purpose of providing counseling services at Buffalo Grove High School. The funds will support services including individual therapy, group therapy, family counseling, and mental health education for students and families, subject to final review and approval of the Village Attorney.

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

Janet M. Sirabian, Village Clerk

APPROVED:

Eric N. Smith, Village President

DRAFT

DONATION AGREEMENT

This Donation Agreement (this “**Agreement**”) is entered into by and between Village of Buffalo Grove, an Illinois municipal corporation (“**Donor**”), Omni Youth Services (“**Recipient**”), and District 214 on behalf of Buffalo Grove High School (“**Recipient**”), as of this ____ day of __, 2024.

RECITALS

WHEREAS, Donor has received certain funds as a result of settlement of litigation related to the Opioid Crisis (the “Funds”);

WHEREAS, Recipients provides counseling, support, and resources for the students of Buffalo Grove High School;

WHEREAS, Donor has agreed, over the four year period after the execution of this Agreement, to provide an annual amount of \$58,000.00 of the Funds to Recipient to be used by Recipient as part of its mission to provide mental health and substance abuse counseling and resources for four years. (the **Donation**”);

WHEREAS, Recipients have agreed to utilize the Donation as part of its mission to provide counseling and support to the students of Buffalo Grove High School.

NOW THEREFORE, in consideration of the foregoing recitals, the parties hereby agree as follows:

1. **Donation**. Subject to the limitations outlined in the restrictions on use of the Funds and this Agreement, Donor hereby agrees to make the Donation to Recipient. It is expressly understood and agreed that the Donation set forth herein is not a general obligation or debt of the Village and shall be payable only by the Funds actually received by Donor, if any, during the term of this Agreement.
2. **Use of Donation** Recipient agrees to use the Donation only as set forth in this Agreement and as set forth on Exhibit A which is attached hereto and incorporated herein. Further, Recipient agrees to cooperate with the Donor in any audit or accounting as a result of the Donation.
3. **Counterparts**. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one instrument.
4. **Successors and Assigns**. This Agreement shall not be assigned.
5. **Total Agreement**. This Agreement (i) contains the entire understanding between the parties hereto with respect to the transactions contemplated herein; and (ii) may be altered or amended from time to time only by written instrument executed by both parties hereto.
6. **Choice of Law**. This Agreement shall be interpreted in accordance with the laws of the State of Illinois.

7. **Term.** The term of this Agreement shall be four years after execution.

[Signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the first date written above.

Donor:

Village of Buffalo Grove

By: _____
Name: _____
Its: _____

Recipient:

Omni Youth Services

By: _____
Name: _____
Its: _____

Recipient:

District 214

By: _____
Name: _____
Its: _____

Exhibit A

1. With \$58,000 being provided annually, the most efficient way to spend the Opioid Settlement funds is through OMNI/EDGE counseling services. The amount will allow OMNI to hire an LPC in-house at Buffalo Grove High School, 15 hours per week for four years (2025-2028). The counseling services will provide youth, families, and individuals with mental health and substance abuse support tailored to the students' and family's needs. Services will include individual and group therapy, mental health awareness education, after-hours family counseling, parent coaching and mentoring/life skills.
 - A. Allocated funds will fully cover necessary services for insured and uninsured individuals and/or families at a \$75.00 per hour rate for 15 hours per week annually for four years
 - i. OMNI will bill Medicaid
 - ii. EDGE will bill BCBS and Aetna
 - B. OMNI/Edge will receive funding, no funds will be provided directly to District 214
 - C. OMNI/EDGE will expend the funds in accordance with the opioid settlement agreements.
 - D. If additional costs are needed, the funds will be paid by OMNI Youth Services/EDGE Counseling Agency or District 214.
 - E. Based on estimated future funds the services will continue for four years.
2. Counseling sessions will take place at BGHS. If after hours/family sessions are warranted, the sessions will take place at the local OMNI or EDGE counseling agency.
3. OMNI/EDGE will be responsible for reporting monthly detailed performance measures to the Village of Buffalo Grove.



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.b. O-2024-0121

Ordinance Approving a Collective Bargaining Agreement and Memorandum of Understanding (MOU) Between the Village of Buffalo Grove and the Metropolitan Alliance of Police (MAP) Buffalo Grove Police Patrol Officer Chapter #672

Contacts

Liaison: Trustee Ottenheimer

Staff: Kathryn Golbach

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance approving a Collective Bargaining Agreement and Memorandum of Understanding (MOU) between the Village of Buffalo Grove and the Metropolitan Alliance of Police (MAP) Buffalo Grove Police Patrol Officer Chapter #672.

Summary

Background

Staff recommends approval of an Ordinance Approving a Collective Bargaining Agreement and Memorandum of Understanding (MOU) between the Village of Buffalo Grove and the Metropolitan Alliance of Police (MAP) Buffalo Grove Police Patrol Officer Chapter #672.

Analysis

In summer 2023, both parties engaged in negotiations over Body Worn Cameras, a State mandate effective January 1, 2025. On or about October 5, 2023, both parties engaged in negotiations over a successor contract to the one that expired on December 31, 2023. At this time, both parties are in agreement over the Collective Bargaining Agreement and the Memorandum of Understanding as negotiated. On November 21, 2024, MAP Chapter #672 ratified the agreement. The duration of this agreement is three years (January 1, 2024 - December 31, 2026). A summary of changes is below:

Summary of Changes

1. Three-Year Agreement: January 1, 2024, through December 31, 2026.
2. Section 1.3 - Gender: Changed the words "he", "his", and "him" to connote all genders.

3. Section 4.11 - Voluntary Physical Fitness: This is a new section that provides employees of the bargaining unit an opportunity to voluntarily participate in a voluntary physical fitness test, which results in a one-time eight (8) hour paid day off for employees who meet or exceed the test. This day off must be used by the end of the calendar year in which it was earned.
4. Section 6.1 - Salaries: Wages were updated to reflect a new salary schedule for employees of the bargaining unit for 2024, which includes a proposed 3% increase for Police Patrol Officers. The general wage increases for 2025 and 2026 will be computed based on the Village's salary formula during their respective wage reopeners.
5. Section 6.3 - Hours of Work and Overtime: New language was added to allow employees of the bargaining unit to be paid for up to 60 hours twice per calendar year (120 hours total per calendar year) on dates selected by the Village, of accrued compensatory time at the rate they are earning at the time of the request.
6. Section 6.10 Holidays: Juneteenth was added as a new observed Holiday for employees of the bargaining unit.
7. Section 6.10 - Holidays: New language was added to include a total of five (5) "blackout days" when no benefit time off will be scheduled for any bargaining unit employee. This includes three (3) days for Buffalo Grove Days, one (1) day for Buffalo Grove Pride Parade, and one (1) day for department-wide in-service day training or other department-wide activity, or special event.
8. Section 11.1 - Lateral Hires: This is a new section to Article XI, which outlines the current process for Lateral Police Officer hiring within the Police Department.

Next Steps

Pending Village Board approval, this agreement shall be effective as of the day after the agreement is executed by both parties and shall remain in full force and effect until 11:59 PM on the 31st day of December 2026.

Strategic Alignment

Guiding Principle

Principle 3: Plan and Invest in the Future

Principle 4: High Performing Village Team

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. DRAFT 2024 Ordinance Approving MAP CBA and MOU
2. REDLINE - VBG and MAP 2024-2026 CBA
3. FINAL - VBG and MAP 2024-2026 CBA
4. FINAL - VBG and MAP BWC MOU



ORDINANCE 2024-xxx

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT AND MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE VILLAGE OF BUFFALO GROVE AND THE METROPOLITAN ALLIANCE OF POLICE (MAP) BUFFALO GROVE POLICE PATROL OFFICER

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS in accordance with the Illinois Public Labor Relations Act, the Village of Buffalo Grove entered into good faith collective bargaining and has thus reached an agreement with the Metropolitan Alliance of Police (MAP), Buffalo Grove Police Patrol Officer Chapter #672 concerning the attached: 1) successor Collective Bargaining Agreement (January 1, 2024 through December 31, 2026) and 2) Memorandum of Understanding related to Body Worn Cameras for its membership.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The Village Manager is authorized to enter into an agreement with the Metropolitan Alliance of Police (MAP), Buffalo Grove Police Patrol Officer Chapter #672 concerning a Collective Bargaining Agreement (January 1, 2024, through December 31, 2026).

SECTION 3. Village Manager is authorized to enter into agreement with the Metropolitan Alliance of Police (MAP), Buffalo Grove Police Patrol Officer Chapter #672 concerning a Memorandum of Understanding related to Body Worn Camera's for its membership.

SECTION 4. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval and shall be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT

AGREEMENT BETWEEN

THE VILLAGE OF BUFFALO GROVE

AND

**THE METROPOLITAN ALLIANCE OF
POLICE BUFFALO GROVE
POLICE PATROL OFFICER
CHAPTER # 672**

January 1, ~~2022~~2024 - December 31, ~~2023~~2026

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AGREEMENT

This Agreement is made and entered into by and between the Village of Buffalo Grove, Illinois (hereinafter referred to as the "Village"), and the Metropolitan Alliance of Police Buffalo Grove Patrol Officers Chapter #672, (hereinafter referred to as the "Union").

It is the intent and purpose of this Agreement to set forth the parties' entire Agreement with respect to the rates of pay, hours of employment, fringe benefits, and other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement; to prevent interruptions of work and interference with the operations of the Village; to encourage and improve efficiency and productivity; and to provide procedures for the prompt and peaceful adjustment of grievances, as provided herein.

Now, therefore, the parties agree as follows:

ARTICLE I

Section 1.1 Recognition

The Village recognizes the Union as the sole and exclusive bargaining representative for all sworn police officers employed full time by the Village of Buffalo Grove in the classifications below the rank of Sergeant, but excluding the ranks of Sergeant and above along with all managerial, supervisory, confidential, part time or temporary employees, civilian employees, and other employees of the Department and the Village.

Section 1.2 Non-Discrimination

In accordance with applicable law, neither the Village nor the Union shall discriminate against any employee covered by this Agreement because of race, sex, age, religion, creed, color, national origin, sexual orientation, Union membership or non-membership or political affiliation. Any formal dispute concerning the interpretation and application of this paragraph shall be processed through the appropriate federal or state agency or court rather than through the grievance procedure set forth in this Agreement.

Section 1.3 Gender

In this Agreement the words "he," "his," and "him," shall connote ~~both masculine and feminine genders~~all genders.

Section 1.4 Chief

References in this Agreement to "Chief" include the Police Chief and his designee(s). The Chief will give the Union notice of any person serving as a "designee" and for what purposes that person will serve as a designee.

ARTICLE II

Section 2.1 Bulletin Board/Posting of Materials

The Village will allow the Union to place a bulletin board in the police station for the posting of official Union notices of a non-partisan, non-offensive (based on legally protected category), and non-derogatory nature. A copy of all postings will be provided to the Chief in advance to ensure compliance with this provision.

ARTICLE III

Section 3.1 Management Rights

Except as specifically limited by the express provisions of this Agreement, the Village retains all traditional rights to manage and direct the affairs of the Village in all of its various aspects, and to manage and direct its employees to make and implement decisions with respect to the operation and the management of its operations, in all respects, including all rights and authority possessed or exercised by the Village prior to the execution of this Agreement. These rights and authority include, but are not limited to, the following: to plan, direct, control and determine all the operations and services of the Village; to determine the Village's budget and budgetary priorities; to levy taxes; to supervise and direct the working forces; to establish the qualifications for employment, and to employ personnel; to schedule and assign work; to establish work and productivity standards and, from time to time, to change these standards; to assign overtime; to determine the methods, means, organization and number of personnel by which operations are conducted; to make, alter and enforce reasonable rules, regulations, orders and policies (provided that only rules, regulations, orders and policies that are mandatory subjects of bargaining shall be subject to the grievance and arbitration procedure); to enforce and alter those provisions covered under the Village of Buffalo Grove Personnel Rules, to enforce and alter those provisions covered under the Village of Buffalo Grove Personnel Rules; to evaluate employees; to discipline, suspend, and discharge employees for just cause in accordance with applicable Rules, Regulations, and Laws; to change or eliminate existing methods, equipment or facilities; and to carry out the mission of the Village; provided, however, that the exercise of any of the above rights shall not conflict with any of the expressed, written provisions of this Agreement.

Section 3.2 Contracting Out

If subcontracting is a factor in the decision not to hire additional Village employees and/or a decision to lay off any existing employees as sworn police officers, the Village will give the Union at least ninety (90) days' advance notice of the effective date of the decision. The Village will bargain over the impact and effects of the issue with the Union as required by law.

Section 3.3 Precedence of Agreement

If there is a conflict between a specific provision of this Agreement and a specific provision of a Village ordinance or a written rule, regulation, directive, policy, or procedure which may be in effect from time to time, the specific provision(s) of this Agreement will take precedence during the term of this Agreement. The only exception is if required by law.

ARTICLE IV

Section 4.1 Safety Committee

The Village and the Union recognize the importance of maintaining a Village-wide Safety Committee where the Union is able to address safety issues within the Department and to promote the safety, welfare and physical well-being of all Police Department personnel.

Section 4.2 General Orders/Guidelines Task Force Committee

Effective with this Agreement, The Police Chief may establish a General Order (GO) Task Force. The purpose of this Task Force will be to complete the review of the current GO manual.

The GO Task Force also has the responsibility to make any recommendations to the Police Chief for changes in the GO manuals as necessary but is only in the form of recommendations and may or may not be accepted by the Police Chief. Once this is complete, the task force will remain idle until such time the Police Chief deems it necessary to activate them for the purpose of a particular GO review. At no time will the GO Task Force be charged with the review or consideration of GO's that involve mandatory subjects of bargaining.

Section 4.3 Labor-Management Committee

The Village and Union recognize the need to communicate on a regular basis throughout the term of this Agreement. In order to facilitate an open and candid exchange of information, a Labor-Management Committee will be the forum for these communications. The purpose of the Committee is to establish a regular pattern of meetings to discuss issues of mutual concern.

The Labor-Management Committee may be comprised of the following:

For the Village — Police Chief, Deputy Chief, Commanders, Village Manager, and Director of Human Resources.

For the Union — Union President, Vice President, Sergeant at Arms, and three Shift Stewards (or other Union designees).

The Committee shall meet at least four (4) times in a calendar year unless the parties mutually agree to meet more or less. If any Labor-Management Committee meeting is scheduled during work hours of an employee, such designated committee members shall be released from duty to attend such meeting without loss of pay.

Section 4.4 Promulgation of New or Revised Rules

The Police Department agrees to notify the Union in advance of promulgating or implementing any new or revised rules and regulations or Board of Fire and Police Commissioners rules and regulations which constitute mandatory subjects of bargaining within the meaning of the Illinois Public Relations Act. Such notice shall be afforded sufficiently in advance of the purpose and effective date of the proposed change to allow the Union a fair opportunity to review and bargain over the impacts and effects of the proposed change. If not objected to within thirty (30)

days of the Union having written notice of changes to rules or regulations, those particular changes will be deemed to be reasonable.

Section 4.5 Return to Work After Illness/Injury

All employees returning to work after injury or illness situations, whether they are duty or non-duty related for a period of three (3) or more consecutive shifts, must present a Duty Status Report from his/her physician before returning to work. It is the responsibility of the employee to deliver the Duty Status Report directly to the treating physician. If an employee is hospitalized, the employee (or designee if incapacitated) should notify the Chief of Police immediately.

Any employee who receives a prescription for a controlled substance must report this fact to their supervisor and the Chief of Police if used or under the influence of the prescription during working time.

If there is any question concerning a police officer's fitness for duty, or fitness to return to duty following a layoff, illness or injury, the Village may require, at the Village's expense, that a police officer be examined by a qualified physician and/or other appropriate medical professional selected by the Village to determine if the officer can safely perform all of his/her essential job functions (either with or without a reasonable accommodation, if disabled). The foregoing requirement shall be in addition to any requirement, pursuant to the terms of this Agreement that a police officer provides a written statement from his own doctor upon returning to work from sick or injury leave. If the Village's examining physician/medical professional determines that a police officer is not fit for duty after receiving the result of any examination or test, the Village may direct appropriate remedial action and/or place the officer on sick leave, or unpaid leave if the officer does not have any unused sick leave time, or paid administrative leave if appropriate.

If the officer disagrees with the Village's examining physician/medical professional's determination, that officer may, at his own expense, provide the opinion of a physician/medical professional of his/her choosing. Should the employee's physician/medical professional disagree with the Village's physician/medical professional, and the Village refuses to adopt the findings made by the employee's physician/medical professional, the Union and Village will jointly select a physician whose decision will be determinative of the matter. If the employee is returned to duty based upon the employee's, and/or jointly selected, physician/medical professional, the employee will be made whole for any and all time on leave that was unpaid.

Section 4.6 Drug and Alcohol Testing Policy

The Parties agree to establish a committee comprised of an equal number of bargaining unit members and management for the purpose of attempting to simplify the language of the existing drug/alcohol policy applicable to all Village employees. The parties intend that the concepts in the existing policy will remain in effect but nothing in this Section will require either party to agree to any proposal or concession relative to this Policy. Until and unless a revised policy is agreed upon by this committee and ratified by authorized representatives of both parties, the Village's existing Drug and Alcohol policy will remain in effect.

The Employer may not take adverse employment action against an employee based solely on the lawful possession or consumption of cannabis, or cannabis infused substances, by people who reside in the employee's household other than the employee.

Section 4.7 Performance Evaluation Plan

The Village and Union recognize that the Performance Evaluation Plan is a vehicle intended to measure and evaluate on-the-job performance. For the purpose of annual evaluations, each employee will be required to provide an annual milestone/recap statement of his individual performance forty-five (45) days prior to the April evaluation period (with issuance of the evaluation during June). The employee shall receive a final copy of the evaluation no more than 45 days after the evaluation is issued in June.

If an employee has a disagreement with his/her evaluation, the first step of review will be at the level of the employee's immediate supervisor. If the immediate supervisor cannot resolve the disagreement, the next step will be to have the employee's Unit Supervisor (e.g., Lieutenant or Commander) review the evaluation. If at that step the employee's disagreement is not resolved the employee may then appeal to the Police Chief in conjunction with the Director of Human Resources. If the employee's disagreement is not resolved at this level, the employee may then meet with the Village Manager as a final step of appeal. The findings of the Village Manager will be deemed the final resolution and his findings may not be grieved. All final resolutions, no matter at what level will be in writing.

For the first and second step of this process the time frame allotment will be fifteen (15) days for the appropriate level or response. For the remaining steps the time frame will be twenty (20) days for the appropriate response. Days are counted as business days, Monday — Friday.

All goals and objectives given by a supervisor will be realistic, attainable, and discussed with the employee. Goals that are mandated by the department will be supported or funded by the department.

If the Village changes the tool used to measure or evaluate performance, the Village will: (a) provide the Union with thirty (30) days' prior notice before implementation, and (b) when required by law, provide the Union an opportunity to bargain over the impacts and effects of the change(s) prior to implementation.

The Union agrees that its membership is committed to excellence in carrying out the duties and mission of the police department and the Union executive board agrees it has a duty to address substandard performance among its members.

Finally, the parties agree to meet and discuss in good faith the concept and parameters of a "pay for performance" evaluation program in the event such a program is adopted and implemented for non-represented employees of the Village. Nothing in this final paragraph of Section 4.7 will require either party to agree to any concession or improvement relative to this issue.

Section 4.8 Secondary Employment

Employees may engage in Extra-Duty or other secondary employment which has been authorized by the Chief. The Chief may deny or cancel permission for an employee's Extra Duty Assignment; but, such denial or cancellation will not be arbitrary or capricious. On an annual basis, employees who perform outside employment pursuant to this Section must submit and comply with the terms of the Department's Secondary Employment Approval and Notification Form and the Village's Secondary Employment Indemnity Agreement (where applicable for Extra Duty Assignments), as set forth in Appendix B.

Employees who are employed by another municipal police department, municipal law enforcement agency or other public or private employer, where personnel function as a police officer or have law enforcement responsibilities as part of their secondary employment, are considered to be involved in "Extra Duty" secondary employment activities. Those employees also agree that: (a) scheduled Extra Duty time will be submitted for approval by the Chief monthly on the first duty day of each month (changes that occur after that will be submitted through Chief); (b) the employee's schedule is subject to approval of the Chief to ensure that it does not interfere with the operations of the Village or the Department; (c) employees will comply with the applicable rules and policies governing consecutive hours worked; and (d) employee must have a minimum of eight (8) consecutive hours of documented time off prior to reporting for any shift assignment, overtime or any other special duty for the Department.

Section 4.9 Safe Driving Incentive

Any member who is not involved in an on-duty, chargeable traffic crash for a twenty four (24) month consecutive period shall be granted eight (8) hours of compensatory time added to their bank annually.

Section 4.10 Officer Involved Shootings

1. The Union agrees its members shall be required to abide by the Employer's General Order regarding "Deadly Force Incident Procedure, including the Section requiring each officer who is involved in an officer involved shooting to submit to drug and alcohol testing, so long as such testing is required by Public Act 100-389 or any similar State law.

2. For the purpose of clarity, the parties agree an officer "involved in" an officer involved shooting is defined to mean any officer who discharged a firearm thereby causing injury or death to a person or persons. If multiple officers discharged their firearms, and it is unclear whose bullet struck the person or persons, then all officers who discharged their firearm in the direction of the subject shall be required to submit to drug and alcohol testing.

3. The parties agree the term "involved in" an officer involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Nor does the term "involved in" include officers who discharge their weapons when it is undeniably clear their projectiles did not actually strike any person or persons.

4. The parties agree the provisions of the Collective Bargaining Agreement regarding drug testing and standards for discipline shall regulate the drug testing procedures and the consequences for any positive drug test results.

5. The parties agree any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action. Such testing normally will be done by urinalysis. However, blood tests shall only be administered at the directive of the Department with either a warrant or with consent of the officer. This does not limit the Employer's right to obtain test results via other available legal processes. The samples, testing, and results shall only be used for internal administrative purposes.

6. The Employer will not share any test samples or results of testing with any entity or person except if required by law.

7. Investigations regarding an OIS will be conducted in accordance with Buffalo Grove Police General Order W-01 (issued and effective December 1, 2018)(attached hereto as Appendix A). In the event of a conflict between the General Order and the CBA, the CBA will prevail.

8. Officers will only answer "public safety questions" under threat of "disciplinary action up to and including termination", as in the past.

Section 4.11 Voluntary Physical Fitness Testing

An officer may annually participate in a voluntary physical fitness test. The Village agrees to meet with the Union to discuss the test that will be used for purposes of this provision prior to implementing it. Employees who meet or exceed the voluntary physical fitness test shall receive a one-time eight (8) hour paid day off to be used before the end of the calendar year in which it was earned and shall be scheduled in accordance with operational need. If the employee is unable to use the day off within the calendar year in which it was earned, then the employee will receive the equivalent of eight (8) hours of pay at their straight time hourly rate as an incentive. Employees will be advised in writing that their participation is voluntary and at their own risk.

ARTICLE V

Section 5.1 No Smoking

Employees covered under this Agreement shall restrict their smoking to the designated smoking areas and refrain from smoking in Village vehicles, in accordance with state law, Village ordinance, and all applicable General Orders.

Section 5.2 Residency

There will be no residency requirements for employees covered under this Agreement during the term of this Agreement.

ARTICLE VI

Section 6.1 Salaries

Police Patrol Officer Effective January 1, ~~2022~~ 2024 through December 31, ~~2022~~ 2024:

2021 <u>2024</u>	Buffalo Grove Pay Step Plan		
Starting	299 <u>312</u>	\$	76,044.80 <u>81,140.80</u>
1	310 <u>323</u>	\$	80,355.84 <u>85,716.80</u>
2	321 <u>334</u>	\$	84,886.08 <u>90,548.64</u>
3	332 <u>345</u>	\$	89,650.08 <u>95,657.12</u>
4	343 <u>356</u>	\$	94,706.56 <u>101,052.64</u>
5	354 <u>367</u>	\$	100,048.00 <u>106,749.76</u>
6	365 <u>378</u>	\$	105,691.04 <u>112,771.36</u>
7	377 <u>390</u>	\$	112,209.76 <u>119,726.88</u>

For purposes of establishing raises for this Agreement only, the following formula will be used to determine wage increases: effective January 1, ~~2022~~ 2024, the parties agree to place the maximum base pay for police officers at the one-half percent ($\frac{1}{2}\%$) step (per the Village's established step plan) above the third highest paid agreed upon comparable community prior to the Village's position being included, for future comparable studies. For purposes of determining the salaries of job titles within the bargaining unit, for the duration of this Agreement, longevity pay (based on officers with at least fifteen (15) years of completed service) and applicable stipends shall be added to the base salaries of all comparables, as well as those of the Village. Only stipends that are given to all officers with at least fifteen (15) years of experience shall be applied in the formula.

For the purpose of determining the general wage increase of comparable communities who have not yet resolved their January 1 to December 31 that impact the year both parties are bargaining wages, the parties shall calculate and apply the average of the actual general wage increase and above referenced stipends granted by the comparable communities from January 1 to December 31. This same process will be used for communities who have not resolved wages for years prior to the year parties are bargaining.

The parties agree the following communities (listed in alphabetical order; not the order to be used in the formula) will be used in the formula referenced in this Section:

1. Elk Grove Village
2. Glenview
3. Gurnee
4. Highland Park
5. Hoffman Estates
6. Morton Grove
7. Mt. Prospect
8. Mundelein

9. Niles
10. Northbrook
11. Park Ridge
12. Rolling Meadows
13. Wheeling
14. Wilmette

It is understood and agreed to by the parties that the general wage increase for calendar year ~~2022~~ 2024 shall be ~~two and one half~~ three percent (~~2.503~~%) based on the formula set forth above in this Section 6.1. The general wage increase for calendar year ~~2023-2025~~ and 2026 will be computed based on this same formula set forth in Section 6.1 as done in prior years.

Section 6.2 Specialty Pay

In addition to the annual wages, employees who are serving in the following specialties shall receive specialty pay in the prescribed amounts listed below:

Evidence Technician Evidence Technicians shall receive an additional eight and a half (8.5) hours of pay on a quarterly basis for a total of thirty-four (34) hours annually.

Field Training Officers Officers assigned to perform FTO duties shall be paid \$5.00 per hour for all time that duty is performed in addition to their regular salary.

Officer-In-Charge Officers assigned to Watch Commander or Field Supervisor duties shall be paid \$1.50 per hour for all time that duty is performed in addition to their regular salary. This responsibility shall be offered on a seniority basis.

Canine Handler To compensate for at home grooming, feeding, and training of the canine, the handler will be credited for working thirty (30) minutes of canine care time for each full duty day.

On the Canine Handler's days off, or approved leave request, the handler will be compensated one (1) hour for each day to properly train, feed, and groom the canine, unless the canine is boarded. This compensation (on day off) shall be at time and one-half and be paid in the form of overtime or compensatory time, at the discretion of the Department. Canine Handlers will be allowed to accrue four hundred eighty (480) hours of compensatory time.

**Crisis Intervention
Team Training**

Officers who have been fully certified to have successfully completed the 40-hour Crisis Intervention Team (“CIT”) training program (including all applicable testing and refresher requirements that apply from time to time as determined by the Employer) will receive an annual stipend in the amount of Four Hundred Dollars (\$400). This training team stipend is payable to those eligible during the first payroll period of each calendar year. Employer will make CIT training available to all employees at no cost to the employee.

Night Officers

Officers assigned to the night shift shall receive an additional eight and a half (8.5) hours of pay on a quarterly basis for a total of thirty-four (34) hours per year. Officers will be paid an additional \$1.00 per hour worked on the night shift.

Investigators

Officers assigned as Investigators shall receive an additional eight (8) hours of pay on a quarterly basis for a total of thirty-two (32) hours per year.

NIPAS Assignment

Officers assigned to the Mobile Field Force & EST will be allowed to accrue four hundred eighty (480) hours of compensatory time.

Traffic Unit

Officers assigned to the Traffic Unit (including the full time Truck Enforcement officer) shall receive an additional eight (8) hours of pay on a quarterly basis for a total of thirty-two (32) hours per year. All officers shall attain/maintain the appropriate certification(s) throughout the quarter to be eligible for this stipend.

Section 6.3 Hours of Work and Overtime

- A. Overtime hours shall be paid at one and one-half (1.5) times the employee's regular straight time hourly rate of pay. An employee's regular straight time hourly rate of pay for overtime pay purposes shall be computed as follows: $(\text{Annual Rate} / 2080 \times 1.5)$
- B. Employees will be compensated at the one and one half (1.5) time rate when required to work any time outside of their regularly scheduled shift unless otherwise stated in this Agreement.
- C. Hire backs for any actual contractually designated Holiday on list indicated at Section 7.1 (not observed) shall be paid at two (2) times the employee's regular straight-time hourly rate of pay.
- D. In addition to the provisions described above, employees shall be paid one and one-half (1.5) the employee's regular straight time hourly rate of pay for regularly scheduled hours of work which are actually worked in excess of one hundred and seventy-one (171) hours in the employee's normal twenty eight (28) day work cycle (or in excess of the applicable hours ceiling under the Fair Labor Standards Act should the Village designate different FLSA employee work cycles in accordance with the Fair Labor Standards Act).

- E. In lieu of overtime payment(s), employees may elect to be granted compensatory time off. Such compensatory time may be accumulated to a maximum of one hundred twenty (120) hours. Once an employee reaches the maximum amount of compensatory time, all overtime will be paid at the one and one half (1.5) time rate. Employees may submit requests for compensatory time off at their discretion.
- F. Hours worked for purposes of calculating eligibility for overtime includes actual hours worked, sick time, vacation time, compensatory time, personal holidays, and all other paid benefit time.
- G. Compensatory time banks will not be allowed to have a deficit balance.
- H. Compensation shall not be paid or earned (or compensatory time accrued) more than once for the same hours under any provision of this Agreement. The intent of this paragraph is not to prevent an officer from working overtime while on scheduled vacation or other approved benefit time off. As an example, however, an on-duty officer may not utilize benefit time during the shift to qualify as off-duty for purposes of collecting court time. At the same time, if an employee works he will not lose any benefit time that he was approved to use during those hours worked.
- H.I. Twice per calendar year on dates selected by the Village, an Employee may choose to be paid for up to 60 hours (120 hours in total per calendar year) of accrued compensatory time at the rate they are earning at the time the payment is requested.

Section 6.4 Training Overtime

- A. Employees attending shift or proficiency training during the employees' off duty hours will be credited with no less than three (3) hours of overtime, unless their activities are an actual extension of their tour of duty.
- B. Employees attending a full day of training (*e.g.*, NEMRT, NIPAS) will have their schedule adjusted and will be placed on a training day for this purpose. The employee normally will receive an alternate full day off on a day that is selected by the employee with approval of the supervisor (which approval will not be unreasonably withheld) on a day that falls prior to the end of the next pay period.
- C. If the alternate day cannot be scheduled pursuant to Section 6.4(B) above, the employee will receive overtime compensation for the training time up to a maximum of eight (8) hours.

Section 6.5 Longevity

Employees shall be eligible for longevity pay beginning with the fifth (5th) anniversary of their original employment date. Longevity awards will be presented on the employee's anniversary date according to the following schedule and are subject to deductions:

<u>Years of Service</u>	<u>Award</u>
5 through 9	\$400

10 through 14	\$600
15 through 19	\$800
20 or more	\$1,000

Section 6.6 Call Backs & Court Time

In order to allow for an equitable distribution of call backs amongst the members, a call back list shall be maintained by each patrol shift. At the beginning of each year, all members on the shift shall be placed on a list in order of Department seniority. When the Department has at least twenty four (24) hours' notice of the need to fill a position, members shall be contacted in the order of the list, once a member accepts a call back, they shall rotate to the bottom of the call back list. The call back list shall be exclusive of court time requirements. All call backs shall be paid at the applicable overtime rate for a minimum of two (2) hours.

Any officer who is required to attend court off duty shall be compensated a minimum of three (3) hours at the overtime rate. When there is less than twenty four (24) hours' notice to the Department of the need to fill a position, whenever practicable, shift overtime will be scheduled on a voluntary basis, offered first to those working (on a seniority basis) when the overtime vacancy occurs. If the shift overtime is not filled it shall be offered then to those employees (currently off duty) on a seniority basis.

The Department will notify officers of overtime using the procedures below:

1. For vacancy less than 24 hours away:
 - a. Contact officers working in patrol, traffic and those working in their offices via phone or face-to-face and award to most senior officer.
 - b. If those who are working in patrol or traffic (point 1(a) decline), contact all other officers via a scheduling software alert and award open shift with most senior officer interested after **1 hour** has elapsed (or as soon as practical after 1 hour has elapsed).
 - c. The awarded officer's position on the CBA overtime rotation list should not be changed when the vacancy is less than 24 hours away.
2. For Vacancy between 24 and 48 hours away:
 - a. Contact officers via a scheduling software alert and award using CBA rotation list in **12 hours**
 - b. The awarded officer's position on the CBA overtime rotation list should be adjusted when the vacancy is between 24 and 48 hours away.
3. For Vacancy more than 48 hours away:
 - a. Contact eligible officers via a scheduling software alert and award open shift using CBA overtime rotation list in **24 hours**

- b. The awarded officer's position on the CBA overtime rotation list should be adjusted when the vacancy is more than 48 hours away.

If forced shift overtime becomes necessary, an employee (on inverse seniority basis) who is working shall be ordered to stay to fill the vacancy for all or part of the shift as deemed appropriate by the Chief (or designee).

Section 6.7 Health, Dental, Vision & Life Benefits

The Village shall grant employees covered by this Agreement, except as specifically and expressly limited by this Agreement:

Health Insurance Benefits:

1. Eligible employees who elect Health Insurance coverage for the Employee (and/or any eligible dependents) will continue to pay a premium contribution amount equal to fifteen percent (15%) of the premium costs for that class of coverage.
2. There will not be any financial contribution required for eligible employees to participate in the dental or vision component of the group health insurance program.
3. The Village will maintain the structure of the plans that were in effect as of January 1, 2018 (with no PPO B plan as agreed).
4. All employee premium contributions will automatically be taken out of an employee's check on a pre-tax basis via Section 125 of the Internal Revenue Code. This means that employees will not pay taxes on the premium contributions.
5. Nothing set forth herein shall prohibit the right of the Village to obtain other hospitalization and major medical benefits or change such benefits under a different program or with a different insurance company (including self-insurance), provided the basic level of coverage and benefits are substantially similar. The Village will notify the Union, in writing, of any proposed changes in the basic level of coverage and/or benefits. Subject to the terms of this Agreement, and only if the plan is substantially similar to the benefits currently received, the Village may include covered members in the same plan as other Village employees.

Dental Insurance Benefits:

Employees may elect to participate in any dental insurance program for themselves and their dependents which the Village of Buffalo Grove has provided to Village employees generally.

The Village shall be responsible for one hundred percent (100%) of the costs of such dental insurance for the employee and any eligible dependents who are covered.

Vision Insurance:

Employees may elect to participate in any vision insurance program for themselves and their dependents which the Village of Buffalo Grove has provided to Village employees generally. The Village shall be responsible for one hundred percent (100%) of the costs of such vision insurance for both employee and any eligible dependents who are covered.

Terms of Policies to Govern:

The extent of coverage under the insurance policies referred to in this Article shall be governed by the terms and conditions set forth in said policies. Any questions concerning coverage shall be resolved in accordance with the terms and conditions in said policy and shall not be subject to the grievance procedure set forth in this Agreement.

Group Term Life Insurance - No Employee Contribution

The Village will provide group Term life insurance to the employee at no cost to the employee with a benefit equal to the employee's annual base salary (per 6.1).

Section 6.8 Attendance at Grievance Meetings

Members will be granted leave to attend meetings, hearings, arbitrations, or matters pending before a tribunal when that tribunal compels a member's attendance. Such leave will be granted without loss of pay or benefits. Employees subpoenaed by management to attend a grievance meeting or arbitration hearing will be compensated at their applicable rate if the hearing is scheduled during the employee's off-duty hours. On-duty personnel who are not serving as a Union representative or technical assistant will only be given leave for the period of time necessary for them to travel and testify on the day in question. The Union will not abuse this right.

Section 6.9 Uniform Allowance/Maintenance

Officers covered by this agreement shall receive a uniform allowance (which includes the costs of maintenance and cleaning) of One Thousand Dollars (\$1,000) (pre-tax) annually. The allowance is provided for the replacement or repair of uniform clothing and personal equipment used in the course of their duties. No uniform allowance will be paid until the completion of one year of service. All uniform allowance payouts will be on the first pay period of the next fiscal year. (For example, an officer hired in May 2022 will receive his/her first uniform allowance payment in January 2024.) Any members hired after the first pay period in January 2022 will not receive the 2023 stipend, but all other members will receive the stipend upon ratification, if they have not already received it.

Section 6.10 Holidays

The Village shall observe the following holidays annually:

New Year's Day	Martin Luther King, Jr. Day	President's Day	
Memorial Day	<u>Juneteenth</u>	Independence	Day
	Labor Day		

Thanksgiving Day
Christmas

Day after Thanksgiving

Christmas Eve

All members assigned to patrol or traffic shall be paid the regular hourly rate of pay for eight (8) hours for each observed holiday. All other employees who are not assigned to patrol or traffic shall receive their normal compensation for time off work on Village observed holidays if the employee normally would be scheduled to work on that observed holiday. All members assigned to patrol or traffic who work on the observed holiday shall be compensated at their normal rate. Employees called in to work on an actual holiday, when not scheduled to do so, will be paid pursuant to Section 6.3C.

Without any loss of pay, members assigned to investigations will not normally be scheduled to work on holidays. If the investigator is required to work on a holiday, the investigator will receive pay pursuant to Section 6.3C. Employees shall receive one (1) floating holiday per calendar year, said day to be scheduled so long as the selection of that shift does not drop below the staffing levels designated by management.

The Chief may, in his/her discretion, designate department-wide “blackout days” when no benefit time off will be scheduled for any bargaining unit employee. These dates will apply to all bargaining unit members. They include three (3) days for Buffalo Grove Days, one (1) day for the Buffalo Grove Pride Parade, and one (1) day for department-wide in-service training, other police department-wide activity (by way of example only: department photos or department-wide meeting) or a special event.

Blackout days will not be scheduled on any observed Federal holiday or weekends, with the exception of blackout day(s) for Buffalo Grove Days and the Pride Parade. Advance notice of blackout days will be provided not less than 90 days before each occurrence or when the event is scheduled by the Employer. For special events only: individual vacation requests approved not less than 90 days prior to the Village’s establishment of a special event blackout day shall not be subject to blackout.

Section 6.11 Sick Leave

Employees covered by this Agreement shall be allowed sick leave on the basis of the following:

- a. Employees shall earn ten (10) days of sick leave with pay credit annually. This is equivalent to eighty (80) hours annually.
- b. Employees shall accrue sick leave at a rate of five sixths (5/6) of a day for each full month of employment.
- c. Sick leave shall be credited in advance to the employee at the beginning of each calendar year, effective with the second calendar year of employment.
- d. Sick leave shall not be accrued while on a discretionary personal leave of absence (not required by law) without pay in excess of thirty (30) calendar days.

Section 6.12 When Taken

Sick leave with pay will be granted for absence from duty because of actual personal illness, non-compensable bodily injury or disease, exposure to contagious disease, to care for an ill or injured member of the employee's immediate family, the birth of a new-born child, or to keep a doctor's or dentist's appointment. Sick leave shall not be granted in cases where regular or disability retirement has been approved.

For the purposes of this Agreement, immediate family members shall include, husband, wife, civil union partner, son, son-in-law, daughter, daughter-in-law, foster child, mother, mother-in-law, step mother, father, father-in-law, step father, brother, brother-in-law, sister, sister-in-law, step children and grandparents of the employee or his/her spouse/civil union partner.

When an employee finds it necessary to be absent for any of the reasons specified herein, he shall report that he is using sick time to a supervisor. The employee is not required to give any personal health information at this time. An employee is required to give such notification one (1) hour in advance of his scheduled starting time. An employee is responsible for making a daily report (based on duty day) thereafter for the duration of the illness or injury. A medical certificate may be required by the Department head for any absence lasting three (3) or more consecutive shifts.

Section 6.13 Accrual

Employees may accumulate sick leave credit to a maximum of two thousand eighty (2,080) hours.

Section 6.14 Accrued Sick Leave

Retiring employees are eligible to establish an employer sponsored Retiree Health Savings (RHS) Plan. Employees will be eligible to apply their accrued sick leave based on the following table:

Years of Service and Age at Retirement Percent of two-thousand eighty (2,080) Hours:

20 years of service	And 41 years of age at retirement	27.5%
20 years of service	And 42 years of age at retirement	30.0%
20 years of service	And 43 years of age at retirement	32.5%
20 years of service	And 44 years of age at retirement	35.0%
20 years of service	And 45 years of age at retirement	37.5%
20 years of service	And 46 years of age at retirement	40.0%
20 years of service	And 47 years of age at retirement	42.5%
20 years of service	And 48 years of age at retirement	45.0%

20 years of service	And 49 years of age at retirement	47.5%
20 years of service	And 50-54 years of age at retirement	50.0%
21 years of service	And 50-54 years of age at retirement	55.0%
22 years of service	And 50-54 years of age at retirement	60.0%
23 years of service	And 50-54 years of age at retirement	65.0%
24 years of service	And 50-54 years of age at retirement	70.0%
25 years of service	And 50-54 years of age at retirement	75.0%
26 years of service	And 50-54 years of age at retirement	80.0%
27 years of service	And 50-54 years of age at retirement	85.0%
28 years of service	And 50-54 years of age at retirement	90.0%
29 years of service	And 50-54 years of age at retirement	95.0%
30 years of service	Or 55+ years of age at retirement	100.0%

The Retiree Health Savings (RHS) Plan will be administered by the ICMA Retirement Corporation and will allow employees to accumulate assets in order to pay medical and other eligible expenses in retirement. The legal basis for an RHS is currently based on Private Letter Rulings issued by the Internal Revenue Service which allow employers such as the Village to establish such plans. The provisions of this plan will be governed by documents executed by both the Village and ICMA Retirement Corporation. The documents collectively comprise the Vantagecare Retiree Health Savings Plan. It is the intent of the Village to establish a separate plan for the members of the Union.

The Village and Union will review and determine funding levels and formulas in compliance with rules appropriate to the legal basis used to establish the plan and as set forth from time to time in the Village's Personnel Rules and as permitted under applicable tax rules or statutes as adopted and/or amended. Employees who elect to participate in individual contribution programs may be subjected to all applicable rules, including irrevocability of those contributions.

At a minimum, the Village will apply the value of accrued sick leave (Deposit Value) into an employee's RHS Plan account at retirement. Employees must apply the entire value of accrued sick leave to their plan account based on the following formula:

Deposit Value - - - - - Number of sick leave hours (shifts) x Dollar hourly value.

The dollar value shall be equal to the lowest hourly rate (which includes Performance Bonus) paid to all Village employees eligible to participate in the Plan as of January 1st for the calendar year in which the employee retires. The hourly rate will be applicable only for the year so calculated. That hourly rate value shall be distributed to all Village employees after it is calculated for the current year.

On an annual basis (January 1st through December 31st), employees will convert up to sixteen (16) hours of unused sick time for deposit into their Plan account; providing that they have

completed one (1) year of work with no absences. Eight (8) hours will be converted if only one (1) sick day is used.

Days converted for deposit into the plan account are subtracted from the employee's accrued sick leave balance. Conversion of the unused sick day shall not be into vacation leave or paid directly to the employee. The value of the conversion shall be equal to the employee's daily wage and not limited to the wage assigned to the retirement funding value calculated above.

Employees who leave the police department due to disability or death will receive the value of their accrued sick leave under this plan as part of the RHS benefit.

Section 6.15 Light Duty

An employee who is eligible for injury or illness leave may be required and/or may volunteer to work for an available, temporary light duty assignment that is consistent with employee's medical restrictions. As a general rule, light duty work assignments will not exceed sixty (60) calendar days except when work is available and constitutes a reasonable accommodation for an employee with a disability. The actual length and type of light duty work will be determined by the Police Chief in accordance with the business needs of the Village. Light duty assignments may be terminated based upon a lack of performance in relation to the assigned job or for other reasons deemed appropriate by the Chief.

These issues will be addressed on a case-by-case basis. Employees will only be required to perform meaningful work, and will always be subject to the Police Department chain of command. A police officer will not be subject to discipline by a person outside of the sworn Police Department chain of command. Should an employee disagree with the directives given by a civilian, the employee may seek direction from his police supervisor who will resolve the dispute. The Village will not assign an employee to work light duty when there is not a legitimate business need to have such work performed.

Section 6.16 Vacation

A. Employees covered by the Agreement shall receive vacation leave credit according to the following schedule:

1. 1st partial year and first full calendar year of service:

After 1 month	8 hours
After 2 months	16 hours
After 3 months	20 hrs.
After 4 months	28 hrs.
After 5 months	36 hrs.
After 6 months	40 hrs.
After 7 months	48 hrs.
After 8 months	56 hrs.
After 9 months	60 hrs.
After 10 months	68 hrs.
After 11 months	76 hrs.

	After 12 months	80 hrs.
2.	2nd full calendar year of service:	88 hrs.
3.	3rd full calendar year of service:	96 hrs.
4.	4th full calendar of service:	104 hrs.
5.	5th full calendar year of service:	112 hrs.
6.	6th-10 full calendar year of service:	120 hrs.
7.	11th-14th full calendar year of service:	136 hrs.
8.	15th-19th full calendar year of service:	160 hrs.
9.	20th — 24th full calendar year of service:	184 hrs.
10.	25th (and after) full calendar year of service:	200 hrs.

- B. Employees shall accrue paid vacation credits on a monthly basis. Vacation leave shall be credited in advance to the employee at the beginning of the calendar year, effective with the second (2nd) calendar year of service and shall be prorated based upon the number of full months worked by the employee. Employees must complete six (6) months of service before being entitled to take vacation leave, unless otherwise approved by the Chief of Police and provided a loan agreement/vacation advance agreement is entered into with the employee concerning the repayment of the time once earned. Vacation leave shall not be accrued or earned while on leave of absence without pay.
- C. Earned vacation days shall normally be taken within the year they are earned. A maximum of forty (40) hours may be carried over to the next twelve (12) month period with prior approval by the Chief or his designee. Any amount in excess of forty (40) hours shall be forfeited unless specifically authorized by the Village Manager or his designee up to a maximum of eighty (80) hours. All hours carried over must be used by June 30 of the following year otherwise they will be forfeited.
- D. Vacation leave schedules shall be approved by the Police Chief or his designee consistent with the operational needs of the Police Department. Vacation requests will be accepted for the upcoming year after the Shift bids are posted on November 15th. In the event of a conflict between two (2) or more officers' request for vacation, seniority shall be the determining factor until March 31st. As of April 1st, vacation shall be granted on a first come, first serve basis.
- E. Employees leaving the Police Department shall be compensated for vacation leave earned and unused through the date of separation or resignation (regardless of reason). Annual vacation leave entitlements at the time of separation or resignation shall be prorated based on the time worked by the employee in the calendar year. Vacation leave in excess of that earned will be deducted from the employee's final paycheck, subject to the provisions of the Illinois Wage Payment and Collection Act. In the event of separation due to death of

the employee, compensation normally will be made to the employee's beneficiary or estate as provided by law.

Section 6.17 Shifts or Watches

The Buffalo Grove Police Department will maintain three (3) shifts or watches they are:

Day Watch which is 0630 hours to 1500 hours,
Evening Watch which is 1430 hours to 2300 to hours, and
Night Watch which is 2230 hours to 0700 hours.

The Village shall maintain permanent shift assignments to staff each watch based upon their seniority and assigned specialized duties (e.g. evidence technicians, FTO, etc.). Each October 1st, officers will bid for shifts for the upcoming calendar year. Final shift rosters for the upcoming year shall be posted no later than November 15th. Assignments to shifts will be determined by the Police Chief, however final shift selection shall not be arbitrary or capricious but rather based on the factors stated herein.

Probationary officers will be subject to rotating shifts in three (3) month intervals during the six (6) month period after release from FTO training. The Employer agrees that this will not result in reassignment of a senior officer during this six (6) month period.

Section 6.18 Work Schedules

The regular work schedule for members assigned to patrol shall consist of a rotation of five (5) consecutive days on duty followed by two (2) consecutive days off duty, then five (5) consecutive days on duty followed by three (3) consecutive days off duty. This schedule will repeat itself. Each regular workday shall be eight and one half (8.5) hours in duration, including thirty (30) minutes paid lunch and two (2) paid fifteen (15) minute work breaks with the officer available to respond to an emergency if needed.

While it is understood that Patrol Officers work an eight and one half (8.5) hour day, benefit time will be charged at an eight (8) hour rate.

The 5/2 - 5/3 schedule produces only two-thousand-sixty-eight (2,068) hours of work per twelve (12) month period. Employees will not be required to pay back the twelve (12) hours owed to the Village. It is understood that each employee will be assigned one (1) eight (8) hour Administrative day (A-day) per year, to be scheduled during the annual Buffalo Grove Days festival, a training day, Shift Proficiency Training, or during Range Days. If Buffalo Grove Days, a training day(s), Shift Proficiency Training, or Range Day (s) falls(s) during the two (as opposed to three) regular days off portion of the member's regular schedule, the A-day will be worked at a mutually agreed upon time.

Officers assigned to the Traffic Unit shall report for duty for either of the following shifts, unless the Traffic Sergeant designates a different forty (40) hour schedule based upon legitimate business needs:

0600 through 1600
0900 through 1900

Officers assigned to the Investigation Section shall work four (4) ten (10) hour days Monday through Saturday. Officers working in this Section may work five (5) eight (8) hour shifts Monday through Saturday with the approval of their supervisor. Members working in FOSG will be regularly assigned to a reoccurring ten (10) hour shift with a start time no later than 1200 and no earlier than 0600. This member's regular schedule may be changed as long as the affected member(s) receive seven (7) days' advance notice prior to the change (or as agreed to otherwise).

The School Resource Officers and Police Liaison Officer will work five (5) eight (8) hour days Monday through Friday when school is in session. Officers working in this division may work four (4) ten (10) hour days when school is not in session with the approval of their supervisor.

Some emergency situations may require implementation of a modified work schedule and changing assignments. In the event of such emergency, notice will be given to the union, along with a good faith estimate of how long the modifications will be in place for. Modified work schedules will not last any longer than thirty (30) days in a calendar year.

Section 6.19 Changing Days Off

Employees who wish to exchange days off of work for one another must work back for the person with whom they exchanged the shift within the same work period of the same calendar year, unless approved in advance by the officer's supervisor. All exchanges must be documented in the remarks Section of the Daily Attendance Record and approved in writing by the officer's supervisor.

Section 6.20 Breaks and Lunches

All employees shall be entitled to a one half (1/2) hour lunch period and two (2) quarter (1/4) hour break periods each shift subject to calls received and the needs of the Department.

ARTICLE VII

Section 7.1 Grievance - Definition

A "grievance" is defined as a dispute or difference of opinion raised by an employee or the Union against the Village involving an alleged violation of this Agreement. Such grievances may be filed by the employee, or Union. The Union may file joint, group, or class action grievances on behalf of two (2) or more employees, or the Union as whole.

Section 7.2 Procedure

The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows unless, by mutual agreement in writing, the parties waive one or more of the aforementioned steps:

STEP 1: The grievance will be submitted in writing to the immediate supervisor specifically indicating that the matter is a grievance under this Agreement. The grievance shall contain a statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the specific relief requested, and the signature of the grievant and/or Union representative. All grievances must be presented no later than ten (10) calendar days from the date of the discovery of the matter giving rise to the grievance.

The immediate supervisor shall render a written response to the grievant within ten (10) calendar days

STEP 2: If a grievance of a member is not settled at Step 1 and the Union or grievant wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted by the Union in writing to a Lieutenant or Commander within ten (10) calendar days after receipt of the Village's answer in Step 1. The Lieutenant or Commander shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within seven (7) calendar days with the grievant and the Union. If no settlement of the grievance is reached, the Lieutenant or Commander or his designee shall provide a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

STEP 3: If a grievance of a member is not settled at Step 2 and the Union or grievant wishes to appeal the grievance to Step 3 of the grievance procedure, it shall be submitted by the Union in writing to the Police Chief within seven (7) calendar days after receipt of the Village's answer in Step 2. The Police Chief (or designee) shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within seven (7) calendar days with the grievant and the Union. If no settlement of the grievance is reached, the Police Chief or his designee shall provide a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

STEP 4: If a grievance is not settled at Step 3 and the Union wishes to appeal the grievance to Step 4 of the grievance procedure, it shall be submitted by the Union in writing to the Village Manager within seven (7) calendar days after receipt of the Village's answer in Step 3. Thereafter, the Village Manager, or his designee, and other appropriate individuals as desired by the Village Manager, shall meet with the grievant and Union representative(s) within seven (7) calendar days of receipt of the Union's appeal. If no agreement is reached, the Village Manager or his designee shall submit a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

Section 7.3 Arbitration

If a grievance is not settled in Step 4 and the Union wishes to appeal the grievance from Step 4 of the grievance procedure, the Union may refer the grievance to Arbitration within twenty-one (21) calendar days of receipt of the Village's answer as provided to the Union at Step 4. A grievance is deemed advanced to Arbitration when the Union provides written notice to the Village Manager of its intent to have the matter resolved by an Arbitrator.

- A. The parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) Arbitrators who maintain an office in Illinois, Wisconsin, Iowa, or Indiana. Each party retains the right to reject one (1) panel in its entirety and request that a new panel be submitted.

Each party also retains the right to request that the panels submitted for any given case be limited to members of the National Academy of Arbitrators. Both the Village and the Union shall alternately have the right to strike one (1) name from the panel. A coin toss will determine which party will strike the first name; the other party shall then strike a name. This process shall continue until one (1) person remains, this person shall be the Arbitrator.

- B. The Arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing subject to the availability of Union and Village representatives.
- C. The Village and the Union shall have the right to request the Arbitrator to require the presence of witnesses at the hearing and the production of documents prior to hearing. The Village and the Union retain the right to employ legal counsel at their own expense.
- D. Unless otherwise agreed to by the parties, the Arbitrator shall submit his/her decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.
- E. More than one (1) grievance may be submitted to the same arbitrator where both parties mutually agree in writing.
- F. The fees and expenses of the Arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 7.4 Limitations On Authority of Arbitrator

The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The Arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement. The Arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at the first step and shall have no authority to make a decision on any issue not so submitted or raised. The Arbitrator shall be without power to make any decision or award, which is contrary to or inconsistent with applicable Federal or State law. Any decision or award of the Arbitrator rendered within the limitations of this Section shall be final and binding upon the Village, Union and the employee(s) covered by this Agreement.

Section 7.5 Time Limit For Filing

No grievance shall be entertained or processed unless it is submitted at Step 1 within ten (10) calendar days after the discovery of the event giving rise to the grievance. If a grievance is not presented by the employee/Union within the time limit set forth above, it shall be considered waived and may not be further pursued. Such waiver shall not serve to waive the Union or the employee's right to file a future grievance involving similar facts and circumstances.

If a grievance is not appealed to the next step within the specified time period, or within an approved, written extension thereof, it shall be considered withdrawn, provided, however, that such settlement shall not serve to waive the Union's or employee's right to file a future grievance involving similar facts and circumstances. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the grievance will automatically be advanced to the next step.

The parties may, by mutual written agreement, extend any of the time limits set forth in this Article.

Section 7.6 Miscellaneous

No action, statement, agreement, settlement or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered to be authorized by or binding upon the Village unless and until the Village has agreed thereto in writing.

ARTICLE VIII

Section 8.1 No Strike

Neither the Union nor any officers, agents or employees covered by this Agreement will instigate, promote, sponsor, engage in or condone any strike, sympathy strike, slow-down, sit-down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal and unimproved enforcement procedures or policies or work to the rule situation, mass resignations, mass absenteeism, picketing or any other intentional interruption or disruption of the operations of the Village, regardless of the reason for so doing. Additionally, no employee shall refuse to cross any picket line to perform his/her job duties, by whomever established.

Any or all employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Village. Nothing in this Article will limit the Employer's right to legal or injunctive relief in the event of a violation of this Section.

Section 8.2 No Lockout

The Village will not lock out any employee during the term of this Agreement as a result of a labor dispute with the Union.

ARTICLE IX

Section 9.1 Discipline and Discharge/Investigations

Disciplinary actions instituted by the Village shall be for reasons based upon an employee's failure to fulfill his responsibilities as an employee. Where the Village believes just cause exists to institute disciplinary action it shall have the option, consistent with the principles of timely progressive discipline imposed for the purpose of encouraging corrective employee action, to assess an appropriate penalty which include the following penalties:

Oral Reprimand;

Written Reprimand;
Suspension; or
Termination.

Any disciplinary action or measure other than an oral and written reprimand imposed upon an employee shall be subject to review and appeal as provided for in this Agreement. An oral and written reprimands shall not be subject to arbitration or to review by the Board of Fire and Police Commissioners. However, an employee is entitled to write a response to any oral or written reprimand and that response will be attached to the corresponding discipline. The Union shall have the right to file grievances concerning discipline covering suspension without pay, and/or termination, or an employee may choose the hearing process by the Board of Fire and Police Commissioners. Filing of a grievance shall act as a waiver by the employee involved of the right to challenge the same matter before the Board of Fire and Police Commissioners. A form containing such specific waiver shall be executed by the employee prior to filing a grievance. Seeking review by the Board of Fire and Police Commissioners shall act as a waiver by the Union and employee involved of the right to challenge the same matter in the grievance process.

- A. The Village agrees that non-probationary employees shall be disciplined and discharged only for just cause. A copy of all suspension, demotion and discharge notices shall be provided to the employee and Union. The Employer further agrees that disciplinary actions will be imposed in a timely manner and shall comply with the "Uniform Peace Officers' Disciplinary Act" (50 ILCS 725/1, et seq.).
- B. Any employee found to be unjustly suspended or discharged will be reinstated with full compensation for all lost time and with full restoration of all other rights, benefits, and conditions of employment, without prejudice, unless a lesser remedy is agreed upon as a settlement or deemed proper by the appropriate hearing authority.
- C. Disciplinary actions, including but not limited to discipline less than a suspension, recorded in the employee's personnel files shall not be used after thirty-six (36) months to justify subsequent disciplinary action, except for a related offense. Non-meritorious disciplinary actions shall not be relied upon to substantiate or aggravate any subsequent disciplinary action.
- D. Employees shall be entitled to Union representation at all disciplinary investigatory meetings, which the employee attends and are initiated by the Employer, and at any meeting or interview which that employee reasonably believes could result in discipline.
- E. Interrogations will be conducted in accordance with the Illinois Uniform Peace Officers' Disciplinary Act.
- F. Prior to the imposition of disciplinary action, the Union will be provided an opportunity to review the surveillance (e.g. video, photos, audio, or other recorded medium) relevant to the discipline if the surveillance evidence is both: (i) in the possession or control of the Employer and (ii) relied on by the Employer in making the discipline decision at issue.
- G. Prior to taking any final, disciplinary action and just prior to concluding its investigation, the Village shall notify the employee and Union of the contemplated measure of discipline

to be imposed, and shall meet with the employee involved and inform the employee of the reasons for such contemplated disciplinary action. The Union is permitted to attend and participate in this meeting. Prior to the meeting, the Village will notify the Union and employee in writing of the contemplated discipline and the factual basis for said contemplated discipline.

- H. Personnel Files - The Employer agrees to comply with the Illinois Personnel Record Review Act relative to providing the employee access to and copying (if requested) of the employee's personnel file.
- I. It is understood that the rights of officers herein shall not diminish the right and privileges of officers that are guaranteed to all citizens by the Constitution and laws of the United States and of the State of Illinois.
- J. Reviews of decisions of the Board of Fire and Police Commissioners or of an arbitrator under this Section shall be as provided by law, based on the election of the hearing body.

ARTICLE X

Section 10.1 Dues Deductions

Upon receipt of proper written authorization from an employee, the Employer shall deduct each month's Chapter dues in the amount certified by the Treasurer of Chapter from the pay of all officers covered by this Agreement who, in writing, voluntarily authorize such deductions. Such money shall be submitted to the Metropolitan Alliance of Police within fifteen (15) days after the deductions have been made.

As mandated by *Janus v. AFSCME*, fair share is no longer permitted. Should that authority be superseded, the parties will meet and bargain over the impact of such change in law.

Section 10.2 Chapter Indemnification

The Chapter shall indemnify, defend and hold harmless the Village and its officials, representatives and agents against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs for counsel selected or approved by the Chapter that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article. If an improper deduction is made, the Chapter shall refund directly to the employee(s) any such amount. The foregoing indemnification clause shall not require the Chapter to indemnify or hold the Village harmless in the event the Village initiates a cause of action against the Chapter except as necessary to enforce its rights under this Section 11.2.

ARTICLE XI

Section 11.1 Lateral Hires

For any police officer hired from a secondary register ("lateral officer"), the lateral officer's starting salary will be equal to their years of experience as a full-time sworn police officer in the State of Illinois, up to and including the fifth (5th) step of the Village's pay plan stated in Section

6.1 in effect at the time. The Chief may, in his/her discretion, allow lateral hires with more than 5 years' experience to be placed up to two (2) additional steps above the lateral officer's years of experience and within the Village's pay plan stated in Section 6.1 and in effect at the time. Said discretion shall be exercised in a non arbitrary or capricious manner. All other benefits for lateral hires, including, but not limited to, vacation, seniority and longevity, shall be at the same level as an entry level officer.

~~Section 11.1~~ Section 11.2 **Definition of Seniority**

Departmental seniority shall be defined as the length of service from the last date of beginning continuous full-time employment as a sworn Peace Officer in the Department and uninterrupted by termination of employment. Conflicts of departmental seniority shall be determined on the basis of the order of the officers on the Board of Fire and Police Commission hiring list, with the officer higher on the applicable list being the more senior. Where the term "seniority" is used in this Agreement, it shall mean departmental seniority unless otherwise specified.

~~Section 11.2~~ Section 11.3 **Probationary Period**

All new employees and those rehired after termination of employment shall be considered probationary employees until they complete a probationary period of eighteen (18) months. During an employee's probationary period, the employee may be suspended or terminated at the sole discretion of the Village, subject to whatever legal rights, if any, such employees may have separate and apart from this Agreement. No grievance shall be presented or entertained in connection with the suspension or termination of a probationary employee.

In the event of an absence or leave, the probationary period may be extended, if approved by the Board of Police and Police Commissioners, for a comparable period of time (i.e., day for day extensions in the event a probationary employee is absent and/or on leave for any reason for a total of four (4) weeks or more during the first eighteen (18) months of employment).

~~Section 11.3~~ Section 11.4 **Seniority List**

The Village will provide the Union with a seniority list setting forth each employee's seniority date on an annual basis within a reasonable period of time after the Union's written request.

~~Section 11.4~~ Section 11.5 **Layoff**

Prior to any bargaining unit employees being laid off, all part-time employees with the power to affect a lawful arrest, if any, responsible for performing duties/tasks performed by members of the Union, will be laid off. Prior to any employees being laid off, the parties will complete bargaining over the impacts and effects of such layoffs when required by law. Full time employees covered by this Agreement will be laid off in accordance with their length of service as provided in the Illinois Municipal Code, Chapter 65, Section 5/10-2.1-18 as amended from time to time.

~~Section 11.5~~Section 11.6 **Recall**

Full time employees who are laid off shall be placed on a recall list. If there is a recall, full time employees who are still on the recall list shall be recalled in the inverse order of their layoff provided the employee is qualified to perform the available work.

Employees who are on the recall list shall be given twenty-one (21) calendar days to report back to work from date of receipt of the notice of recall, provided that the employee must notify the Police Chief or his designee of his intention to return to work within nine (9) days after receiving notice of recall.

The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the mailing address last provided by the employee, with a copy to the Union; it being the obligation and responsibility of the employee to provide the Police Chief or his designee with this latest mailing address. If an employee fails to timely respond to a recall notice, his/her name shall be removed from the recall list.

~~Section 11.6~~Section 11.7 **Termination of Seniority**

Seniority and the employment relationship shall be terminated for all purposes, subject to confirmation by the Village's Board of Police and Police Commission, if the employee:

- A. quits;
- B. is discharged;
- C. retires (or is retired should the Village adopt and implement a legal mandatory retirement age);
- D. fails to report to work at the conclusion of an authorized leave or vacation;
- E. is laid off and fails to notify the Police Chief or his designee of his intention to return to work within the time period stated in this agreement;
- F. is laid off for a period in excess of two (2) years; and/or
- G. does not perform work for the Village for a period in excess of twelve (12) months, provided however, this provision shall not be applicable to absences due to military service, established work-related injury compensable under workers' compensation, disability pension, or a layoff where the employee has recall rights. Extensions will be considered on a case-by-case basis to comply with the law (e.g. for a reasonable accommodation to a disabled individual).

~~Section 11.7~~Section 11.8 **Benefits During Layoff**

During the period of time that non-probationary employees have recall rights as specified above, the following provisions shall be applicable to any non-probationary employees who are laid off by the Village:

- A. An employee shall be paid for any earned but unused vacation days.
- B. An employee shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for single and if desired, family coverage.
- C. If an employee is recalled, the amount of accumulated sick leave days that the employee had as of the effective date of the layoff shall be restored.
- D. Upon recall, the employee's seniority shall be adjusted by the length of the layoff.

Seniority shall not be interrupted, and shall continue to accrue, during periods of time when an employee is receiving workers' compensation or disability pension benefits for a work related injury.

ARTICLE XII

Section 12.1 Savings Clause

In the event any Article, Section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction or by reason of any subsequently enacted legislation, such decision or legislation shall apply only to the specific Article, Section or portion thereof specifically specified in the board, agency or court decision or subsequent litigation and the remaining parts or portions of this Agreement shall remain in full force and effect.

In such event, the parties shall, upon request of either party, upon thirty (30) days' notice of any determination, commence good faith bargaining over possible replacement language for the invalidated Article, Section or portion of this Agreement.

ARTICLE XIII

Section 13.1 Duration of Agreement

This Agreement shall be effective as of the day after the Agreement is executed by both parties and shall remain in full force and effect until 11:59 P.M. on the 31st day of December, ~~2023~~2026. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) calendar days prior to the December 31st anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) calendar days prior to the December 31st anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new Agreement is reached unless either party gives at least ten (10) calendar days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph of this Section.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new Agreement is reached unless either party gives at least ten (10) calendar days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph of this Section.

This Agreement executed by Ordinance _____ on ~~March~~ December _____, ~~2022~~ 2024 by the Village of Buffalo Grove Board of Trustees and signed by:

For the Village of Buffalo Grove

For the Metropolitan Alliance of Police
Chapter #672

~~Beverly Sussman~~ Eric Smith, Village
President

Mr. Keith R. George, President
Metropolitan Alliance of Police

Dane C. Bragg, Village Manager

Derek Hawkins, Chapter President

AGREEMENT BETWEEN

THE VILLAGE OF BUFFALO GROVE

AND

**THE METROPOLITAN ALLIANCE OF
POLICE BUFFALO GROVE
POLICE PATROL OFFICER
CHAPTER # 672**

January 1, 2024 - December 31, 2026

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AGREEMENT

This Agreement is made and entered into by and between the Village of Buffalo Grove, Illinois (hereinafter referred to as the "Village"), and the Metropolitan Alliance of Police Buffalo Grove Patrol Officers Chapter #672, (hereinafter referred to as the "Union").

It is the intent and purpose of this Agreement to set forth the parties' entire Agreement with respect to the rates of pay, hours of employment, fringe benefits, and other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement; to prevent interruptions of work and interference with the operations of the Village; to encourage and improve efficiency and productivity; and to provide procedures for the prompt and peaceful adjustment of grievances, as provided herein.

Now, therefore, the parties agree as follows:

ARTICLE I

Section 1.1 Recognition

The Village recognizes the Union as the sole and exclusive bargaining representative for all sworn police officers employed full time by the Village of Buffalo Grove in the classifications below the rank of Sergeant, but excluding the ranks of Sergeant and above along with all managerial, supervisory, confidential, part time or temporary employees, civilian employees, and other employees of the Department and the Village.

Section 1.2 Non-Discrimination

In accordance with applicable law, neither the Village nor the Union shall discriminate against any employee covered by this Agreement because of race, sex, age, religion, creed, color, national origin, sexual orientation, Union membership or non-membership or political affiliation. Any formal dispute concerning the interpretation and application of this paragraph shall be processed through the appropriate federal or state agency or court rather than through the grievance procedure set forth in this Agreement.

Section 1.3 Gender

In this Agreement the words "he," "his," and "him," shall connote all genders.

Section 1.4 Chief

References in this Agreement to "Chief" include the Police Chief and his designee(s). The Chief will give the Union notice of any person serving as a "designee" and for what purposes that person will serve as a designee.

ARTICLE II

Section 2.1 Bulletin Board/Posting of Materials

The Village will allow the Union to place a bulletin board in the police station for the posting of official Union notices of a non-partisan, non-offensive (based on legally protected category), and non-derogatory nature. A copy of all postings will be provided to the Chief in advance to ensure compliance with this provision.

ARTICLE III

Section 3.1 Management Rights

Except as specifically limited by the express provisions of this Agreement, the Village retains all traditional rights to manage and direct the affairs of the Village in all of its various aspects, and to manage and direct its employees to make and implement decisions with respect to the operation and the management of its operations, in all respects, including all rights and authority possessed or exercised by the Village prior to the execution of this Agreement. These rights and authority include, but are not limited to, the following: to plan, direct, control and determine all the operations and services of the Village; to determine the Village's budget and budgetary priorities; to levy taxes; to supervise and direct the working forces; to establish the qualifications for employment, and to employ personnel; to schedule and assign work; to establish work and productivity standards and, from time to time, to change these standards; to assign overtime; to determine the methods, means, organization and number of personnel by which operations are conducted; to make, alter and enforce reasonable rules, regulations, orders and policies (provided that only rules, regulations, orders and policies that are mandatory subjects of bargaining shall be subject to the grievance and arbitration procedure); to enforce and alter those provisions covered under the Village of Buffalo Grove Personnel Rules, to enforce and alter those provisions covered under the Village of Buffalo Grove Personnel Rules; to evaluate employees; to discipline, suspend, and discharge employees for just cause in accordance with applicable Rules, Regulations, and Laws; to change or eliminate existing methods, equipment or facilities; and to carry out the mission of the Village; provided, however, that the exercise of any of the above rights shall not conflict with any of the expressed, written provisions of this Agreement.

Section 3.2 Contracting Out

If subcontracting is a factor in the decision not to hire additional Village employees and/or a decision to lay off any existing employees as sworn police officers, the Village will give the Union at least ninety (90) days' advance notice of the effective date of the decision. The Village will bargain over the impact and effects of the issue with the Union as required by law.

Section 3.3 Precedence of Agreement

If there is a conflict between a specific provision of this Agreement and a specific provision of a Village ordinance or a written rule, regulation, directive, policy, or procedure which may be in effect from time to time, the specific provision(s) of this Agreement will take precedence during the term of this Agreement. The only exception is if required by law.

ARTICLE IV

Section 4.1 Safety Committee

The Village and the Union recognize the importance of maintaining a Village-wide Safety Committee where the Union is able to address safety issues within the Department and to promote the safety, welfare and physical well-being of all Police Department personnel.

Section 4.2 General Orders/Guidelines Task Force Committee

Effective with this Agreement, The Police Chief may establish a General Order (GO) Task Force. The purpose of this Task Force will be to complete the review of the current GO manual.

The GO Task Force also has the responsibility to make any recommendations to the Police Chief for changes in the GO manuals as necessary but is only in the form of recommendations and may or may not be accepted by the Police Chief. Once this is complete, the task force will remain idle until such time the Police Chief deems it necessary to activate them for the purpose of a particular GO review. At no time will the GO Task Force be charged with the review or consideration of GO's that involve mandatory subjects of bargaining.

Section 4.3 Labor-Management Committee

The Village and Union recognize the need to communicate on a regular basis throughout the term of this Agreement. In order to facilitate an open and candid exchange of information, a Labor-Management Committee will be the forum for these communications. The purpose of the Committee is to establish a regular pattern of meetings to discuss issues of mutual concern.

The Labor-Management Committee may be comprised of the following:

For the Village — Police Chief, Deputy Chief, Commanders, Village Manager, and Director of Human Resources.

For the Union — Union President, Vice President, Sergeant at Arms, and three Shift Stewards (or other Union designees).

The Committee shall meet at least four (4) times in a calendar year unless the parties mutually agree to meet more or less. If any Labor-Management Committee meeting is scheduled during work hours of an employee, such designated committee members shall be released from duty to attend such meeting without loss of pay.

Section 4.4 Promulgation of New or Revised Rules

The Police Department agrees to notify the Union in advance of promulgating or implementing any new or revised rules and regulations or Board of Fire and Police Commissioners rules and regulations which constitute mandatory subjects of bargaining within the meaning of the Illinois Public Relations Act. Such notice shall be afforded sufficiently in advance of the purpose and effective date of the proposed change to allow the Union a fair opportunity to review and bargain over the impacts and effects of the proposed change. If not objected to within thirty (30)

days of the Union having written notice of changes to rules or regulations, those particular changes will be deemed to be reasonable.

Section 4.5 Return to Work After Illness/Injury

All employees returning to work after injury or illness situations, whether they are duty or non-duty related for a period of three (3) or more consecutive shifts, must present a Duty Status Report from his/her physician before returning to work. It is the responsibility of the employee to deliver the Duty Status Report directly to the treating physician. If an employee is hospitalized, the employee (or designee if incapacitated) should notify the Chief of Police immediately.

Any employee who receives a prescription for a controlled substance must report this fact to their supervisor and the Chief of Police if used or under the influence of the prescription during working time.

If there is any question concerning a police officer's fitness for duty, or fitness to return to duty following a layoff, illness or injury, the Village may require, at the Village's expense, that a police officer be examined by a qualified physician and/or other appropriate medical professional selected by the Village to determine if the officer can safely perform all of his/her essential job functions (either with or without a reasonable accommodation, if disabled). The foregoing requirement shall be in addition to any requirement, pursuant to the terms of this Agreement that a police officer provides a written statement from his own doctor upon returning to work from sick or injury leave. If the Village's examining physician/medical professional determines that a police officer is not fit for duty after receiving the result of any examination or test, the Village may direct appropriate remedial action and/or place the officer on sick leave, or unpaid leave if the officer does not have any unused sick leave time, or paid administrative leave if appropriate.

If the officer disagrees with the Village's examining physician/medical professional's determination, that officer may, at his own expense, provide the opinion of a physician/medical professional of his/her choosing. Should the employee's physician/medical professional disagree with the Village's physician/medical professional, and the Village refuses to adopt the findings made by the employee's physician/medical professional, the Union and Village will jointly select a physician whose decision will be determinative of the matter. If the employee is returned to duty based upon the employee's, and/or jointly selected, physician/medical professional, the employee will be made whole for any and all time on leave that was unpaid.

Section 4.6 Drug and Alcohol Testing Policy

The Parties agree to establish a committee comprised of an equal number of bargaining unit members and management for the purpose of attempting to simplify the language of the existing drug/alcohol policy applicable to all Village employees. The parties intend that the concepts in the existing policy will remain in effect but nothing in this Section will require either party to agree to any proposal or concession relative to this Policy. Until and unless a revised policy is agreed upon by this committee and ratified by authorized representatives of both parties, the Village's existing Drug and Alcohol policy will remain in effect.

The Employer may not take adverse employment action against an employee based solely on the lawful possession or consumption of cannabis, or cannabis infused substances, by people who reside in the employee's household other than the employee.

Section 4.7 Performance Evaluation Plan

The Village and Union recognize that the Performance Evaluation Plan is a vehicle intended to measure and evaluate on-the-job performance. For the purpose of annual evaluations, each employee will be required to provide an annual milestone/recap statement of his individual performance forty-five (45) days prior to the April evaluation period (with issuance of the evaluation during June). The employee shall receive a final copy of the evaluation no more than 45 days after the evaluation is issued in June.

If an employee has a disagreement with his/her evaluation, the first step of review will be at the level of the employee's immediate supervisor. If the immediate supervisor cannot resolve the disagreement, the next step will be to have the employee's Unit Supervisor (e.g., Lieutenant or Commander) review the evaluation. If at that step the employee's disagreement is not resolved the employee may then appeal to the Police Chief in conjunction with the Director of Human Resources. If the employee's disagreement is not resolved at this level, the employee may then meet with the Village Manager as a final step of appeal. The findings of the Village Manager will be deemed the final resolution and his findings may not be grieved. All final resolutions, no matter at what level will be in writing.

For the first and second step of this process the time frame allotment will be fifteen (15) days for the appropriate level or response. For the remaining steps the time frame will be twenty (20) days for the appropriate response. Days are counted as business days, Monday — Friday.

All goals and objectives given by a supervisor will be realistic, attainable, and discussed with the employee. Goals that are mandated by the department will be supported or funded by the department.

If the Village changes the tool used to measure or evaluate performance, the Village will: (a) provide the Union with thirty (30) days' prior notice before implementation, and (b) when required by law, provide the Union an opportunity to bargain over the impacts and effects of the change(s) prior to implementation.

The Union agrees that its membership is committed to excellence in carrying out the duties and mission of the police department and the Union executive board agrees it has a duty to address substandard performance among its members.

Finally, the parties agree to meet and discuss in good faith the concept and parameters of a "pay for performance" evaluation program in the event such a program is adopted and implemented for non-represented employees of the Village. Nothing in this final paragraph of Section 4.7 will require either party to agree to any concession or improvement relative to this issue.

Section 4.8 Secondary Employment

Employees may engage in Extra-Duty or other secondary employment which has been authorized by the Chief. The Chief may deny or cancel permission for an employee's Extra Duty Assignment; but, such denial or cancellation will not be arbitrary or capricious. On an annual basis, employees who perform outside employment pursuant to this Section must submit and comply with the terms of the Department's Secondary Employment Approval and Notification Form and the Village's Secondary Employment Indemnity Agreement (where applicable for Extra Duty Assignments), as set forth in Appendix B.

Employees who are employed by another municipal police department, municipal law enforcement agency or other public or private employer, where personnel function as a police officer or have law enforcement responsibilities as part of their secondary employment, are considered to be involved in "Extra Duty" secondary employment activities. Those employees also agree that: (a) scheduled Extra Duty time will be submitted for approval by the Chief monthly on the first duty day of each month (changes that occur after that will be submitted through Chief); (b) the employee's schedule is subject to approval of the Chief to ensure that it does not interfere with the operations of the Village or the Department; (c) employees will comply with the applicable rules and policies governing consecutive hours worked; and (d) employee must have a minimum of eight (8) consecutive hours of documented time off prior to reporting for any shift assignment, overtime or any other special duty for the Department.

Section 4.9 Safe Driving Incentive

Any member who is not involved in an on-duty, chargeable traffic crash for a twenty four (24) month consecutive period shall be granted eight (8) hours of compensatory time added to their bank annually.

Section 4.10 Officer Involved Shootings

1. The Union agrees its members shall be required to abide by the Employer's General Order regarding "Deadly Force Incident Procedure, including the Section requiring each officer who is involved in an officer involved shooting to submit to drug and alcohol testing, so long as such testing is required by Public Act 100-389 or any similar State law.

2. For the purpose of clarity, the parties agree an officer "involved in" an officer involved shooting is defined to mean any officer who discharged a firearm thereby causing injury or death to a person or persons. If multiple officers discharged their firearms, and it is unclear whose bullet struck the person or persons, then all officers who discharged their firearm in the direction of the subject shall be required to submit to drug and alcohol testing.

3. The parties agree the term "involved in" an officer involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Nor does the term "involved in" include officers who discharge their weapons when it is undeniably clear their projectiles did not actually strike any person or persons.

4. The parties agree the provisions of the Collective Bargaining Agreement regarding drug testing and standards for discipline shall regulate the drug testing procedures and the consequences for any positive drug test results.

5. The parties agree any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action. Such testing normally will be done by urinalysis. However, blood tests shall only be administered at the directive of the Department with either a warrant or with consent of the officer. This does not limit the Employer's right to obtain test results via other available legal processes. The samples, testing, and results shall only be used for internal administrative purposes.

6. The Employer will not share any test samples or results of testing with any entity or person except if required by law.

7. Investigations regarding an OIS will be conducted in accordance with Buffalo Grove Police General Order W-01 (issued and effective December 1, 2018)(attached hereto as Appendix A). In the event of a conflict between the General Order and the CBA, the CBA will prevail.

8. Officers will only answer "public safety questions" under threat of "disciplinary action up to and including termination", as in the past.

Section 4.11 Voluntary Physical Fitness Testing

An officer may annually participate in a voluntary physical fitness test. The Village agrees to meet with the Union to discuss the test that will be used for purposes of this provision prior to implementing it. Employees who meet or exceed the voluntary physical fitness test shall receive a one-time eight (8) hour paid day off to be used before the end of the calendar year in which it was earned and shall be scheduled in accordance with operational need. If the employee is unable to use the day off within the calendar year in which it was earned, then the employee will receive the equivalent of eight (8) hours of pay at their straight time hourly rate as an incentive. Employees will be advised in writing that their participation is voluntary and at their own risk.

ARTICLE V

Section 5.1 No Smoking

Employees covered under this Agreement shall restrict their smoking to the designated smoking areas and refrain from smoking in Village vehicles, in accordance with state law, Village ordinance, and all applicable General Orders.

Section 5.2 Residency

There will be no residency requirements for employees covered under this Agreement during the term of this Agreement.

ARTICLE VI

Section 6.1 Salaries

Police Patrol Officer Effective January 1, 2024 through December 31, 2024:

2024	Buffalo Grove Pay Step Plan		
Starting	312	\$	81,140.80
1	323	\$	85,716.80
2	334	\$	90,548.64
3	345	\$	95,657.12
4	356	\$	101,052.64
5	367	\$	106,749.76
6	378	\$	112,771.36
7	390	\$	119,726.88

Commented [RU1]: I would prefer not to include this. But the Union may insist on it. If they do, we can add it back in.

For purposes of establishing raises for this Agreement only, the following formula will be used to determine wage increases: effective January 1, 2024, the parties agree to place the maximum base pay for police officers at the one-half percent ($\frac{1}{2}\%$) step (per the Village's established step plan) above the third highest paid agreed upon comparable community prior to the Village's position being included, for future comparable studies. For purposes of determining the salaries of job titles within the bargaining unit, for the duration of this Agreement, longevity pay (based on officers with at least fifteen (15) years of completed service) and applicable stipends shall be added to the base salaries of all comparables, as well as those of the Village. Only stipends that are given to all officers with at least fifteen (15) years of experience shall be applied in the formula.

For the purpose of determining the general wage increase of comparable communities who have not yet resolved their January 1 to December 31 that impact the year both parties are bargaining wages, the parties shall calculate and apply the average of the actual general wage increase and above referenced stipends granted by the comparable communities from January 1 to December 31. This same process will be used for communities who have not resolved wages for years prior to the year parties are bargaining.

The parties agree the following communities (listed in alphabetical order; not the order to be used in the formula) will be used in the formula referenced in this Section:

1. Elk Grove Village
2. Glenview
3. Gurnee
4. Highland Park
5. Hoffman Estates
6. Morton Grove
7. Mt. Prospect
8. Mundelein

9. Niles
10. Northbrook
11. Park Ridge
12. Rolling Meadows
13. Wheeling
14. Wilmette

It is understood and agreed to by the parties that the general wage increase for calendar year 2024 shall be three percent (3%) based on the formula set forth above in this Section 6.1. The general wage increase for calendar year 2025 and 2026 will be computed based on this same formula set forth in Section 6.1 as done in prior years.

Section 6.2 Specialty Pay

In addition to the annual wages, employees who are serving in the following specialties shall receive specialty pay in the prescribed amounts listed below:

Evidence Technician	Evidence Technicians shall receive an additional eight and a half (8.5) hours of pay on a quarterly basis for a total of thirty-four (34) hours annually.
Field Training Officers	Officers assigned to perform FTO duties shall be paid \$5.00 per hour for all time that duty is performed in addition to their regular salary.
Officer-In-Charge	Officers assigned to Watch Commander or Field Supervisor duties shall be paid \$1.50 per hour for all time that duty is performed in addition to their regular salary. This responsibility shall be offered on a seniority basis.
Canine Handler	To compensate for at home grooming, feeding, and training of the canine, the handler will be credited for working thirty (30) minutes of canine care time for each full duty day. On the Canine Handler's days off, or approved leave request, the handler will be compensated one (1) hour for each day to properly train, feed, and groom the canine, unless the canine is boarded. This compensation (on day off) shall be at time and one-half and be paid in the form of overtime or compensatory time, at the discretion of the Department. Canine Handlers will be allowed to accrue four hundred eighty (480) hours of compensatory time.

Crisis Intervention Team Training	Officers who have been fully certified to have successfully completed the 40-hour Crisis Intervention Team ("CIT") training program (including all applicable testing and refresher requirements that apply from time to time as determined by the Employer) will receive an annual stipend in the amount of Four Hundred Dollars (\$400). This training team stipend is payable to those eligible during the first payroll period of each calendar year. Employer will make CIT training available to all employees at no cost to the employee.
Night Officers	Officers assigned to the night shift shall receive an additional eight and a half (8.5) hours of pay on a quarterly basis for a total of thirty-four (34) hours per year. Officers will be paid an additional \$1.00 per hour worked on the night shift.
Investigators	Officers assigned as Investigators shall receive an additional eight (8) hours of pay on a quarterly basis for a total of thirty-two (32) hours per year.
NIPAS Assignment	Officers assigned to the Mobile Field Force & EST will be allowed to accrue four hundred eighty (480) hours of compensatory time.
Traffic Unit	Officers assigned to the Traffic Unit (including the full time Truck Enforcement officer) shall receive an additional eight (8) hours of pay on a quarterly basis for a total of thirty-two (32) hours per year. All officers shall attain/maintain the appropriate certification(s) throughout the quarter to be eligible for this stipend.

Section 6.3 Hours of Work and Overtime

- A. Overtime hours shall be paid at one and one-half (1.5) times the employee's regular straight time hourly rate of pay. An employee's regular straight time hourly rate of pay for overtime pay purposes shall be computed as follows: (Annual Rate / 2080 X 1.5)
- B. Employees will be compensated at the one and one half (1.5) time rate when required to work any time outside of their regularly scheduled shift unless otherwise stated in this Agreement.
- C. Hire backs for any actual contractually designated Holiday on list indicated at Section 7.1 (not observed) shall be paid at two (2) times the employee's regular straight-time hourly rate of pay.
- D. In addition to the provisions described above, employees shall be paid one and one-half (1.5) the employee's regular straight time hourly rate of pay for regularly scheduled hours of work which are actually worked in excess of one hundred and seventy-one (171) hours in the employee's normal twenty eight (28) day work cycle (or in excess of the applicable hours ceiling under the Fair Labor Standards Act should the Village designate different FLSA employee work cycles in accordance with the Fair Labor Standards Act).

- E. In lieu of overtime payment(s), employees may elect to be granted compensatory time off. Such compensatory time may be accumulated to a maximum of one hundred twenty (120) hours. Once an employee reaches the maximum amount of compensatory time, all overtime will be paid at the one and one half (1.5) time rate. Employees may submit requests for compensatory time off at their discretion.
- F. Hours worked for purposes of calculating eligibility for overtime includes actual hours worked, sick time, vacation time, compensatory time, personal holidays, and all other paid benefit time.
- G. Compensatory time banks will not be allowed to have a deficit balance.
- H. Compensation shall not be paid or earned (or compensatory time accrued) more than once for the same hours under any provision of this Agreement. The intent of this paragraph is not to prevent an officer from working overtime while on scheduled vacation or other approved benefit time off. As an example, however, an on-duty officer may not utilize benefit time during the shift to qualify as off-duty for purposes of collecting court time. At the same time, if an employee works he will not lose any benefit time that he was approved to use during those hours worked.
- I. Twice per calendar year on dates selected by the Village, an Employee may choose to be paid for up to 60 hours (120 hours in total per calendar year) of accrued compensatory time at the rate they are earning at the time the payment is requested.

Section 6.4 Training Overtime

- A. Employees attending shift or proficiency training during the employees' off duty hours will be credited with no less than three (3) hours of overtime, unless their activities are an actual extension of their tour of duty.
- B. Employees attending a full day of training (*e.g.*, NEMRT, NIPAS) will have their schedule adjusted and will be placed on a training day for this purpose. The employee normally will receive an alternate full day off on a day that is selected by the employee with approval of the supervisor (which approval will not be unreasonably withheld) on a day that falls prior to the end of the next pay period.
- C. If the alternate day cannot be scheduled pursuant to Section 6.4(B) above, the employee will receive overtime compensation for the training time up to a maximum of eight (8) hours.

Section 6.5 Longevity

Employees shall be eligible for longevity pay beginning with the fifth (5th) anniversary of their original employment date. Longevity awards will be presented on the employee's anniversary date according to the following schedule and are subject to deductions:

<u>Years of Service</u>	<u>Award</u>
5 through 9	\$400

10 through 14	\$600
15 through 19	\$800
20 or more	\$1,000

Section 6.6 Call Backs & Court Time

In order to allow for an equitable distribution of call backs amongst the members, a call back list shall be maintained by each patrol shift. At the beginning of each year, all members on the shift shall be placed on a list in order of Department seniority. When the Department has at least twenty four (24) hours' notice of the need to fill a position, members shall be contacted in the order of the list, once a member accepts a call back, they shall rotate to the bottom of the call back list. The call back list shall be exclusive of court time requirements. All call backs shall be paid at the applicable overtime rate for a minimum of two (2) hours.

Any officer who is required to attend court off duty shall be compensated a minimum of three (3) hours at the overtime rate. When there is less than twenty four (24) hours' notice to the Department of the need to fill a position, whenever practicable, shift overtime will be scheduled on a voluntary basis, offered first to those working (on a seniority basis) when the overtime vacancy occurs. If the shift overtime is not filled it shall be offered then to those employees (currently off duty) on a seniority basis.

The Department will notify officers of overtime using the procedures below:

1. For vacancy less than 24 hours away:
 - a. Contact officers working in patrol, traffic and those working in their offices via phone or face-to-face and award to most senior officer.
 - b. If those who are working in patrol or traffic (point 1(a) decline), contact all other officers via a scheduling software alert and award open shift with most senior officer interested after **1 hour** has elapsed (or as soon as practical after 1 hour has elapsed).
 - c. The awarded officer's position on the CBA overtime rotation list should not be changed when the vacancy is less than 24 hours away.
2. For Vacancy between 24 and 48 hours away:
 - a. Contact officers via a scheduling software alert and award using CBA rotation list in **12 hours**
 - b. The awarded officer's position on the CBA overtime rotation list should be adjusted when the vacancy is between 24 and 48 hours away.
3. For Vacancy more than 48 hours away:
 - a. Contact eligible officers via a scheduling software alert and award open shift using CBA overtime rotation list in **24 hours**

- b. The awarded officer's position on the CBA overtime rotation list should be adjusted when the vacancy is more than 48 hours away.

If forced shift overtime becomes necessary, an employee (on inverse seniority basis) who is working shall be ordered to stay to fill the vacancy for all or part of the shift as deemed appropriate by the Chief (or designee).

Section 6.7 Health, Dental, Vision & Life Benefits

The Village shall grant employees covered by this Agreement, except as specifically and expressly limited by this Agreement:

Health Insurance Benefits:

1. Eligible employees who elect Health Insurance coverage for the Employee (and/or any eligible dependents) will continue to pay a premium contribution amount equal to fifteen percent (15%) of the premium costs for that class of coverage.
2. There will not be any financial contribution required for eligible employees to participate in the dental or vision component of the group health insurance program.
3. The Village will maintain the structure of the plans that were in effect as of January 1, 2018 (with no PPO B plan as agreed).
4. All employee premium contributions will automatically be taken out of an employee's check on a pre-tax basis via Section 125 of the Internal Revenue Code. This means that employees will not pay taxes on the premium contributions.
5. Nothing set forth herein shall prohibit the right of the Village to obtain other hospitalization and major medical benefits or change such benefits under a different program or with a different insurance company (including self-insurance), provided the basic level of coverage and benefits are substantially similar. The Village will notify the Union, in writing, of any proposed changes in the basic level of coverage and/or benefits. Subject to the terms of this Agreement, and only if the plan is substantially similar to the benefits currently received, the Village may include covered members in the same plan as other Village employees.

Dental Insurance Benefits:

Employees may elect to participate in any dental insurance program for themselves and their dependents which the Village of Buffalo Grove has provided to Village employees generally.

The Village shall be responsible for one hundred percent (100%) of the costs of such dental insurance for the employee and any eligible dependents who are covered.

Vision Insurance:

Employees may elect to participate in any vision insurance program for themselves and their dependents which the Village of Buffalo Grove has provided to Village employees generally. The Village shall be responsible for one hundred percent (100%) of the costs of such vision insurance for both employee and any eligible dependents who are covered.

Terms of Policies to Govern:

The extent of coverage under the insurance policies referred to in this Article shall be governed by the terms and conditions set forth in said policies. Any questions concerning coverage shall be resolved in accordance with the terms and conditions in said policy and shall not be subject to the grievance procedure set forth in this Agreement.

Group Term Life Insurance - No Employee Contribution

The Village will provide group Term life insurance to the employee at no cost to the employee with a benefit equal to the employee's annual base salary (per 6.1).

Section 6.8 Attendance at Grievance Meetings

Members will be granted leave to attend meetings, hearings, arbitrations, or matters pending before a tribunal when that tribunal compels a member's attendance. Such leave will be granted without loss of pay or benefits. Employees subpoenaed by management to attend a grievance meeting or arbitration hearing will be compensated at their applicable rate if the hearing is scheduled during the employee's off-duty hours. On-duty personnel who are not serving as a Union representative or technical assistant will only be given leave for the period of time necessary for them to travel and testify on the day in question. The Union will not abuse this right.

Section 6.9 Uniform Allowance/Maintenance

Officers covered by this agreement shall receive a uniform allowance (which includes the costs of maintenance and cleaning) of One Thousand Dollars (\$1,000) (pre-tax) annually. The allowance is provided for the replacement or repair of uniform clothing and personal equipment used in the course of their duties. No uniform allowance will be paid until the completion of one year of service. All uniform allowance payouts will be on the first pay period of the next fiscal year. (For example, an officer hired in May 2022 will receive his/her first uniform allowance payment in January 2024.) Any members hired after the first pay period in January 2022 will not receive the 2023 stipend, but all other members will receive the stipend upon ratification, if they have not already received it.

Section 6.10 Holidays

The Village shall observe the following holidays annually:

New Year's Day	Martin Luther King, Jr. Day	President's Day
Memorial Day	Juneteenth	Independence
DayLabor Day		

Thanksgiving Day
Christmas

Day after Thanksgiving

Christmas Eve

All members assigned to patrol or traffic shall be paid the regular hourly rate of pay for eight (8) hours for each observed holiday. All other employees who are not assigned to patrol or traffic shall receive their normal compensation for time off work on Village observed holidays if the employee normally would be scheduled to work on that observed holiday. All members assigned to patrol or traffic who work on the observed holiday shall be compensated at their normal rate. Employees called in to work on an actual holiday, when not scheduled to do so, will be paid pursuant to Section 6.3C.

Without any loss of pay, members assigned to investigations will not normally be scheduled to work on holidays. If the investigator is required to work on a holiday, the investigator will receive pay pursuant to Section 6.3C. Employees shall receive one (1) floating holiday per calendar year, said day to be scheduled so long as the selection of that shift does not drop below the staffing levels designated by management.

The Chief may, in his/her discretion, designate department-wide "blackout days" when no benefit time off will be scheduled for any bargaining unit employee. These dates will apply to all bargaining unit members. They include three (3) days for Buffalo Grove Days, one (1) day for the Buffalo Grove Pride Parade, and one (1) day for department-wide in-service training, other police department-wide activity (by way of example only: department photos or department-wide meeting) or a special event.

Blackout days will not be scheduled on any observed Federal holiday or weekends, with the exception of blackout day(s) for Buffalo Grove Days and the Pride Parade. Advance notice of blackout days will be provided not less than 90 days before each occurrence or when the event is scheduled by the Employer. For special events only: individual vacation requests approved not less than 90 days prior to the Village's establishment of a special event blackout day shall not be subject to blackout.

Section 6.11 Sick Leave

Employees covered by this Agreement shall be allowed sick leave on the basis of the following:

- a. Employees shall earn ten (10) days of sick leave with pay credit annually. This is equivalent to eighty (80) hours annually.
- b. Employees shall accrue sick leave at a rate of five sixths (5/6) of a day for each full month of employment.
- c. Sick leave shall be credited in advance to the employee at the beginning of each calendar year, effective with the second calendar year of employment.
- d. Sick leave shall not be accrued while on a discretionary personal leave of absence (not required by law) without pay in excess of thirty (30) calendar days.

Section 6.12 When Taken

Sick leave with pay will be granted for absence from duty because of actual personal illness, non-compensable bodily injury or disease, exposure to contagious disease, to care for an ill or injured member of the employee's immediate family, the birth of a new-born child, or to keep a doctor's or dentist's appointment. Sick leave shall not be granted in cases where regular or disability retirement has been approved.

For the purposes of this Agreement, immediate family members shall include, husband, wife, civil union partner, son, son-in-law, daughter, daughter-in-law, foster child, mother, mother-in-law, step mother, father, father-in-law, step father, brother, brother-in-law, sister, sister-in-law, step children and grandparents of the employee or his/her spouse/civil union partner.

When an employee finds it necessary to be absent for any of the reasons specified herein, he shall report that he is using sick time to a supervisor. The employee is not required to give any personal health information at this time. An employee is required to give such notification one (1) hour in advance of his scheduled starting time. An employee is responsible for making a daily report (based on duty day) thereafter for the duration of the illness or injury. A medical certificate may be required by the Department head for any absence lasting three (3) or more consecutive shifts.

Section 6.13 Accrual

Employees may accumulate sick leave credit to a maximum of two thousand eighty (2,080) hours.

Section 6.14 Accrued Sick Leave

Retiring employees are eligible to establish an employer sponsored Retiree Health Savings (RHS) Plan. Employees will be eligible to apply their accrued sick leave based on the following table:

Years of Service and Age at Retirement Percent of two-thousand eighty (2,080) Hours:

20 years of service	And 41 years of age at retirement	27.5%
20 years of service	And 42 years of age at retirement	30.0%
20 years of service	And 43 years of age at retirement	32.5%
20 years of service	And 44 years of age at retirement	35.0%
20 years of service	And 45 years of age at retirement	37.5%
20 years of service	And 46 years of age at retirement	40.0%
20 years of service	And 47 years of age at retirement	42.5%
20 years of service	And 48 years of age at retirement	45.0%

20 years of service	And 49 years of age at retirement	47.5%
20 years of service	And 50-54 years of age at retirement	50.0%
21 years of service	And 50-54 years of age at retirement	55.0%
22 years of service	And 50-54 years of age at retirement	60.0%
23 years of service	And 50-54 years of age at retirement	65.0%
24 years of service	And 50-54 years of age at retirement	70.0%
25 years of service	And 50-54 years of age at retirement	75.0%
26 years of service	And 50-54 years of age at retirement	80.0%
27 years of service	And 50-54 years of age at retirement	85.0%
28 years of service	And 50-54 years of age at retirement	90.0%
29 years of service	And 50-54 years of age at retirement	95.0%
30 years of service	Or 55+ years of age at retirement	100.0%

The Retiree Health Savings (RHS) Plan will be administered by the ICMA Retirement Corporation and will allow employees to accumulate assets in order to pay medical and other eligible expenses in retirement. The legal basis for an RHS is currently based on Private Letter Rulings issued by the Internal Revenue Service which allow employers such as the Village to establish such plans. The provisions of this plan will be governed by documents executed by both the Village and ICMA Retirement Corporation. The documents collectively comprise the Vantagecare Retiree Health Savings Plan. It is the intent of the Village to establish a separate plan for the members of the Union.

The Village and Union will review and determine funding levels and formulas in compliance with rules appropriate to the legal basis used to establish the plan and as set forth from time to time in the Village's Personnel Rules and as permitted under applicable tax rules or statutes as adopted and/or amended. Employees who elect to participate in individual contribution programs may be subjected to all applicable rules, including irrevocability of those contributions.

At a minimum, the Village will apply the value of accrued sick leave (Deposit Value) into an employee's RHS Plan account at retirement. Employees must apply the entire value of accrued sick leave to their plan account based on the following formula:

Deposit Value - - - - - Number of sick leave hours (shifts) x Dollar hourly value.

The dollar value shall be equal to the lowest hourly rate (which includes Performance Bonus) paid to all Village employees eligible to participate in the Plan as of January 1st for the calendar year in which the employee retires. The hourly rate will be applicable only for the year so calculated. That hourly rate value shall be distributed to all Village employees after it is calculated for the current year.

On an annual basis (January 1st through December 31st), employees will convert up to sixteen (16) hours of unused sick time for deposit into their Plan account; providing that they have

completed one (1) year of work with no absences. Eight (8) hours will be converted if only one (1) sick day is used.

Days converted for deposit into the plan account are subtracted from the employee's accrued sick leave balance. Conversion of the unused sick day shall not be into vacation leave or paid directly to the employee. The value of the conversion shall be equal to the employee's daily wage and not limited to the wage assigned to the retirement funding value calculated above.

Employees who leave the police department due to disability or death will receive the value of their accrued sick leave under this plan as part of the RHS benefit.

Section 6.15 Light Duty

An employee who is eligible for injury or illness leave may be required and/or may volunteer to work for an available, temporary light duty assignment that is consistent with employee's medical restrictions. As a general rule, light duty work assignments will not exceed sixty (60) calendar days except when work is available and constitutes a reasonable accommodation for an employee with a disability. The actual length and type of light duty work will be determined by the Police Chief in accordance with the business needs of the Village. Light duty assignments may be terminated based upon a lack of performance in relation to the assigned job or for other reasons deemed appropriate by the Chief.

These issues will be addressed on a case-by-case basis. Employees will only be required to perform meaningful work, and will always be subject to the Police Department chain of command. A police officer will not be subject to discipline by a person outside of the sworn Police Department chain of command. Should an employee disagree with the directives given by a civilian, the employee may seek direction from his police supervisor who will resolve the dispute. The Village will not assign an employee to work light duty when there is not a legitimate business need to have such work performed.

Section 6.16 Vacation

A. Employees covered by the Agreement shall receive vacation leave credit according to the following schedule:

1. 1st partial year and first full calendar year of service:

After 1 month	8 hours
After 2 months	16 hours
After 3 months	20 hrs.
After 4 months	28 hrs.
After 5 months	36 hrs.
After 6 months	40 hrs.
After 7 months	48 hrs.
After 8 months	56 hrs.
After 9 months	60 hrs.
After 10 months	68 hrs.
After 11 months	76 hrs.

	After 12 months	80 hrs.
2.	2nd full calendar year of service:	88 hrs.
3.	3rd full calendar year of service:	96 hrs.
4.	4th full calendar of service:	104 hrs.
5.	5th full calendar year of service:	112 hrs.
6.	6th-10 full calendar year of service:	120 hrs.
7.	11th-14th full calendar year of service:	136 hrs.
8.	15th-19th full calendar year of service:	160 hrs.
9.	20th — 24th full calendar year of service:	184 hrs.
10.	25th (and after) full calendar year of service:	200 hrs.

- B. Employees shall accrue paid vacation credits on a monthly basis. Vacation leave shall be credited in advance to the employee at the beginning of the calendar year, effective with the second (2nd) calendar year of service and shall be prorated based upon the number of full months worked by the employee. Employees must complete six (6) months of service before being entitled to take vacation leave, unless otherwise approved by the Chief of Police and provided a loan agreement/vacation advance agreement is entered into with the employee concerning the repayment of the time once earned. Vacation leave shall not be accrued or earned while on leave of absence without pay.
- C. Earned vacation days shall normally be taken within the year they are earned. A maximum of forty (40) hours may be carried over to the next twelve (12) month period with prior approval by the Chief or his designee. Any amount in excess of forty (40) hours shall be forfeited unless specifically authorized by the Village Manager or his designee up to a maximum of eighty (80) hours. All hours carried over must be used by June 30 of the following year otherwise they will be forfeited.
- D. Vacation leave schedules shall be approved by the Police Chief or his designee consistent with the operational needs of the Police Department. Vacation requests will be accepted for the upcoming year after the Shift bids are posted on November 15th. In the event of a conflict between two (2) or more officers' request for vacation, seniority shall be the determining factor until March 31st. As of April 1st, vacation shall be granted on a first come, first serve basis.
- E. Employees leaving the Police Department shall be compensated for vacation leave earned and unused through the date of separation or resignation (regardless of reason). Annual vacation leave entitlements at the time of separation or resignation shall be prorated based on the time worked by the employee in the calendar year. Vacation leave in excess of that earned will be deducted from the employee's final paycheck, subject to the provisions of the Illinois Wage Payment and Collection Act. In the event of separation due to death of

the employee, compensation normally will be made to the employee's beneficiary or estate as provided by law.

Section 6.17 Shifts or Watches

The Buffalo Grove Police Department will maintain three (3) shifts or watches they are:

Day Watch which is 0630 hours to 1500 hours,
Evening Watch which is 1430 hours to 2300 hours, and
Night Watch which is 2230 hours to 0700 hours.

The Village shall maintain permanent shift assignments to staff each watch based upon their seniority and assigned specialized duties (e.g. evidence technicians, FTO, etc.). Each October 1st, officers will bid for shifts for the upcoming calendar year. Final shift rosters for the upcoming year shall be posted no later than November 15th. Assignments to shifts will be determined by the Police Chief, however final shift selection shall not be arbitrary or capricious but rather based on the factors stated herein.

Probationary officers will be subject to rotating shifts in three (3) month intervals during the six (6) month period after release from FTO training. The Employer agrees that this will not result in reassignment of a senior officer during this six (6) month period.

Section 6.18 Work Schedules

The regular work schedule for members assigned to patrol shall consist of a rotation of five (5) consecutive days on duty followed by two (2) consecutive days off duty, then five (5) consecutive days on duty followed by three (3) consecutive days off duty. This schedule will repeat itself. Each regular workday shall be eight and one half (8.5) hours in duration, including thirty (30) minutes paid lunch and two (2) paid fifteen (15) minute work breaks with the officer available to respond to an emergency if needed.

While it is understood that Patrol Officers work an eight and one half (8.5) hour day, benefit time will be charged at an eight (8) hour rate.

The 5/2 - 5/3 schedule produces only two-thousand-sixty-eight (2,068) hours of work per twelve (12) month period. Employees will not be required to pay back the twelve (12) hours owed to the Village. It is understood that each employee will be assigned one (1) eight (8) hour Administrative day (A-day) per year, to be scheduled during the annual Buffalo Grove Days festival, a training day, Shift Proficiency Training, or during Range Days. If Buffalo Grove Days, a training day(s), Shift Proficiency Training, or Range Day (s) falls(s) during the two (as opposed to three) regular days off portion of the member's regular schedule, the A-day will be worked at a mutually agreed upon time.

Officers assigned to the Traffic Unit shall report for duty for either of the following shifts, unless the Traffic Sergeant designates a different forty (40) hour schedule based upon legitimate business needs:

0600 through 1600
0900 through 1900

Officers assigned to the Investigation Section shall work four (4) ten (10) hour days Monday through Saturday. Officers working in this Section may work five (5) eight (8) hour shifts Monday through Saturday with the approval of their supervisor. Members working in FOSG will be regularly assigned to a reoccurring ten (10) hour shift with a start time no later than 1200 and no earlier than 0600. This member's regular schedule may be changed as long as the affected member(s) receive seven (7) days' advance notice prior to the change (or as agreed to otherwise).

The School Resource Officers and Police Liaison Officer will work five (5) eight (8) hour days Monday through Friday when school is in session. Officers working in this division may work four (4) ten (10) hour days when school is not in session with the approval of their supervisor.

Some emergency situations may require implementation of a modified work schedule and changing assignments. In the event of such emergency, notice will be given to the union, along with a good faith estimate of how long the modifications will be in place for. Modified work schedules will not last any longer than thirty (30) days in a calendar year.

Section 6.19 Changing Days Off

Employees who wish to exchange days off of work for one another must work back for the person with whom they exchanged the shift within the same work period of the same calendar year, unless approved in advance by the officer's supervisor. All exchanges must be documented in the remarks Section of the Daily Attendance Record and approved in writing by the officer's supervisor.

Section 6.20 Breaks and Lunches

All employees shall be entitled to a one half (1/2) hour lunch period and two (2) quarter (1/4) hour break periods each shift subject to calls received and the needs of the Department.

ARTICLE VII

Section 7.1 Grievance - Definition

A "grievance" is defined as a dispute or difference of opinion raised by an employee or the Union against the Village involving an alleged violation of this Agreement. Such grievances may be filed by the employee, or Union. The Union may file joint, group, or class action grievances on behalf of two (2) or more employees, or the Union as whole.

Section 7.2 Procedure

The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows unless, by mutual agreement in writing, the parties waive one or more of the aforementioned steps:

STEP 1: The grievance will be submitted in writing to the immediate supervisor specifically indicating that the matter is a grievance under this Agreement. The grievance shall contain a statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the specific relief requested, and the signature of the grievant and/or Union representative. All grievances must be presented no later than ten (10) calendar days from the date of the discovery of the matter giving rise to the grievance.

The immediate supervisor shall render a written response to the grievant within ten (10) calendar days

STEP 2: If a grievance of a member is not settled at Step 1 and the Union or grievant wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted by the Union in writing to a Lieutenant or Commander within ten (10) calendar days after receipt of the Village's answer in Step 1. The Lieutenant or Commander shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within seven (7) calendar days with the grievant and the Union. If no settlement of the grievance is reached, the Lieutenant or Commander or his designee shall provide a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

STEP 3: If a grievance of a member is not settled at Step 2 and the Union or grievant wishes to appeal the grievance to Step 3 of the grievance procedure, it shall be submitted by the Union in writing to the Police Chief within seven (7) calendar days after receipt of the Village's answer in Step 2. The Police Chief (or designee) shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within seven (7) calendar days with the grievant and the Union. If no settlement of the grievance is reached, the Police Chief or his designee shall provide a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

STEP 4: If a grievance is not settled at Step 3 and the Union wishes to appeal the grievance to Step 4 of the grievance procedure, it shall be submitted by the Union in writing to the Village Manager within seven (7) calendar days after receipt of the Village's answer in Step 3. Thereafter, the Village Manager, or his designee, and other appropriate individuals as desired by the Village Manager, shall meet with the grievant and Union representative(s) within seven (7) calendar days of receipt of the Union's appeal. If no agreement is reached, the Village Manager or his designee shall submit a written answer to the grievant and the Union within seven (7) calendar days following the meeting.

Section 7.3 Arbitration

If a grievance is not settled in Step 4 and the Union wishes to appeal the grievance from Step 4 of the grievance procedure, the Union may refer the grievance to Arbitration within twenty-one (21) calendar days of receipt of the Village's answer as provided to the Union at Step 4. A grievance is deemed advanced to Arbitration when the Union provides written notice to the Village Manager of its intent to have the matter resolved by an Arbitrator.

- A. The parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) Arbitrators who maintain an office in Illinois, Wisconsin, Iowa, or Indiana. Each party retains the right to reject one (1) panel in its entirety and request that a new panel be submitted.

Each party also retains the right to request that the panels submitted for any given case be limited to members of the National Academy of Arbitrators. Both the Village and the Union shall alternately have the right to strike one (1) name from the panel. A coin toss will determine which party will strike the first name; the other party shall then strike a name. This process shall continue until one (1) person remains, this person shall be the Arbitrator.

- B. The Arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing subject to the availability of Union and Village representatives.
- C. The Village and the Union shall have the right to request the Arbitrator to require the presence of witnesses at the hearing and the production of documents prior to hearing. The Village and the Union retain the right to employ legal counsel at their own expense.
- D. Unless otherwise agreed to by the parties, the Arbitrator shall submit his/her decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.
- E. More than one (1) grievance may be submitted to the same arbitrator where both parties mutually agree in writing.
- F. The fees and expenses of the Arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 7.4 Limitations On Authority of Arbitrator

The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The Arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement. The Arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at the first step and shall have no authority to make a decision on any issue not so submitted or raised. The Arbitrator shall be without power to make any decision or award, which is contrary to or inconsistent with applicable Federal or State law. Any decision or award of the Arbitrator rendered within the limitations of this Section shall be final and binding upon the Village, Union and the employee(s) covered by this Agreement.

Section 7.5 Time Limit For Filing

No grievance shall be entertained or processed unless it is submitted at Step 1 within ten (10) calendar days after the discovery of the event giving rise to the grievance. If a grievance is not presented by the employee/Union within the time limit set forth above, it shall be considered waived and may not be further pursued. Such waiver shall not serve to waive the Union or the employee's right to file a future grievance involving similar facts and circumstances.

If a grievance is not appealed to the next step within the specified time period, or within an approved, written extension thereof, it shall be considered withdrawn, provided, however, that such settlement shall not serve to waive the Union's or employee's right to file a future grievance involving similar facts and circumstances. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the grievance will automatically be advanced to the next step.

The parties may, by mutual written agreement, extend any of the time limits set forth in this Article.

Section 7.6 Miscellaneous

No action, statement, agreement, settlement or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered to be authorized by or binding upon the Village unless and until the Village has agreed thereto in writing.

ARTICLE VIII

Section 8.1 No Strike

Neither the Union nor any officers, agents or employees covered by this Agreement will instigate, promote, sponsor, engage in or condone any strike, sympathy strike, slow-down, sit-down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal and unimproved enforcement procedures or policies or work to the rule situation, mass resignations, mass absenteeism, picketing or any other intentional interruption or disruption of the operations of the Village, regardless of the reason for so doing. Additionally, no employee shall refuse to cross any picket line to perform his/her job duties, by whomever established.

Any or all employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Village. Nothing in this Article will limit the Employer's right to legal or injunctive relief in the event of a violation of this Section.

Section 8.2 No Lockout

The Village will not lock out any employee during the term of this Agreement as a result of a labor dispute with the Union.

ARTICLE IX

Section 9.1 Discipline and Discharge/Investigations

Disciplinary actions instituted by the Village shall be for reasons based upon an employee's failure to fulfill his responsibilities as an employee. Where the Village believes just cause exists to institute disciplinary action it shall have the option, consistent with the principles of timely progressive discipline imposed for the purpose of encouraging corrective employee action, to assess an appropriate penalty which include the following penalties:

Oral Reprimand;

Written Reprimand;
Suspension; or
Termination.

Any disciplinary action or measure other than an oral and written reprimand imposed upon an employee shall be subject to review and appeal as provided for in this Agreement. An oral and written reprimands shall not be subject to arbitration or to review by the Board of Fire and Police Commissioners. However, an employee is entitled to write a response to any oral or written reprimand and that response will be attached to the corresponding discipline. The Union shall have the right to file grievances concerning discipline covering suspension without pay, and/or termination, or an employee may choose the hearing process by the Board of Fire and Police Commissioners. Filing of a grievance shall act as a waiver by the employee involved of the right to challenge the same matter before the Board of Fire and Police Commissioners. A form containing such specific waiver shall be executed by the employee prior to filing a grievance. Seeking review by the Board of Fire and Police Commissioners shall act as a waiver by the Union and employee involved of the right to challenge the same matter in the grievance process.

- A. The Village agrees that non-probationary employees shall be disciplined and discharged only for just cause. A copy of all suspension, demotion and discharge notices shall be provided to the employee and Union. The Employer further agrees that disciplinary actions will be imposed in a timely manner and shall comply with the "Uniform Peace Officers' Disciplinary Act" (50 ILCS 725/1, et seq.).
- B. Any employee found to be unjustly suspended or discharged will be reinstated with full compensation for all lost time and with full restoration of all other rights, benefits, and conditions of employment, without prejudice, unless a lesser remedy is agreed upon as a settlement or deemed proper by the appropriate hearing authority.
- C. Disciplinary actions, including but not limited to discipline less than a suspension, recorded in the employee's personnel files shall not be used after thirty-six (36) months to justify subsequent disciplinary action, except for a related offense. Non-meritorious disciplinary actions shall not be relied upon to substantiate or aggravate any subsequent disciplinary action.
- D. Employees shall be entitled to Union representation at all disciplinary investigatory meetings, which the employee attends and are initiated by the Employer, and at any meeting or interview which that employee reasonably believes could result in discipline.
- E. Interrogations will be conducted in accordance with the Illinois Uniform Peace Officers' Disciplinary Act.
- F. Prior to the imposition of disciplinary action, the Union will be provided an opportunity to review the surveillance (e.g. video, photos, audio, or other recorded medium) relevant to the discipline if the surveillance evidence is both: (i) in the possession or control of the Employer and (ii) relied on by the Employer in making the discipline decision at issue.
- G. Prior to taking any final, disciplinary action and just prior to concluding its investigation, the Village shall notify the employee and Union of the contemplated measure of discipline

to be imposed, and shall meet with the employee involved and inform the employee of the reasons for such contemplated disciplinary action. The Union is permitted to attend and participate in this meeting. Prior to the meeting, the Village will notify the Union and employee in writing of the contemplated discipline and the factual basis for said contemplated discipline.

- H. Personnel Files - The Employer agrees to comply with the Illinois Personnel Record Review Act relative to providing the employee access to and copying (if requested) of the employee's personnel file.
- I. It is understood that the rights of officers herein shall not diminish the right and privileges of officers that are guaranteed to all citizens by the Constitution and laws of the United States and of the State of Illinois.
- J. Reviews of decisions of the Board of Fire and Police Commissioners or of an arbitrator under this Section shall be as provided by law, based on the election of the hearing body.

ARTICLE X

Section 10.1 Dues Deductions

Upon receipt of proper written authorization from an employee, the Employer shall deduct each month's Chapter dues in the amount certified by the Treasurer of Chapter from the pay of all officers covered by this Agreement who, in writing, voluntarily authorize such deductions. Such money shall be submitted to the Metropolitan Alliance of Police within fifteen (15) days after the deductions have been made.

As mandated by *Janus v. AFSCME*, fair share is no longer permitted. Should that authority be superseded, the parties will meet and bargain over the impact of such change in law.

Section 10.2 Chapter Indemnification

The Chapter shall indemnify, defend and hold harmless the Village and its officials, representatives and agents against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs for counsel selected or approved by the Chapter that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article. If an improper deduction is made, the Chapter shall refund directly to the employee(s) any such amount. The foregoing indemnification clause shall not require the Chapter to indemnify or hold the Village harmless in the event the Village initiates a cause of action against the Chapter except as necessary to enforce its rights under this Section 11.2.

ARTICLE XI

Section 11.1 Lateral Hires

For any police officer hired from a secondary register ("lateral officer"), the lateral officer's starting salary will be equal to their years of experience as a full-time sworn police officer in the State of Illinois, up to and including the fifth (5th) step of the Village's pay plan stated in Section

6.1 in effect at the time. The Chief may, in his/her discretion, allow lateral hires with more than 5 years' experience to be placed up to two (2) additional steps above the lateral officer's years of experience and within the Village's pay plan stated in Section 6.1 and in effect at the time. Said discretion shall be exercised in a non arbitrary or capricious manner. All other benefits for lateral hires, including, but not limited to, vacation, seniority and longevity, shall be at the same level as an entry level officer.

Section 11.2 Definition of Seniority

Departmental seniority shall be defined as the length of service from the last date of beginning continuous full-time employment as a sworn Peace Officer in the Department and uninterrupted by termination of employment. Conflicts of departmental seniority shall be determined on the basis of the order of the officers on the Board of Fire and Police Commission hiring list, with the officer higher on the applicable list being the more senior. Where the term "seniority" is used in this Agreement, it shall mean departmental seniority unless otherwise specified.

Section 11.3 Probationary Period

All new employees and those rehired after termination of employment shall be considered probationary employees until they complete a probationary period of eighteen (18) months. During an employee's probationary period, the employee may be suspended or terminated at the sole discretion of the Village, subject to whatever legal rights, if any, such employees may have separate and apart from this Agreement. No grievance shall be presented or entertained in connection with the suspension or termination of a probationary employee.

In the event of an absence or leave, the probationary period may be extended, if approved by the Board of Police and Police Commissioners, for a comparable period of time (i.e., day for day extensions in the event a probationary employee is absent and/or on leave for any reason for a total of four (4) weeks or more during the first eighteen (18) months of employment).

Section 11.4 Seniority List

The Village will provide the Union with a seniority list setting forth each employee's seniority date on an annual basis within a reasonable period of time after the Union's written request.

Section 11.5 Layoff

Prior to any bargaining unit employees being laid off, all part-time employees with the power to affect a lawful arrest, if any, responsible for performing duties/tasks performed by members of the Union, will be laid off. Prior to any employees being laid off, the parties will complete bargaining over the impacts and effects of such layoffs when required by law. Full time employees covered by this Agreement will be laid off in accordance with their length of service as provided in the Illinois Municipal Code, Chapter 65, Section 5/10-2.1-18 as amended from time to time.

Section 11.6 Recall

Full time employees who are laid off shall be placed on a recall list. If there is a recall, full time employees who are still on the recall list shall be recalled in the inverse order of their layoff provided the employee is qualified to perform the available work.

Employees who are on the recall list shall be given twenty-one (21) calendar days to report back to work from date of receipt of the notice of recall, provided that the employee must notify the Police Chief or his designee of his intention to return to work within nine (9) days after receiving notice of recall.

The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the mailing address last provided by the employee, with a copy to the Union; it being the obligation and responsibility of the employee to provide the Police Chief or his designee with this latest mailing address. If an employee fails to timely respond to a recall notice, his/her name shall be removed from the recall list.

Section 11.7 Termination of Seniority

Seniority and the employment relationship shall be terminated for all purposes, subject to confirmation by the Village's Board of Police and Police Commission, if the employee:

- A. quits;
- B. is discharged;
- C. retires (or is retired should the Village adopt and implement a legal mandatory retirement age);
- D. fails to report to work at the conclusion of an authorized leave or vacation;
- E. is laid off and fails to notify the Police Chief or his designee of his intention to return to work within the time period stated in this agreement;
- F. is laid off for a period in excess of two (2) years; and/or
- G. does not perform work for the Village for a period in excess of twelve (12) months, provided however, this provision shall not be applicable to absences due to military service, established work-related injury compensable under workers' compensation, disability pension, or a layoff where the employee has recall rights. Extensions will be considered on a case-by-case basis to comply with the law (e.g. for a reasonable accommodation to a disabled individual).

Section 11.8 Benefits During Layoff

During the period of time that non-probationary employees have recall rights as specified above, the following provisions shall be applicable to any non-probationary employees who are laid off by the Village:

- A. An employee shall be paid for any earned but unused vacation days.
- B. An employee shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for single and if desired, family coverage.
- C. If an employee is recalled, the amount of accumulated sick leave days that the employee had as of the effective date of the layoff shall be restored.
- D. Upon recall, the employee's seniority shall be adjusted by the length of the layoff.

Seniority shall not be interrupted, and shall continue to accrue, during periods of time when an employee is receiving workers' compensation or disability pension benefits for a work related injury.

ARTICLE XII

Section 12.1 Savings Clause

In the event any Article, Section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction or by reason of any subsequently enacted legislation, such decision or legislation shall apply only to the specific Article, Section or portion thereof specifically specified in the board, agency of court decision or subsequent litigation and the remaining parts or portions of this Agreement shall remain in full force and effect.

In such event, the parties shall, upon request of either party, upon thirty (30) days' notice of any determination, commence good faith bargaining over possible replacement language for the invalidated Article, Section or portion of this Agreement.

ARTICLE XIII

Section 13.1 Duration of Agreement

This Agreement shall be effective as of the day after the Agreement is executed by both parties and shall remain in full force and effect until 11:59 P.M. on the 31st day of December, 2026. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) calendar days prior to the December 31st anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) calendar days prior to the December 31st anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new Agreement is reached unless either party gives at least ten (10) calendar days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph of this Section.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new Agreement is reached

unless either party gives at least ten (10) calendar days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph of this Section.

This Agreement executed by Ordinance _____ on December ____, 2024 by the Village of Buffalo Grove Board of Trustees and signed by:

For the Village of Buffalo Grove

For the Metropolitan Alliance of Police
Chapter #672

Eric Smith, Village President

Mr. Keith R. George, President
Metropolitan Alliance of Police

Dane C. Bragg, Village Manager

Derek Hawkins, Chapter President

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is hereby made and entered into by and between the METROPOLITAN ALLIANCE OF POLICE, Chapter #672 ("MAP" or the "Union") and the VILLAGE OF BUFFALO GROVE and its Police Department (the "Employer" or "Village"), collectively referred to as the "Parties".

WHEREAS, the Village and MAP recognize that officer-worn body cameras may provide impartial evidence and documentation related to officers' contact with the public and allegations of officer misconduct by helping to collect evidence while also improving transparency and accountability, and strengthening public trust; and,

WHEREAS, the Village is mandated by Illinois law to implement a policy related to the use of officer-worn body cameras which has been recognized as a tool for potentially enhancing police accountability, exonerating wrongfully accused officers, and helping to maintain the integrity of our criminal justice system;

NOW, THEREFORE, the Parties have agreed to the following:

1. The Village and MAP are parties to a collective bargaining agreement covering the period from January 1, 2024 through and including December 31, 2026 (the "CBA").
2. The Village's Chief of Police has adopted a Body Worn Camera Policy (referred to herein as the "BWC Policy" and attached hereto as "Exhibit A"). The BWC Policy will be construed and administered pursuant to the terms of this MOU and the Illinois Officer Worn Body Camera Act, 50 ILCS 706 (the "Act"). This BWC Policy will be incorporated by reference into the collective bargaining agreement between the Village and MAP (the "CBA") as to the covered employees.
3. Once this MOU is signed by authorized representatives of both Parties, in addition to emailing a copy of the BWC Policy and MOU to all employees, the Chief of Police (or designee) will also post this MOU and the BWC Policy on the MAP bulletin board for all officers to review.
4. In the event of a breach of this MOU by either Party, the issue may be raised pursuant to the grievance process contained in the parties' CBA.
5. When an officer is asked to give a statement as part of a Department investigation related to the officer's own conduct involving their own use of force and/or another act that could lead to disciplinary action against that officer, the officer shall have the option of reviewing their own BWC video in accordance with Section 10-20(6)(A) of the Act.
6. The Parties acknowledge and agree that the viewing of any BWC video by an officer pursuant to this MOU or the BWC Policy shall not occur unless both: (a) a designated representative of management is present at the time of the viewing, and (b) any written or recorded statement provided by the officer will reflect the fact that the officer has viewed the video in advance of providing the statement or recording.

7. Body worn cameras may be activated remotely or “live streamed” only if the Village has a good faith reason to do so for a legitimate safety issue and/or ongoing emergency. If an officer’s body worn camera is remotely activated, the Village will notify the affected officer prior to the time unless it is impracticable to do so because time is of the essence due to an ongoing emergency.

8. The “video recall” function (not to be confused with “buffering”) shall only be used for the purpose of advancing a criminal investigation or for officer safety purposes. Video recall function may only be used for disciplinary purposes if it demonstrates criminal behavior on the part of the officer.

9. Within 30 days of the execution of this MOU, Employer shall provide refresher training to all employees regarding the use of BWCs, the BWC Policy, and this MOU.

10. There is nothing in the MOU that is construed as a waiver of an officer’s right to claim that a portion of the recording contains a communication that is protected by a legally recognized privileged relationship (e.g., spouse, attorney, labor representative, minister, etc.). Any claim of privilege will be addressed and resolved pursuant to UPODA and the state and federal laws, when applicable. Note: A privileged conversation does not include a conversation with another officer or supervisor while still actively engaged in a call for service, investigation, community care taking function and/or law enforcement encounters or activities. An officer may mute the BWC for a privileged conversation. Prior to muting the BWC on the basis of a privileged communication, the officer shall truthfully identify the reason for muting the BWC (e.g. an officer could say, “I am muting the BWC to speak with my Union representative”). Upon terminating the privileged communication, the employee shall unmute the BWC. Inadvertently, recorded privileged communications shall not be knowingly reviewed by the Employer without a Union representative present.

11. If there is a conflict between this MOU and applicable law, the law will govern. If there is a conflict between an express provision of this MOU and an express provision of the BWC Policy, this MOU will govern.

12. If any change of this MOU or the BWC Policy is necessary by virtue of a change of the Act and/or arising out of any new or changed caselaw or regulations interpreting the Act, the Parties agree to negotiate the impact of the change on the BWC Policy and/or this MOU.

13. The Parties agree that the terms of this MOU and the portions of the BWC Policy that involve mandatory subjects of bargaining only shall be considered the bargained for “status quo” for purposes of bargaining a successor CBA.

14. Except as provided by the Freedom of Information Act (including opinion letters of authorized officials related to FOIA) and/or another applicable law, recordings made with the use of an officer worn body camera are not subject to disclosure to third parties.

15. In the event any portion of this MOU should be held invalid and unenforceable by any Board, an administrative agency or court of competent jurisdiction, or by reason of any subsequently enacted legislation or case law, such decision or legislation shall apply only to the specific portion thereof specifically specified in the Board, agency or court requires while all

remaining parts or portions of this MOU (and/or the BWC Policy, if affected) shall remain in full force and effect.

16. This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. 17. By signing below, the Union and Employer represent the person executing this MOU have the authority to do so and lawful authority to bind the Parties to the terms of this MOU.

**FOR THE VILLAGE OF BUFFALO
GROVE**

Date: _____

**FOR THE METROPOLITAN
ALLIANCE OF POLICE**

**FOR THE METROPOLITAN
ALLIANCE OF POLICE, CHAPTER
#672**

Date: _____



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.c. O-2024-0122

An Ordinance Amending Chapter 13 of the Village Code Pertaining to the Fixed Facility Fee

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance amending Chapter 13 of the Village Code pertaining to the fixed facility fee.

Summary

Please see the attached memorandum.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Principle 3: Plan and Invest in the Future

Principle 7: Builds Our Community

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

Goal 2: Enhanced, beautiful, safe and sustainable neighborhoods

File Attachments

1. Fixed Facility Fee Memo
2. DRAFT Ordinance for Fixed Facility Fee



MEMORANDUM

DATE: November 5, 2024
TO: Village Manager Dane Bragg
FROM: Chris Black, Finance Director
SUBJECT: Fixed Facility Fee

RECOMMENDATION

Staff recommends increasing the existing fixed facility rate by 10 percent in 2025 and 2.5 percent every year thereafter. This scenario would increase the single-family residential fee from \$17.39 to \$19.13 and annual revenue derived from the fee from \$2.5 million to \$2.75 million in 2025.

BACKGROUND

As recommended in the water and sewer rate analysis prepared by Strand and Associates, the Village Board implemented a fixed facility fee per metered utility account, starting in 2020. The fixed facility fee is a flat rate assessed to each metered account for access to the water and sewer system.

The fixed fees collected are used for the maintenance and replacement of the capital infrastructure for the delivery of clean water and the removal of the wastewater. The current fee schedule is as follows:

Fixed Facility Fee	Rate
per month	
All Single-Family Detached, Single-Family Attached Residential/Governmental/Institutional	\$17.39
Multi-Family, Commercial/Industrial Based on Meter Size	
1" meters or less	\$17.39
1.5" meters	\$22.02
2" meters	\$45.17
3" meters	\$115.68
4" meters	\$180.68
6" meters	\$199.20

FINANCIAL ANALYSIS

The existing fixed facility fee generates about \$2.5 million annually and has been the same rate since 2020. Per Village Code, the fixed fee is to be evaluated every five years by utilizing the aggregate Consumer Price Index (CPI-U) over the preceding five-year period to determine the amount the rate must be increased. The CPI-U from January 2020 through September 2024 is 22 percent.

Rather than implementing a large 22 percent increase, staff recommends increasing the existing fixed facility rate by 10 percent in 2025 and 2.5 percent every year thereafter. This scenario would increase the single-family residential fee from \$17.39 to \$19.13 and annual revenue derived from the fee from \$2.5 million to \$2.75 million in 2025. The table below represents the new rates beginning January 1, 2025.

Proposed New Fixed Facility Fee	Rate
per month	
All Single-Family Detached, Single-Family Attached Residential/Governmental/Institutional	\$19.13
Multi-Family, Commercial/Industrial Based on Meter Size	
1" meters or less	\$19.13
1.5" meters	\$24.22
2" meters	\$49.69
3" meters	\$127.45
4" meters	\$198.75
6" meters	\$219.12

Furthermore, by locking in 2.5 percent annual increases, this allows the village to avoid passing on larger rate changes every five years and also provides greater predictability for capital planning.

NEXT STEPS

Staff has prepared the attached Ordinance amending Chapter 13 of the Village Code increasing the fixed facility fee 10 percent in 2025 and 2.5 percent every year thereafter.



ORDINANCE 2024-xxx

AN ORDINANCE AMENDING CHAPTER 13 OF THE VILLAGE OF BUFFALO GROVE MUNICIPAL CODE PERTAINING TO THE FIXED FACILITY FEE

WHEREAS, the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, beginning January 1, 2020, the Village established Section 13.04.275 (“Fixed Facility Fee”) of the Village Code creating a Fixed Facility Fee for each metered account with access to the Village’s sewer and water system; and

WHEREAS, pursuant to Section 13.04.275, the initial rate for the Fixed Facility Fee was to be increased every five-years based on the aggregate of the CPI-U over the prior five-year period; and

WHEREAS, following the recommendation by staff and review by the Village Board, the Village is seeking to amend Section 13.04.275 by increasing the Fixed Facility Fee 10% effective January 1, 2025; and

WHEREAS, the Village is also seeking to amend Section 13.04.275 establishing a 2.5% annual increase of the Fixed Facility Fee, starting January 1, 2026 and each year thereafter.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein effective January 1st, 2025.

SECTION 2.

Section 13.04.275 Fixed Facility Fee, is hereby amended as follows:

Underline- Addition

~~Strikethrough-~~ Deletion

13.04.275 Fixed facility fee.

A fixed facility fee is a flat rate fee to be assessed to each metered account for access to the sewer and water system to be used for the maintenance and replacement of the capital infrastructure for the delivery of clean water and the removal of wastewater. The fixed facility fee shall be paid bimonthly with the utility bill. The ~~initial~~ fixed facility fees shall be as set forth below. Beginning on January 1, 2026 and

every year thereafter, the fixed facility fee shall increase 2.5%. ~~every five years based on the aggregate of the CPI-U over the prior five-year period.~~

Single-Family Detached and Single-Family Attached Residential Users, Governmental Users and Institutional Uses as Defined in this Code	\$17.39 \$19.72/month
All Multifamily Residential Users, Commercial Users, Industrial Users as Defined in the Code and Other Customers Shall be Based on Water Meter Size as Follows:	
Water Meter Size	Monthly Cost
1 inch or less	\$17.39 \$19.13/month
1½-inch	\$22.02 \$24.22/month
2-inch	\$45.17 \$49.69/month
3-inch	\$115.86 \$127.45/month
4-inch	\$180.68 \$198.75/month
5-inch or greater	\$199.20 \$219.12/month

SECTION 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law. This Ordinance may be published in pamphlet form.

AYES: _____
 NAYES: _____
 ABSENT: _____
 PASSED: _____, 2024
 APPROVED: _____, 2024
 PUBLISHED: _____, 2024

ATTEST:

APPROVED:

 Janet M. Sirabian, Village Clerk

 Eric N. Smith, Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.d. O-2024-0123

Ordinance for the Levy and Collection of Taxes for the Fiscal Year Commencing on the 1st Day of January, 2025 and Ending the 31st Day of December, 2025

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance to levy and collect Taxes for the Fiscal Year Commencing on the 1st Day of January, 2025 and Ending the 31st Day of December, 2025

Summary

See attached memorandum.

Strategic Alignment

Guiding Principle

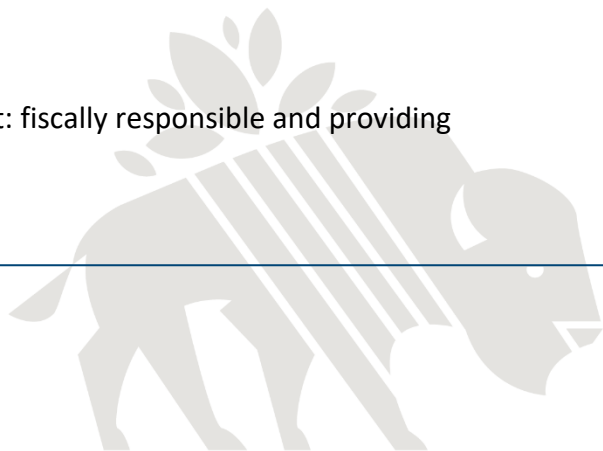
Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. BOT 12.02.24 Property Tax Levy
2. @12.02.24_BOT_Prop Tax Levy Ord._Final
3. FY 2024 Budget 12.2.24
4. FY 2025 Bud Exp 12.2.24





MEMORANDUM

DATE: December 2, 2024
TO: Village Manager Dane Bragg
FROM: Chris Black, Finance Director
SUBJECT: Proposed 2024 Property Tax Levy

RECOMMENDATION

Staff recommends approval of a total levy prior to abatement of \$21,123,080, a 0.3 percent decrease from the prior year. With the proposed abatements, the proposed net levy is \$17,115,541, an increase of 0.0 percent year-over-year.

Staff recommends an abatement of \$4,007,539 consisting of \$566,925 on the series 2012 bonds, \$383,631 on the Series 2016 Bonds, \$2,243,900 on the Series 2020 bonds, and \$813,083 on the Series 2022 bonds.

BACKGROUND

In conjunction with the development of the FY 2025 Village Budget, staff has developed a recommendation for the FY 2024 Property Tax Levy to be extended and collected in 2025. The current year's levy (2023 Tax Levy/collected in 2024) is \$21,187,752, minus abatements of \$4,072,211, resulting in a net levy of \$17,115,541. The net levy was at the same level as the prior year for an increase of 0.0 percent. The components of the change were the following:

2023 Levy Purpose	Increase/(Decrease)
Corporate Levy	0.0%
Special Purpose/IMRF	0.0%
Public Safety Pensions	0.0%
Debt Service	-7.2%

The initial levy request as part of the budget process (prior to abatement consideration) is \$21,123,080 or a 0.3% percent decrease. The components of the change are as follows:

2024 Levy Purpose	Increase/(Decrease)	Amount
Corporate Levy	0.0%	\$0
Special Purpose/IMRF	0.0%	\$0
Public Safety Pensions	0.0%	\$0
Debt Service	-1.5%	-\$64,672

Corporate Levy

The request of \$9,171,988 represents an increase of 0.0% from the prior year for the Corporate Levy which is used to support public safety operations. The Village uses the Municipal Cost Index (MCI) to measure inflation. The MCI is a composite index that adjusts to the cost of materials and supplies, wages and contracted-for services. The composite index includes the Consumer Price Index, Producer Price Index, and a construction cost index. The MCI for the annual period ending August 2024 is 1.31 percent more than the same month in 2023.

Debt Service

The current year's debt service requirement was \$4,407,480. Next year's debt service is \$4,342,808. The debt service payment on the Series 2020 Bonds declines \$80,000. The components of the debt payments are as follows:

Purpose	Debt Payment	Percent of Total
Series 2012 – Street Improvements (Various)	\$566,925	13.0%
Series 2016 – Street Improvements (Various)	\$383,631	8.8%
Series 2019 – Refunding of Series 2010B Bonds	\$255,702	5.9%
Series 2020 – Water, Sewer, & Street Improvements	\$2,243,900	51.7%
Series 2022 – Public Works Facility	\$892,650	20.6%

The Village will make debt service payments on five existing bond issues in 2025. The Village has committed a combination of general fund revenue and water/sewer revenue to service both the 2020 Bonds and 2022 Bonds. When factoring in these abatements, the debt service levy has not increased every year since 2019.

Pensions

An independent actuary calculates the amount to be levied for both the Police and Fire pension funds on an annual basis. In the past, the Village has funded above the actuarially required contribution, if financially feasible, while maintaining a stable property tax levy. The Village's history of meeting its annual pension funding obligations and high funding levels is an important element to our AAA bond rating.

The proposed levy is above the actuarially required contribution for the third consecutive year. For the 2023 levy (collected in 2024) the property tax levies for police

and fire pension were \$554,700 greater than the required contribution for the two pension funds. For 2024 levy, the proposed Firefighter Pension Levy is \$2,371,240 and the Police Pension Levy is \$3,446,992. The total combined amount for the police and fire pension levies is \$5,818,162, the same as the prior year, and \$376,700 above the required contribution for the two funds.

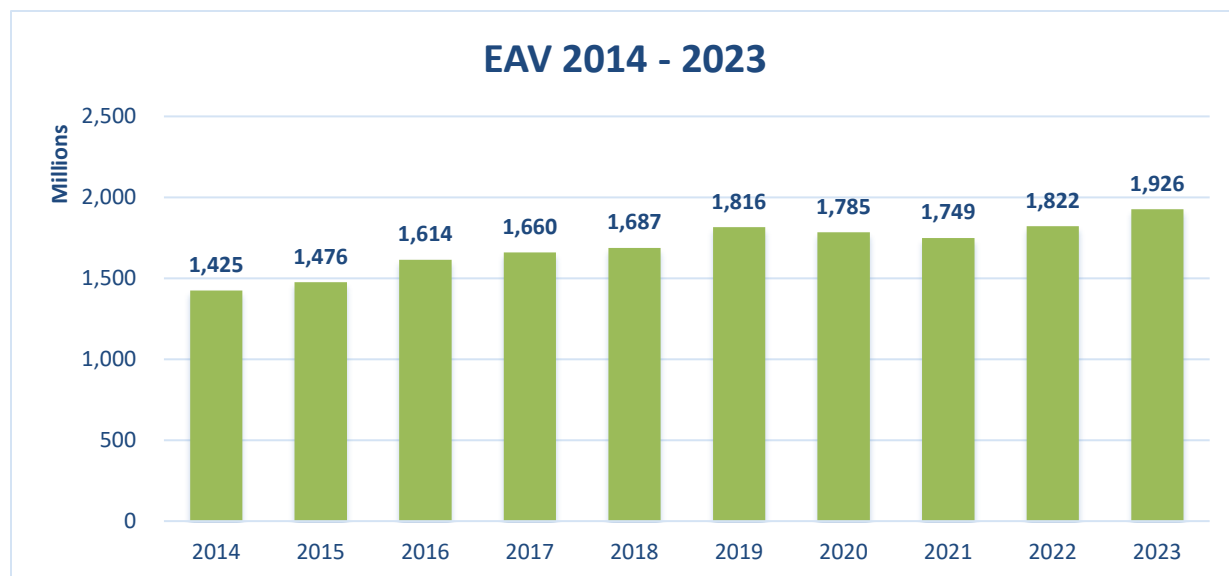
The additional contribution will allow the Village to lessen the impact of reduced investment returns that may occur in upcoming years and possibly mitigate volatility in future police and fire pension contributions. The Village Board has successfully used this approach in the past to moderate future tax levy spikes.

The Illinois Municipal Retirement Fund (IMRF) calculates the employer portion of the pension. The IMRF and Social Security portion of the levy will remain the same as the prior year.

Equalized Assessed Values (EAV)

The Village's EAV increases by 5.74 percent for the 2023 levy (collected in 2024). The total EAV in Buffalo Grove is estimated at \$1.93 billion. The change between the two counties was disproportionate as Lake County increased by 6.46 percent and Cook County increased by 3.2 percent. Final EAV data for the 2024 levy will not be available until later next year.

EAV calculations reside with each county's assessor's office. Lake County properties are assigned 80 percent of the total property tax burden for the Village. The final percentage allocation is assigned by the Illinois Department of Revenue. Below is a graph depicting the growth of EAV over the last ten years.



ANALYSIS

The tentative proposed levy based on the first scenario detailed earlier in the memo, prior to abatement, of \$21,123,080 or a 0.3 percent change. At this point in the process the gross levy appears as follows:

Estimated Distribution of 2024 Property Tax - Before Abatement		Cook County Levy	Lake County Levy	Total Levy 2023	Total Levy 2024
County Tax Burden		20.00%	80.00%	100.00%	100.00%
Tax Levies:					
	Police Protection	\$733,759	\$2,935,036	\$3,668,795	\$3,668,795
	Fire Protection	1,100,639	4,402,554	5,503,193	5,503,193
Sub-Total: Corporate Levy		1,834,398	7,337,590	9,171,988	9,171,988
	IMRF/Social Security	358,024	1,432,098	1,790,122	1,790,122
	Corp. Purpose Bonds Roads (2012)	113,385	453,540	555,925	566,925
	Corp. Purpose Bonds Roads (2016)	76,725	306,905	379,931	383,631
	2019 Series GO Bonds	51,140	204,562	255,074	255,702
	2020 Series GO Bonds	448,780	1,795,120	2,323,900	2,243,900
	2022 Series GO Bonds	178,530	714,120	892,650	892,650
	Police Pension	689,384	2,757,538	3,446,922	3,446,922
	Fire Pension	474,248	1,896,992	2,371,240	2,371,240
Total		\$4,424,614	\$16,898,465	\$21,187,752	\$21,123,080

Staff recommends an abatement of \$4,007,539 consisting of \$566,925 on the series 2012 bonds, \$383,631 on the Series 2016 Bonds, \$2,243,900 on the Series 2020 bonds, and \$813,083 on the Series 2022 bonds. With the proposed abatements, the proposed net levy is \$17,115,541, an increase of 0.0 percent or \$0 year-over-year.

Levy	Section	Levy	Abatement	Net Levy
Corporate Purpose	2	\$9,171,988	\$0	\$9,171,988
Illinois Municipal Retirement Fund	3	\$1,301,377	\$0	\$1,301,377
Social Security Fund	4	\$488,745	\$0	\$488,745
Police Pension	5	\$3,446,922	\$0	\$3,446,922
Fire Pension	6	\$2,371,240	\$0	\$2,371,240
Corporate Purpose Bonds Series 2012	7	\$555,925	\$475,730	\$80,195
Corporate Purpose Bonds Series 2016	8	\$379,931	\$379,931	\$0
Series 2019 GO Bonds	9	\$255,074	\$0	\$255,074
Series 2020 GO Bonds	10	\$2,323,900	\$2,323,900	\$0
Series 2022 GO Bonds	11	\$892,650	\$892,650	\$0
Total		\$21,187,752	\$4,072,211	\$17,115,541

It should be noted a percentage increase or decrease in the levy does not equal the change in a homeowner's tax bill, depending upon growth in EAV and redistribution of assessed values across different real estate types (residential, industrial, commercial, and agricultural).

The Truth in Taxation determination was presented to the Village Board on November 4, 2024. Accompanying this memorandum is an ordinance for the levy and collection of taxes, as well as the FY 2025 Budget in line-item format.

FINANCIAL IMPACT

The proposed net levy is \$17,115,541, provides an increase of 0.0 percent or \$0 year-over-year in property tax revenue.

NEXT STEPS

This proposed tax levy request will be formally made at the November 4th board meeting as part of the truth-in-taxation resolution. The truth-in-taxation levy growth (which excludes debt service) is estimated to be 0.0 percent. A public hearing will not be required.



ORDINANCE 2024-xxx

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF JANUARY, 2025 AND ENDING ON THE 31ST DAY OF DECEMBER, 2025

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. There is hereby levied upon all the taxable property within the corporate limits of said Village of Buffalo Grove, Counties of Cook and Lake, State of Illinois, the total sum of Twenty-One Million One Hundred Twenty-Three Thousand Eighty Dollars (\$21,123,080) for the following specific purposes and for the fiscal year commencing January 1, 2025 and ending December 31, 2025.

SECTION 3. General Corporate Tax. A tax is hereby imposed for the General Corporate purposes in this Village in the amount of Nine Million One Hundred Seventy-One Thousand Nine Hundred Eighty-Eight Dollars (\$9,171,988) spread equally over the value, as assessed and equalized by the Department of Revenue of all the taxable property within the corporate limits therein.

SECTION 4. Illinois Municipal Retirement Fund Tax. A further tax is hereby imposed for the purpose of Village retirement in this Village in the amount of Five Hundred Thousand Dollars (\$500,000) spread equally over the value, as assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with the provisions of Chapter 40, Section 5/7-171 of the Illinois Pension Code.

SECTION 5. Social Security Fund. A further tax is hereby imposed for the purpose of Village retirement in this Village in the amount of One Million Two Hundred Ninety Thousand One Hundred Twenty-Two Dollars (\$1,290,122) spread equally over the value, as assessed and equalized by the Department of Revenue of all property therein, all in accordance with the provisions of Chapter 40, Section 5/21-110 & 110.1 of the Illinois Pension Code.

SECTION 6. Police Pension Fund. A further tax is hereby imposed for the purpose of continuing to provide a Police Pension Fund in this Village in the amount of Three Million Four Hundred Forty-Six Thousand Nine Hundred Twenty-Two Dollars (\$3,446,922) spread equally over the value, as assessed and equalized by the Department of Revenue of all the taxable property therein all in accordance with the provision of Chapter 40, Section 5/3-125 of the Illinois Pension Code.

SECTION 7. Firefighter's Pension Fund. A further tax is hereby imposed for the purpose of continuing to provide a Firefighter's Pension Fund in this Village in the amount of Two Million Three Hundred Seventy-One Thousand Two Hundred Forty Dollars (\$2,371,240) spread equally over the value, as assessed and

equalized by the Department of Revenue of all the taxable property therein, all in accordance with the provisions of Chapter 40, Section 5/4-118 of the Illinois Pension Code.

SECTION 8. Corporate Purpose General Obligation Bonds – Series 2012. A further tax is hereby imposed for the retirement of Corporate Purpose General Obligation Bonds, bond principal and interest, in the amount of Five Hundred Sixty-Six Thousand Nine Hundred Twenty-Five Dollars (\$566,925) spread equally over the value, assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with Chapter 65, Section 5/8-4-25 of the Illinois Municipal Code and by adoption of Ordinance No. 2012-036.

SECTION 9. Corporate Purpose General Obligation Bonds-Series 2016. A further tax is hereby imposed for the retirement of Corporate Purpose General Obligation Bonds, bond principal and interest, in the amount of Three Hundred Eighty-Three Thousand Six Hundred Thirty-One Dollars (\$383,631) spread equally over the value, assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with Chapter 65, Section 5/8-4-25 of the Illinois Municipal Code and by adoption of Ordinance No. 2016-024.

SECTION 10. Corporate Purpose General Obligation Bonds-Series 2019. A further tax is hereby imposed for the retirement of Corporate Purpose General Obligation Bonds, bond principal and interest, in the amount of Two Hundred Fifty-Five Thousand Seven Hundred Two Dollars (\$255,702) spread equally over the value, assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with Chapter 65, Section 5/8-4-25 of the Illinois Municipal Code and by adoption of Ordinance No. 2019-70.

SECTION 11. Corporate Purpose General Obligation Bonds-Series 2020. A further tax is hereby imposed for the retirement of Corporate Purpose General Obligation Bonds, bond principal and interest, in the amount of Two Million Two Hundred Forty-Three Thousand Nine Hundred Dollars (\$2,243,900) spread equally over the value, assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with Chapter 65, Section 5/8-4-25 of the Illinois Municipal Code and by adoption of Ordinance No. 2020-29.

SECTION 12. Corporate Purpose General Obligation Bonds-Series 2022. A further tax is hereby imposed for the retirement of Corporate Purpose General Obligation Bonds, bond principal and interest, in the amount of Eight Hundred Ninety-Two Thousand Six Hundred Fifty Dollars (\$892,650) spread equally over the value, assessed and equalized by the Department of Revenue of all taxable property therein, all in accordance with Chapter 65, Section 5/8-4-25 of the Illinois Municipal Code and by adoption of Ordinance No. 2022-80.

SECTION 13. A recapitulation of the foregoing levied funds is as follows:

LEVIED FUNDS

General Corporate	\$9,171,988
Illinois Municipal Retirement Fund	500.000
Social Security Fund	1,290,122
Police Pension Fund	3,446,922
Firefighter's Pension Fund	2,371,240
Facilities Development Debt Service-Series 2012	566,925
Facilities Development Debt Service-Series 2016	383,631
Facilities Development Debt Service-Series 2019	255,702
Facilities Development Debt Service-Series 2020	2,243,900
Facilities Development Debt Service-Series 2022	892,650
Grand Total Tax Levy	21,123,080

SECTION 14. The Village Clerk is hereby authorized to file a copy of this Ordinance, duly certified, along with any statutory representations or certifications, with the County Clerk of Cook County, Illinois, and the County Clerk of Lake County, Illinois, within the time limit prescribed by law.

SECTION 15. Detailed Budget Appropriations by cost category for the fiscal year commencing on the 1st day of January 2025 and ending on the 31st day of December 2025, along with corresponding levy by Fund are attached as Exhibit "A" to this Ordinance.

SECTION 16. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this Ordinance

SECTION 17. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

Village of Buffalo Grove Budget

G/L Account Number		Account Description	2024 Adopted Budget
Fund: 100 - General Fund			
REVENUES			
10 - Property Taxes			
100.400.03		Taxes - Property Police Protection - Cook County	721,285
100.400.04		Taxes - Property Police Protection - Lake County	2,947,510
100.400.07		Taxes - Property Fire Protection - Cook County	1,081,928
100.400.08		Taxes - Property Fire Protection - Lake County	4,421,265
100.400.30		Taxes - Property FICA Levy - Cook County	97,749
100.400.31		Taxes - Property FICA Levy - Lake County	390,996
100.400.32		Taxes - Property IMRF Levy - Cook County	260,275
100.400.33		Taxes - Property IMRF Levy - Lake County	1,041,102
100.400.50		Taxes - Property Police Pension - Lake County	2,757,538
100.400.51		Taxes - Property Police Pension - Cook County	689,384
100.400.60		Taxes - Property Fire Pension - Lake County	1,896,992
100.400.61		Taxes - Property Fire Pension - Cook County	474,248
Account Classification Total: 10 - Property Taxes			16,780,272
15 - Other Taxes			
100.410.05		Taxes - State Shared Local Use Tax	1,728,480
100.410.10		Taxes - State Shared State Income Tax	6,525,012
100.410.15		Taxes - State Shared Sales Tax - State	9,233,683
100.410.20		Taxes - State Shared Road & Bridge Tax Wheeling	25,000
100.410.25		Taxes - State Shared Road & Bridge Tax Vernon	128,752
100.410.32		Taxes - State Shared Cannabis Tax	251,551
100.410.40		Taxes - State Shared Video Gaming Tax	124,063
100.410.50		Taxes - State Shared Replacement Tax	60,000
100.415.05		Taxes - Local Sales Tax - Home Rule	6,792,420
100.415.15		Taxes - Local Real Estate Transfer Tax	990,000
100.415.20		Taxes - Local Hotel/Motel Tax	70,000
100.415.25		Taxes - Local Simplified Telecommunications Tx	650,000
100.415.30		Taxes - Local Prepared Food & Beverage Tax	900,000
100.415.35		Taxes - Local Electricity Use Tax	1,600,000
100.415.40		Taxes - Local Natural Gas Use Tax	1,100,000
Account Classification Total: 15 - Other Taxes			30,178,961
20 - Intergovernmental Revenue			
100.440.15		Intergovernmental Revenue - Local Reimb - District #214 Officer	111,700
100.440.25		Intergovernmental Revenue - Local Reimb - D.A.R.E. Officer	195,950
100.440.40		Intergovernmental Revenue - Local Crossing Guard Reimbursement	40,900
100.440.46		Intergovernmental Revenue - Local Overtime Reimb - DEA	15,500
100.440.50		Intergovernmental Revenue - Local Overtime Reimb - ICE	12,000
Account Classification Total: 20 - Intergovernmental Revenue			376,050
25 - Licenses			
100.420.05		Business Licenses Business Licenses	135,645
100.420.10		Business Licenses Tobacco Licenses	2,400
100.420.15		Business Licenses Vending Machine Licenses	5,760
100.420.20		Business Licenses Chauffer Licenses	70
100.420.25		Business Licenses Alarm Permits	28,635
100.420.50		Business Licenses All Other Licenses	11,000
100.425.05		Liquor Licenses Class A	43,750
100.425.10		Liquor Licenses Class B	29,900
100.425.15		Liquor Licenses Class C	32,500
100.425.20		Liquor Licenses Class D	18,600
100.425.25		Liquor Licenses Class E	9,000
100.425.30		Liquor Licenses Class F	2,000
100.425.50		Liquor Licenses Other	17,162
Account Classification Total: 25 - Licenses			336,422
30 - Permits			
100.420.30		Business Licenses Video Gaming Permit	75,000
100.435.10		Building Revenue & Fees Engineering Fees	100,000
100.435.15		Building Revenue & Fees Contractor Registration	85,000
100.435.25		Building Revenue & Fees Filing Fees	4,000
100.435.30		Building Revenue & Fees Annexation Fees	30,000
100.435.35		Building Revenue & Fees Building Inspection Fees	715,600
100.435.40		Building Revenue & Fees Plumbing Inspection Fees	25,000
100.435.45		Building Revenue & Fees Electrical Inspection Fees	35,000
100.435.50		Building Revenue & Fees Mechanical Inspection Fees	30,000
100.435.55		Building Revenue & Fees Sign Inspection Fees	5,000
100.435.60		Building Revenue & Fees Elevator Inspection Fees	25,000
100.435.65		Building Revenue & Fees Fire Suppression Inspection Fees	10,000
100.435.70		Building Revenue & Fees Rental Inspection Fees	153,200
100.435.71		Building Revenue & Fees Other Non-Business Lic & Permits	45,000
Account Classification Total: 30 - Permits			1,337,800
35 - Fines and Fees			
100.455.05		Fines & Fees Court Fines Cook	6,846
100.455.07		Fines & Fees Prison Fees Lake County	661
100.455.10		Fines & Fees Court Fines Lake	300,000
100.455.15		Fines & Fees Village Ordinance Fines	90,000
100.455.20		Fines & Fees Alarm Service Calls	23,700
100.455.25		Fines & Fees Accident Reports	5,500
100.455.35		Fines & Fees Ambulance Transport Fees	1,996,563
100.455.40		Fines & Fees Subpeona Fees	25
100.455.45		Fines & Fees DUI Assessments	350

Village of Buffalo Grove Budget

G/L Account Number	Account Description	2024 Adopted Budget
100.455.50	Fines & Fees Impounding Fees	50,000
100.455.60	Fines & Fees Administrative Bail Fee	3,000
Account Classification Total: 35 - Fines and Fees		2,476,645
40 - Charges for Services		
100.441.30	Sales of Water Construction Water	3,000
Account Classification Total: 40 - Charges for Services		3,000
45 - Interest Income		
100.450.10	Investment Revenue Interest Income - Investment Pool	125,000
100.450.15	Investment Revenue Interest Income - Money Market	145,000
100.450.20	Investment Revenue Interest Income - CD's	100,000
100.450.25	Investment Revenue Interest Income - Securities	70,000
Account Classification Total: 45 - Interest Income		440,000
50 - Miscellaneous Revenue		
100.465.05	All Other Revenue Cable Franchise Fees	680,000
100.465.07	All Other Revenue Storm Water Management Fees	1,140,000
100.465.10	All Other Revenue Buffalo Grove Days	50,000
100.465.12	All Other Revenue Symphonic Band	2,000
100.465.30	All Other Revenue Farmers Market	7,000
100.465.65	All Other Revenue Grants	3,113,448
100.465.80	All Other Revenue Cannabis Fees	225,000
100.465.90	All Other Revenue Miscellaneous Income	50,000
Account Classification Total: 50 - Miscellaneous Revenue		5,267,448
55 - Operating Transfers		
100.460.05	Operating Transfers Interfund Transfers In	830,000
Account Classification Total: 55 - Operating Transfers		830,000
REVENUES Total		58,026,598
EXPENSES		
Department: 10 - Legislative		
10 - Salaries		
100.10.500.25	Personal Services Salaries - Elected Officials	33,000
Account Classification Total: 10 - Salaries		33,000
15 - Taxes and Benefits		
100.10.505.10	Personal Benefits Professional Training	10,000
100.10.505.15	Personal Benefits Dues & Memberships	42,000
100.10.505.75	Personal Benefits Employer's Contribution - FICA	2,046
100.10.505.85	Personal Benefits Employer's Contribution Medicare	478
Account Classification Total: 15 - Taxes and Benefits		54,524
25 - Operating Expenses		
100.10.510.04	Operating Expenses Travel	3,000
100.10.510.08	Operating Expenses Reception & Community Affairs	4,000
100.10.510.14	Operating Expenses Subscriptions & Publications	2,000
Account Classification Total: 25 - Operating Expenses		9,000
35 - Other Services		
100.10.525.20	Commission & Committees Fireworks for the Fourth	30,000
100.10.525.25	Commission & Committees Plan Commission	3,000
100.10.525.30	Commission & Committees Rick Kahen Comm Res with Disabil	3,000
100.10.525.50	Commission & Committees Symphonic Band	11,000
100.10.525.55	Commission & Committees Farmer's Market	2,500
Account Classification Total: 35 - Other Services		49,500
50 - Other Expenses		
100.10.580.05	All Other Expense All Other Expenses	3,500
100.10.580.45	All Other Expense Cable Television Programming	13,000
100.10.580.50	All Other Expense Senior Taxi Program	1,000
Account Classification Total: 50 - Other Expenses		17,500
Department Total: 10 - Legislative		163,524
Department: 15 - Office of the Village Manager		
10 - Salaries		
100.15.500.05	Personal Services Salaries - Full Time	764,805
100.15.500.40	Personal Services Salaries - Longevity	1,600
Account Classification Total: 10 - Salaries		766,405
15 - Taxes and Benefits		
100.15.505.05	Personal Benefits Group & Medical Life	93,834
100.15.505.10	Personal Benefits Professional Training	10,000
100.15.505.15	Personal Benefits Dues & Memberships	6,000
100.15.505.75	Personal Benefits Employer's Contribution - FICA	33,082
100.15.505.80	Personal Benefits Employer's Contribution - IMRF	73,497
100.15.505.85	Personal Benefits Employer's Contribution Medicare	11,113
Account Classification Total: 15 - Taxes and Benefits		227,526
25 - Operating Expenses		
100.15.510.03	Operating Expenses Postage	100
100.15.510.04	Operating Expenses Travel	3,500
100.15.510.06	Operating Expenses Per Diem Allowance	100
100.15.510.08	Operating Expenses Reception & Community Affairs	3,000
100.15.510.14	Operating Expenses Subscriptions & Publications	4,000
100.15.510.16	Operating Expenses Printing	400
100.15.510.21	Operating Expenses IT Internal Svc Contribution	32,272
100.15.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	74,348
100.15.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,124
Account Classification Total: 25 - Operating Expenses		118,844
30 - Contractual Services		
100.15.515.05	Insurance Premium	2,053
Account Classification Total: 30 - Contractual Services		2,053
50 - Other Expenses		
100.15.580.10	All Other Expense Consultant Fees	20,000
Account Classification Total: 50 - Other Expenses		20,000

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
55 - Capital Outlay		
100.15.555.40	Capital Equipment Technology	1,250
100.15.555.50	Capital Equipment Buildings	5,730
Account Classification Total: 55 - Capital Outlay		6,980
Department Total: 15 - Office of the Village Manager		1,141,808
Department: 16 - Communications		
10 - Salaries		
100.16.500.05	Personal Services Salaries - Full Time	188,696
Account Classification Total: 10 - Salaries		188,696
15 - Taxes and Benefits		
100.16.505.05	Personal Benefits Group & Medical Life	13,754
100.16.505.10	Personal Benefits Professional Training	3,250
100.16.505.15	Personal Benefits Dues & Memberships	950
100.16.505.75	Personal Benefits Employer's Contribution - FICA	11,699
100.16.505.80	Personal Benefits Employer's Contribution - IMRF	18,096
100.16.505.85	Personal Benefits Employer's Contribution Medicare	2,736
Account Classification Total: 15 - Taxes and Benefits		50,485
25 - Operating Expenses		
100.16.510.03	Operating Expenses Postage	26,000
100.16.510.04	Operating Expenses Travel	2,000
100.16.510.08	Operating Expenses Reception & Community Affairs	2,000
100.16.510.14	Operating Expenses Subscriptions & Publications	17,000
100.16.510.16	Operating Expenses Printing	28,000
100.16.510.21	Operating Expenses IT Internal Svc Contribution	15,268
100.16.510.40	Operating Expenses Supplies - Office	1,200
100.16.510.79	Operating Expenses Advertising & Promotions	25,000
100.16.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	36,619
100.16.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	553
Account Classification Total: 25 - Operating Expenses		153,640
40 - Repairs and Maintenance		
100.16.550.05	Maintenance & Repairs - Other Department Equipment	300
Account Classification Total: 40 - Repairs and Maintenance		300
50 - Other Expenses		
100.16.580.05	All Other Expense All Other Expenses	250
100.16.580.10	All Other Expense Consultant Fees	25,000
100.16.580.11	All Other Expense Contractual Services	35,000
Account Classification Total: 50 - Other Expenses		60,250
Department Total: 16 - Communications		453,371
Department: 20 - Legal		
30 - Contractual Services		
100.20.520.15	Legal Services Attorney's Fees	357,000
100.20.520.25	Legal Services Legal Notices	8,000
100.20.520.30	Legal Services Litigation	15,000
100.20.520.40	Legal Services Special Counsel	60,000
Account Classification Total: 30 - Contractual Services		440,000
Department Total: 20 - Legal		440,000
Department: 25 - Administrative Services		
10 - Salaries		
100.25.500.05	Personal Services Salaries - Full Time	369,871
100.25.500.10	Personal Services Salaries - Part Time	53,817
100.25.500.40	Personal Services Salaries - Longevity	1,800
Account Classification Total: 10 - Salaries		425,488
15 - Taxes and Benefits		
100.25.505.05	Personal Benefits Group & Medical Life	63,760
100.25.505.10	Personal Benefits Professional Training	3,500
100.25.505.15	Personal Benefits Dues & Memberships	275
100.25.505.75	Personal Benefits Employer's Contribution - FICA	26,380
100.25.505.80	Personal Benefits Employer's Contribution - IMRF	35,641
100.25.505.85	Personal Benefits Employer's Contribution Medicare	6,170
Account Classification Total: 15 - Taxes and Benefits		135,726
25 - Operating Expenses		
100.25.510.21	Operating Expenses IT Internal Svc Contribution	42,488
100.25.510.40	Operating Expenses Supplies - Office	2,600
Account Classification Total: 25 - Operating Expenses		45,088
50 - Other Expenses		
100.25.580.05	All Other Expense All Other Expenses	1,000
Account Classification Total: 50 - Other Expenses		1,000
Department Total: 25 - Administrative Services		607,302
Department: 30 - Finance		
10 - Salaries		
100.30.500.05	Personal Services Salaries - Full Time	776,104
100.30.500.25	Personal Services Salaries - Elected Officials	6,000
100.30.500.35	Personal Services Salaries - Overtime	2,500
100.30.500.40	Personal Services Salaries - Longevity	800
Account Classification Total: 10 - Salaries		785,404
15 - Taxes and Benefits		
100.30.505.05	Personal Benefits Group & Medical Life	127,558
100.30.505.10	Personal Benefits Professional Training	7,000
100.30.505.15	Personal Benefits Dues & Memberships	1,965
100.30.505.75	Personal Benefits Employer's Contribution - FICA	45,941
100.30.505.80	Personal Benefits Employer's Contribution - IMRF	74,742
100.30.505.85	Personal Benefits Employer's Contribution Medicare	11,301
Account Classification Total: 15 - Taxes and Benefits		268,507
25 - Operating Expenses		
100.30.510.03	Operating Expenses Postage	45,000
100.30.510.04	Operating Expenses Travel	4,000

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	Budget
100.30.510.10	Operating Expenses Maintenance Contracts	4,500
100.30.510.12	Operating Expenses Equipment Rental	2,380
100.30.510.16	Operating Expenses Printing	4,400
100.30.510.21	Operating Expenses IT Internal Svc Contribution	77,678
100.30.510.28	Operating Expenses Audit Fees	38,000
100.30.510.40	Operating Expenses Supplies - Office	5,000
100.30.510.83	Operating Expenses Credit Card Fees	1,500
100.30.510.84	Operating Expenses Bank Fees	1,500
100.30.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	118,976
100.30.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	3,259
Account Classification Total: 25 - Operating Expenses		306,193
30 - Contractual Services		
100.30.515.05	Insurance Premium	2,742
100.30.515.15	Insurance Deductible - Worker's Comp	1,500
Account Classification Total: 30 - Contractual Services		4,242
35 - Other Services		
100.30.525.10	Commission & Committees Buffalo Grove Days	50,000
Account Classification Total: 35 - Other Services		50,000
50 - Other Expenses		
100.30.580.10	All Other Expense Consultant Fees	70,000
100.30.580.11	All Other Expense Contractual Services	10,000
Account Classification Total: 50 - Other Expenses		80,000
55 - Capital Outlay		
100.30.555.40	Capital Equipment Technology	1,500
100.30.555.50	Capital Equipment Buildings	7,160
Account Classification Total: 55 - Capital Outlay		8,660
Department Total: 30 - Finance		1,503,006
Department: 35 - Human Resources		
10 - Salaries		
100.35.500.05	Personal Services Salaries - Full Time	610,716
100.35.500.10	Personal Services Salaries - Part Time	30,074
100.35.500.40	Personal Services Salaries - Longevity	1,000
Account Classification Total: 10 - Salaries		641,790
15 - Taxes and Benefits		
100.35.505.05	Personal Benefits Group & Medical Life	46,811
100.35.505.10	Personal Benefits Professional Training	15,500
100.35.505.15	Personal Benefits Dues & Memberships	2,200
100.35.505.40	Personal Benefits Tuition Reimbursement	50,000
100.35.505.50	Personal Benefits Employee Recognition	10,000
100.35.505.75	Personal Benefits Employer's Contribution - FICA	39,074
100.35.505.80	Personal Benefits Employer's Contribution - IMRF	58,323
100.35.505.85	Personal Benefits Employer's Contribution Medicare	9,306
Account Classification Total: 15 - Taxes and Benefits		231,214
25 - Operating Expenses		
100.35.510.04	Operating Expenses Travel	2,000
100.35.510.06	Operating Expenses Per Diem Allowance	400
100.35.510.14	Operating Expenses Subscriptions & Publications	10,000
100.35.510.21	Operating Expenses IT Internal Svc Contribution	17,003
100.35.510.22	Operating Expenses Recruitment Charges	20,000
100.35.510.24	Operating Expenses CDL Testing	2,800
100.35.510.40	Operating Expenses Supplies - Office	1,600
100.35.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	38,682
100.35.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,678
Account Classification Total: 25 - Operating Expenses		94,163
30 - Contractual Services		
100.35.515.05	Insurance Premium	2,742
100.35.515.15	Insurance Deductible - Worker's Comp	1,500
Account Classification Total: 30 - Contractual Services		4,242
35 - Other Services		
100.35.525.15	Commission & Committees Fire and Police Commission	50,000
Account Classification Total: 35 - Other Services		50,000
Department Total: 35 - Human Resources		1,021,409
Department: 40 - Fire		
10 - Salaries		
100.40.500.05	Personal Services Salaries - Full Time	406,167
100.40.500.10	Personal Services Salaries - Part Time	139,383
100.40.500.20	Personal Services Salaries - Sworn	6,760,206
100.40.500.35	Personal Services Salaries - Overtime	950,000
100.40.500.40	Personal Services Salaries - Longevity	30,000
Account Classification Total: 10 - Salaries		8,285,756
15 - Taxes and Benefits		
100.40.505.05	Personal Benefits Group & Medical Life	1,307,784
100.40.505.10	Personal Benefits Professional Training	47,500
100.40.505.15	Personal Benefits Dues & Memberships	19,000
100.40.505.20	Personal Benefits Clothing Allowance	44,500
100.40.505.35	Personal Benefits Safety Equipment	76,900
100.40.505.61	Personal Benefits Pension Payment - Fire	2,371,240
100.40.505.75	Personal Benefits Employer's Contribution - FICA	33,886
100.40.505.80	Personal Benefits Employer's Contribution - IMRF	43,664
100.40.505.85	Personal Benefits Employer's Contribution Medicare	120,220
Account Classification Total: 15 - Taxes and Benefits		4,064,694
25 - Operating Expenses		
100.40.510.04	Operating Expenses Travel	17,200
100.40.510.06	Operating Expenses Per Diem Allowance	5,550

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
100.40.510.08	Operating Expenses Reception & Community Affairs	100
100.40.510.10	Operating Expenses Maintenance Contracts	122,100
100.40.510.14	Operating Expenses Subscriptions & Publications	3,000
100.40.510.16	Operating Expenses Printing	1,500
100.40.510.21	Operating Expenses IT Internal Svc Contribution	507,265
100.40.510.40	Operating Expenses Supplies - Office	4,000
100.40.510.50	Operating Expenses Supplies - All Other	14,000
100.40.510.55	Operating Expenses Operating Equip - Department	63,250
100.40.510.65	Operating Expenses Northwest Central Dispatch	99,503
100.40.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	286,010
100.40.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	486,571
Account Classification Total: 25 - Operating Expenses		1,610,049
30 - Contractual Services		
100.40.515.05	Insurance Premium	439,859
100.40.515.15	Insurance Deductible - Worker's Comp	27,459
Account Classification Total: 30 - Contractual Services		467,318
40 - Repairs and Maintenance		
100.40.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	28,500
100.40.550.05	Maintenance & Repairs - Other Department Equipment	16,900
Account Classification Total: 40 - Repairs and Maintenance		45,400
45 - Commodities		
100.40.530.50	Commodities Small Equipment Tools & Hardware	66,900
Account Classification Total: 45 - Commodities		66,900
50 - Other Expenses		
100.40.580.05	All Other Expense All Other Expenses	18,300
100.40.580.10	All Other Expense Consultant Fees	16,250
100.40.580.11	All Other Expense Contractual Services	29,600
100.40.580.20	All Other Expense CAFT Site	10,000
100.40.580.21	All Other Expense NWCH Administration Fee	5,500
Account Classification Total: 50 - Other Expenses		79,650
55 - Capital Outlay		
100.40.555.30	Capital Equipment Capital Replacement	577,400
100.40.555.40	Capital Equipment Technology	18,200
100.40.555.50	Capital Equipment Buildings	651,000
Account Classification Total: 55 - Capital Outlay		1,246,600
Department Total: 40 - Fire		15,866,367
Department: 45 - Police		
10 - Salaries		
100.45.500.05	Personal Services Salaries - Full Time	1,108,888
100.45.500.10	Personal Services Salaries - Part Time	153,871
100.45.500.20	Personal Services Salaries - Sworn	7,305,261
100.45.500.22	Personal Services Holiday & Stipends	222,569
100.45.500.35	Personal Services Salaries - Overtime	345,000
100.45.500.40	Personal Services Salaries - Longevity	40,800
Account Classification Total: 10 - Salaries		9,176,389
15 - Taxes and Benefits		
100.45.505.05	Personal Benefits Group & Medical Life	1,582,467
100.45.505.10	Personal Benefits Professional Training	82,450
100.45.505.15	Personal Benefits Dues & Memberships	8,400
100.45.505.20	Personal Benefits Clothing Allowance	65,000
100.45.505.25	Personal Benefits Uniform Maintenance	8,000
100.45.505.30	Personal Benefits Recruit Uniforms	5,000
100.45.505.60	Personal Benefits Pension Payment - Police	3,446,922
100.45.505.75	Personal Benefits Employer's Contribution - FICA	68,352
100.45.505.80	Personal Benefits Employer's Contribution - IMRF	92,504
100.45.505.85	Personal Benefits Employer's Contribution Medicare	132,322
Account Classification Total: 15 - Taxes and Benefits		5,491,417
25 - Operating Expenses		
100.45.510.04	Operating Expenses Travel	12,300
100.45.510.06	Operating Expenses Per Diem Allowance	2,650
100.45.510.10	Operating Expenses Maintenance Contracts	8,000
100.45.510.14	Operating Expenses Subscriptions & Publications	1,000
100.45.510.16	Operating Expenses Printing	11,000
100.45.510.21	Operating Expenses IT Internal Svc Contribution	752,532
100.45.510.22	Operating Expenses Recruitment Charges	1,500
100.45.510.26	Operating Expenses Physical Fitness Equipment	5,000
100.45.510.30	Operating Expenses Safety Equipment - Patrol	37,950
100.45.510.32	Operating Expenses Safety Equipment - FOSG	750
100.45.510.33	Operating Expenses Operating Equip - Staff	4,000
100.45.510.41	Operating Expenses Supplies - Patrol	17,775
100.45.510.42	Operating Expenses Supplies - FOSG	2,500
100.45.510.43	Operating Expenses Supplies - Communications	2,000
100.45.510.44	Operating Expenses Supplies - Records	7,750
100.45.510.45	Operating Expenses Supplies - OCOP	950
100.45.510.46	Operating Expenses Supplies - Training	15,200
100.45.510.47	Operating Expenses Supplies - Crime Prevention	8,550
100.45.510.48	Operating Expenses Supplies - Detention	700
100.45.510.55	Operating Expenses Operating Equip - Department	18,300
100.45.510.56	Operating Expenses Operating Equip - Patrol	2,500
100.45.510.57	Operating Expenses Operating Equip - FOSG	15,495

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	Budget
100.45.510.58	Operating Expenses Operating Equip - Communications	1,000
100.45.510.60	Operating Expenses Operating Equip - OCOP	900
100.45.510.61	Operating Expenses Operating Equip - Training	700
100.45.510.62	Operating Expenses Operating Equip - Detention	725
100.45.510.63	Operating Expenses Operating Equip - Bike Patrol	500
100.45.510.64	Operating Expenses Operating Equipment - Records	3,700
100.45.510.65	Operating Expenses Northwest Central Dispatch	232,173
100.45.510.66	Operating Expenses NIPAS	13,165
100.45.510.67	Operating Expenses Northern IL Police Crime Lab	70,151
100.45.510.68	Operating Expenses Animal Control	3,100
100.45.510.69	Operating Expenses Prisoner Care	3,400
100.45.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	388,773
100.45.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	488,250
Account Classification Total: 25 - Operating Expenses		2,134,939
30 - Contractual Services		
100.45.515.05	Insurance Premium	584,153
100.45.515.15	Insurance Deductible - Worker's Comp	66,842
Account Classification Total: 30 - Contractual Services		650,995
40 - Repairs and Maintenance		
100.45.550.10	Maintenance & Repairs - Other Radios	3,000
100.45.550.15	Maintenance & Repairs - Other Mobile Data Terminals	500
100.45.550.20	Maintenance & Repairs - Other Patrol Equipment	6,000
100.45.550.25	Maintenance & Repairs - Other F.O.S.G. Equipment	750
100.45.550.30	Maintenance & Repairs - Other Staff Equipment	5,770
Account Classification Total: 40 - Repairs and Maintenance		16,020
50 - Other Expenses		
100.45.580.05	All Other Expense All Other Expenses	16,650
100.45.580.15	All Other Expense Committee on Accreditation	8,945
100.45.580.30	All Other Expense Overweight Truck Enforcement	5,250
100.45.580.57	All Other Expense Police Grant Charges	12,000
Account Classification Total: 50 - Other Expenses		42,845
55 - Capital Outlay		
100.45.555.30	Capital Equipment Capital Replacement	228,600
100.45.555.40	Capital Equipment Technology	10,000
100.45.555.50	Capital Equipment Buildings	58,915
Account Classification Total: 55 - Capital Outlay		297,515
Department Total: 45 - Police		17,810,120
Department: 50 - Community Development		
10 - Salaries		
100.50.500.05	Personal Services Salaries - Full Time	1,198,172
100.50.500.35	Personal Services Salaries - Overtime	3,000
100.50.500.40	Personal Services Salaries - Longevity	800
Account Classification Total: 10 - Salaries		1,201,972
15 - Taxes and Benefits		
100.50.505.05	Personal Benefits Group & Medical Life	167,592
100.50.505.10	Personal Benefits Professional Training	3,000
100.50.505.15	Personal Benefits Dues & Memberships	2,000
100.50.505.75	Personal Benefits Employer's Contribution - FICA	74,522
100.50.505.80	Personal Benefits Employer's Contribution - IMRF	115,265
100.50.505.85	Personal Benefits Employer's Contribution Medicare	17,429
Account Classification Total: 15 - Taxes and Benefits		379,808
25 - Operating Expenses		
100.50.510.04	Operating Expenses Travel	5,000
100.50.510.06	Operating Expenses Per Diem Allowance	500
100.50.510.08	Operating Expenses Reception & Community Affairs	500
100.50.510.10	Operating Expenses Maintenance Contracts	56,000
100.50.510.14	Operating Expenses Subscriptions & Publications	500
100.50.510.16	Operating Expenses Printing	700
100.50.510.21	Operating Expenses IT Internal Svc Contribution	137,301
100.50.510.40	Operating Expenses Supplies - Office	7,000
100.50.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	152,383
100.50.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	58,724
Account Classification Total: 25 - Operating Expenses		418,608
30 - Contractual Services		
100.50.515.05	Insurance Premium	2,742
100.50.580.12	All Other Expense Contractual Inspections	100,000
Account Classification Total: 30 - Contractual Services		102,742
45 - Commodities		
100.50.530.50	Commodities Small Equipment Tools & Hardware	300
Account Classification Total: 45 - Commodities		300
50 - Other Expenses		
100.50.580.05	All Other Expense All Other Expenses	1,000
100.50.580.10	All Other Expense Consultant Fees	3,000
Account Classification Total: 50 - Other Expenses		4,000
55 - Capital Outlay		
100.50.555.30	Capital Equipment Capital Replacement	33,400
100.50.555.40	Capital Equipment Technology	1,800
100.50.555.50	Capital Equipment Buildings	8,055
Account Classification Total: 55 - Capital Outlay		43,255
Department Total: 50 - Community Development		2,150,685
Department: 55 - Public Works		
Division: 10 - Streets		
10 - Salaries		
100.55.10.500.05	Personal Services Salaries - Full Time	583,568

Village of Buffalo Grove Budget

G/L Account Number	Account Description	2024 Adopted Budget
100.55.10.500.10	Personal Services Salaries - Part Time	73,587
100.55.10.500.15	Personal Services Salaries - Seasonal	91,528
100.55.10.500.35	Personal Services Salaries - Overtime	203,155
100.55.10.500.40	Personal Services Salaries - Longevity	3,000
<i>Account Classification Total: 10 - Salaries</i>		954,838
<i>15 - Taxes and Benefits</i>		
100.55.10.505.05	Personal Benefits Group & Medical Life	110,609
100.55.10.505.10	Personal Benefits Professional Training	2,725
100.55.10.505.15	Personal Benefits Dues & Memberships	1,400
100.55.10.505.20	Personal Benefits Clothing Allowance	4,650
100.55.10.505.35	Personal Benefits Safety Equipment	880
100.55.10.505.75	Personal Benefits Employer's Contribution - FICA	58,138
100.55.10.505.80	Personal Benefits Employer's Contribution - IMRF	82,661
100.55.10.505.85	Personal Benefits Employer's Contribution Medicare	12,530
<i>Account Classification Total: 15 - Taxes and Benefits</i>		273,593
<i>25 - Operating Expenses</i>		
100.55.10.510.04	Operating Expenses Travel	2,600
100.55.10.510.06	Operating Expenses Per Diem Allowance	900
100.55.10.510.10	Operating Expenses Maintenance Contracts	190,000
100.55.10.510.14	Operating Expenses Subscriptions & Publications	100
100.55.10.510.21	Operating Expenses IT Internal Svc Contribution	84,081
100.55.10.510.40	Operating Expenses Supplies - Office	500
100.55.10.510.50	Operating Expenses Supplies - All Other	7,300
100.55.10.510.55	Operating Expenses Operating Equip - Department	3,600
100.55.10.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	100,503
100.55.10.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	345,633
<i>Account Classification Total: 25 - Operating Expenses</i>		735,217
<i>30 - Contractual Services</i>		
100.55.10.515.05	Insurance Premium	60,980
100.55.10.515.15	Insurance Deductible - Worker's Comp	1,435
<i>Account Classification Total: 30 - Contractual Services</i>		62,415
<i>40 - Repairs and Maintenance</i>		
100.55.10.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	176,178
100.55.10.535.10	Maintenance & Repairs - Facilities Streets & Highways	321,975
100.55.10.550.05	Maintenance & Repairs - Other Department Equipment	10,000
100.55.10.550.10	Maintenance & Repairs - Other Radios	600
<i>Account Classification Total: 40 - Repairs and Maintenance</i>		508,753
<i>45 - Commodities</i>		
100.55.10.530.40	Commodities Snow & Ice Control Mix	272,250
100.55.10.530.50	Commodities Small Equipment Tools & Hardware	600
100.55.10.530.55	Commodities Traffic & Street Signs	35,500
<i>Account Classification Total: 45 - Commodities</i>		308,350
<i>55 - Capital Outlay</i>		
100.55.10.555.10	Capital Equipment Office and Other Equipment	600
100.55.10.555.30	Capital Equipment Capital Replacement	173,200
100.55.10.555.40	Capital Equipment Technology	1,000
100.55.10.555.50	Capital Equipment Buildings	5,370
<i>Account Classification Total: 55 - Capital Outlay</i>		180,170
Division: 15 - Administration		3,023,336
<i>10 - Salaries</i>		
100.55.15.500.05	Personal Services Salaries - Full Time	884,180
100.55.15.500.40	Personal Services Salaries - Longevity	2,000
<i>Account Classification Total: 10 - Salaries</i>		886,180
<i>15 - Taxes and Benefits</i>		
100.55.15.505.05	Personal Benefits Group & Medical Life	176,600
100.55.15.505.10	Personal Benefits Professional Training	16,514
100.55.15.505.15	Personal Benefits Dues & Memberships	21,250
100.55.15.505.20	Personal Benefits Clothing Allowance	5,250
100.55.15.505.35	Personal Benefits Safety Equipment	100
100.55.15.505.75	Personal Benefits Employer's Contribution - FICA	68,061
100.55.15.505.80	Personal Benefits Employer's Contribution - IMRF	109,546
100.55.15.505.85	Personal Benefits Employer's Contribution Medicare	12,957
<i>Account Classification Total: 15 - Taxes and Benefits</i>		410,278
<i>25 - Operating Expenses</i>		
100.55.15.510.04	Operating Expenses Travel	10,250
100.55.15.510.06	Operating Expenses Per Diem Allowance	1,800
100.55.15.510.10	Operating Expenses Maintenance Contracts	545
100.55.15.510.21	Operating Expenses IT Internal Svc Contribution	93,761
100.55.15.510.40	Operating Expenses Supplies - Office	2,000
100.55.15.510.50	Operating Expenses Supplies - All Other	600
100.55.15.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	55,262
100.55.15.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,678
<i>Account Classification Total: 25 - Operating Expenses</i>		165,896
<i>30 - Contractual Services</i>		
100.55.15.515.05	Insurance Premium	14,006
100.55.15.515.10	Insurance Unemployment Insurance	1,475
100.55.15.515.15	Insurance Deductible - Worker's Comp	1,600
100.55.15.515.20	Insurance Deductible - Non Worker's Co	1,075
<i>Account Classification Total: 30 - Contractual Services</i>		18,156
<i>40 - Repairs and Maintenance</i>		
100.55.15.550.05	Maintenance & Repairs - Other Department Equipment	200
<i>Account Classification Total: 40 - Repairs and Maintenance</i>		200

Village of Buffalo Grove Budget

G/L Account Number		Account Description	2024 Adopted Budget
55 - Capital Outlay			
100.55.15.555.10		Capital Equipment Office and Other Equipment	4,000
100.55.15.555.40		Capital Equipment Technology	1,000
100.55.15.555.50		Capital Equipment Buildings	3,580
Account Classification Total: 55 - Capital Outlay			8,580
Division Total: 15 - Administration			1,489,290
Division: 20 - Forestry			
10 - Salaries			
100.55.20.500.05		Personal Services Salaries - Full Time	703,534
100.55.20.500.15		Personal Services Salaries - Seasonal	154,042
100.55.20.500.35		Personal Services Salaries - Overtime	55,000
100.55.20.500.40		Personal Services Salaries - Longevity	4,800
Account Classification Total: 10 - Salaries			917,376
15 - Taxes and Benefits			
100.55.20.505.05		Personal Benefits Group & Medical Life	133,615
100.55.20.505.10		Personal Benefits Professional Training	9,000
100.55.20.505.15		Personal Benefits Dues & Memberships	4,000
100.55.20.505.20		Personal Benefits Clothing Allowance	5,250
100.55.20.505.35		Personal Benefits Safety Equipment	2,500
100.55.20.505.75		Personal Benefits Employer's Contribution - FICA	56,877
100.55.20.505.80		Personal Benefits Employer's Contribution - IMRF	73,144
100.55.20.505.85		Personal Benefits Employer's Contribution Medicare	13,302
Account Classification Total: 15 - Taxes and Benefits			297,688
25 - Operating Expenses			
100.55.20.510.04		Operating Expenses Travel	5,675
100.55.20.510.06		Operating Expenses Per Diem Allowance	1,650
100.55.20.510.10		Operating Expenses Maintenance Contracts	575,000
100.55.20.510.12		Operating Expenses Equipment Rental	250
100.55.20.510.14		Operating Expenses Subscriptions & Publications	100
100.55.20.510.21		Operating Expenses IT Internal Svc Contribution	94,843
100.55.20.510.40		Operating Expenses Supplies - Office	280
100.55.20.510.50		Operating Expenses Supplies - All Other	25,000
100.55.20.510.55		Operating Expenses Operating Equip - Department	10,000
100.55.20.535.01		Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	93,944
100.55.20.545.01		Maintenance & Repairs - Vehicles Central Garage Internal Svc	219,795
Account Classification Total: 25 - Operating Expenses			1,026,537
30 - Contractual Services			
100.55.20.515.05		Insurance Premium	40,552
100.55.20.515.15		Insurance Deductible - Worker's Comp	2,265
Account Classification Total: 30 - Contractual Services			42,817
40 - Repairs and Maintenance			
100.55.20.535.30		Maintenance & Repairs - Facilities Parkway Trees	125,000
100.55.20.550.05		Maintenance & Repairs - Other Department Equipment	650
100.55.20.550.10		Maintenance & Repairs - Other Radios	250
Account Classification Total: 40 - Repairs and Maintenance			125,900
45 - Commodities			
100.55.20.530.45		Commodities Chemicals and Fertilizers	3,000
100.55.20.530.50		Commodities Small Equipment Tools & Hardware	800
Account Classification Total: 45 - Commodities			3,800
55 - Capital Outlay			
100.55.20.555.30		Capital Equipment Capital Replacement	81,000
100.55.20.555.40		Capital Equipment Technology	1,000
100.55.20.555.50		Capital Equipment Buildings	9,845
Account Classification Total: 55 - Capital Outlay			91,845
Division Total: 20 - Forestry			2,505,963
Division: 25 - Drainage			
10 - Salaries			
100.55.25.500.05		Personal Services Salaries - Full Time	136,359
100.55.25.500.35		Personal Services Salaries - Overtime	9,000
Account Classification Total: 10 - Salaries			145,359
15 - Taxes and Benefits			
100.55.25.505.05		Personal Benefits Group & Medical Life	38,356
100.55.25.505.10		Personal Benefits Professional Training	2,600
100.55.25.505.15		Personal Benefits Dues & Memberships	7,500
100.55.25.505.20		Personal Benefits Clothing Allowance	1,500
100.55.25.505.35		Personal Benefits Safety Equipment	1,090
100.55.25.505.75		Personal Benefits Employer's Contribution - FICA	9,012
100.55.25.505.80		Personal Benefits Employer's Contribution - IMRF	13,931
100.55.25.505.85		Personal Benefits Employer's Contribution Medicare	2,108
Account Classification Total: 15 - Taxes and Benefits			76,097
25 - Operating Expenses			
100.55.25.510.04		Operating Expenses Travel	2,025
100.55.25.510.06		Operating Expenses Per Diem Allowance	750
100.55.25.510.12		Operating Expenses Equipment Rental	300
100.55.25.510.21		Operating Expenses IT Internal Svc Contribution	28,464
100.55.25.510.40		Operating Expenses Supplies - Office	500
100.55.25.510.50		Operating Expenses Supplies - All Other	2,150
100.55.25.510.55		Operating Expenses Operating Equip - Department	6,500
100.55.25.535.01		Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	32,619
100.55.25.545.01		Maintenance & Repairs - Vehicles Central Garage Internal Svc	52,013
Account Classification Total: 25 - Operating Expenses			125,321
30 - Contractual Services			
100.55.25.515.05		Insurance Premium	17,734
100.55.25.515.10		Insurance Unemployment Insurance	10,341

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
Account Classification Total: 30 - Contractual Services		28,075
40 - Repairs and Maintenance		
100.55.25.540.35	Maintenance & Repairs - Water & Sewer Storm and Sanitary Sewers	10,000
100.55.25.550.05	Maintenance & Repairs - Other Department Equipment	3,200
Account Classification Total: 40 - Repairs and Maintenance		13,200
45 - Commodities		
100.55.25.530.50	Commodities Small Equipment Tools & Hardware	1,500
Account Classification Total: 45 - Commodities		1,500
55 - Capital Outlay		
100.55.25.555.30	Capital Equipment Capital Replacement	18,301
100.55.25.555.40	Capital Equipment Technology	750
100.55.25.555.50	Capital Equipment Buildings	1,800
100.55.25.560.40	Capital Projects Improvements Other Than Building	200,000
Account Classification Total: 55 - Capital Outlay		220,851
Division Total: 25 - Drainage		610,403
Department Total: 55 - Public Works		7,628,992
Department: 60 - Engineering		
10 - Salaries		
100.60.500.05	Personal Services Salaries - Full Time	531,633
100.60.500.10	Personal Services Salaries - Part Time	15,000
100.60.500.35	Personal Services Salaries - Overtime	600
Account Classification Total: 10 - Salaries		547,233
15 - Taxes and Benefits		
100.60.505.05	Personal Benefits Group & Medical Life	77,931
100.60.505.10	Personal Benefits Professional Training	10,175
100.60.505.15	Personal Benefits Dues & Memberships	1,500
100.60.505.20	Personal Benefits Clothing Allowance	3,000
100.60.505.35	Personal Benefits Safety Equipment	300
100.60.505.75	Personal Benefits Employer's Contribution - FICA	25,560
100.60.505.80	Personal Benefits Employer's Contribution - IMRF	56,350
100.60.505.85	Personal Benefits Employer's Contribution Medicare	6,100
Account Classification Total: 15 - Taxes and Benefits		180,916
25 - Operating Expenses		
100.60.510.04	Operating Expenses Travel	6,500
100.60.510.06	Operating Expenses Per Diem Allowance	650
100.60.510.14	Operating Expenses Subscriptions & Publications	200
100.60.510.16	Operating Expenses Printing	1,200
100.60.510.21	Operating Expenses IT Internal Svc Contribution	55,799
100.60.510.40	Operating Expenses Supplies - Office	3,000
100.60.510.50	Operating Expenses Supplies - All Other	3,000
100.60.510.55	Operating Expenses Operating Equip - Department	1,200
100.60.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	34,369
100.60.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	18,456
Account Classification Total: 25 - Operating Expenses		124,374
30 - Contractual Services		
100.60.515.05	Insurance Premium	24,584
Account Classification Total: 30 - Contractual Services		24,584
50 - Other Expenses		
100.60.580.10	All Other Expense Consultant Fees	80,000
Account Classification Total: 50 - Other Expenses		80,000
55 - Capital Outlay		
100.60.555.30	Capital Equipment Capital Replacement	3,800
100.60.555.40	Capital Equipment Technology	3,000
100.60.555.50	Capital Equipment Buildings	4,475
Account Classification Total: 55 - Capital Outlay		11,275
Department Total: 60 - Engineering		968,382
Department: 67 - Non-Departmental		
25 - Operating Expenses		
100.67.580.07	All Other Expense Sales Tax Rebates/Incentives	3,100,000
Account Classification Total: 25 - Operating Expenses		3,100,000
Department Total: 67 - Non-Departmental		3,100,000
Department: 70 - Transfer Non-Operating		
Division: 40 - General Government		
50 - Other Expenses		
100.70.40.580.05	All Other Expense All Other Expenses	200,000
Account Classification Total: 50 - Other Expenses		200,000
65 - Other Financing Uses		
100.70.40.570.01	Operating Transfers From Assigned Reserves-Veh/Equip	2,828,134
100.70.40.570.02	Operating Transfers Fr Assigned Reserves-Facilities	14,276,224
100.70.40.570.03	Operating Transfers Fr Assigned Reserves-Infrastruct	2,520,000
100.70.40.570.20	Operating Transfers Debt Service Fund	703,000
100.70.40.570.85	Operating Transfers Metra Parking Lot Fund	172,000
Account Classification Total: 65 - Other Financing Uses		20,499,358
Division Total: 40 - General Government		20,699,358
Division: 50 - Public Works		
65 - Other Financing Uses		
100.70.50.570.30	Operating Transfers Capital Projects Fund	4,093,448
Account Classification Total: 65 - Other Financing Uses		4,093,448
Division Total: 50 - Public Works		4,093,448
Department Total: 70 - Transfer Non-Operating		24,792,806
EXPENSES Total		77,647,772
Fund REVENUE Total: 100 - General Fund		58,026,598
Fund EXPENSE Total: 100 - General Fund		77,647,772
Fund Total: 100 - General Fund		(19,621,174)

Village of Buffalo Grove Budget

G/L Account Number		Account Description	2024 Adopted Budget
Fund: 120 - Metra Parking Lot Fund			
REVENUES			
35 - Fines and Fees			
120.455.70		Fines & Fees Parking Fees - Daily Metra	42,000
120.455.75		Fines & Fees Parking Fees - Parking Passes	1,200
Account Classification Total: 35 - Fines and Fees			43,200
55 - Operating Transfers			
120.460.05		Operating Transfers Interfund Transfers In	172,000
Account Classification Total: 55 - Operating Transfers			172,000
REVENUES Total			215,200
EXPENSES			
Department: 81 - Metra Parking			
25 - Operating Expenses			
120.81.510.10		Operating Expenses Maintenance Contracts	8,120
120.81.510.50		Operating Expenses Supplies - All Other	650
120.81.510.83		Operating Expenses Credit Card Fees	9,200
120.81.510.92		Operating Expenses Lease Payments	144,529
120.81.535.01		Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	50,013
Account Classification Total: 25 - Operating Expenses			212,512
40 - Repairs and Maintenance			
120.81.535.25		Maintenance & Repairs - Facilities Parking Lots	2,500
Account Classification Total: 40 - Repairs and Maintenance			2,500
Department Total: 81 - Metra Parking			215,012
EXPENSES Total			215,012
Fund REVENUE Total: 120 - Metra Parking Lot Fund			215,200
Fund EXPENSE Total: 120 - Metra Parking Lot Fund			215,012
Fund Total: 120 - Metra Parking Lot Fund			188
Fund: 125 - Lake Cook Rd TIF Fund			
REVENUES			
10 - Property Taxes			
125.400.15		Taxes - Property Lake Cook Rd TIF - Lake County	507,800
125.400.16		Taxes - Property Lake Cook Rd TIF - Cook County	41,200
Account Classification Total: 10 - Property Taxes			549,000
REVENUES Total			549,000
Fund REVENUE Total: 125 - Lake Cook Rd TIF Fund			549,000
Fund EXPENSE Total: 125 - Lake Cook Rd TIF Fund			
Fund Total: 125 - Lake Cook Rd TIF Fund			549,000
Fund: 130 - Motor Fuel Tax Fund			
REVENUES			
15 - Other Taxes			
130.410.37		Taxes - State Shared MFT Trans. Renewal Fund Distr.	821,000
130.410.60		Taxes - State Shared Motor Fuel Tax	993,900
Account Classification Total: 15 - Other Taxes			1,814,900
REVENUES Total			1,814,900
EXPENSES			
Department: 75 - Capital Improvement			
65 - Other Financing Uses			
130.75.570.15		Operating Transfers Capital Projects Streets	1,586,552
130.75.570.20		Operating Transfers Debt Service Fund	875,000
Account Classification Total: 65 - Other Financing Uses			2,461,552
Department Total: 75 - Capital Improvement			2,461,552
EXPENSES Total			2,461,552
Fund REVENUE Total: 130 - Motor Fuel Tax Fund			1,814,900
Fund EXPENSE Total: 130 - Motor Fuel Tax Fund			2,461,552
Fund Total: 130 - Motor Fuel Tax Fund			(646,652)
Fund: 135 - Local Motor Fuel Tax Fund			
REVENUES			
15 - Other Taxes			
135.415.31		Taxes - Local Local MFT	682,700
Account Classification Total: 15 - Other Taxes			682,700
REVENUES Total			682,700
EXPENSES			
Department: 75 - Capital Improvement			
65 - Other Financing Uses			
135.75.570.20		Operating Transfers Debt Service Fund	460,000
135.75.570.30		Operating Transfers Capital Projects Fund	500,000
Account Classification Total: 65 - Other Financing Uses			960,000
Department Total: 75 - Capital Improvement			960,000
EXPENSES Total			960,000
Fund REVENUE Total: 135 - Local Motor Fuel Tax Fund			682,700
Fund EXPENSE Total: 135 - Local Motor Fuel Tax Fund			960,000
Fund Total: 135 - Local Motor Fuel Tax Fund			(277,300)
Fund: 140 - Debt Service Fund			
REVENUES			
10 - Property Taxes			
140.400.40		Taxes - Property Debt Service - Lake County	268,215
140.400.41		Taxes - Property Debt Service - Cook County	67,054
Account Classification Total: 10 - Property Taxes			335,269
55 - Operating Transfers			
140.460.05		Operating Transfers Interfund Transfers In	4,075,212
Account Classification Total: 55 - Operating Transfers			4,075,212
REVENUES Total			4,410,481
EXPENSES			
Department: 85 - Debt			
60 - Debt Service			

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
140.85.565.10	Debt Service Principal	2,611,366
140.85.565.20	Debt Service Interest	1,796,115
140.85.565.30	Debt Service Paying Agent Fees	3,000
Account Classification Total: 60 - Debt Service		4,410,481
Department Total: 85 - Debt		4,410,481
EXPENSES Total		4,410,481
Fund REVENUE Total: 140 - Debt Service Fund		4,410,481
Fund EXPENSE Total: 140 - Debt Service Fund		4,410,481
Fund Total: 140 - Debt Service Fund		-
Fund: 150 - Capital Projects Facilities Fund		
REVENUES		
50 - Miscellaneous Revenue		
150.465.90	All Other Revenue Miscellaneous Income	700,000
Account Classification Total: 50 - Miscellaneous Revenue		700,000
55 - Operating Transfers		
150.460.05	Operating Transfers Interfund Transfers In	14,276,224
Account Classification Total: 55 - Operating Transfers		14,276,224
REVENUES Total		14,976,224
EXPENSES		
Department: 75 - Capital Improvement		
55 - Capital Outlay		
150.75.560.30	Capital Projects Buildings & Structures	16,383,244
150.75.560.40	Capital Projects Improvements Other Than Building	122,000
Account Classification Total: 55 - Capital Outlay		16,505,244
Department Total: 75 - Capital Improvement		16,505,244
EXPENSES Total		16,505,244
Fund REVENUE Total: 150 - Capital Projects Facilities Fund		14,976,224
Fund EXPENSE Total: 150 - Capital Projects Facilities Fund		16,505,244
Fund Total: 150 - Capital Projects Facilities Fund		(1,529,020)
Fund: 155 - Capital Projects Vehicles/Equip		
REVENUES		
55 - Operating Transfers		
155.460.05	Operating Transfers Interfund Transfers In	2,828,134
Account Classification Total: 55 - Operating Transfers		2,828,134
REVENUES Total		2,828,134
EXPENSES		
Department: 75 - Capital Improvement		
55 - Capital Outlay		
155.75.555.10	Capital Equipment Office and Other Equipment	117,400
155.75.555.20	Capital Equipment Automobiles & Trucks	2,141,934
155.75.560.50	Capital Projects Technology	568,800
Account Classification Total: 55 - Capital Outlay		2,828,134
Department Total: 75 - Capital Improvement		2,828,134
EXPENSES Total		2,828,134
Fund REVENUE Total: 155 - Capital Projects Vehicles/Equip		2,828,134
Fund EXPENSE Total: 155 - Capital Projects Vehicles/Equip		2,828,134
Fund Total: 155 - Capital Projects Vehicles/Equip		-
Fund: 160 - Capital Projects Streets Fund		
REVENUES		
50 - Miscellaneous Revenue		
160.465.65	All Other Revenue Grants	6,336,000
Account Classification Total: 50 - Miscellaneous Revenue		6,336,000
55 - Operating Transfers		
160.460.05	Operating Transfers Interfund Transfers In	8,700,000
Account Classification Total: 55 - Operating Transfers		8,700,000
REVENUES Total		15,036,000
EXPENSES		
Department: 75 - Capital Improvement		
55 - Capital Outlay		
160.75.560.20	Capital Projects Streets & Highways	15,036,000
Account Classification Total: 55 - Capital Outlay		15,036,000
Department Total: 75 - Capital Improvement		15,036,000
EXPENSES Total		15,036,000
Fund REVENUE Total: 160 - Capital Projects Streets Fund		15,036,000
Fund EXPENSE Total: 160 - Capital Projects Streets Fund		15,036,000
Fund Total: 160 - Capital Projects Streets Fund		-
Fund: 170 - Water & Sewer Fund		
REVENUES		
30 - Permits		
170.435.75	Building Revenue & Fees Water Connection Fees	5,000
170.435.76	Building Revenue & Fees Lake County Sewer Tap On Fees	100,000
170.435.77	Building Revenue & Fees Village Sewer Tap On Fees	1,000
170.435.78	Building Revenue & Fees Water Meter Sales	5,000
170.435.79	Building Revenue & Fees System Improvement Fees	5,000
Account Classification Total: 30 - Permits		116,000
40 - Charges for Services		
170.441.05	Sales of Water Resident - Regular	10,270,774
170.441.20	Sales of Water Penalties	152,300
170.442.05	Village Sewer Resident - Regular	1,886,000
170.443.00	Lake County Sewer Sanitary Sewer Service Fees	3,732,300
Account Classification Total: 40 - Charges for Services		16,041,374
45 - Interest Income		
170.450.10	Investment Revenue Interest Income -Investment Pool	63,830
Account Classification Total: 45 - Interest Income		63,830
50 - Miscellaneous Revenue		

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
170.465	All Other Revenue	35,400
170.465.65	All Other Revenue Grants	353,000
Account Classification Total: 50 - Miscellaneous Revenue		388,400
REVENUES Total		16,609,604
EXPENSES		
Department: 55 - Public Works		
Division: 35 - Water		
10 - Salaries		
170.55.35.500.05	Personal Services Salaries - Full Time	705,727
170.55.35.500.35	Personal Services Salaries - Overtime	100,000
170.55.35.500.40	Personal Services Salaries - Longevity	2,800
Account Classification Total: 10 - Salaries		808,527
15 - Taxes and Benefits		
170.55.35.505.05	Personal Benefits Group & Medical Life	101,307
170.55.35.505.10	Personal Benefits Professional Training	7,350
170.55.35.505.15	Personal Benefits Dues & Memberships	1,100
170.55.35.505.20	Personal Benefits Clothing Allowance	6,000
170.55.35.505.35	Personal Benefits Safety Equipment	4,500
170.55.35.505.75	Personal Benefits Employer's Contribution - FICA	50,129
170.55.35.505.80	Personal Benefits Employer's Contribution - IMRF	77,435
170.55.35.505.85	Personal Benefits Employer's Contribution Medicare	11,724
Account Classification Total: 15 - Taxes and Benefits		259,545
25 - Operating Expenses		
170.55.35.510.04	Operating Expenses Travel	5,000
170.55.35.510.06	Operating Expenses Per Diem Allowance	1,750
170.55.35.510.10	Operating Expenses Maintenance Contracts	3,000
170.55.35.510.12	Operating Expenses Equipment Rental	500
170.55.35.510.14	Operating Expenses Subscriptions & Publications	400
170.55.35.510.16	Operating Expenses Printing	3,000
170.55.35.510.21	Operating Expenses IT Internal Svc Contribution	216,002
170.55.35.510.40	Operating Expenses Supplies - Office	700
170.55.35.510.50	Operating Expenses Supplies - All Other	5,400
170.55.35.510.55	Operating Expenses Operating Equip - Department	16,000
170.55.35.510.83	Operating Expenses Credit Card Fees	14,485
170.55.35.510.90	Operating Expenses Northwest Water Commission	2,085,016
170.55.35.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	203,033
170.55.35.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	179,644
Account Classification Total: 25 - Operating Expenses		2,733,930
30 - Contractual Services		
170.55.35.515.05	Insurance Premium	95,773
170.55.35.515.15	Insurance Deductible - Worker's Comp	5,090
Account Classification Total: 30 - Contractual Services		100,863
40 - Repairs and Maintenance		
170.55.35.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	40,000
170.55.35.540.05	Maintenance & Repairs - Water & Sewer Well Equipment	10,000
170.55.35.540.10	Maintenance & Repairs - Water & Sewer Pumping Stations	300,000
170.55.35.540.15	Maintenance & Repairs - Water & Sewer Watermains & Services	35,000
170.55.35.540.20	Maintenance & Repairs - Water & Sewer Reservoirs	2,000
170.55.35.540.25	Maintenance & Repairs - Water & Sewer Water Meters	180,000
170.55.35.540.30	Maintenance & Repairs - Water & Sewer Hydrants & Valves	25,000
170.55.35.550.05	Maintenance & Repairs - Other Department Equipment	60,000
Account Classification Total: 40 - Repairs and Maintenance		652,000
45 - Commodities		
170.55.35.530.15	Commodities Electricity - Water & Sewer	200,000
170.55.35.530.20	Commodities Gas - Facilities	4,000
170.55.35.530.45	Commodities Chemicals and Fertilizers	5,500
170.55.35.530.50	Commodities Small Equipment Tools & Hardware	2,000
170.55.35.530.60	Commodities Water Sample Analysis	35,000
170.55.35.530.65	Commodities Water Meter Purchases	25,000
Account Classification Total: 45 - Commodities		271,500
50 - Other Expenses		
170.55.35.580.05	All Other Expense All Other Expenses	79,661
Account Classification Total: 50 - Other Expenses		79,661
55 - Capital Outlay		
170.55.35.555.20	Capital Equipment Automobiles & Trucks	36,000
170.55.35.560.60	Capital Projects Water System	5,767,000
Account Classification Total: 55 - Capital Outlay		5,803,000
60 - Debt Service		
170.55.35.565.10	Debt Service Principal	631,007
170.55.35.565.20	Debt Service Interest	97,307
Account Classification Total: 60 - Debt Service		728,314
65 - Other Financing Uses		
170.55.35.570.10	Operating Transfers Corporate Fund	830,000
170.55.35.570.20	Operating Transfers Debt Service Fund	1,862,212
Account Classification Total: 65 - Other Financing Uses		2,692,212
Division Total: 35 - Water		14,129,552
Division: 36 - Sewer		
10 - Salaries		
170.55.36.500.05	Personal Services Salaries - Full Time	382,942
170.55.36.500.35	Personal Services Salaries - Overtime	26,000
170.55.36.500.40	Personal Services Salaries - Longevity	1,600

Village of Buffalo Grove Budget

G/L Account Number		Account Description	2024 Adopted Budget
Account Classification Total: 10 - Salaries			410,542
15 - Taxes and Benefits			
170.55.36.505.05		Personal Benefits Group & Medical Life	87,890
170.55.36.505.10		Personal Benefits Professional Training	5,600
170.55.36.505.15		Personal Benefits Dues & Memberships	1,500
170.55.36.505.20		Personal Benefits Clothing Allowance	4,500
170.55.36.505.35		Personal Benefits Safety Equipment	2,250
170.55.36.505.75		Personal Benefits Employer's Contribution - FICA	25,516
170.55.36.505.80		Personal Benefits Employer's Contribution - IMRF	39,438
170.55.36.505.85		Personal Benefits Employer's Contribution Medicare	5,967
Account Classification Total: 15 - Taxes and Benefits			172,661
25 - Operating Expenses			
170.55.36.510.10		Operating Expenses Maintenance Contracts	26,000
170.55.36.510.12		Operating Expenses Equipment Rental	350
170.55.36.510.14		Operating Expenses Subscriptions & Publications	100
170.55.36.510.21		Operating Expenses IT Internal Svc Contribution	64,381
170.55.36.510.40		Operating Expenses Supplies - Office	500
170.55.36.510.50		Operating Expenses Supplies - All Other	6,100
170.55.36.510.55		Operating Expenses Operating Equip - Department	13,100
170.55.36.535.01		Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	160,961
170.55.36.545.01		Maintenance & Repairs - Vehicles Central Garage Internal Svc	64,437
Account Classification Total: 25 - Operating Expenses			335,929
30 - Contractual Services			
170.55.36.515.05		Insurance Premium	64,732
Account Classification Total: 30 - Contractual Services			64,732
40 - Repairs and Maintenance			
170.55.36.535.05		Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	10,000
170.55.36.540.35		Maintenance & Repairs - Water & Sewer Storm and Sanitary Sewers	15,750
170.55.36.540.40		Maintenance & Repairs - Water & Sewer Lift Stations	35,000
170.55.36.550.05		Maintenance & Repairs - Other Department Equipment	4,300
Account Classification Total: 40 - Repairs and Maintenance			65,050
45 - Commodities			
170.55.36.530.15		Commodities Electricity - Water & Sewer	43,600
170.55.36.530.50		Commodities Small Equipment Tools & Hardware	1,700
170.55.36.530.70		Commodities Lake County Tap-On Fees	100,000
170.55.36.530.75		Commodities Lake County Sanitary Sewer Fees	3,732,300
Account Classification Total: 45 - Commodities			3,877,600
50 - Other Expenses			
170.55.36.580.05		All Other Expense All Other Expenses	10,000
Account Classification Total: 50 - Other Expenses			10,000
55 - Capital Outlay			
170.55.36.560.70		Capital Projects Sewer System	1,421,000
Account Classification Total: 55 - Capital Outlay			1,421,000
Division Total: 36 - Sewer			6,357,514
Department Total: 55 - Public Works			20,487,066
EXPENSES Total			20,487,066
Fund REVENUE Total: 170 - Water & Sewer Fund			16,609,604
Fund EXPENSE Total: 170 - Water & Sewer Fund			20,487,066
Fund Total: 170 - Water & Sewer Fund			(3,877,462)
Fund: 180 - Buffalo Grove Golf Fund			
REVENUES			
40 - Charges for Services			
180.445.10		Golf Course Fees Greens Fees	824,000
180.445.15		Golf Course Fees Power Cart Rental	210,000
180.445.20		Golf Course Fees Pull Cart Rental	3,200
180.445.25		Golf Course Fees Driving Range Fees	160,000
180.445.30		Golf Course Fees Memberships & Passes	79,000
180.445.35		Golf Course Fees Merchandise Sales	70,000
180.445.40		Golf Course Fees Sales Tax	6,700
180.445.55		Golf Course Fees Club Rental Fees	1,100
180.445.60		Golf Course Fees Rental Income Facility	66,000
180.445.65		Golf Course Fees Rental Income Cell Tower	33,000
180.445.70		Golf Course Fees Utility Reimbursement	24,000
Account Classification Total: 40 - Charges for Services			1,477,000
REVENUES Total			1,477,000
EXPENSES			
Department: 84 - Golf			
10 - Salaries			
180.84.500.05		Personal Services Salaries - Full Time	183,017
180.84.500.10		Personal Services Salaries - Part Time	40,706
180.84.500.15		Personal Services Salaries - Seasonal	130,000
180.84.500.40		Personal Services Salaries - Longevity	1,500
Account Classification Total: 10 - Salaries			355,223
15 - Taxes and Benefits			
180.84.505.05		Personal Benefits Group & Medical Life	25,423
180.84.505.15		Personal Benefits Dues & Memberships	1,514
180.84.505.75		Personal Benefits Employer's Contribution - FICA	20,542
180.84.505.80		Personal Benefits Employer's Contribution - IMRF	21,550
180.84.505.85		Personal Benefits Employer's Contribution Medicare	4,804
Account Classification Total: 15 - Taxes and Benefits			73,833
25 - Operating Expenses			
180.84.510.10		Operating Expenses Maintenance Contracts	432,348
180.84.510.16		Operating Expenses Printing	1,500
180.84.510.21		Operating Expenses IT Internal Svc Contribution	19,807

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	Budget
180.84.510.40	Operating Expenses Supplies - Office	2,500
180.84.510.49	Operating Expenses Supplies - Golf Course	10,000
180.84.510.70	Operating Expenses Merchandise Purchases	48,000
180.84.510.73	Operating Expenses Golf Cart Rental	63,301
180.84.510.76	Operating Expenses Driving Range	5,000
180.84.510.79	Operating Expenses Advertising & Promotions	4,000
180.84.510.83	Operating Expenses Credit Card Fees	45,000
180.84.510.85	Operating Expenses State Sales Tax	6,700
180.84.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	128,158
Account Classification Total: 25 - Operating Expenses		766,314
30 - Contractual Services		
180.84.515.05	Insurance Premium	21,007
Account Classification Total: 30 - Contractual Services		21,007
40 - Repairs and Maintenance		
180.84.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	400
180.84.535.35	Maintenance & Repairs - Facilities Golf Course	7,500
180.84.535.40	Maintenance & Repairs - Facilities Irrigation System	14,000
180.84.545.05	Maintenance & Repairs - Vehicles Gasoline	8,500
Account Classification Total: 40 - Repairs and Maintenance		30,400
55 - Capital Outlay		
180.84.560.80	Capital Projects Golf Course	144,000
Account Classification Total: 55 - Capital Outlay		144,000
Department Total: 84 - Golf		1,390,777
EXPENSES Total		1,390,777
Fund REVENUE Total: 180 - Buffalo Grove Golf Fund		1,477,000
Fund EXPENSE Total: 180 - Buffalo Grove Golf Fund		1,390,777
Fund Total: 180 - Buffalo Grove Golf Fund		86,223
Fund: 190 - Arboretum Golf Fund		
REVENUES		
40 - Charges for Services		
190.445.10	Golf Course Fees Greens Fees	886,000
190.445.15	Golf Course Fees Power Cart Rental	252,000
190.445.20	Golf Course Fees Pull Cart Rental	1,150
190.445.30	Golf Course Fees Memberships & Passes	114,000
190.445.35	Golf Course Fees Merchandise Sales	60,000
190.445.36	Golf Course Fees Coupon Sales	17,100
190.445.40	Golf Course Fees Sales Tax	4,500
190.445.55	Golf Course Fees Club Rental Fees	4,700
190.445.56	Golf Course Fees Locker Room Rental	250
190.445.60	Golf Course Fees Rental Income Facility	101,667
190.445.70	Golf Course Fees Utility Reimbursement	36,000
190.445.90	Golf Course Fees Other Revenue	2,500
Account Classification Total: 40 - Charges for Services		1,479,867
REVENUES Total		1,479,867
EXPENSES		
Department: 84 - Golf		
10 - Salaries		
190.84.500.05	Personal Services Salaries - Full Time	74,155
190.84.500.10	Personal Services Salaries - Part Time	42,788
190.84.500.15	Personal Services Salaries - Seasonal	120,000
190.84.500.40	Personal Services Salaries - Longevity	1,000
Account Classification Total: 10 - Salaries		237,943
15 - Taxes and Benefits		
190.84.505.05	Personal Benefits Group & Medical Life	8,474
190.84.505.15	Personal Benefits Dues & Memberships	750
190.84.505.75	Personal Benefits Employer's Contribution - FICA	13,635
190.84.505.80	Personal Benefits Employer's Contribution - IMRF	11,310
190.84.505.85	Personal Benefits Employer's Contribution Medicare	3,189
Account Classification Total: 15 - Taxes and Benefits		37,358
25 - Operating Expenses		
190.84.510.10	Operating Expenses Maintenance Contracts	772,166
190.84.510.16	Operating Expenses Printing	1,500
190.84.510.21	Operating Expenses IT Internal Svc Contribution	19,807
190.84.510.40	Operating Expenses Supplies - Office	5,000
190.84.510.49	Operating Expenses Supplies - Golf Course	12,000
190.84.510.70	Operating Expenses Merchandise Purchases	45,000
190.84.510.73	Operating Expenses Golf Cart Rental	99,125
190.84.510.79	Operating Expenses Advertising & Promotions	20,000
190.84.510.83	Operating Expenses Credit Card Fees	40,000
190.84.510.85	Operating Expenses State Sales Tax	4,500
190.84.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	118,976
Account Classification Total: 25 - Operating Expenses		1,138,074
30 - Contractual Services		
190.84.515.05	Insurance Premium	550
Account Classification Total: 30 - Contractual Services		550
40 - Repairs and Maintenance		
190.84.535.35	Maintenance & Repairs - Facilities Golf Course	7,500
190.84.535.40	Maintenance & Repairs - Facilities Irrigation System	9,000
Account Classification Total: 40 - Repairs and Maintenance		16,500
55 - Capital Outlay		
190.84.560.80	Capital Projects Golf Course	336,000
Account Classification Total: 55 - Capital Outlay		336,000
Department Total: 84 - Golf		1,766,425
EXPENSES Total		1,766,425
Fund REVENUE Total: 190 - Arboretum Golf Fund		1,479,867

Village of Buffalo Grove Budget

G/L Account Number		Account Description	2024 Adopted Budget
		Fund EXPENSE Total: 190 - Arboretum Golf Fund	1,766,425
		Fund Total: 190 - Arboretum Golf Fund	(286,558)
Fund: 200 - Refuse Fund			
REVENUES			
50 - Miscellaneous Revenue			
200.465.55		All Other Revenue SWANCC User Fees	1,210,560
		Account Classification Total: 50 - Miscellaneous Revenue	1,210,560
		REVENUES Total	1,210,560
EXPENSES			
Department: 86 - Refuse			
50 - Other Expenses			
200.86.580.35		All Other Expense SWANCC User Fees	1,067,320
		Account Classification Total: 50 - Other Expenses	1,067,320
65 - Other Financing Uses			
200.86.570.20		Operating Transfers Debt Service Fund	175,000
		Account Classification Total: 65 - Other Financing Uses	175,000
		Department Total: 86 - Refuse	1,242,320
		EXPENSES Total	1,242,320
		Fund REVENUE Total: 200 - Refuse Fund	1,210,560
		Fund EXPENSE Total: 200 - Refuse Fund	1,242,320
		Fund Total: 200 - Refuse Fund	(31,760)
Fund: 211 - Information Technology Fund			
REVENUES			
55 - Operating Transfers			
211.461.01		Internal Service Contributions Information Technology Fund	2,330,678
		Account Classification Total: 55 - Operating Transfers	2,330,678
		REVENUES Total	2,330,678
EXPENSES			
Department: 92 - Information Technology			
25 - Operating Expenses			
211.92.510.02		Operating Expenses Telephone	295,000
211.92.510.10		Operating Expenses Maintenance Contracts	1,010,410
211.92.510.11		Operating Expenses Software Maintenance Contracts	814,820
211.92.510.14		Operating Expenses Subscriptions & Publications	16,650
211.92.510.20		Operating Expenses Computer Services	141,798
211.92.510.40		Operating Expenses Supplies - Office	2,250
		Account Classification Total: 25 - Operating Expenses	2,280,928
30 - Contractual Services			
211.92.515.20		Insurance Deductible - Non Worker's Co	37,000
		Account Classification Total: 30 - Contractual Services	37,000
40 - Repairs and Maintenance			
211.92.550.05		Maintenance & Repairs - Other Department Equipment	12,500
		Account Classification Total: 40 - Repairs and Maintenance	12,500
50 - Other Expenses			
211.92.580.05		All Other Expense All Other Expenses	250
		Account Classification Total: 50 - Other Expenses	250
		Department Total: 92 - Information Technology	2,330,678
		EXPENSES Total	2,330,678
		Fund REVENUE Total: 211 - Information Technology Fund	2,330,678
		Fund EXPENSE Total: 211 - Information Technology Fund	2,330,678
		Fund Total: 211 - Information Technology Fund	-
Fund: 212 - Central Garage Fund			
REVENUES			
55 - Operating Transfers			
212.461.03		Internal Service Contributions Central Garage Fund	1,921,815
		Account Classification Total: 55 - Operating Transfers	1,921,815
		REVENUES Total	1,921,815
EXPENSES			
Department: 93 - Central Garage			
10 - Salaries			
212.93.500.05		Personal Services Salaries - Full Time	538,008
212.93.500.35		Personal Services Salaries - Overtime	12,000
212.93.500.40		Personal Services Salaries - Longevity	2,800
		Account Classification Total: 10 - Salaries	552,808
15 - Taxes and Benefits			
212.93.505.05		Personal Benefits Group & Medical Life	123,485
212.93.505.10		Personal Benefits Professional Training	1,400
212.93.505.15		Personal Benefits Dues & Memberships	950
212.93.505.20		Personal Benefits Clothing Allowance	3,875
212.93.505.35		Personal Benefits Safety Equipment	850
212.93.505.75		Personal Benefits Employer's Contribution - FICA	35,018
212.93.505.80		Personal Benefits Employer's Contribution - IMRF	54,138
212.93.505.85		Personal Benefits Employer's Contribution Medicare	8,190
		Account Classification Total: 15 - Taxes and Benefits	227,906
25 - Operating Expenses			
212.93.510.04		Operating Expenses Travel	5,000
212.93.510.06		Operating Expenses Per Diem Allowance	800
212.93.510.12		Operating Expenses Equipment Rental	300
212.93.510.14		Operating Expenses Subscriptions & Publications	200
212.93.510.21		Operating Expenses IT Internal Svc Contribution	35,963
212.93.510.40		Operating Expenses Supplies - Office	450
212.93.510.50		Operating Expenses Supplies - All Other	9,000
212.93.510.55		Operating Expenses Operating Equip - Department	10,220
		Account Classification Total: 25 - Operating Expenses	61,933
30 - Contractual Services			

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
212.93.515.05	Insurance Premium	31,223
212.93.515.10	Insurance Unemployment Insurance	2,500
212.93.515.15	Insurance Deductible - Worker's Comp	4,945
Account Classification Total: 30 - Contractual Services		38,668
40 - Repairs and Maintenance		
212.93.545.05	Maintenance & Repairs - Vehicles Gasoline	300,000
212.93.545.10	Maintenance & Repairs - Vehicles Diesel Fuel	108,000
212.93.545.15	Maintenance & Repairs - Vehicles Automotive Parts	205,000
212.93.545.25	Maintenance & Repairs - Vehicles Lubricants	14,500
212.93.545.40	Maintenance & Repairs - Vehicles Contractual Auto Services	399,000
Account Classification Total: 40 - Repairs and Maintenance		1,026,500
45 - Commodities		
212.93.530.50	Commodities Small Equipment Tools & Hardware	14,000
Account Classification Total: 45 - Commodities		14,000
Department Total: 93 - Central Garage		1,921,815
EXPENSES Total		1,921,815
Fund REVENUE Total: 212 - Central Garage Fund		1,921,815
Fund EXPENSE Total: 212 - Central Garage Fund		1,921,815
Fund Total: 212 - Central Garage Fund		-
Fund: 213 - Building Maintenance Fund		
REVENUES		
55 - Operating Transfers		
213.461.02	Internal Service Contributions Building Maintenance Fund	2,073,629
Account Classification Total: 55 - Operating Transfers		2,073,629
REVENUES Total		2,073,629
EXPENSES		
Department: 94 - Building Maintenance		
10 - Salaries		
213.94.500.05	Personal Services Salaries - Full Time	536,864
213.94.500.35	Personal Services Salaries - Overtime	6,825
213.94.500.40	Personal Services Salaries - Longevity	2,800
Account Classification Total: 10 - Salaries		546,489
15 - Taxes and Benefits		
213.94.505.05	Personal Benefits Group & Medical Life	136,399
213.94.505.10	Personal Benefits Professional Training	750
213.94.505.15	Personal Benefits Dues & Memberships	650
213.94.505.20	Personal Benefits Clothing Allowance	3,875
213.94.505.35	Personal Benefits Safety Equipment	2,625
213.94.505.75	Personal Benefits Employer's Contribution - FICA	33,862
213.94.505.80	Personal Benefits Employer's Contribution - IMRF	52,368
213.94.505.85	Personal Benefits Employer's Contribution Medicare	7,919
Account Classification Total: 15 - Taxes and Benefits		238,448
25 - Operating Expenses		
213.94.510.04	Operating Expenses Travel	3,000
213.94.510.06	Operating Expenses Per Diem Allowance	750
213.94.510.10	Operating Expenses Maintenance Contracts	265,766
213.94.510.12	Operating Expenses Equipment Rental	3,500
213.94.510.14	Operating Expenses Subscriptions & Publications	50
213.94.510.21	Operating Expenses IT Internal Svc Contribution	35,963
213.94.510.40	Operating Expenses Supplies - Office	500
213.94.510.50	Operating Expenses Supplies - All Other	87,550
Account Classification Total: 25 - Operating Expenses		397,079
30 - Contractual Services		
213.94.515.05	Insurance Premium	26,653
213.94.515.15	Insurance Deductible - Worker's Comp	5,600
Account Classification Total: 30 - Contractual Services		32,253
40 - Repairs and Maintenance		
213.94.535.15	Maintenance & Repairs - Facilities Street Lights	268,830
213.94.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	150,000
213.94.550.05	Maintenance & Repairs - Other Department Equipment	2,730
Account Classification Total: 40 - Repairs and Maintenance		421,560
45 - Commodities		
213.94.530.05	Commodities Electricity - Facilities	108,500
213.94.530.10	Commodities Electricity - Street Lights	80,000
213.94.530.20	Commodities Gas - Facilities	125,000
213.94.530.50	Commodities Small Equipment Tools & Hardware	4,300
Account Classification Total: 45 - Commodities		317,800
50 - Other Expenses		
213.94.580.05	All Other Expense All Other Expenses	120,000
Account Classification Total: 50 - Other Expenses		120,000
Department Total: 94 - Building Maintenance		2,073,629
EXPENSES Total		2,073,629
Fund REVENUE Total: 213 - Building Maintenance Fund		2,073,629
Fund EXPENSE Total: 213 - Building Maintenance Fund		2,073,629
Fund Total: 213 - Building Maintenance Fund		-
Fund: 220 - Police Pension Fund		
REVENUES		
45 - Interest Income		
220.450.10	Investment Revenue Interest Income -Investment Pool	450,000
220.450.25	Investment Revenue Interest Income - Securities	400,000
220.450.26	Investment Revenue Fixed Income	380,000
220.450.45	Investment Revenue Stock Dividend	230,000
220.450.50	Investment Revenue Fixed Income	1,590,000
220.450.55	Investment Revenue Mutual Funds	2,400,000

Village of Buffalo Grove Budget

		2024 Adopted Budget
G/L Account Number	Account Description	
220.450.60	Investment Revenue Equity Securities	1,400,000
Account Classification Total: 45 - Interest Income		6,850,000
50 - Miscellaneous Revenue		
220.465.41	All Other Revenue Pension Contributions - EE	863,140
220.465.90	All Other Revenue Miscellaneous Income	30,000
Account Classification Total: 50 - Miscellaneous Revenue		893,140
55 - Operating Transfers		
220.460.05	Operating Transfers Interfund Transfers In	3,446,992
Account Classification Total: 55 - Operating Transfers		3,446,992
REVENUES Total		11,190,132
EXPENSES		
Department: 88 - Police Pension		
15 - Taxes and Benefits		
220.88.505.55	Personal Benefits Survivor Pension - Police	480,000
220.88.505.60	Personal Benefits Pension Payment - Police	5,820,000
220.88.505.65	Personal Benefits Disability Payment - Police	46,000
Account Classification Total: 15 - Taxes and Benefits		6,346,000
50 - Other Expenses		
220.88.580.05	All Other Expense All Other Expenses	50,000
220.88.580.40	All Other Expense Investment Fees	360,000
Account Classification Total: 50 - Other Expenses		410,000
Department Total: 88 - Police Pension		6,756,000
EXPENSES Total		6,756,000
Fund REVENUE Total: 220 - Police Pension Fund		11,190,132
Fund EXPENSE Total: 220 - Police Pension Fund		6,756,000
Fund Total: 220 - Police Pension Fund		4,434,132
Fund: 230 - Fire Pension Fund		
REVENUES		
45 - Interest Income		
230.450.45	Investment Revenue Stock Dividend	25,000
230.450.50	Investment Revenue Fixed Income	800,000
230.450.55	Investment Revenue Mutual Funds	5,173,400
Account Classification Total: 45 - Interest Income		5,998,400
50 - Miscellaneous Revenue		
230.465.41	All Other Revenue Pension Contributions - EE	667,200
Account Classification Total: 50 - Miscellaneous Revenue		667,200
55 - Operating Transfers		
230.460.05	Operating Transfers Interfund Transfers In	2,371,240
Account Classification Total: 55 - Operating Transfers		2,371,240
REVENUES Total		9,036,840
EXPENSES		
Department: 89 - Fire Pension		
15 - Taxes and Benefits		
230.89.505.56	Personal Benefits Survivor Pension - Fire	300,000
230.89.505.61	Personal Benefits Pension Payment - Fire	4,460,000
230.89.505.66	Personal Benefits Disability Payment - Fire	287,000
Account Classification Total: 15 - Taxes and Benefits		5,047,000
50 - Other Expenses		
230.89.580.05	All Other Expense All Other Expenses	51,500
230.89.580.40	All Other Expense Investment Fees	46,150
Account Classification Total: 50 - Other Expenses		97,650
Department Total: 89 - Fire Pension		5,144,650
EXPENSES Total		5,144,650
Fund REVENUE Total: 230 - Fire Pension Fund		9,036,840
Fund EXPENSE Total: 230 - Fire Pension Fund		5,144,650
Fund Total: 230 - Fire Pension Fund		3,892,190
REVENUE GRAND Totals:		145,869,362
EXPENSE GRAND Totals:		163,177,555
Grand Totals:		(17,308,193)

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
Fund: 100 - General Fund						
EXPENSES						
Department: 10 - Legislative						
100.10.500.25	Personal Services Salaries - Elected Officials	33,000.00	33,650.00	33,000.00	33,000.00	33,000.00
100.10.505.10	Personal Benefits Professional Training	4,160.15	4,668.04	10,000.00	6,000.00	10,000.00
100.10.505.15	Personal Benefits Dues & Memberships	41,698.24	37,919.10	42,000.00	43,500.00	42,000.00
100.10.505.75	Personal Benefits Employer's Contribution - FICA	2,046.00	2,086.30	2,046.00	2,046.00	2,046.00
100.10.505.85	Personal Benefits Employer's Contribution Medicare	478.57	488.00	478.00	479.00	479.00
100.10.510	Operating Expenses	86.33	660.00	0.00	0.00	0.00
100.10.510.04	Operating Expenses Travel	0.00	3,717.88	3,000.00	1,000.00	3,000.00
100.10.510.08	Operating Expenses Reception & Community Affairs	7,095.66	4,936.08	4,000.00	6,000.00	6,400.00
100.10.510.14	Operating Expenses Subscriptions & Publications	549.90	0.00	2,000.00	0.00	0.00
100.10.510.40	Operating Expenses Supplies - Office	0.00	59.80	0.00	0.00	0.00
100.10.525.05	Commission & Committees Blood Commission	0.00	0.00	0.00	150.00	500.00
100.10.525.20	Commission & Committees Fireworks for the Fourth	33,350.00	29,000.00	30,000.00	31,900.00	35,400.00
100.10.525.25	Commission & Committees Plan Commission	261.90	87.25	3,000.00	0.00	3,000.00
100.10.525.30	Commission & Committees Rick Kahen Comm Res with Disabil	3,604.97	3,959.60	3,000.00	3,000.00	6,000.00
100.10.525.45	Commission & Committees Village Board	4,558.52	738.26	0.00	0.00	0.00
100.10.525.50	Commission & Committees Symphonic Band	18,979.27	18,124.89	11,000.00	12,000.00	18,000.00
100.10.525.55	Commission & Committees Farmer's Market	3,154.96	3,028.05	2,500.00	3,000.00	2,500.00
100.10.580.05	All Other Expense All Other Expenses	2,400.00	1,853.33	3,500.00	3,500.00	4,900.00
100.10.580.45	All Other Expense Cable Television Programming	16,850.00	20,100.00	13,000.00	18,500.00	18,900.00
100.10.580.50	All Other Expense Senior Taxi Program	200.00	58.10	1,000.00	300.00	1,000.00
Department Total: 10 - Legislative		\$172,474.47	\$165,134.68	\$163,524.00	\$164,375.00	\$187,125.00
Department: 15 - Office of the Village Manager						
100.15.500.05	Personal Services Salaries - Full Time	799,820.37	771,189.26	764,805.00	767,462.00	730,062.00
100.15.500.10	Personal Services Salaries - Part Time	0.00	0.00	0.00	12,547.00	35,078.00
100.15.500.40	Personal Services Salaries - Longevity	1,100.00	1,100.00	1,600.00	1,600.00	1,800.00
100.15.505.05	Personal Benefits Group & Medical Life	96,251.89	96,610.46	93,834.00	90,772.00	93,958.00
100.15.505.10	Personal Benefits Professional Training	5,064.20	9,259.32	10,000.00	10,000.00	10,000.00
100.15.505.15	Personal Benefits Dues & Memberships	5,606.50	3,855.95	6,000.00	6,000.00	9,500.00
100.15.505.75	Personal Benefits Employer's Contribution - FICA	32,268.61	31,018.12	33,082.00	31,967.00	32,771.00
100.15.505.80	Personal Benefits Employer's Contribution - IMRF	91,656.73	71,133.83	73,497.00	73,600.00	73,845.00
100.15.505.85	Personal Benefits Employer's Contribution Medicare	9,426.40	10,947.48	11,113.00	11,128.00	11,121.00
100.15.510	Operating Expenses	14.23	0.00	0.00	0.00	0.00
100.15.510.03	Operating Expenses Postage	0.00	0.00	100.00	0.00	0.00
100.15.510.04	Operating Expenses Travel	881.51	3,047.39	3,500.00	3,500.00	5,000.00
100.15.510.06	Operating Expenses Per Diem Allowance	0.00	0.00	100.00	750.00	0.00
100.15.510.08	Operating Expenses Reception & Community Affairs	2,612.18	6,949.80	3,000.00	1,000.00	3,000.00
100.15.510.10	Operating Expenses Maintenance Contracts	577.23	0.00	0.00	0.00	0.00
100.15.510.14	Operating Expenses Subscriptions & Publications	10,758.03	6,665.40	4,000.00	4,000.00	3,500.00
100.15.510.16	Operating Expenses Printing	0.00	179.00	400.00	400.00	400.00
100.15.510.18	Operating Expenses Village Newsletter	3,559.00	0.00	0.00	0.00	0.00
100.15.510.21	Operating Expenses IT Internal Svc Contribution	38,600.17	24,016.00	32,272.00	32,626.00	34,668.00
100.15.510.40	Operating Expenses Supplies - Office	1,563.71	1,410.77	0.00	0.00	0.00
100.15.515.05	Insurance Premium	1,644.00	1,603.00	2,053.00	1,920.00	2,041.00
100.15.515.10	Insurance Unemployment Insurance	(621.64)	881.24	0.00	0.00	0.00
100.15.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	103,746.00	78,229.00	74,348.00	67,984.00	79,811.00
100.15.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,591.00	1,084.00	1,124.00	1,063.00	1,145.00
100.15.555.40	Capital Equipment Technology	0.00	0.00	1,250.00	1,250.00	1,250.00
100.15.555.50	Capital Equipment Buildings	74.16	0.00	5,730.00	5,730.00	5,730.00
100.15.580.05	All Other Expense All Other Expenses	5,583.22	61,194.29	0.00	0.00	2,000.00
100.15.580.10	All Other Expense Consultant Fees	24,590.00	0.00	20,000.00	5,000.00	27,000.00
Department Total: 15 - Office of the Village Manager		\$1,236,367.50	\$1,180,374.31	\$1,141,808.00	\$1,130,299.00	\$1,163,680.00
Department: 16 - Communications						
100.16.500.05	Personal Services Salaries - Full Time	0.00	185,276.31	188,696.00	199,187.00	204,372.00
100.16.505.05	Personal Benefits Group & Medical Life	0.00	19,055.89	13,754.00	22,185.00	23,114.00
100.16.505.10	Personal Benefits Professional Training	0.00	5,278.49	3,250.00	3,750.00	3,250.00
100.16.505.15	Personal Benefits Dues & Memberships	0.00	868.20	950.00	950.00	950.00
100.16.505.75	Personal Benefits Employer's Contribution - FICA	0.00	11,303.45	11,699.00	12,350.00	12,671.00
100.16.505.80	Personal Benefits Employer's Contribution - IMRF	0.00	17,223.55	18,096.00	19,102.00	20,621.00
100.16.505.85	Personal Benefits Employer's Contribution Medicare	0.00	2,643.45	2,736.00	2,888.00	2,963.00
100.16.510.03	Operating Expenses Postage	0.00	6,999.11	26,000.00	25,000.00	25,000.00
100.16.510.04	Operating Expenses Travel	0.00	1,778.36	2,000.00	2,000.00	2,000.00
100.16.510.08	Operating Expenses Reception & Community Affairs	0.00	2,301.98	2,000.00	1,600.00	1,600.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.16.510.14	Operating Expenses Subscriptions & Publications	0.00	10,449.39	17,000.00	12,000.00	12,000.00
100.16.510.16	Operating Expenses Printing	0.00	99.53	28,000.00	26,000.00	25,000.00
100.16.510.21	Operating Expenses IT Internal Svc Contribution	0.00	12,007.00	15,268.00	15,436.00	16,055.00
100.16.510.40	Operating Expenses Supplies - Office	0.00	843.07	1,200.00	1,200.00	1,200.00
100.16.510.79	Operating Expenses Advertising & Promotions	0.00	7,501.08	25,000.00	28,000.00	28,000.00
100.16.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	0.00	38,395.00	36,619.00	33,484.00	39,310.00
100.16.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	0.00	534.00	553.00	523.00	563.00
100.16.550.05	Maintenance & Repairs - Other Department Equipment	0.00	0.00	300.00	0.00	0.00
100.16.580.05	All Other Expense All Other Expenses	0.00	221.39	250.00	250.00	250.00
100.16.580.10	All Other Expense Consultant Fees	0.00	98,000.00	25,000.00	25,000.00	35,000.00
100.16.580.11	All Other Expense Contractual Services	0.00	7,134.00	35,000.00	35,000.00	30,000.00
Department Total: 16 - Communications		\$0.00	\$427,913.25	\$453,371.00	\$465,905.00	\$483,919.00
Department: 20 - Legal						
100.20.520	Legal Services	269,472.21	0.00	0.00	0.00	0.00
100.20.520.05	Legal Services Retainer Fee	7,950.00	0.00	0.00	0.00	0.00
100.20.520.15	Legal Services Attorney's Fees	51,560.50	294,494.82	357,000.00	300,000.00	357,000.00
100.20.520.20	Legal Services Recording Fees	150.00	0.00	0.00	0.00	0.00
100.20.520.25	Legal Services Legal Notices	5,231.95	7,437.33	8,000.00	5,000.00	8,000.00
100.20.520.30	Legal Services Litigation	0.00	0.00	15,000.00	0.00	0.00
100.20.520.40	Legal Services Special Counsel	0.00	0.00	60,000.00	0.00	25,000.00
Department Total: 20 - Legal		\$334,364.66	\$301,932.15	\$440,000.00	\$305,000.00	\$390,000.00
Department: 25 - Administrative Services						
100.25.500.05	Personal Services Salaries - Full Time	356,511.71	352,862.30	369,871.00	350,695.00	251,448.00
100.25.500.10	Personal Services Salaries - Part Time	23,852.45	50,157.44	53,817.00	61,963.00	57,804.00
100.25.500.40	Personal Services Salaries - Longevity	1,800.00	1,800.00	1,800.00	1,800.00	800.00
100.25.505.05	Personal Benefits Group & Medical Life	64,887.02	64,936.42	63,760.00	70,680.00	64,751.00
100.25.505.10	Personal Benefits Professional Training	5,445.00	3,580.19	3,500.00	3,500.00	5,500.00
100.25.505.15	Personal Benefits Dues & Memberships	290.00	440.00	275.00	275.00	700.00
100.25.505.75	Personal Benefits Employer's Contribution - FICA	22,503.59	24,492.73	26,380.00	25,647.00	19,224.00
100.25.505.80	Personal Benefits Employer's Contribution - IMRF	40,884.32	33,586.03	35,641.00	29,670.00	25,452.00
100.25.505.85	Personal Benefits Employer's Contribution Medicare	5,375.23	5,728.08	6,170.00	5,999.00	4,496.00
100.25.510.04	Operating Expenses Travel	0.00	0.00	0.00	0.00	3,500.00
100.25.510.21	Operating Expenses IT Internal Svc Contribution	30,856.27	31,091.00	42,488.00	42,954.00	44,624.00
100.25.510.40	Operating Expenses Supplies - Office	1,889.48	619.80	2,600.00	2,600.00	2,700.00
100.25.580.05	All Other Expense All Other Expenses	8,236.58	877.31	1,000.00	700.00	1,000.00
100.25.580.11	All Other Expense Contractual Services	0.00	0.00	0.00	0.00	30,000.00
Department Total: 25 - Administrative Services		\$562,531.65	\$570,171.30	\$607,302.00	\$596,483.00	\$511,999.00
Department: 30 - Finance						
100.30.500.05	Personal Services Salaries - Full Time	695,885.81	745,664.49	776,104.00	788,602.00	808,964.00
100.30.500.10	Personal Services Salaries - Part Time	8,775.81	0.00	0.00	0.00	0.00
100.30.500.25	Personal Services Salaries - Elected Officials	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
100.30.500.35	Personal Services Salaries - Overtime	224.90	0.00	2,500.00	0.00	2,500.00
100.30.500.40	Personal Services Salaries - Longevity	600.00	600.00	800.00	800.00	800.00
100.30.505.05	Personal Benefits Group & Medical Life	128,238.92	132,445.05	127,558.00	129,727.00	133,745.00
100.30.505.10	Personal Benefits Professional Training	12,140.00	2,207.00	7,000.00	5,200.00	7,000.00
100.30.505.15	Personal Benefits Dues & Memberships	1,220.00	1,380.00	1,965.00	1,380.00	1,500.00
100.30.505.75	Personal Benefits Employer's Contribution - FICA	40,204.74	43,077.90	45,941.00	46,514.00	47,905.00
100.30.505.80	Personal Benefits Employer's Contribution - IMRF	80,771.15	70,777.41	74,742.00	76,279.00	81,957.00
100.30.505.85	Personal Benefits Employer's Contribution Medicare	9,963.39	10,576.39	11,301.00	11,533.00	11,778.00
100.30.510.03	Operating Expenses Postage	15,508.71	19,519.24	45,000.00	20,000.00	22,000.00
100.30.510.04	Operating Expenses Travel	220.80	0.00	4,000.00	2,200.00	4,000.00
100.30.510.10	Operating Expenses Maintenance Contracts	3,786.47	8,539.43	4,500.00	3,600.00	4,500.00
100.30.510.12	Operating Expenses Equipment Rental	2,361.96	1,771.47	2,380.00	2,952.00	2,380.00
100.30.510.14	Operating Expenses Subscriptions & Publications	137.70	0.00	0.00	0.00	0.00
100.30.510.16	Operating Expenses Printing	4,487.46	4,027.50	4,400.00	4,000.00	4,400.00
100.30.510.21	Operating Expenses IT Internal Svc Contribution	75,403.32	60,862.67	77,678.00	78,530.00	81,251.00
100.30.510.28	Operating Expenses Audit Fees	28,250.00	36,310.00	38,000.00	36,310.00	41,000.00
100.30.510.40	Operating Expenses Supplies - Office	3,319.93	5,223.66	5,000.00	5,100.00	5,000.00
100.30.510.83	Operating Expenses Credit Card Fees	1,224.00	1,212.00	1,500.00	1,300.00	1,500.00
100.30.510.84	Operating Expenses Bank Fees	1,214.84	24.00	1,500.00	0.00	1,500.00
100.30.515.05	Insurance Premium	1,953.00	2,176.00	2,742.00	2,564.00	2,727.00
100.30.515.10	Insurance Unemployment Insurance	(1,148.16)	0.00	0.00	0.00	0.00
100.30.515.15	Insurance Deductible - Worker's Comp	0.00	0.00	1,500.00	0.00	1,000.00
100.30.525.10	Commission & Committees Buffalo Grove Days	90,534.97	108,477.95	50,000.00	112,800.00	117,300.00
100.30.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	111,236.99	125,043.96	118,976.00	108,792.00	127,719.00
100.30.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	3,091.00	3,141.07	3,259.00	3,083.00	3,319.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.30.555.40	Capital Equipment Technology	0.00	0.00	1,500.00	1,500.00	1,500.00
100.30.555.50	Capital Equipment Buildings	0.00	0.00	7,160.00	7,160.00	7,160.00
100.30.580.05	All Other Expense All Other Expenses	36,507.35	932.71	0.00	0.00	0.00
100.30.580.10	All Other Expense Consultant Fees	63,130.46	62,554.89	70,000.00	64,000.00	70,000.00
100.30.580.11	All Other Expense Contractual Services	151.87	0.00	10,000.00	6,000.00	10,000.00
Department Total: 30 - Finance		\$1,425,397.39	\$1,452,544.79	\$1,503,006.00	\$1,525,926.00	\$1,610,405.00
Department: 35 - Human Resources						
100.35.500.05	Personal Services Salaries - Full Time	254,540.54	229,906.41	610,716.00	164,113.00	489,083.00
100.35.500.10	Personal Services Salaries - Part Time	0.00	19,112.44	30,074.00	31,052.00	32,681.00
100.35.500.40	Personal Services Salaries - Longevity	1,000.00	1,000.00	1,000.00	0.00	0.00
100.35.505.05	Personal Benefits Group & Medical Life	45,633.17	40,834.87	46,811.00	21,203.00	26,667.00
100.35.505.10	Personal Benefits Professional Training	25,080.04	2,919.55	15,500.00	7,000.00	15,500.00
100.35.505.15	Personal Benefits Dues & Memberships	3,185.33	1,363.00	2,200.00	700.00	2,200.00
100.35.505.40	Personal Benefits Tuition Reimbursement	44,066.30	52,798.50	50,000.00	50,000.00	50,000.00
100.35.505.50	Personal Benefits Employee Recognition	7,063.61	9,773.15	10,000.00	10,000.00	10,000.00
100.35.505.75	Personal Benefits Employer's Contribution - FICA	14,162.87	19,111.23	39,074.00	12,100.00	32,349.00
100.35.505.80	Personal Benefits Employer's Contribution - IMRF	29,530.46	22,193.57	58,323.00	18,716.00	44,952.00
100.35.505.85	Personal Benefits Employer's Contribution Medicare	3,541.56	3,505.83	9,306.00	2,830.00	7,566.00
100.35.510.04	Operating Expenses Travel	377.02	479.45	2,000.00	2,241.00	2,300.00
100.35.510.06	Operating Expenses Per Diem Allowance	210.63	0.00	400.00	300.00	400.00
100.35.510.14	Operating Expenses Subscriptions & Publications	1,749.84	1,973.84	10,000.00	2,500.00	10,000.00
100.35.510.21	Operating Expenses IT Internal Svc Contribution	15,670.35	12,007.00	17,003.00	17,190.00	17,923.00
100.35.510.22	Operating Expenses Recruitment Charges	54,290.82	24,831.57	20,000.00	18,000.00	20,000.00
100.35.510.24	Operating Expenses CDL Testing	1,560.00	1,042.00	2,800.00	1,000.00	2,800.00
100.35.510.40	Operating Expenses Supplies - Office	470.40	1,093.26	1,600.00	1,729.00	1,600.00
100.35.515	Insurance	0.00	4,317.00	0.00	0.00	0.00
100.35.515.05	Insurance Premium	36,749.70	63.32	2,742.00	2,564.00	2,727.00
100.35.515.10	Insurance Unemployment Insurance	0.00	269.80	0.00	0.00	0.00
100.35.515.15	Insurance Deductible - Worker's Comp	(33,069.42)	49,105.00	1,500.00	0.00	1,000.00
100.35.520	Legal Services	21,164.78	21,798.71	0.00	0.00	0.00
100.35.525	Commission & Committees	4,268.76	1,198.09	0.00	0.00	0.00
100.35.525.15	Commission & Committees Fire and Police Commission	10,963.02	36,039.87	50,000.00	11,000.00	40,000.00
100.35.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	36,165.00	40,654.00	38,682.00	35,371.00	41,525.00
100.35.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,591.00	1,616.33	1,678.00	1,587.00	1,709.00
100.35.580	All Other Expense	901.17	330.14	0.00	13,195.00	0.00
100.35.580.05	All Other Expense All Other Expenses	0.00	36,855.00	0.00	0.00	0.00
Department Total: 35 - Human Resources		\$580,866.95	\$636,192.93	\$1,021,409.00	\$424,391.00	\$852,982.00
Department: 40 - Fire						
100.40.500.05	Personal Services Salaries - Full Time	371,594.90	389,006.36	406,167.00	348,013.00	385,872.00
100.40.500.10	Personal Services Salaries - Part Time	70,431.27	81,311.12	139,383.00	99,739.00	137,997.00
100.40.500.20	Personal Services Salaries - Sworn	6,320,323.90	6,417,265.71	6,760,206.00	6,635,317.00	6,942,356.00
100.40.500.30	Personal Services Salaries - Special Duty	727.26	2,593.07	0.00	0.00	0.00
100.40.500.35	Personal Services Salaries - Overtime	1,073,155.14	1,071,935.13	950,000.00	1,161,051.00	975,000.00
100.40.500.40	Personal Services Salaries - Longevity	27,400.00	27,400.00	30,000.00	30,000.00	31,200.00
100.40.505.05	Personal Benefits Group & Medical Life	1,329,636.82	1,269,073.93	1,307,784.00	1,250,600.00	1,349,062.00
100.40.505.10	Personal Benefits Professional Training	39,905.88	32,478.23	47,500.00	32,000.00	49,800.00
100.40.505.15	Personal Benefits Dues & Memberships	15,285.67	15,576.00	19,000.00	19,000.00	19,000.00
100.40.505.20	Personal Benefits Clothing Allowance	39,960.95	41,729.49	44,500.00	44,500.00	47,100.00
100.40.505.35	Personal Benefits Safety Equipment	93,024.07	31,490.83	76,900.00	74,000.00	76,900.00
100.40.505.61	Personal Benefits Pension Payment - Fire	2,424,244.72	2,013,564.83	2,371,240.00	2,371,240.00	2,371,240.00
100.40.505.75	Personal Benefits Employer's Contribution - FICA	26,259.83	28,122.36	33,886.00	27,113.00	32,480.00
100.40.505.80	Personal Benefits Employer's Contribution - IMRF	42,569.89	37,005.26	43,664.00	32,302.00	44,197.00
100.40.505.85	Personal Benefits Employer's Contribution Medicare	106,391.68	107,413.87	120,220.00	120,410.00	121,771.00
100.40.510.04	Operating Expenses Travel	4,808.27	14,722.14	17,200.00	16,000.00	18,200.00
100.40.510.06	Operating Expenses Per Diem Allowance	3,494.59	2,388.94	5,550.00	5,000.00	5,850.00
100.40.510.08	Operating Expenses Reception & Community Affairs	59.10	28.19	100.00	100.00	100.00
100.40.510.10	Operating Expenses Maintenance Contracts	46,685.98	26,325.72	122,100.00	122,100.00	156,400.00
100.40.510.14	Operating Expenses Subscriptions & Publications	1,929.53	1,701.25	3,000.00	2,500.00	3,000.00
100.40.510.16	Operating Expenses Printing	1,092.87	1,188.48	1,500.00	1,500.00	2,300.00
100.40.510.21	Operating Expenses IT Internal Svc Contribution	465,175.49	379,334.00	507,265.00	512,831.00	531,045.00
100.40.510.40	Operating Expenses Supplies - Office	4,014.80	3,045.59	4,000.00	4,000.00	4,000.00
100.40.510.50	Operating Expenses Supplies - All Other	10,864.71	9,031.95	14,000.00	12,500.00	15,000.00
100.40.510.55	Operating Expenses Operating Equip - Department	63,998.32	70,749.03	63,250.00	63,250.00	64,050.00
100.40.510.65	Operating Expenses Northwest Central Dispatch	109,637.16	108,564.27	99,503.00	99,503.00	101,250.00
100.40.515.05	Insurance Premium	315,608.00	351,673.00	439,859.00	411,338.00	437,380.00
100.40.515.15	Insurance Deductible - Worker's Comp	180,473.85	117,933.01	27,459.00	(20,000.00)	30,000.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.40.530.50	Commodities Small Equipment Tools & Hardware	71,077.04	40,044.22	66,900.00	66,900.00	63,800.00
100.40.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	267,402.00	300,594.00	286,010.00	261,528.00	307,027.00
100.40.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	63,072.39	6,407.71	28,500.00	28,500.00	28,500.00
100.40.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	461,427.00	468,814.00	486,571.00	460,255.00	495,565.00
100.40.545.25	Maintenance & Repairs - Vehicles Lubricants	0.00	3,092.00	0.00	0.00	0.00
100.40.550.05	Maintenance & Repairs - Other Department Equipment	8,000.38	7,946.80	16,900.00	8,500.00	33,400.00
100.40.555.10	Capital Equipment Office and Other Equipment	0.00	714,694.00	0.00	0.00	0.00
100.40.555.30	Capital Equipment Capital Replacement	0.00	0.00	577,400.00	577,400.00	577,400.00
100.40.555.40	Capital Equipment Technology	0.00	0.00	18,200.00	18,200.00	18,200.00
100.40.555.50	Capital Equipment Buildings	0.00	0.00	651,000.00	651,000.00	651,000.00
100.40.565.15	Debt Service Principal - Equipment Lease	0.00	72,493.00	0.00	0.00	0.00
100.40.580.05	All Other Expense All Other Expenses	61,507.13	245,933.56	18,300.00	18,300.00	12,300.00
100.40.580.10	All Other Expense Consultant Fees	12,332.15	4,657.45	16,250.00	16,250.00	4,250.00
100.40.580.11	All Other Expense Contractual Services	19,618.33	18,895.10	29,600.00	29,600.00	29,600.00
100.40.580.20	All Other Expense CAFT Site	(3,593.08)	(14,440.21)	10,000.00	10,000.00	10,000.00
100.40.580.21	All Other Expense NWCH Administration Fee	3,015.00	4,020.00	5,500.00	5,500.00	5,775.00
Department Total: 40 - Fire		\$14,152,612.99	\$14,525,803.39	\$15,866,367.00	\$15,627,840.00	\$16,189,367.00
Department: 45 - Police						
100.45.500.05	Personal Services Salaries - Full Time	774,742.52	891,232.55	1,108,888.00	1,099,585.00	1,228,976.00
100.45.500.10	Personal Services Salaries - Part Time	148,539.12	167,641.20	153,871.00	15,044.00	157,243.00
100.45.500.20	Personal Services Salaries - Sworn	7,086,022.40	6,879,240.24	7,305,261.00	6,899,424.00	7,579,141.00
100.45.500.22	Personal Services Holiday & Stipends	22,600.00	198,596.14	222,569.00	222,569.00	222,569.00
100.45.500.35	Personal Services Salaries - Overtime	409,243.11	416,902.53	345,000.00	475,823.00	355,000.00
100.45.500.40	Personal Services Salaries - Longevity	38,600.00	34,600.00	40,800.00	40,800.00	35,600.00
100.45.505.05	Personal Benefits Group & Medical Life	1,383,174.01	1,444,221.04	1,582,467.00	1,512,600.00	1,686,670.00
100.45.505.10	Personal Benefits Professional Training	50,564.50	68,254.32	82,450.00	82,450.00	90,050.00
100.45.505.15	Personal Benefits Dues & Memberships	6,995.00	6,092.95	8,400.00	8,400.00	12,600.00
100.45.505.20	Personal Benefits Clothing Allowance	66,514.43	64,851.64	65,000.00	65,000.00	63,940.00
100.45.505.25	Personal Benefits Uniform Maintenance	3,058.15	3,489.78	8,000.00	8,000.00	13,750.00
100.45.505.30	Personal Benefits Recruit Uniforms	4,249.15	2,895.03	5,000.00	5,000.00	5,500.00
100.45.505.60	Personal Benefits Pension Payment - Police	3,394,077.88	3,776,521.40	3,446,922.00	3,446,922.00	3,446,922.00
100.45.505.75	Personal Benefits Employer's Contribution - FICA	57,784.56	66,748.59	68,352.00	77,533.00	80,353.00
100.45.505.80	Personal Benefits Employer's Contribution - IMRF	93,064.13	89,656.43	92,504.00	110,778.00	124,004.00
100.45.505.85	Personal Benefits Employer's Contribution Medicare	117,733.45	118,699.13	132,322.00	126,904.00	138,035.00
100.45.510.04	Operating Expenses Travel	7,740.07	6,915.02	12,300.00	12,300.00	13,300.00
100.45.510.06	Operating Expenses Per Diem Allowance	1,509.25	1,930.01	2,650.00	2,650.00	3,150.00
100.45.510.10	Operating Expenses Maintenance Contracts	7,753.32	0.00	8,000.00	0.00	0.00
100.45.510.14	Operating Expenses Subscriptions & Publications	1,005.60	649.15	1,000.00	1,000.00	1,000.00
100.45.510.16	Operating Expenses Printing	10,623.58	12,183.24	11,000.00	11,000.00	11,000.00
100.45.510.21	Operating Expenses IT Internal Svc Contribution	554,909.05	477,353.00	752,532.00	760,791.00	979,288.00
100.45.510.22	Operating Expenses Recruitment Charges	970.55	980.23	1,500.00	1,500.00	1,500.00
100.45.510.26	Operating Expenses Physical Fitness Equipment	4,822.25	3,243.91	5,000.00	5,000.00	5,000.00
100.45.510.30	Operating Expenses Safety Equipment - Patrol	20,744.78	30,253.17	37,950.00	37,950.00	37,000.00
100.45.510.32	Operating Expenses Safety Equipment - FOSG	249.72	25.48	750.00	750.00	750.00
100.45.510.33	Operating Expenses Operating Equip - Staff	3,990.68	3,928.75	4,000.00	4,000.00	4,000.00
100.45.510.34	Operating Expenses DUI Assessment Purchases	17,049.60	23,292.18	0.00	0.00	0.00
100.45.510.35	Operating Expenses Reimbursable Expenses	51,730.57	138,282.06	0.00	0.00	0.00
100.45.510.41	Operating Expenses Supplies - Patrol	10,750.06	28,879.68	17,775.00	17,775.00	19,875.00
100.45.510.42	Operating Expenses Supplies - FOSG	849.23	1,734.23	2,500.00	2,500.00	2,500.00
100.45.510.43	Operating Expenses Supplies - Communications	1,885.07	2,128.40	2,000.00	2,000.00	2,500.00
100.45.510.44	Operating Expenses Supplies - Records	7,404.95	7,659.80	7,750.00	7,750.00	8,750.00
100.45.510.45	Operating Expenses Supplies - OCOP	896.88	1,022.79	950.00	950.00	1,000.00
100.45.510.46	Operating Expenses Supplies - Training	8,832.76	14,003.17	15,200.00	15,200.00	16,720.00
100.45.510.47	Operating Expenses Supplies - Crime Prevention	6,169.52	7,276.15	8,550.00	8,550.00	10,050.00
100.45.510.48	Operating Expenses Supplies - Detention	990.87	369.39	700.00	700.00	700.00
100.45.510.55	Operating Expenses Operating Equip - Department	15,012.76	16,076.69	18,300.00	18,300.00	19,250.00
100.45.510.56	Operating Expenses Operating Equip - Patrol	1,446.00	1,375.84	2,500.00	2,500.00	3,950.00
100.45.510.57	Operating Expenses Operating Equip - FOSG	8,948.95	15,029.60	15,495.00	15,495.00	12,995.00
100.45.510.58	Operating Expenses Operating Equip - Communications	396.65	465.54	1,000.00	1,000.00	1,000.00
100.45.510.60	Operating Expenses Operating Equip - OCOP	856.71	876.29	900.00	900.00	975.00
100.45.510.61	Operating Expenses Operating Equip - Training	665.57	94.98	700.00	700.00	750.00
100.45.510.62	Operating Expenses Operating Equip - Detention	168.50	210.77	725.00	725.00	725.00
100.45.510.63	Operating Expenses Operating Equip - Bike Patrol	0.00	175.74	500.00	500.00	500.00
100.45.510.64	Operating Expenses Operating Equipment - Records	719.34	2,035.43	3,700.00	3,700.00	3,500.00
100.45.510.65	Operating Expenses Northwest Central Dispatch	271,376.02	253,316.94	232,173.00	232,173.00	236,250.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.45.510.66	Operating Expenses NIPAS	6,613.99	7,801.98	13,165.00	13,165.00	10,665.00
100.45.510.67	Operating Expenses Northern IL Police Crime Lab	65,252.08	66,090.00	70,151.00	70,151.00	69,290.00
100.45.510.68	Operating Expenses Animal Control	2,867.37	2,574.69	3,100.00	3,100.00	3,000.00
100.45.510.69	Operating Expenses Prisoner Care	1,065.51	1,334.41	3,400.00	3,400.00	1,900.00
100.45.515.05	Insurance Premium	419,201.00	467,104.00	584,153.00	584,153.00	580,861.00
100.45.515.10	Insurance Unemployment Insurance	(551.35)	0.00	0.00	0.00	0.00
100.45.515.15	Insurance Deductible - Worker's Comp	(23,563.36)	14,918.27	66,842.00	66,842.00	50,000.00
100.45.515.20	Insurance Deductible - Non Wrker's Co	0.00	244.00	0.00	0.00	0.00
100.45.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	363,477.00	408,594.00	388,773.00	355,495.00	417,342.00
100.45.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	463,018.00	470,431.00	488,250.00	461,844.00	497,275.00
100.45.550.10	Maintenance & Repairs - Other Radios	1,738.75	996.85	3,000.00	3,000.00	3,000.00
100.45.550.15	Maintenance & Repairs - Other Mobile Data Terminals	24.64	0.00	500.00	500.00	500.00
100.45.550.20	Maintenance & Repairs - Other Patrol Equipment	7,622.90	4,948.98	6,000.00	6,000.00	6,000.00
100.45.550.25	Maintenance & Repairs - Other F.O.S.G. Equipment	641.52	0.00	750.00	750.00	1,000.00
100.45.550.30	Maintenance & Repairs - Other Staff Equipment	4,783.45	2,356.68	5,770.00	5,770.00	5,770.00
100.45.555.30	Capital Equipment Capital Replacement	0.00	0.00	228,600.00	228,600.00	228,600.00
100.45.555.40	Capital Equipment Technology	0.00	0.00	10,000.00	10,000.00	10,000.00
100.45.555.50	Capital Equipment Buildings	0.00	0.00	58,915.00	58,915.00	58,915.00
100.45.580.05	All Other Expense All Other Expenses	15,213.19	15,898.59	16,650.00	16,650.00	17,900.00
100.45.580.15	All Other Expense Committee on Accreditation	7,494.07	7,383.80	8,945.00	8,945.00	8,945.00
100.45.580.26	All Other Expense Opioid Funds	0.00	0.00	0.00	5,000.00	0.00
100.45.580.30	All Other Expense Overweight Truck Enforcement	3,159.42	13,828.11	5,250.00	5,250.00	5,750.00
100.45.580.57	All Other Expense Police Grant Charges	10,000.44	9,125.11	12,000.00	12,000.00	13,000.00
Department Total: 45 - Police		\$16,025,489.89	\$16,775,041.07	\$17,810,120.00	\$17,284,721.00	\$18,628,044.00
Department: 50 - Community Development						
100.50.500.05	Personal Services Salaries - Full Time	826,175.23	1,031,360.66	1,198,172.00	1,123,818.00	1,289,019.00
100.50.500.10	Personal Services Salaries - Part Time	16,539.82	15,963.71	0.00	41,760.00	0.00
100.50.500.35	Personal Services Salaries - Overtime	1,585.31	2,903.42	3,000.00	3,314.00	3,000.00
100.50.500.40	Personal Services Salaries - Longevity	800.00	800.00	800.00	800.00	800.00
100.50.505.05	Personal Benefits Group & Medical Life	92,934.64	111,383.20	167,592.00	162,450.00	232,331.00
100.50.505.10	Personal Benefits Professional Training	10,260.59	2,254.00	3,000.00	0.00	3,000.00
100.50.505.15	Personal Benefits Dues & Memberships	373.00	2,152.00	2,000.00	0.00	2,000.00
100.50.505.25	Personal Benefits Uniform Maintenance	0.00	0.00	0.00	0.00	3,700.00
100.50.505.75	Personal Benefits Employer's Contribution - FICA	51,066.77	63,964.20	74,522.00	67,884.00	80,155.00
100.50.505.80	Personal Benefits Employer's Contribution - IMRF	92,306.82	93,914.66	115,265.00	112,097.00	130,445.00
100.50.505.85	Personal Benefits Employer's Contribution Medicare	11,943.04	14,965.15	17,429.00	16,949.00	18,746.00
100.50.510	Operating Expenses	26.66	0.00	0.00	0.00	0.00
100.50.510.04	Operating Expenses Travel	1,968.56	1,731.64	5,000.00	1,200.00	5,000.00
100.50.510.06	Operating Expenses Per Diem Allowance	0.00	0.00	500.00	500.00	300.00
100.50.510.08	Operating Expenses Reception & Community Affairs	0.00	0.00	500.00	200.00	200.00
100.50.510.10	Operating Expenses Maintenance Contracts	55,578.25	54,871.24	56,000.00	56,000.00	57,000.00
100.50.510.14	Operating Expenses Subscriptions & Publications	1,619.10	0.00	500.00	200.00	300.00
100.50.510.16	Operating Expenses Printing	0.00	1,900.25	700.00	100.00	400.00
100.50.510.21	Operating Expenses IT Internal Svc Contribution	87,143.09	104,457.00	137,301.00	138,808.00	140,351.00
100.50.510.40	Operating Expenses Supplies - Office	2,632.79	8,729.83	7,000.00	3,000.00	4,000.00
100.50.510.83	Operating Expenses Credit Card Fees	(22.00)	(46.00)	0.00	0.00	0.00
100.50.515.05	Insurance Premium	1,953.00	2,176.00	2,742.00	2,564.00	2,727.00
100.50.515.15	Insurance Deductible - Worker's Comp	45,908.05	0.00	0.00	0.00	0.00
100.50.530.50	Commodities Small Equipment Tools & Hardware	0.00	0.00	300.00	0.00	0.00
100.50.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	142,468.00	160,152.00	152,383.00	139,339.00	163,581.00
100.50.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	55,690.00	56,582.00	58,724.00	55,548.00	59,809.00
100.50.555.30	Capital Equipment Capital Replacement	0.00	0.00	33,400.00	33,400.00	33,400.00
100.50.555.40	Capital Equipment Technology	1,022.00	1,278.00	1,800.00	1,800.00	1,800.00
100.50.555.50	Capital Equipment Buildings	0.00	0.00	8,055.00	8,055.00	8,055.00
100.50.580	All Other Expense	322.74	119.99	0.00	300.00	0.00
100.50.580.05	All Other Expense All Other Expenses	39.46	766.00	1,000.00	500.00	1,000.00
100.50.580.10	All Other Expense Consultant Fees	20,747.50	0.00	3,000.00	1,000.00	3,000.00
100.50.580.12	All Other Expense Contractual Inspections	312,872.03	203,856.98	100,000.00	100,000.00	100,000.00
Department Total: 50 - Community Development		\$1,833,954.45	\$1,936,235.93	\$2,150,685.00	\$2,071,586.00	\$2,344,119.00
Department: 55 - Public Works						
Division: 10 - Streets						
100.55.10.500.05	Personal Services Salaries - Full Time	553,607.39	564,710.02	583,568.00	594,355.00	617,414.00
100.55.10.500.10	Personal Services Salaries - Part Time	62,830.39	15,299.42	73,587.00	0.00	73,587.00
100.55.10.500.15	Personal Services Salaries - Seasonal	47,316.81	84,662.26	91,528.00	73,967.00	92,425.00
100.55.10.500.35	Personal Services Salaries - Overtime	84,641.15	57,749.84	203,155.00	121,893.00	162,500.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.55.10.500.40	Personal Services Salaries - Longevity	3,600.00	3,000.00	3,000.00	3,000.00	3,000.00
100.55.10.505.05	Personal Benefits Group & Medical Life	104,986.10	112,666.36	110,609.00	110,617.00	117,552.00
100.55.10.505.10	Personal Benefits Professional Training	4,187.69	8,695.73	2,725.00	2,725.00	2,900.00
100.55.10.505.15	Personal Benefits Dues & Memberships	2,330.00	1,198.35	1,400.00	1,400.00	1,500.00
100.55.10.505.20	Personal Benefits Clothing Allowance	4,350.00	5,250.00	4,650.00	4,650.00	4,800.00
100.55.10.505.35	Personal Benefits Safety Equipment	1,102.66	39.34	880.00	880.00	880.00
100.55.10.505.75	Personal Benefits Employer's Contribution - FICA	45,551.26	43,840.45	58,138.00	53,848.00	61,354.00
100.55.10.505.80	Personal Benefits Employer's Contribution - IMRF	69,631.78	58,130.93	82,661.00	67,420.00	90,523.00
100.55.10.505.85	Personal Benefits Employer's Contribution Medicare	10,653.52	10,252.57	12,530.00	12,594.00	14,349.00
100.55.10.510.04	Operating Expenses Travel	6,414.45	(772.81)	2,600.00	2,600.00	2,800.00
100.55.10.510.06	Operating Expenses Per Diem Allowance	0.00	154.60	900.00	900.00	1,000.00
100.55.10.510.10	Operating Expenses Maintenance Contracts	89,685.35	92,037.24	190,000.00	120,000.00	170,000.00
100.55.10.510.12	Operating Expenses Equipment Rental	0.00	200.00	0.00	0.00	0.00
100.55.10.510.14	Operating Expenses Subscriptions & Publications	50.00	15.00	100.00	100.00	100.00
100.55.10.510.21	Operating Expenses IT Internal Svc Contribution	64,493.74	69,091.00	84,081.00	85,004.00	90,333.00
100.55.10.510.40	Operating Expenses Supplies - Office	433.55	495.06	500.00	500.00	500.00
100.55.10.510.50	Operating Expenses Supplies - All Other	7,596.67	7,612.69	7,300.00	7,300.00	8,030.00
100.55.10.510.55	Operating Expenses Operating Equip - Department	5,157.45	3,131.52	3,600.00	3,600.00	3,900.00
100.55.10.515.05	Insurance Premium	42,650.00	48,783.00	60,980.00	57,026.00	60,636.00
100.55.10.515.10	Insurance Unemployment Insurance	16,182.72	0.00	0.00	0.00	0.00
100.55.10.515.15	Insurance Deductible - Worker's Comp	1,515.37	0.00	1,435.00	0.00	1,435.00
100.55.10.530.40	Commodities Snow & Ice Control Mix	306,504.20	290,016.31	272,250.00	343,798.00	343,798.00
100.55.10.530.50	Commodities Small Equipment Tools & Hardware	426.04	700.78	600.00	600.00	600.00
100.55.10.530.55	Commodities Traffic & Street Signs	38,674.58	25,274.99	35,500.00	35,500.00	38,000.00
100.55.10.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	77,444.00	87,058.00	100,503.00	91,900.00	107,888.00
100.55.10.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	176,177.91	220,514.98	176,178.00	206,401.00	206,401.00
100.55.10.535.10	Maintenance & Repairs - Facilities Streets & Highways	178,872.47	96,315.54	321,975.00	175,000.00	221,975.00
100.55.10.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	327,772.29	333,020.00	345,633.00	326,940.00	352,021.00
100.55.10.545.05	Maintenance & Repairs - Vehicles Gasoline	6,707.00	0.00	0.00	0.00	0.00
100.55.10.545.10	Maintenance & Repairs - Vehicles Diesel Fuel	10,234.04	0.00	0.00	0.00	0.00
100.55.10.545.15	Maintenance & Repairs - Vehicles Automotive Parts	(28,355.99)	(6,561.51)	0.00	0.00	0.00
100.55.10.550.05	Maintenance & Repairs - Other Department Equipment	10,420.44	9,648.12	10,000.00	10,000.00	10,900.00
100.55.10.550.10	Maintenance & Repairs - Other Radios	0.00	0.00	600.00	600.00	600.00
100.55.10.555.10	Capital Equipment Office and Other Equipment	16,999.99	0.00	600.00	600.00	600.00
100.55.10.555.30	Capital Equipment Capital Replacement	0.00	0.00	173,200.00	173,200.00	173,200.00
100.55.10.555.40	Capital Equipment Technology	0.00	0.00	1,000.00	1,000.00	1,000.00
100.55.10.555.50	Capital Equipment Buildings	0.00	0.00	5,370.00	5,370.00	5,370.00
100.55.10.580	All Other Expense	446.29	0.00	0.00	0.00	0.00
Division Total: 10 - Streets		\$2,351,291.31	\$2,242,229.78	\$3,023,336.00	\$2,695,288.00	\$3,043,871.00

Division: 15 - Administration

100.55.15.500.05	Personal Services Salaries - Full Time	744,155.89	849,753.34	884,180.00	908,915.00	1,024,533.00
100.55.15.500.35	Personal Services Salaries - Overtime	24.21	24.94	0.00	460.00	50.00
100.55.15.500.40	Personal Services Salaries - Longevity	2,300.00	3,100.00	2,000.00	2,000.00	3,400.00
100.55.15.505.05	Personal Benefits Group & Medical Life	147,572.75	172,246.81	176,600.00	183,285.00	207,800.00
100.55.15.505.10	Personal Benefits Professional Training	17,096.52	11,980.64	16,514.00	4,949.20	17,400.00
100.55.15.505.15	Personal Benefits Dues & Memberships	4,549.32	10,124.75	21,250.00	12,270.00	22,400.00
100.55.15.505.20	Personal Benefits Clothing Allowance	5,646.63	5,250.00	5,250.00	5,250.00	6,400.00
100.55.15.505.35	Personal Benefits Safety Equipment	0.00	0.00	100.00	85.36	100.00
100.55.15.505.75	Personal Benefits Employer's Contribution - FICA	43,125.41	49,473.88	68,061.00	56,967.00	59,839.00
100.55.15.505.80	Personal Benefits Employer's Contribution - IMRF	83,372.42	78,951.47	109,546.00	88,115.00	103,723.00
100.55.15.505.85	Personal Benefits Employer's Contribution Medicare	10,427.99	11,868.24	12,957.00	13,323.00	13,667.00
100.55.15.510.04	Operating Expenses Travel	5,345.04	6,828.54	10,250.00	2,416.88	10,800.00
100.55.15.510.06	Operating Expenses Per Diem Allowance	320.68	21.03	1,800.00	155.88	1,900.00
100.55.15.510.10	Operating Expenses Maintenance Contracts	47,003.38	18,908.02	545.00	7,624.00	8,311.00
100.55.15.510.14	Operating Expenses Subscriptions & Publications	0.00	375.00	0.00	0.00	0.00
100.55.15.510.21	Operating Expenses IT Internal Svc Contribution	82,646.46	58,562.00	93,761.00	94,790.00	100,086.00
100.55.15.510.40	Operating Expenses Supplies - Office	1,879.32	2,333.80	2,000.00	1,238.96	2,180.00
100.55.15.510.50	Operating Expenses Supplies - All Other	681.71	1,281.43	600.00	1,349.00	1,871.00
100.55.15.515.05	Insurance Premium	9,763.00	11,222.00	14,006.00	13,098.00	13,927.00
100.55.15.515.10	Insurance Unemployment Insurance	(757.50)	0.00	1,475.00	0.00	0.00
100.55.15.515.15	Insurance Deductible - Worker's Comp	0.00	0.00	1,600.00	0.00	1,600.00
100.55.15.515.20	Insurance Deductible - Non Wrker's Co	1,631.00	96.00	1,075.00	0.00	0.00
100.55.15.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	32,512.00	36,548.00	55,262.00	50,532.00	59,323.00
100.55.15.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	1,591.00	1,616.00	1,678.00	1,587.00	1,709.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.55.15.550.05	Maintenance & Repairs - Other Department Equipment	0.00	0.00	200.00	0.00	0.00
100.55.15.555.10	Capital Equipment Office and Other Equipment	4,355.93	8,586.00	4,000.00	88.00	4,360.00
100.55.15.555.40	Capital Equipment Technology	0.00	18,714.00	1,000.00	1,000.00	1,000.00
100.55.15.555.50	Capital Equipment Buildings	0.00	0.00	3,580.00	3,580.00	3,580.00
100.55.15.580	All Other Expense	50.00	0.00	0.00	0.00	0.00
Division Total: 15 - Administration		\$1,245,293.16	\$1,357,865.89	\$1,489,290.00	\$1,453,079.28	\$1,669,959.00
Division: 20 - Forestry						
100.55.20.500.05	Personal Services Salaries - Full Time	639,536.86	681,272.18	703,534.00	701,856.00	728,660.00
100.55.20.500.10	Personal Services Salaries - Part Time	65,678.65	15,781.35	0.00	0.00	0.00
100.55.20.500.15	Personal Services Salaries - Seasonal	45,964.79	98,590.81	154,042.00	91,847.00	154,042.00
100.55.20.500.35	Personal Services Salaries - Overtime	16,299.27	18,009.62	55,000.00	20,000.00	55,000.00
100.55.20.500.40	Personal Services Salaries - Longevity	4,600.00	4,800.00	4,800.00	4,800.00	4,800.00
100.55.20.505.05	Personal Benefits Group & Medical Life	141,943.96	135,388.22	133,615.00	129,432.00	139,995.00
100.55.20.505.10	Personal Benefits Professional Training	11,589.40	5,512.69	9,000.00	9,000.00	9,500.00
100.55.20.505.15	Personal Benefits Dues & Memberships	1,855.00	1,353.35	4,000.00	2,400.00	4,200.00
100.55.20.505.20	Personal Benefits Clothing Allowance	5,075.00	4,500.00	5,250.00	5,250.00	5,600.00
100.55.20.505.35	Personal Benefits Safety Equipment	3,455.86	4,445.68	2,500.00	8,200.00	5,000.00
100.55.20.505.75	Personal Benefits Employer's Contribution - FICA	46,360.63	49,726.70	56,877.00	50,992.00	58,436.00
100.55.20.505.80	Personal Benefits Employer's Contribution - IMRF	79,079.91	70,287.49	73,144.00	70,065.00	79,556.00
100.55.20.505.85	Personal Benefits Employer's Contribution Medicare	10,841.76	11,629.57	13,302.00	11,925.00	13,667.00
100.55.20.510.04	Operating Expenses Travel	1,102.16	2,299.66	5,675.00	1,500.00	6,000.00
100.55.20.510.06	Operating Expenses Per Diem Allowance	13.75	226.53	1,650.00	750.00	1,650.00
100.55.20.510.10	Operating Expenses Maintenance Contracts	464,900.69	470,068.15	575,000.00	515,000.00	575,000.00
100.55.20.510.12	Operating Expenses Equipment Rental	0.00	0.00	250.00	250.00	250.00
100.55.20.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	100.00	100.00	100.00
100.55.20.510.21	Operating Expenses IT Internal Svc Contribution	76,663.89	69,091.00	94,843.00	95,884.00	102,068.00
100.55.20.510.40	Operating Expenses Supplies - Office	103.00	213.00	280.00	280.00	280.00
100.55.20.510.50	Operating Expenses Supplies - All Other	22,415.67	25,295.22	25,000.00	25,000.00	26,000.00
100.55.20.510.55	Operating Expenses Operating Equip - Department	10,012.77	10,594.01	10,000.00	10,000.00	10,000.00
100.55.20.515.05	Insurance Premium	28,365.00	32,408.00	40,552.00	37,923.00	40,323.00
100.55.20.515.10	Insurance Unemployment Insurance	(502.32)	0.00	0.00	0.00	0.00
100.55.20.515.15	Insurance Deductible - Worker's Comp	0.00	1,055.12	2,265.00	0.00	2,265.00
100.55.20.530.45	Commodities Chemicals and Fertilizers	2,936.50	1,029.52	3,000.00	2,400.00	3,000.00
100.55.20.530.50	Commodities Small Equipment Tools & Hardware	469.04	702.06	800.00	800.00	800.00
100.55.20.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	68,677.00	77,201.00	93,944.00	85,903.00	100,847.00
100.55.20.535.30	Maintenance & Repairs - Facilities Parkway Trees	102,181.38	155,506.08	125,000.00	120,000.00	125,000.00
100.55.20.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	208,437.00	211,773.00	219,795.00	207,908.00	223,857.00
100.55.20.550.05	Maintenance & Repairs - Other Department Equipment	0.00	0.00	650.00	0.00	0.00
100.55.20.550.10	Maintenance & Repairs - Other Radios	0.00	0.00	250.00	0.00	0.00
100.55.20.555.30	Capital Equipment Capital Replacement	0.00	0.00	81,000.00	81,000.00	81,000.00
100.55.20.555.40	Capital Equipment Technology	0.00	0.00	1,000.00	1,000.00	1,000.00
100.55.20.555.50	Capital Equipment Buildings	0.00	0.00	9,845.00	9,845.00	9,845.00
Division Total: 20 - Forestry		\$2,058,056.62	\$2,158,760.01	\$2,505,963.00	\$2,301,310.00	\$2,567,741.00
Division: 25 - Drainage						
100.55.25.500.05	Personal Services Salaries - Full Time	182,486.59	125,078.96	136,359.00	135,338.00	143,594.00
100.55.25.500.35	Personal Services Salaries - Overtime	7,010.49	6,445.06	9,000.00	6,470.00	9,800.00
100.55.25.500.40	Personal Services Salaries - Longevity	500.00	500.00	0.00	0.00	0.00
100.55.25.505.05	Personal Benefits Group & Medical Life	50,649.92	33,351.97	38,356.00	8,494.00	10,494.00
100.55.25.505.10	Personal Benefits Professional Training	1,298.22	3,232.63	2,600.00	500.00	2,800.00
100.55.25.505.15	Personal Benefits Dues & Memberships	4,374.71	3,957.67	7,500.00	7,500.00	7,900.00
100.55.25.505.20	Personal Benefits Clothing Allowance	1,812.50	1,875.00	1,500.00	1,510.00	1,600.00
100.55.25.505.35	Personal Benefits Safety Equipment	1,783.29	261.58	1,090.00	950.00	1,188.00
100.55.25.505.75	Personal Benefits Employer's Contribution - FICA	11,324.39	7,516.03	9,012.00	8,972.00	9,511.00
100.55.25.505.80	Personal Benefits Employer's Contribution - IMRF	23,736.69	13,245.72	13,931.00	13,877.00	15,478.00
100.55.25.505.85	Personal Benefits Employer's Contribution Medicare	2,648.41	1,758.67	2,108.00	2,098.00	2,224.00
100.55.25.510.04	Operating Expenses Travel	0.00	0.00	2,025.00	0.00	2,200.00
100.55.25.510.06	Operating Expenses Per Diem Allowance	44.23	99.06	750.00	250.00	800.00
100.55.25.510.12	Operating Expenses Equipment Rental	0.00	0.00	300.00	0.00	300.00
100.55.25.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	0.00	0.00	100.00
100.55.25.510.21	Operating Expenses IT Internal Svc Contribution	22,717.68	20,891.00	28,464.00	28,776.00	30,581.00
100.55.25.510.40	Operating Expenses Supplies - Office	94.01	288.95	500.00	300.00	545.00
100.55.25.510.50	Operating Expenses Supplies - All Other	122.13	2,688.10	2,150.00	2,095.00	2,544.00
100.55.25.510.55	Operating Expenses Operating Equip - Department	2,510.77	3,374.29	6,500.00	6,395.00	11,085.00
100.55.25.515.05	Insurance Premium	12,435.00	14,200.00	17,734.00	16,584.00	17,634.00
100.55.25.515.10	Insurance Unemployment Insurance	0.00	0.00	10,341.00	0.00	0.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
100.55.25.515.15	Insurance Deductible - Worker's Comp	92.18	0.00	0.00	1,051.00	0.00
100.55.25.530.50	Commodities Small Equipment Tools & Hardware	167.60	360.51	1,500.00	1,452.00	1,635.00
100.55.25.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	25,023.00	28,130.00	32,619.00	29,827.00	35,016.00
100.55.25.540.35	Maintenance & Repairs - Water & Sewer Storm and Sanitary Sewers	2,841.29	11,223.82	10,000.00	8,258.00	10,900.00
100.55.25.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	49,325.00	50,114.00	52,013.00	49,200.00	52,974.00
100.55.25.550.05	Maintenance & Repairs - Other Department Equipment	121.26	1,366.35	3,200.00	3,150.00	5,988.00
100.55.25.550.10	Maintenance & Repairs - Other Radios	0.00	196.98	0.00	0.00	0.00
100.55.25.555.30	Capital Equipment Capital Replacement	0.00	0.00	18,301.00	18,301.00	18,301.00
100.55.25.555.40	Capital Equipment Technology	0.00	0.00	750.00	750.00	750.00
100.55.25.555.50	Capital Equipment Buildings	0.00	0.00	1,800.00	1,800.00	1,800.00
100.55.25.560.40	Capital Projects Improvements Other Than Building	439,202.12	90,343.11	200,000.00	200,000.00	200,000.00
Division Total: 25 - Drainage		\$842,321.48	\$420,499.46	\$610,403.00	\$553,898.00	\$597,742.00
Department Total: 55 - Public Works		\$6,496,962.57	\$6,179,355.14	\$7,628,992.00	\$7,003,575.28	\$7,879,313.00
Department: 60 - Engineering						
100.60.500.05	Personal Services Salaries - Full Time	439,818.66	428,005.88	531,633.00	450,928.00	480,673.00
100.60.500.10	Personal Services Salaries - Part Time	6,933.13	12,881.00	15,000.00	1,565.00	15,000.00
100.60.500.35	Personal Services Salaries - Overtime	990.91	348.39	600.00	100.00	1,000.00
100.60.500.40	Personal Services Salaries - Longevity	400.00	600.00	0.00	0.00	0.00
100.60.505.05	Personal Benefits Group & Medical Life	60,259.70	50,868.80	77,931.00	57,390.00	80,429.00
100.60.505.10	Personal Benefits Professional Training	9,506.89	3,460.43	10,175.00	3,000.00	11,000.00
100.60.505.15	Personal Benefits Dues & Memberships	685.00	251.35	1,500.00	100.00	1,700.00
100.60.505.20	Personal Benefits Clothing Allowance	2,649.04	3,000.00	3,000.00	2,695.00	3,200.00
100.60.505.35	Personal Benefits Safety Equipment	89.48	24.99	300.00	300.00	300.00
100.60.505.75	Personal Benefits Employer's Contribution - FICA	26,168.51	26,562.01	25,560.00	28,222.00	30,794.00
100.60.505.80	Personal Benefits Employer's Contribution - IMRF	50,997.02	38,234.45	56,350.00	43,502.00	48,601.00
100.60.505.85	Personal Benefits Employer's Contribution Medicare	6,244.54	6,212.12	6,100.00	6,600.00	7,203.00
100.60.510.04	Operating Expenses Travel	6,402.46	10,908.53	6,500.00	2,000.00	7,100.00
100.60.510.06	Operating Expenses Per Diem Allowance	352.25	518.03	650.00	250.00	800.00
100.60.510.14	Operating Expenses Subscriptions & Publications	50.00	0.00	200.00	100.00	200.00
100.60.510.16	Operating Expenses Printing	1,020.97	2,267.17	1,200.00	0.00	1,200.00
100.60.510.21	Operating Expenses IT Internal Svc Contribution	44,970.30	40,795.00	55,799.00	56,411.00	61,542.00
100.60.510.40	Operating Expenses Supplies - Office	1,734.56	2,303.84	3,000.00	3,000.00	3,200.00
100.60.510.50	Operating Expenses Supplies - All Other	2,032.93	1,719.61	3,000.00	3,000.00	3,500.00
100.60.510.55	Operating Expenses Operating Equip - Department	225.00	531.13	1,200.00	1,200.00	1,300.00
100.60.515.05	Insurance Premium	17,163.00	19,696.00	24,584.00	22,990.00	24,445.00
100.60.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	21,188.00	23,817.00	34,369.00	31,427.00	36,895.00
100.60.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	17,502.00	17,782.00	18,456.00	17,458.00	18,797.00
100.60.550.05	Maintenance & Repairs - Other Department Equipment	0.00	1,100.00	0.00	0.00	0.00
100.60.555.30	Capital Equipment Capital Replacement	0.00	0.00	3,800.00	3,800.00	3,800.00
100.60.555.40	Capital Equipment Technology	0.00	0.00	3,000.00	3,000.00	3,000.00
100.60.555.50	Capital Equipment Buildings	0.00	0.00	4,475.00	4,475.00	4,475.00
100.60.580	All Other Expense	11.43	0.00	0.00	0.00	0.00
100.60.580.05	All Other Expense All Other Expenses	49.47	0.00	0.00	0.00	0.00
100.60.580.10	All Other Expense Consultant Fees	0.00	32,594.13	80,000.00	275,000.00	60,000.00
Department Total: 60 - Engineering		\$717,445.25	\$724,481.86	\$968,382.00	\$1,018,513.00	\$910,154.00
Department: 67 - Non-Departmental						
100.67.580.07	All Other Expense Sales Tax Rebates/Incentives	3,529,280.03	3,596,858.56	3,100,000.00	3,445,426.00	3,276,300.00
Department Total: 67 - Non-Departmental		\$3,529,280.03	\$3,596,858.56	\$3,100,000.00	\$3,445,426.00	\$3,276,300.00
Department: 70 - Transfer Non-Operating						
Division: 40 - General Government						
100.70.40.570.01	Operating Transfers From Assigned Reserves-Veh/Equip	776,703.16	2,740,977.88	2,828,134.00	2,527,334.00	2,264,617.00
100.70.40.570.02	Operating Transfers Fr Assigned Reserves-Facilities	486,046.88	597,764.99	14,276,224.00	14,276,224.00	1,999,633.00
100.70.40.570.03	Operating Transfers Fr Assigned Reserves-Infrastruct	0.00	0.00	2,520,000.00	0.00	2,970,000.00
100.70.40.570.20	Operating Transfers Debt Service Fund	447,603.00	700,000.00	703,000.00	703,000.00	1,196,623.00
100.70.40.570.25	Operating Transfers Retiree Health Savings Fund	314,682.67	221,131.30	0.00	200,000.00	0.00
100.70.40.570.50	Operating Transfers Motor Fuel Tax Fund	0.00	500,000.00	0.00	0.00	0.00
100.70.40.570.85	Operating Transfers Metra Parking Lot Fund	160,000.00	146,000.00	172,000.00	154,000.00	160,000.00
100.70.40.580.05	All Other Expense All Other Expenses	29,289.95	5,000.00	200,000.00	5,000.00	200,000.00
Division Total: 40 - General Government		\$2,214,325.66	\$4,910,874.17	\$20,699,358.00	\$17,865,558.00	\$8,790,873.00
Division: 50 - Public Works						
100.70.50.570.30	Operating Transfers Capital Projects Fund	1,380,000.00	1,113,675.31	4,093,448.00	4,093,448.00	980,000.00
100.70.50.570.40	Operating Transfers Water & Sewer Fund	2,397,162.98	0.00	0.00	0.00	0.00
Division Total: 50 - Public Works		\$3,777,162.98	\$1,113,675.31	\$4,093,448.00	\$4,093,448.00	\$980,000.00
Department Total: 70 - Transfer Non-Operating		\$5,991,488.64	\$6,024,549.48	\$24,792,806.00	\$21,959,006.00	\$9,770,873.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
EXPENSES Total		\$53,059,236.44	\$54,496,588.84	\$77,647,772.00	\$73,023,046.28	\$64,198,280.00
Fund: 120 - Metra Parking Lot Fund						
EXPENSES						
Department: 81 - Metra Parking						
120.81.510.10	Operating Expenses Maintenance Contracts	6,743.48	7,983.00	8,120.00	8,120.00	8,120.00
120.81.510.50	Operating Expenses Supplies - All Other	0.00	20.99	650.00	0.00	650.00
120.81.510.83	Operating Expenses Credit Card Fees	7,283.09	11,000.30	9,200.00	9,500.00	9,500.00
120.81.510.92	Operating Expenses Lease Payments	142,184.26	141,695.00	144,529.00	144,529.00	0.00
120.81.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	46,759.00	52,564.00	50,013.00	45,732.00	53,688.00
120.81.535.25	Maintenance & Repairs - Facilities Parking Lots	0.00	0.00	2,500.00	0.00	2,500.00
120.81.580.05	All Other Expense All Other Expenses	0.00	7,084.75	0.00	0.00	146,500.00
Department Total: 81 - Metra Parking		\$202,969.83	\$220,348.04	\$215,012.00	\$207,881.00	\$220,958.00
EXPENSES Total		\$202,969.83	\$220,348.04	\$215,012.00	\$207,881.00	\$220,958.00
Fund EXPENSE	Total: 100 - General Fund	\$202,969.83	\$220,348.04	\$215,012.00	\$207,881.00	\$220,958.00
Fund: 125 - Lake Cook Rd TIF Fund						
EXPENSES						
Department: 50 - Community Development						
125.50.580.10	All Other Expense Consultant Fees	66,491.15	6,000.00	0.00	0.00	0.00
125.50.580.11	All Other Expense Contractual Services	19,000,000.00	0.00	0.00	0.00	0.00
Department Total: 50 - Community Development		\$19,066,491.15	\$6,000.00	\$0.00	\$0.00	\$0.00
EXPENSES Total		\$19,066,491.15	\$6,000.00	\$0.00	\$0.00	\$0.00
Fund EXPENSE	Total: 125 - Lake Cook Rd TIF Fund	\$19,066,491.15	\$6,000.00	\$0.00	\$0.00	\$0.00
Fund: 126 - Dundee Rd TIF Fund						
EXPENSES						
Department: 50 - Community Development						
126.50.580.10	All Other Expense Consultant Fees	0.00	84,371.65	0.00	0.00	0.00
Department Total: 50 - Community Development		\$0.00	\$84,371.65	\$0.00	\$0.00	\$0.00
EXPENSES Total		\$0.00	\$84,371.65	\$0.00	\$0.00	\$0.00
Fund EXPENSE	Total: 126 - Dundee Rd TIF Fund	\$0.00	\$84,371.65	\$0.00	\$0.00	\$0.00
Fund: 130 - Motor Fuel Tax Fund						
EXPENSES						
Department: 75 - Capital Improvement						
130.75.570.10	Operating Transfers Corporate Fund	0.00	133,675.31	0.00	0.00	0.00
130.75.570.15	Operating Transfers Capital Projects Streets	1,446,387.62	1,142,949.62	1,586,552.00	1,586,552.00	1,048,215.00
130.75.570.20	Operating Transfers Debt Service Fund	800,000.00	875,000.00	875,000.00	875,000.00	875,000.00
Department Total: 75 - Capital Improvement		\$2,246,387.62	\$2,151,624.93	\$2,461,552.00	\$2,461,552.00	\$1,923,215.00
EXPENSES Total		\$2,246,387.62	\$2,151,624.93	\$2,461,552.00	\$2,461,552.00	\$1,923,215.00
Fund EXPENSE	Total: 130 - Motor Fuel Tax Fund	\$2,246,387.62	\$2,151,624.93	\$2,461,552.00	\$2,461,552.00	\$1,923,215.00
Fund: 135 - Local Motor Fuel Tax Fund						
EXPENSES						
Department: 75 - Capital Improvement						
135.75.570.20	Operating Transfers Debt Service Fund	441,950.00	416,492.00	460,000.00	460,000.00	246,950.00
135.75.570.30	Operating Transfers Capital Projects Fund	0.00	0.00	500,000.00	500,000.00	0.00
Department Total: 75 - Capital Improvement		\$441,950.00	\$416,492.00	\$960,000.00	\$960,000.00	\$246,950.00
EXPENSES Total		\$441,950.00	\$416,492.00	\$960,000.00	\$960,000.00	\$246,950.00
Fund EXPENSE	Total: 135 - Local Motor Fuel Tax Fund	\$441,950.00	\$416,492.00	\$960,000.00	\$960,000.00	\$246,950.00
Fund: 140 - Debt Service Fund						
EXPENSES						
Department: 85 - Debt						
140.85.565.10	Debt Service Principal	2,570,989.83	2,591,265.00	2,611,366.00	2,611,366.00	2,646,180.00
140.85.565.20	Debt Service Interest	1,100,782.09	2,160,411.99	1,796,115.00	1,796,115.00	2,287,552.00
140.85.565.30	Debt Service Paying Agent Fees	2,147.50	2,681.25	3,000.00	2,700.00	3,000.00
140.85.565.40	Debt Service Bond Issue Costs	20,000.00	0.00	0.00	0.00	0.00
140.85.570.15	Operating Transfers Capital Projects Streets	2,726,592.99	25,358.54	0.00	0.00	0.00
140.85.570.40	Operating Transfers Water & Sewer Fund	5,613,810.70	0.00	0.00	0.00	0.00
Department Total: 85 - Debt		\$12,034,323.11	\$4,779,716.78	\$4,410,481.00	\$4,410,181.00	\$4,936,732.00
EXPENSES Total		\$12,034,323.11	\$4,779,716.78	\$4,410,481.00	\$4,410,181.00	\$4,936,732.00
Fund EXPENSE	Total: 140 - Debt Service Fund	\$12,034,323.11	\$4,779,716.78	\$4,410,481.00	\$4,410,181.00	\$4,936,732.00
Fund: 150 - Capital Projects Facilities Fund						
EXPENSES						
Department: 75 - Capital Improvement						
150.75.560.30	Capital Projects Buildings & Structures	14,271,782.61	7,073,739.49	16,383,244.00	16,313,244.00	13,440,033.00
150.75.560.40	Capital Projects Improvements Other Than Building	0.00	(750.00)	122,000.00	50,000.00	120,000.00
150.75.560.50	Capital Projects Technology	714.00	0.00	0.00	0.00	0.00
150.75.565.40	Debt Service Bond Issue Costs	251,821.91	0.00	0.00	0.00	0.00
Department Total: 75 - Capital Improvement		\$14,524,318.52	\$7,072,989.49	\$16,505,244.00	\$16,363,244.00	\$13,560,033.00
EXPENSES Total		\$14,524,318.52	\$7,072,989.49	\$16,505,244.00	\$16,363,244.00	\$13,560,033.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
Fund EXPENSE Total: 150 - Capital Projects Facilities Fund		\$14,524,318.52	\$7,072,989.49	\$16,505,244.00	\$16,363,244.00	\$13,560,033.00
Fund: 155 - Capital Projects Vehicles/Equip						
EXPENSES						
Department: 75 - Capital Improvement						
155.75.555.10	Capital Equipment Office and Other Equipment	0.00	0.00	117,400.00	117,400.00	453,000.00
155.75.555.20	Capital Equipment Automobiles & Trucks	481,136.73	2,357,831.79	2,141,934.00	1,841,934.00	1,591,000.00
155.75.560.50	Capital Projects Technology	295,566.43	1,014,709.97	568,800.00	568,000.00	535,617.00
155.75.580.05	All Other Expense All Other Expenses	0.00	53,320.00	0.00	0.00	0.00
Department Total: 75 - Capital Improvement		\$776,703.16	\$3,425,861.76	\$2,828,134.00	\$2,527,334.00	\$2,579,617.00
EXPENSES Total		\$776,703.16	\$3,425,861.76	\$2,828,134.00	\$2,527,334.00	\$2,579,617.00
Fund EXPENSE Total: 155 - Capital Projects Vehicles/Equip		\$776,703.16	\$3,425,861.76	\$2,828,134.00	\$2,527,334.00	\$2,579,617.00
Fund: 160 - Capital Projects Streets Fund						
EXPENSES						
Department: 75 - Capital Improvement						
160.75.560.20	Capital Projects Streets & Highways	5,096,134.70	2,418,600.75	15,036,000.00	12,516,000.00	26,350,094.00
160.75.570.20	Operating Transfers Debt Service Fund	0.00	342.20	0.00	0.00	0.00
Department Total: 75 - Capital Improvement		\$5,096,134.70	\$2,418,942.95	\$15,036,000.00	\$12,516,000.00	\$26,350,094.00
EXPENSES Total		\$5,096,134.70	\$2,418,942.95	\$15,036,000.00	\$12,516,000.00	\$26,350,094.00
Fund EXPENSE Total: 160 - Capital Projects Streets Fund		\$5,096,134.70	\$2,418,942.95	\$15,036,000.00	\$12,516,000.00	\$26,350,094.00
Fund: 170 - Water & Sewer Fund						
EXPENSES						
Department: 55 - Public Works						
Division: 35 - Water						
170.55.35.500.05	Personal Services Salaries - Full Time	617,302.81	670,667.40	705,727.00	780,093.00	742,308.00
170.55.35.500.10	Personal Services Salaries - Part Time	470.75	24,873.30	0.00	0.00	0.00
170.55.35.500.35	Personal Services Salaries - Overtime	77,872.46	92,792.82	100,000.00	100,734.00	100,000.00
170.55.35.500.40	Personal Services Salaries - Longevity	2,800.00	2,800.00	2,800.00	2,800.00	3,000.00
170.55.35.505.05	Personal Benefits Group & Medical Life	76,080.54	106,423.11	101,307.00	148,327.00	145,552.00
170.55.35.505.10	Personal Benefits Professional Training	4,111.20	5,497.00	7,350.00	6,500.00	8,000.00
170.55.35.505.15	Personal Benefits Dues & Memberships	3,418.66	2,155.60	1,100.00	1,000.00	1,200.00
170.55.35.505.20	Personal Benefits Clothing Allowance	5,811.21	6,206.73	6,000.00	6,930.00	6,400.00
170.55.35.505.35	Personal Benefits Safety Equipment	3,302.01	6,490.06	4,500.00	4,500.00	4,500.00
170.55.35.505.75	Personal Benefits Employer's Contribution - FICA	42,894.79	48,459.68	50,129.00	55,082.00	52,409.00
170.55.35.505.80	Personal Benefits Employer's Contribution - IMRF	80,107.43	73,259.92	77,435.00	85,190.00	85,292.00
170.55.35.505.85	Personal Benefits Employer's Contribution Medicare	10,031.77	11,333.38	11,724.00	12,882.00	12,257.00
170.55.35.510	Operating Expenses	0.00	28,377.33	0.00	0.00	0.00
170.55.35.510.04	Operating Expenses Travel	6,306.41	3,292.05	5,000.00	4,000.00	5,400.00
170.55.35.510.06	Operating Expenses Per Diem Allowance	620.87	476.90	1,750.00	500.00	1,900.00
170.55.35.510.10	Operating Expenses Maintenance Contracts	113,505.23	87,938.43	3,000.00	3,000.00	5,500.00
170.55.35.510.12	Operating Expenses Equipment Rental	0.00	8,740.74	500.00	250.00	500.00
170.55.35.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	400.00	400.00	400.00
170.55.35.510.16	Operating Expenses Printing	3,339.00	0.00	3,000.00	3,618.00	1,500.00
170.55.35.510.21	Operating Expenses IT Internal Svc Contribution	131,515.73	164,498.00	216,002.00	218,373.00	237,257.00
170.55.35.510.40	Operating Expenses Supplies - Office	850.16	1,426.28	700.00	700.00	700.00
170.55.35.510.50	Operating Expenses Supplies - All Other	1,905.05	5,749.91	5,400.00	5,400.00	7,000.00
170.55.35.510.55	Operating Expenses Operating Equip - Department	4,893.73	16,383.35	16,000.00	16,000.00	16,000.00
170.55.35.510.83	Operating Expenses Credit Card Fees	3,345.74	1,774.67	14,485.00	6,000.00	10,000.00
170.55.35.510.84	Operating Expenses Bank Fees	7,603.17	0.00	0.00	0.00	0.00
170.55.35.510.90	Operating Expenses Northwest Water Commission	1,925,672.00	2,020,364.00	2,085,016.00	2,100,000.00	2,300,026.00
170.55.35.515.05	Insurance Premium	68,753.00	76,610.00	95,773.00	89,563.00	95,233.00
170.55.35.515.15	Insurance Deductible - Worker's Comp	250.58	0.00	5,090.00	0.00	3,590.00
170.55.35.515.20	Insurance Deductible - Non Wrker's Co	253.00	0.00	0.00	0.00	0.00
170.55.35.530.15	Commodities Electricity - Water & Sewer	187,324.57	191,296.32	200,000.00	210,000.00	210,000.00
170.55.35.530.20	Commodities Gas - Facilities	2,828.81	9,947.94	4,000.00	3,500.00	4,000.00
170.55.35.530.45	Commodities Chemicals and Fertilizers	5,352.28	4,315.05	5,500.00	5,500.00	5,500.00
170.55.35.530.50	Commodities Small Equipment Tools & Hardware	1,242.43	1,642.57	2,000.00	2,000.00	2,160.00
170.55.35.530.60	Commodities Water Sample Analysis	12,708.99	19,636.56	35,000.00	15,000.00	37,000.00
170.55.35.530.65	Commodities Water Meter Purchases	37,748.67	68,463.17	25,000.00	25,000.00	25,000.00
170.55.35.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	162,560.00	182,739.00	203,033.00	227,464.00	267,249.00
170.55.35.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	0.00	0.00	40,000.00	40,000.00	40,000.00
170.55.35.540.05	Maintenance & Repairs - Water & Sewer Well Equipment	1,133.90	144.04	10,000.00	10,000.00	10,000.00
170.55.35.540.10	Maintenance & Repairs - Water & Sewer Pumping Stations	6,460.99	107,561.44	300,000.00	400,000.00	150,000.00
170.55.35.540.15	Maintenance & Repairs - Water & Sewer Watermains & Services	29,209.13	51,738.05	35,000.00	35,000.00	35,000.00
170.55.35.540.20	Maintenance & Repairs - Water & Sewer Reservoirs	273.22	474.85	2,000.00	2,000.00	2,000.00
170.55.35.540.25	Maintenance & Repairs - Water & Sewer Water Meters	13,169.92	15,195.25	180,000.00	180,000.00	180,000.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
170.55.35.540.30	Maintenance & Repairs - Water & Sewer Hydrants & Valves	14,817.69	24,100.44	25,000.00	25,000.00	25,000.00
170.55.35.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	170,362.00	173,090.00	179,644.00	169,928.00	182,964.00
170.55.35.545.30	Maintenance & Repairs - Vehicles Garage Overhead	0.00	346.99	0.00	0.00	0.00
170.55.35.550.05	Maintenance & Repairs - Other Department Equipment	11,682.69	43,264.06	60,000.00	60,000.00	71,000.00
170.55.35.555.20	Capital Equipment Automobiles & Trucks	0.00	0.00	36,000.00	32,000.00	64,000.00
170.55.35.560.60	Capital Projects Water System	6,449.58	3,337.50	5,767,000.00	5,767,000.00	6,642,000.00
170.55.35.565.10	Debt Service Principal	0.08	0.00	631,007.00	631,007.00	697,495.00
170.55.35.565.16	Debt Service Principal - SBITA	0.00	10,339.00	0.00	0.00	0.00
170.55.35.565.20	Debt Service Interest	123,755.23	111,232.50	97,307.00	97,307.00	81,878.00
170.55.35.570.10	Operating Transfers Corporate Fund	999,600.00	780,000.00	830,000.00	830,000.00	854,900.00
170.55.35.570.20	Operating Transfers Debt Service Fund	1,421,950.00	2,224,912.00	1,862,212.00	1,862,212.00	2,104,891.00
170.55.35.580.05	All Other Expense All Other Expenses	67,622.56	68,113.39	79,661.00	68,607.00	79,661.00
170.55.35.580.72	All Other Expense OPEB Expense	(106,608.00)	77,030.00	0.00	0.00	0.00
170.55.35.581	IMRF Expenditure	(351,868.00)	163,754.00	0.00	0.00	0.00
170.55.35.800	Depreciation	1,659,104.80	1,705,597.95	0.00	0.00	0.00
Division Total: 35 - Water		\$7,669,898.84	\$9,504,862.73	\$14,129,552.00	\$14,350,367.00	\$15,617,622.00
Division: 36 - Sewer						
170.55.36.500.05	Personal Services Salaries - Full Time	326,054.97	303,665.67	382,942.00	334,638.00	414,522.00
170.55.36.500.10	Personal Services Salaries - Part Time	0.00	23,128.41	0.00	0.00	0.00
170.55.36.500.35	Personal Services Salaries - Overtime	21,798.31	30,550.65	26,000.00	30,018.00	30,000.00
170.55.36.500.40	Personal Services Salaries - Longevity	2,100.00	2,100.00	1,600.00	1,600.00	1,000.00
170.55.36.505.05	Personal Benefits Group & Medical Life	94,747.89	81,250.89	87,890.00	70,967.00	91,922.00
170.55.36.505.10	Personal Benefits Professional Training	1,454.00	2,407.00	5,600.00	4,500.00	6,100.00
170.55.36.505.15	Personal Benefits Dues & Memberships	462.00	0.00	1,500.00	1,635.00	1,700.00
170.55.36.505.20	Personal Benefits Clothing Allowance	2,668.50	3,663.46	4,500.00	4,500.00	4,000.00
170.55.36.505.35	Personal Benefits Safety Equipment	5,788.30	2,814.83	2,250.00	2,250.00	2,400.00
170.55.36.505.75	Personal Benefits Employer's Contribution - FICA	20,284.64	21,273.69	25,516.00	22,706.00	27,374.00
170.55.36.505.80	Personal Benefits Employer's Contribution - IMRF	41,129.29	33,712.04	39,438.00	35,120.00	44,549.00
170.55.36.505.85	Personal Benefits Employer's Contribution Medicare	4,743.92	4,975.55	5,967.00	5,310.00	6,403.00
170.55.36.510.04	Operating Expenses Travel	0.00	1,188.32	0.00	0.00	0.00
170.55.36.510.06	Operating Expenses Per Diem Allowance	0.00	78.23	0.00	0.00	0.00
170.55.36.510.10	Operating Expenses Maintenance Contracts	2,269.29	5,441.99	26,000.00	20,000.00	26,000.00
170.55.36.510.12	Operating Expenses Equipment Rental	0.00	5,430.00	350.00	0.00	350.00
170.55.36.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	100.00	100.00	100.00
170.55.36.510.21	Operating Expenses IT Internal Svc Contribution	47,755.58	51,654.00	64,381.00	65,088.00	68,524.00
170.55.36.510.40	Operating Expenses Supplies - Office	310.93	264.65	500.00	300.00	545.00
170.55.36.510.50	Operating Expenses Supplies - All Other	4,599.19	8,144.01	6,100.00	6,000.00	7,249.00
170.55.36.510.55	Operating Expenses Operating Equip - Department	3,600.13	2,910.54	13,100.00	6,700.00	47,500.00
170.55.36.515.05	Insurance Premium	46,452.00	51,760.00	64,732.00	60,535.00	64,367.00
170.55.36.515.10	Insurance Unemployment Insurance	0.00	8,670.00	0.00	0.00	0.00
170.55.36.515.15	Insurance Deductible - Worker's Comp	0.00	1,252.40	0.00	25.00	1,500.00
170.55.36.515.20	Insurance Deductible - Non Wrker's Co	344.25	0.00	0.00	0.00	0.00
170.55.36.530.15	Commodities Electricity - Water & Sewer	36,728.06	37,167.43	43,600.00	55,000.00	55,000.00
170.55.36.530.50	Commodities Small Equipment Tools & Hardware	890.39	1,308.52	1,700.00	1,600.00	1,853.00
170.55.36.530.70	Commodities Lake County Tap-On Fees	766,699.00	1,946,437.96	100,000.00	45,000.00	100,000.00
170.55.36.530.75	Commodities Lake County Sanitary Sewer Fees	3,629,365.37	3,533,034.96	3,732,300.00	3,675,000.00	3,822,000.00
170.55.36.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	136,806.00	153,787.00	160,961.00	147,183.00	175,464.00
170.55.36.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	0.00	0.00	10,000.00	10,000.00	10,000.00
170.55.36.540.35	Maintenance & Repairs - Water & Sewer Storm and Sanitary Sewers	13,670.42	208,482.74	15,750.00	15,000.00	17,167.00
170.55.36.540.40	Maintenance & Repairs - Water & Sewer Lift Stations	26,984.36	10,400.48	35,000.00	36,000.00	46,440.00
170.55.36.545.01	Maintenance & Repairs - Vehicles Central Garage Internal Svc	61,108.00	62,085.00	64,437.00	60,952.00	65,628.00
170.55.36.550.05	Maintenance & Repairs - Other Department Equipment	1,770.29	2,559.58	4,300.00	4,200.00	9,687.00
170.55.36.555.10	Capital Equipment Office and Other Equipment	0.00	9,932.37	0.00	0.00	0.00
170.55.36.555.20	Capital Equipment Automobiles & Trucks	0.00	0.00	0.00	0.00	117,000.00
170.55.36.560.70	Capital Projects Sewer System	1,218.67	87,488.93	1,421,000.00	1,421,000.00	3,090,000.00
170.55.36.580.05	All Other Expense All Other Expenses	330.30	(1,616.60)	10,000.00	2,500.00	7,500.00
Division Total: 36 - Sewer		\$5,302,134.05	\$6,697,404.70	\$6,357,514.00	\$6,145,427.00	\$8,363,844.00
Department Total: 55 - Public Works		\$12,972,032.89	\$16,202,267.43	\$20,487,066.00	\$20,495,794.00	\$23,981,466.00
EXPENSES Total		\$12,972,032.89	\$16,202,267.43	\$20,487,066.00	\$20,495,794.00	\$23,981,466.00
Fund EXPENSE	Total: 170 - Water & Sewer Fund	\$12,972,032.89	\$16,202,267.43	\$20,487,066.00	\$20,495,794.00	\$23,981,466.00
Fund: 180 - Buffalo Grove Golf Fund						
EXPENSES						
Department: 84 - Golf						
180.84.500.05	Personal Services Salaries - Full Time	170,589.66	176,720.09	183,017.00	187,596.00	190,899.00
180.84.500.10	Personal Services Salaries - Part Time	55,754.54	37,498.85	40,706.00	40,706.00	44,024.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
180.84.500.15	Personal Services Salaries - Seasonal	108,617.69	125,138.61	130,000.00	128,000.00	130,000.00
180.84.500.40	Personal Services Salaries - Longevity	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
180.84.505.05	Personal Benefits Group & Medical Life	24,799.16	25,818.88	25,423.00	23,404.00	24,881.00
180.84.505.15	Personal Benefits Dues & Memberships	1,514.00	987.00	1,514.00	994.00	1,514.00
180.84.505.75	Personal Benefits Employer's Contribution - FICA	20,500.65	20,895.01	20,542.00	22,184.00	21,268.00
180.84.505.80	Personal Benefits Employer's Contribution - IMRF	26,299.74	20,458.94	21,550.00	22,038.00	23,855.00
180.84.505.85	Personal Benefits Employer's Contribution Medicare	4,794.62	4,886.37	4,804.00	5,188.00	4,974.00
180.84.510.10	Operating Expenses Maintenance Contracts	310,717.36	429,562.73	432,348.00	427,708.00	438,774.00
180.84.510.16	Operating Expenses Printing	1,403.50	1,546.50	1,500.00	1,732.00	1,700.00
180.84.510.21	Operating Expenses IT Internal Svc Contribution	7,670.47	15,793.00	19,807.00	20,024.00	20,761.00
180.84.510.40	Operating Expenses Supplies - Office	1,701.82	1,961.98	2,500.00	1,100.00	2,500.00
180.84.510.49	Operating Expenses Supplies - Golf Course	12,642.78	7,433.96	10,000.00	9,800.00	10,000.00
180.84.510.70	Operating Expenses Merchandise Purchases	56,912.57	54,196.86	48,000.00	56,100.00	55,000.00
180.84.510.73	Operating Expenses Golf Cart Rental	36,451.51	420.64	63,301.00	63,301.00	63,301.00
180.84.510.76	Operating Expenses Driving Range	3,952.62	4,809.02	5,000.00	4,650.00	5,000.00
180.84.510.79	Operating Expenses Advertising & Promotions	738.41	3,126.94	4,000.00	300.00	3,000.00
180.84.510.83	Operating Expenses Credit Card Fees	34,201.12	39,986.56	45,000.00	51,100.00	45,000.00
180.84.510.85	Operating Expenses State Sales Tax	6,042.00	6,807.00	6,700.00	7,600.00	7,000.00
180.84.515.05	Insurance Premium	15,107.00	16,834.00	21,007.00	19,645.00	20,889.00
180.84.515.10	Insurance Unemployment Insurance	4,336.00	0.00	0.00	0.00	0.00
180.84.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	119,820.00	134,693.00	128,158.00	117,188.00	137,576.00
180.84.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	463.01	430.03	400.00	0.00	400.00
180.84.535.35	Maintenance & Repairs - Facilities Golf Course	5,356.67	11,940.29	7,500.00	8,200.00	7,500.00
180.84.535.40	Maintenance & Repairs - Facilities Irrigation System	9,229.05	13,345.13	14,000.00	12,800.00	14,000.00
180.84.545.05	Maintenance & Repairs - Vehicles Gasoline	10,757.09	10,326.68	8,500.00	8,400.00	8,500.00
180.84.560.30	Capital Projects Buildings & Structures	904.39	9,295.00	0.00	0.00	0.00
180.84.560.80	Capital Projects Golf Course	28,058.34	25,069.15	144,000.00	135,000.00	169,000.00
180.84.565.25	Debt Service Interest on Equipment Rental	0.00	11,627.00	0.00	0.00	0.00
180.84.580.05	All Other Expense All Other Expenses	6,618.67	7,143.70	0.00	0.00	0.00
180.84.580.72	All Other Expense OPEB Expense	37,937.00	9,293.00	0.00	0.00	0.00
180.84.581	IMRF Expenditure	(74,591.00)	28,549.00	0.00	0.00	0.00
180.84.800	Depreciation	53,665.82	110,451.20	0.00	0.00	0.00
Department Total: 84 - Golf		\$1,104,466.26	\$1,368,546.12	\$1,390,777.00	\$1,376,258.00	\$1,452,816.00
EXPENSES Total		\$1,104,466.26	\$1,368,546.12	\$1,390,777.00	\$1,376,258.00	\$1,452,816.00
Fund EXPENSE	Total: 180 - Buffalo Grove Golf Fund	\$1,104,466.26	\$1,368,546.12	\$1,390,777.00	\$1,376,258.00	\$1,452,816.00

Fund: 190 - Arboretum Golf Fund

EXPENSES

Department: 84 - Golf

190.84.500.05	Personal Services Salaries - Full Time	68,564.72	71,467.31	74,155.00	78,531.00	78,729.00
190.84.500.10	Personal Services Salaries - Part Time	35,576.52	41,060.18	42,788.00	42,788.00	46,445.00
190.84.500.15	Personal Services Salaries - Seasonal	121,433.08	135,593.06	120,000.00	135,000.00	125,000.00
190.84.500.40	Personal Services Salaries - Longevity	500.00	500.00	1,000.00	500.00	500.00
190.84.505.05	Personal Benefits Group & Medical Life	8,266.46	8,567.72	8,474.00	6,845.00	7,110.00
190.84.505.15	Personal Benefits Dues & Memberships	737.00	737.00	750.00	764.00	770.00
190.84.505.75	Personal Benefits Employer's Contribution - FICA	13,934.65	15,335.87	13,635.00	15,923.00	14,114.00
190.84.505.80	Personal Benefits Employer's Contribution - IMRF	12,628.89	10,852.98	11,310.00	11,682.00	12,680.00
190.84.505.85	Personal Benefits Employer's Contribution Medicare	3,259.18	3,587.16	3,189.00	3,724.00	3,301.00
190.84.510.10	Operating Expenses Maintenance Contracts	621,349.01	764,354.18	772,166.00	772,166.00	783,700.00
190.84.510.16	Operating Expenses Printing	0.00	1,599.46	1,500.00	0.00	1,500.00
190.84.510.21	Operating Expenses IT Internal Svc Contribution	6,914.74	14,970.00	19,807.00	20,024.00	20,761.00
190.84.510.40	Operating Expenses Supplies - Office	5,410.78	4,397.84	5,000.00	5,000.00	5,000.00
190.84.510.49	Operating Expenses Supplies - Golf Course	13,249.00	11,561.88	12,000.00	13,500.00	13,500.00
190.84.510.70	Operating Expenses Merchandise Purchases	62,044.84	79,133.79	45,000.00	85,000.00	55,000.00
190.84.510.73	Operating Expenses Golf Cart Rental	100,475.25	6,909.99	99,125.00	99,125.00	99,125.00
190.84.510.79	Operating Expenses Advertising & Promotions	18,418.79	16,461.76	20,000.00	20,889.00	21,000.00
190.84.510.83	Operating Expenses Credit Card Fees	31,447.83	38,294.59	40,000.00	40,000.00	40,000.00
190.84.510.85	Operating Expenses State Sales Tax	5,209.00	7,114.00	4,500.00	5,500.00	5,500.00
190.84.515.05	Insurance Premium	411.00	458.00	550.00	514.00	547.00
190.84.535.01	Maintenance & Repairs - Facilities Building Mnt Internal Svc Cntrb	111,235.00	125,043.00	118,976.00	108,792.00	127,719.00
190.84.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	0.00	413.14	0.00	0.00	0.00
190.84.535.35	Maintenance & Repairs - Facilities Golf Course	9,117.39	9,094.25	7,500.00	10,000.00	9,200.00
190.84.535.40	Maintenance & Repairs - Facilities Irrigation System	250.00	6,486.84	9,000.00	2,000.00	7,500.00
190.84.556	Contributed Capital	(300,000.00)	0.00	0.00	0.00	0.00
190.84.560.30	Capital Projects Buildings & Structures	12,540.28	11,719.00	0.00	0.00	0.00
190.84.560.80	Capital Projects Golf Course	43,069.80	9,175.86	336,000.00	75,000.00	336,000.00
190.84.565.25	Debt Service Interest on Equipment Rental	0.00	31,400.00	0.00	0.00	0.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
190.84.580.05	All Other Expense All Other Expenses	0.00	19,358.90	0.00	0.00	0.00
190.84.581	IMRF Expenditure	(34,537.00)	16,321.00	0.00	0.00	0.00
190.84.800	Depreciation	2,216.36	187,683.51	0.00	0.00	0.00
Department Total: 84 - Golf		\$973,722.57	\$1,649,652.27	\$1,766,425.00	\$1,553,267.00	\$1,814,701.00
EXPENSES Total		\$973,722.57	\$1,649,652.27	\$1,766,425.00	\$1,553,267.00	\$1,814,701.00
Fund EXPENSE	Total: 190 - Arboretum Golf Fund	\$973,722.57	\$1,649,652.27	\$1,766,425.00	\$1,553,267.00	\$1,814,701.00
Fund: 200 - Refuse Fund						
EXPENSES						
Department: 86 - Refuse						
200.86.570.20	Operating Transfers Debt Service Fund	275,000.00	200,000.00	175,000.00	175,000.00	175,000.00
200.86.580.35	All Other Expense SWANCC User Fees	897,956.44	930,852.00	1,067,320.00	1,012,535.00	1,026,750.00
Department Total: 86 - Refuse		\$1,172,956.44	\$1,130,852.00	\$1,242,320.00	\$1,187,535.00	\$1,201,750.00
EXPENSES Total		\$1,172,956.44	\$1,130,852.00	\$1,242,320.00	\$1,187,535.00	\$1,201,750.00
Fund EXPENSE	Total: 200 - Refuse Fund	\$1,172,956.44	\$1,130,852.00	\$1,242,320.00	\$1,187,535.00	\$1,201,750.00
Fund: 211 - Information Technology Fund						
EXPENSES						
Department: 92 - Information Technology						
211.92.510.02	Operating Expenses Telephone	348,086.53	296,932.05	295,000.00	275,000.00	285,000.00
211.92.510.10	Operating Expenses Maintenance Contracts	1,340,612.25	1,195,572.39	1,010,410.00	1,010,500.00	1,183,259.00
211.92.510.11	Operating Expenses Software Maintenance Contracts	0.00	0.00	814,820.00	815,000.00	899,488.00
211.92.510.14	Operating Expenses Subscriptions & Publications	0.00	5,186.16	16,650.00	16,650.00	19,750.00
211.92.510.20	Operating Expenses Computer Services	59,213.29	32,185.64	141,798.00	142,000.00	120,795.00
211.92.510.40	Operating Expenses Supplies - Office	994.01	2,658.00	2,250.00	2,250.00	2,000.00
211.92.515.20	Insurance Deductible - Non Worker's Co	22,623.00	33,616.00	37,000.00	37,000.00	42,100.00
211.92.550.05	Maintenance & Repairs - Other Department Equipment	52,310.97	5,900.95	12,500.00	12,225.00	17,500.00
211.92.555	Capital Equipment	0.00	179.98	0.00	0.00	0.00
211.92.555.40	Capital Equipment Technology	0.00	2,461.50	0.00	797.00	0.00
211.92.565.10	Debt Service Principal	0.00	0.00	0.00	42,800.00	100,475.00
211.92.565.20	Debt Service Interest	0.00	47,118.00	0.00	1,784.00	3,457.00
211.92.580	All Other Expense	200.00	0.00	0.00	0.00	0.00
211.92.580.05	All Other Expense All Other Expenses	0.00	0.00	250.00	250.00	250.00
211.92.800	Depreciation	0.00	67,595.00	0.00	0.00	0.00
Department Total: 92 - Information Technology		\$1,824,040.05	\$1,689,405.67	\$2,330,678.00	\$2,356,256.00	\$2,674,074.00
EXPENSES Total		\$1,824,040.05	\$1,689,405.67	\$2,330,678.00	\$2,356,256.00	\$2,674,074.00
Fund EXPENSE	Total: 211 - Information Technology Fund	\$1,824,040.05	\$1,689,405.67	\$2,330,678.00	\$2,356,256.00	\$2,674,074.00
Fund: 212 - Central Garage Fund						
EXPENSES						
Department: 93 - Central Garage						
212.93.500.05	Personal Services Salaries - Full Time	499,407.59	518,663.31	538,008.00	538,860.00	558,005.00
212.93.500.10	Personal Services Salaries - Part Time	0.00	406.50	0.00	0.00	0.00
212.93.500.35	Personal Services Salaries - Overtime	13,865.65	7,689.17	12,000.00	11,500.00	8,000.00
212.93.500.40	Personal Services Salaries - Longevity	2,800.00	2,800.00	2,800.00	2,800.00	3,000.00
212.93.505.05	Personal Benefits Group & Medical Life	112,079.79	122,242.19	123,485.00	123,485.00	129,502.00
212.93.505.10	Personal Benefits Professional Training	1,868.50	3,799.90	1,400.00	1,400.00	1,500.00
212.93.505.15	Personal Benefits Dues & Memberships	929.50	898.00	950.00	950.00	1,000.00
212.93.505.20	Personal Benefits Clothing Allowance	3,625.00	3,750.00	3,875.00	3,875.00	4,000.00
212.93.505.35	Personal Benefits Safety Equipment	1,254.80	854.14	850.00	850.00	850.00
212.93.505.75	Personal Benefits Employer's Contribution - FICA	31,052.57	31,824.87	35,018.00	34,535.00	35,278.00
212.93.505.80	Personal Benefits Employer's Contribution - IMRF	59,883.25	50,121.45	54,138.00	53,418.00	57,413.00
212.93.505.85	Personal Benefits Employer's Contribution Medicare	7,261.87	7,442.54	8,190.00	8,077.00	8,251.00
212.93.510	Operating Expenses	2,014.97	598.20	0.00	0.00	0.00
212.93.510.04	Operating Expenses Travel	0.00	0.00	5,000.00	5,000.00	5,300.00
212.93.510.06	Operating Expenses Per Diem Allowance	0.00	141.12	800.00	600.00	900.00
212.93.510.10	Operating Expenses Maintenance Contracts	212.99	5,940.01	0.00	0.00	0.00
212.93.510.12	Operating Expenses Equipment Rental	0.00	0.00	300.00	2,500.00	0.00
212.93.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	200.00	200.00	200.00
212.93.510.21	Operating Expenses IT Internal Svc Contribution	33,352.92	26,484.00	35,963.00	36,358.00	55,974.00
212.93.510.40	Operating Expenses Supplies - Office	403.99	256.55	450.00	450.00	450.00
212.93.510.50	Operating Expenses Supplies - All Other	7,763.07	5,123.36	9,000.00	9,000.00	10,000.00
212.93.510.55	Operating Expenses Operating Equip - Department	10,051.45	7,401.57	10,220.00	10,220.00	18,220.00
212.93.515.05	Insurance Premium	23,946.00	24,964.00	31,223.00	29,198.00	31,047.00
212.93.515.10	Insurance Unemployment Insurance	0.00	0.00	2,500.00	0.00	0.00
212.93.515.15	Insurance Deductible - Worker's Comp	0.00	0.00	4,945.00	0.00	4,945.00
212.93.530.50	Commodities Small Equipment Tools & Hardware	12,789.99	36,375.16	14,000.00	14,000.00	14,000.00
212.93.545	Maintenance & Repairs - Vehicles	2,586.61	0.00	0.00	0.00	0.00
212.93.545.05	Maintenance & Repairs - Vehicles Gasoline	307,217.42	274,166.01	300,000.00	270,000.00	300,000.00
212.93.545.10	Maintenance & Repairs - Vehicles Diesel Fuel	32,750.37	51,736.71	108,000.00	48,000.00	75,000.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
212.93.545.15	Maintenance & Repairs - Vehicles Automotive Parts	214,508.40	204,702.03	205,000.00	200,300.00	207,000.00
212.93.545.25	Maintenance & Repairs - Vehicles Lubricants	15,145.13	13,752.77	14,500.00	13,300.00	14,500.00
212.93.545.35	Maintenance & Repairs - Vehicles Body Work	3,421.14	0.00	0.00	0.00	0.00
212.93.545.40	Maintenance & Repairs - Vehicles Contractual Auto Services	422,312.32	427,063.56	399,000.00	399,000.00	413,000.00
212.93.550.05	Maintenance & Repairs - Other Department Equipment	0.00	22,485.28	0.00	0.00	0.00
Department Total: 93 - Central Garage		\$1,822,505.29	\$1,851,682.40	\$1,921,815.00	\$1,817,876.00	\$1,957,335.00
EXPENSES Total		\$1,822,505.29	\$1,851,682.40	\$1,921,815.00	\$1,817,876.00	\$1,957,335.00
Fund EXPENSE	Total: 212 - Central Garage Fund	\$1,822,505.29	\$1,851,682.40	\$1,921,815.00	\$1,817,876.00	\$1,957,335.00
Fund: 213 - Building Maintenance Fund						
EXPENSES						
Department: 94 - Building Maintenance						
213.94.500.05	Personal Services Salaries - Full Time	435,941.35	513,569.77	536,864.00	538,860.00	556,362.00
213.94.500.10	Personal Services Salaries - Part Time	41,246.50	5,961.06	0.00	0.00	0.00
213.94.500.35	Personal Services Salaries - Overtime	10,114.39	8,215.80	6,825.00	11,500.00	9,800.00
213.94.500.40	Personal Services Salaries - Longevity	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00
213.94.505.05	Personal Benefits Group & Medical Life	105,411.40	135,888.69	136,399.00	136,399.00	115,954.00
213.94.505.10	Personal Benefits Professional Training	1,087.00	1,097.38	750.00	675.00	1,000.00
213.94.505.15	Personal Benefits Dues & Memberships	523.38	150.00	650.00	650.00	650.00
213.94.505.20	Personal Benefits Clothing Allowance	3,625.00	3,750.00	3,875.00	3,875.00	4,000.00
213.94.505.26	Personal Benefits Uniform Rental	1,872.76	0.00	0.00	0.00	0.00
213.94.505.35	Personal Benefits Safety Equipment	2,755.31	1,761.55	2,625.00	3,027.00	2,850.00
213.94.505.75	Personal Benefits Employer's Contribution - FICA	29,440.87	31,704.47	33,862.00	34,535.00	35,275.00
213.94.505.80	Personal Benefits Employer's Contribution - IMRF	56,770.66	50,600.12	52,368.00	53,417.00	57,408.00
213.94.505.85	Personal Benefits Employer's Contribution Medicare	6,884.96	7,414.83	7,919.00	8,077.00	8,250.00
213.94.510.04	Operating Expenses Travel	0.00	0.00	3,000.00	0.00	3,000.00
213.94.510.06	Operating Expenses Per Diem Allowance	433.00	(250.00)	750.00	0.00	850.00
213.94.510.10	Operating Expenses Maintenance Contracts	235,572.41	325,541.59	265,766.00	223,799.00	287,027.00
213.94.510.12	Operating Expenses Equipment Rental	0.00	0.00	3,500.00	3,500.00	4,000.00
213.94.510.14	Operating Expenses Subscriptions & Publications	0.00	0.00	50.00	50.00	75.00
213.94.510.21	Operating Expenses IT Internal Svc Contribution	28,060.80	26,484.00	35,963.00	36,358.00	40,982.00
213.94.510.40	Operating Expenses Supplies - Office	117.50	688.47	500.00	500.00	530.00
213.94.510.50	Operating Expenses Supplies - All Other	82,744.14	94,272.29	87,550.00	81,968.00	92,803.00
213.94.515.05	Insurance Premium	20,349.00	21,300.00	26,653.00	24,925.00	26,503.00
213.94.515.15	Insurance Deductible - Worker's Comp	0.00	(67.00)	5,600.00	0.00	5,600.00
213.94.530.05	Commodities Electricity - Facilities	78,082.41	118,090.79	108,500.00	72,036.00	111,765.00
213.94.530.10	Commodities Electricity - Street Lights	76,952.92	114,007.57	80,000.00	68,500.00	72,610.00
213.94.530.20	Commodities Gas - Facilities	117,834.14	105,133.08	125,000.00	104,491.00	272,491.00
213.94.530.50	Commodities Small Equipment Tools & Hardware	1,768.19	5,811.01	4,300.00	4,300.00	4,600.00
213.94.535.05	Maintenance & Repairs - Facilities Sidewalks, Curbs, & Bikeways	(18,450.74)	18,842.58	0.00	0.00	0.00
213.94.535.15	Maintenance & Repairs - Facilities Street Lights	366,911.60	185,487.95	268,830.00	260,000.00	276,895.00
213.94.535.20	Maintenance & Repairs - Facilities Buildings & Facilities	135,390.06	97,252.65	150,000.00	148,000.00	155,000.00
213.94.550.05	Maintenance & Repairs - Other Department Equipment	2,279.98	420.96	2,730.00	2,700.00	2,900.00
213.94.580.05	All Other Expense All Other Expenses	0.00	177,312.35	120,000.00	112,999.00	126,000.00
Department Total: 94 - Building Maintenance		\$1,826,518.99	\$2,053,241.96	\$2,073,629.00	\$1,937,941.00	\$2,277,980.00
EXPENSES Total		\$1,826,518.99	\$2,053,241.96	\$2,073,629.00	\$1,937,941.00	\$2,277,980.00
Fund EXPENSE	Total: 213 - Building Maintenance Fund	\$1,826,518.99	\$2,053,241.96	\$2,073,629.00	\$1,937,941.00	\$2,277,980.00
Fund: 220 - Police Pension Fund						
EXPENSES						
Department: 88 - Police Pension						
220.88.505.55	Personal Benefits Survivor Pension - Police	407,758.12	417,875.36	480,000.00	465,000.00	478,950.00
220.88.505.60	Personal Benefits Pension Payment - Police	4,514,782.34	5,508,219.47	5,820,000.00	5,800,000.00	5,974,000.00
220.88.505.65	Personal Benefits Disability Payment - Police	39,031.30	42,579.60	46,000.00	45,900.00	47,300.00
220.88.580.05	All Other Expense All Other Expenses	57,842.16	187,530.59	50,000.00	125,000.00	140,000.00
220.88.580.40	All Other Expense Investment Fees	85,366.87	262.54	360,000.00	0.00	0.00
Department Total: 88 - Police Pension		\$5,104,780.79	\$6,156,467.56	\$6,756,000.00	\$6,435,900.00	\$6,640,250.00
EXPENSES Total		\$5,104,780.79	\$6,156,467.56	\$6,756,000.00	\$6,435,900.00	\$6,640,250.00
Fund EXPENSE	Total: 220 - Police Pension Fund	\$5,104,780.79	\$6,156,467.56	\$6,756,000.00	\$6,435,900.00	\$6,640,250.00
Fund: 230 - Fire Pension Fund						
EXPENSES						
Department: 89 - Fire Pension						
230.89.505.56	Personal Benefits Survivor Pension - Fire	279,744.00	279,744.00	300,000.00	291,000.00	312,000.00
230.89.505.61	Personal Benefits Pension Payment - Fire	3,870,566.00	4,194,082.93	4,460,000.00	4,361,900.00	4,638,400.00
230.89.505.66	Personal Benefits Disability Payment - Fire	262,223.64	266,306.64	287,000.00	279,700.00	298,500.00
230.89.580.05	All Other Expense All Other Expenses	49,317.27	131,722.10	51,500.00	128,000.00	137,100.00
230.89.580.40	All Other Expense Investment Fees	46,150.50	6,000.00	46,150.00	0.00	0.00
Department Total: 89 - Fire Pension		\$4,508,001.41	\$4,877,855.67	\$5,144,650.00	\$5,060,600.00	\$5,386,000.00

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Estimated Amount	2025 Finance/OVM Approval
EXPENSES Total		\$4,508,001.41	\$4,877,855.67	\$5,144,650.00	\$5,060,600.00	\$5,386,000.00
Fund EXPENSE Total: 230 - Fire Pension Fund		\$4,508,001.41	\$4,877,855.67	\$5,144,650.00	\$5,060,600.00	\$5,386,000.00
Fund: 250 - Retiree Health Savings Fund						
EXPENSES						
Department: 91 - Retiree Health Savings						
250.91.505.90	Personal Benefits RHS Contribution	322,197.28	221,131.30	0.00	200,000.00	0.00
Department Total: 91 - Retiree Health Savings		\$322,197.28	\$221,131.30	\$0.00	\$200,000.00	\$0.00
EXPENSES Total		\$322,197.28	\$221,131.30	\$0.00	\$200,000.00	\$0.00
Fund EXPENSE Total: 250 - Retiree Health Savings Fund		\$322,197.28	\$221,131.30	\$0.00	\$200,000.00	\$0.00
EXPENSE GRAND Totals:		\$139,079,736.50	\$112,274,038.82	\$163,177,555.00	\$154,890,665.28	\$161,402,251.00



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.e. O-2024-0124

Ordinance Abating Taxes Levied for the Village of Buffalo Grove, Cook and Lake Counties, Illinois

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance Abating Taxes Levied for the Village of Buffalo Grove, Cook and Lake Counties, Illinois

Summary

See the attached memorandum.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. BOT 12.02.24 Property Tax Levy
2. @12.02.24_BOT_Prop Tax Abate,emt Ord._Final



MEMORANDUM

DATE: December 2, 2024
TO: Village Manager Dane Bragg
FROM: Chris Black, Finance Director
SUBJECT: Proposed 2024 Property Tax Levy

RECOMMENDATION

Staff recommends approval of a total levy prior to abatement of \$21,123,080, a 0.3 percent decrease from the prior year. With the proposed abatements, the proposed net levy is \$17,115,541, an increase of 0.0 percent year-over-year.

Staff recommends an abatement of \$4,007,539 consisting of \$566,925 on the series 2012 bonds, \$383,631 on the Series 2016 Bonds, \$2,243,900 on the Series 2020 bonds, and \$813,083 on the Series 2022 bonds.

BACKGROUND

In conjunction with the development of the FY 2025 Village Budget, staff has developed a recommendation for the FY 2024 Property Tax Levy to be extended and collected in 2025. The current year's levy (2023 Tax Levy/collected in 2024) is \$21,187,752, minus abatements of \$4,072,211, resulting in a net levy of \$17,115,541. The net levy was at the same level as the prior year for an increase of 0.0 percent. The components of the change were the following:

2023 Levy Purpose	Increase/(Decrease)
Corporate Levy	0.0%
Special Purpose/IMRF	0.0%
Public Safety Pensions	0.0%
Debt Service	-7.2%

The initial levy request as part of the budget process (prior to abatement consideration) is \$21,123,080 or a 0.3% percent decrease. The components of the change are as follows:

2024 Levy Purpose	Increase/(Decrease)	Amount
Corporate Levy	0.0%	\$0
Special Purpose/IMRF	0.0%	\$0
Public Safety Pensions	0.0%	\$0
Debt Service	-1.5%	-\$64,672

Corporate Levy

The request of \$9,171,988 represents an increase of 0.0% from the prior year for the Corporate Levy which is used to support public safety operations. The Village uses the Municipal Cost Index (MCI) to measure inflation. The MCI is a composite index that adjusts to the cost of materials and supplies, wages and contracted-for services. The composite index includes the Consumer Price Index, Producer Price Index, and a construction cost index. The MCI for the annual period ending August 2024 is 1.31 percent more than the same month in 2023.

Debt Service

The current year's debt service requirement was \$4,407,480. Next year's debt service is \$4,342,808. The debt service payment on the Series 2020 Bonds declines \$80,000. The components of the debt payments are as follows:

Purpose	Debt Payment	Percent of Total
Series 2012 – Street Improvements (Various)	\$566,925	13.0%
Series 2016 – Street Improvements (Various)	\$383,631	8.8%
Series 2019 – Refunding of Series 2010B Bonds	\$255,702	5.9%
Series 2020 – Water, Sewer, & Street Improvements	\$2,243,900	51.7%
Series 2022 – Public Works Facility	\$892,650	20.6%

The Village will make debt service payments on five existing bond issues in 2025. The Village has committed a combination of general fund revenue and water/sewer revenue to service both the 2020 Bonds and 2022 Bonds. When factoring in these abatements, the debt service levy has not increased every year since 2019.

Pensions

An independent actuary calculates the amount to be levied for both the Police and Fire pension funds on an annual basis. In the past, the Village has funded above the actuarially required contribution, if financially feasible, while maintaining a stable property tax levy. The Village's history of meeting its annual pension funding obligations and high funding levels is an important element to our AAA bond rating.

The proposed levy is above the actuarially required contribution for the third consecutive year. For the 2023 levy (collected in 2024) the property tax levies for police

and fire pension were \$554,700 greater than the required contribution for the two pension funds. For 2024 levy, the proposed Firefighter Pension Levy is \$2,371,240 and the Police Pension Levy is \$3,446,992. The total combined amount for the police and fire pension levies is \$5,818,162, the same as the prior year, and \$376,700 above the required contribution for the two funds.

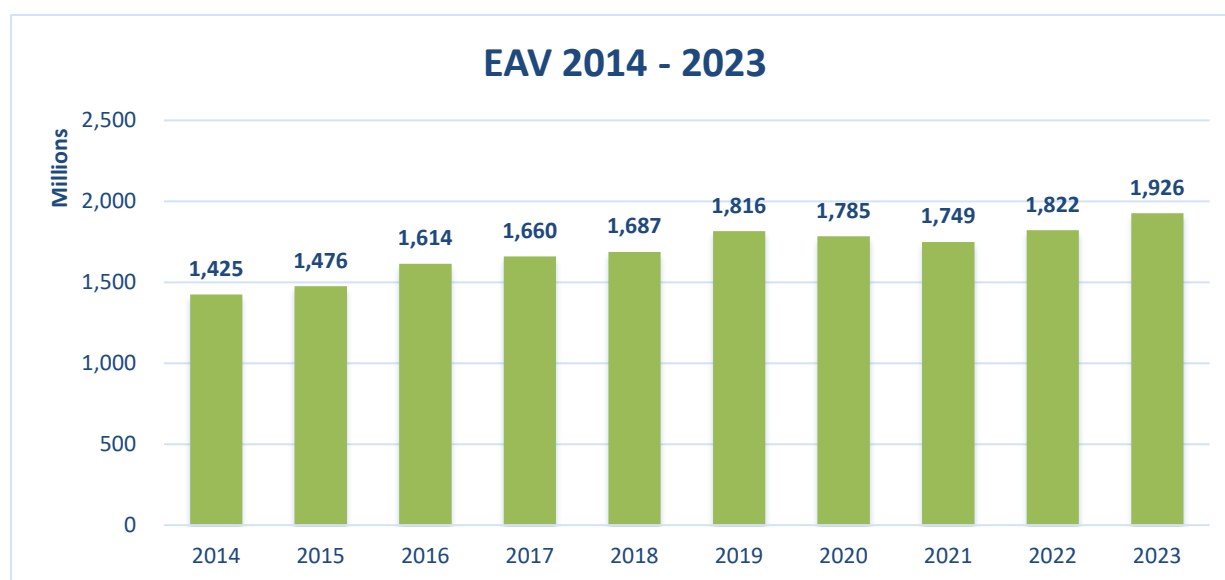
The additional contribution will allow the Village to lessen the impact of reduced investment returns that may occur in upcoming years and possibly mitigate volatility in future police and fire pension contributions. The Village Board has successfully used this approach in the past to moderate future tax levy spikes.

The Illinois Municipal Retirement Fund (IMRF) calculates the employer portion of the pension. The IMRF and Social Security portion of the levy will remain the same as the prior year.

Equalized Assessed Values (EAV)

The Village's EAV increases by 5.74 percent for the 2023 levy (collected in 2024). The total EAV in Buffalo Grove is estimated at \$1.93 billion. The change between the two counties was disproportionate as Lake County increased by 6.46 percent and Cook County increased by 3.2 percent. Final EAV data for the 2024 levy will not be available until later next year.

EAV calculations reside with each county's assessor's office. Lake County properties are assigned 80 percent of the total property tax burden for the Village. The final percentage allocation is assigned by the Illinois Department of Revenue. Below is a graph depicting the growth of EAV over the last ten years.



ANALYSIS

The tentative proposed levy based on the first scenario detailed earlier in the memo, prior to abatement, of \$21,123,080 or a 0.3 percent change. At this point in the process the gross levy appears as follows:

Estimated Distribution of 2024 Property Tax - Before Abatement		Cook County Levy	Lake County Levy	Total Levy 2023	Total Levy 2024
County Tax Burden		20.00%	80.00%	100.00%	100.00%
Tax Levies:					
	Police Protection	\$733,759	\$2,935,036	\$3,668,795	\$3,668,795
	Fire Protection	1,100,639	4,402,554	5,503,193	5,503,193
Sub-Total: Corporate Levy		1,834,398	7,337,590	9,171,988	9,171,988
	IMRF/Social Security	358,024	1,432,098	1,790,122	1,790,122
	Corp. Purpose Bonds Roads (2012)	113,385	453,540	555,925	566,925
	Corp. Purpose Bonds Roads (2016)	76,725	306,905	379,931	383,631
	2019 Series GO Bonds	51,140	204,562	255,074	255,702
	2020 Series GO Bonds	448,780	1,795,120	2,323,900	2,243,900
	2022 Series GO Bonds	178,530	714,120	892,650	892,650
	Police Pension	689,384	2,757,538	3,446,922	3,446,922
	Fire Pension	474,248	1,896,992	2,371,240	2,371,240
Total		\$4,424,614	\$16,898,465	\$21,187,752	\$21,123,080

Staff recommends an abatement of \$4,007,539 consisting of \$566,925 on the series 2012 bonds, \$383,631 on the Series 2016 Bonds, \$2,243,900 on the Series 2020 bonds, and \$813,083 on the Series 2022 bonds. With the proposed abatements, the proposed net levy is \$17,115,541, an increase of 0.0 percent or \$0 year-over-year.

Levy	Section	Levy	Abatement	Net Levy
Corporate Purpose	2	\$9,171,988	\$0	\$9,171,988
Illinois Municipal Retirement Fund	3	\$1,301,377	\$0	\$1,301,377
Social Security Fund	4	\$488,745	\$0	\$488,745
Police Pension	5	\$3,446,922	\$0	\$3,446,922
Fire Pension	6	\$2,371,240	\$0	\$2,371,240
Corporate Purpose Bonds Series 2012	7	\$555,925	\$475,730	\$80,195
Corporate Purpose Bonds Series 2016	8	\$379,931	\$379,931	\$0
Series 2019 GO Bonds	9	\$255,074	\$0	\$255,074
Series 2020 GO Bonds	10	\$2,323,900	\$2,323,900	\$0
Series 2022 GO Bonds	11	\$892,650	\$892,650	\$0
Total		\$21,187,752	\$4,072,211	\$17,115,541

It should be noted a percentage increase or decrease in the levy does not equal the change in a homeowner's tax bill, depending upon growth in EAV and redistribution of assessed values across different real estate types (residential, industrial, commercial, and agricultural).

The Truth in Taxation determination was presented to the Village Board on November 4, 2024. Accompanying this memorandum is an ordinance for the levy and collection of taxes, as well as the FY 2025 Budget in line-item format.

FINANCIAL IMPACT

The proposed net levy is \$17,115,541, provides an increase of 0.0 percent or \$0 year-over-year in property tax revenue.

NEXT STEPS

This proposed tax levy request will be formally made at the November 4th board meeting as part of the truth-in-taxation resolution. The truth-in-taxation levy growth (which excludes debt service) is estimated to be 0.0 percent. A public hearing will not be required.



ORDINANCE 2024-xxx

AN ORDINANCE ABATING TAXES LEVIED FOR THE VILLAGE OF BUFFALO GROVE, COOK AND LAKE COUNTIES, ILLINOIS

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. Section 7 of Ordinance No. 2012-36 provided for the levy of a direct tax on all property in the Village for the year 2024 for the repayment of principal and interest on the Corporate Purpose General Obligation Bonds-Series 2012 issued for the purpose of funding certain road improvements as part of the annual street maintenance program in the Village of Buffalo Grove in an amount equal to \$566,925 and the Village has sufficient funds on hand to pay \$566,925 of the amount of the tax levied for the fiscal year commencing January 1st, and the levy of the entire \$566,925 is unnecessary.

Therefore, the Village hereby authorizes and directs the County Clerks of Cook and Lake Counties, Illinois to levy \$0 and abate and not spread the sum of \$566,925 hitherto provided for and levied in the ordinance providing for the issuance of \$5,700,000 of Corporate Purpose General Obligation Bonds-Series 2012 of the Village of Buffalo Grove, being Ordinance No. 2012-36, passed and approved on August 6, 2012, certified copies of which were filed with the County Clerks of Cook and Lake Counties, Illinois.

SECTION 3. Section 10 of Ordinance No. 2016-24 provided for the levy of a direct tax on all property in the Village for the year 2024 for the repayment of principal and interest on the Corporate Purpose General Obligation Bonds-Series 2016 issued for the purpose of street maintenance in the Village of Buffalo Grove in an amount equal to \$383,631 and the Village has sufficient funds on hand to pay \$383,631 of the amount of the tax levied for the fiscal year commencing January 1st, and the levy of the entire \$383,631 is unnecessary.

Therefore, the Village hereby authorizes and directs the County Clerks of Cook and Lake Counties, Illinois to levy \$0 and abate and not spread the sum of \$383,631 hitherto provided for and levied in the ordinance providing for the issuance of \$6,125,000 of Corporate Purpose General Obligation Bonds-Series 2016 of the Village of Buffalo Grove, being Ordinance No. 2016-24, passed and approved on April 18, 2016, certified copies of which were filed with the County Clerks of Cook and Lake Counties, Illinois.

SECTION 4. Section 10 of Ordinance No. 2020-29 provided for the levy of a direct tax on all property in the Village for the year 2024 for the repayment of principal and interest on the Corporate Purpose General Obligation Bonds-Series 2020 issued for the purpose water, sanitary sewer system, roadway, and other capital projects in the Village of Buffalo Grove in an amount equal to \$2,243,900 and the Village has sufficient funds on hand to pay \$2,243,900 of the amount of the tax levied for the fiscal year commencing January 1st, and the levy of the entire \$2,243,900 is unnecessary.

Therefore, the Village hereby authorizes and directs the County Clerks of Cook and Lake Counties, Illinois to levy \$0 and abate and not spread the sum of \$2,243,900 hitherto provided for and levied in the ordinance providing for the issuance of \$24,000,000 of Corporate Purpose General Obligation Bonds-Series 2020 of the Village of Buffalo Grove, being Ordinance No. 2020-29, passed and approved on May 18, 2020, certified copies of which were filed with the County Clerks of Cook and Lake Counties, Illinois.

SECTION 5. Section 10 of Ordinance No. 2022-80 provided for the levy of a direct tax on all property in the Village for the year 2024 for the repayment of principal and interest on the Corporate Purpose General Obligation Bonds-Series 2023 issued for the purpose of purchasing and improving a building to serve as a public works facility and other capital projects in the Village of Buffalo Grove in an amount equal to \$892,650 and the Village has sufficient funds on hand to pay \$813,083 of the amount of the tax levied for the fiscal year commencing January 1st, and the levy of the entire \$892,650 is unnecessary.

Therefore, the Village hereby authorizes and directs the County Clerks of Cook and Lake Counties, Illinois to levy \$79,567 and abate and not spread the sum of \$813,083 hitherto provided for and levied in the ordinance providing for the issuance of \$18,530,000 of Corporate Purpose General Obligation Bonds-Series 2022 of the Village of Buffalo Grove, being Ordinance No. 2022-80, passed and approved on August 15, 2022, certified copies of which were filed with the County Clerks of Cook and Lake Counties, Illinois.

SECTION 6. The following represents a summary of the amounts levied and, if applicable, abated for the year 2024 as part of Village Ordinance No. 2024- :

Levy	Section	Levy	Abatement	Net Levy
Corporate Purpose	2	\$9,171,988	\$0	\$9,171,988
Illinois Municipal Retirement Fund	3	500,000	0	500,000
Social Security Fund	4	1,290,122	0	1,290,122
Police Pension	5	3,446,922	0	3,446,922
Fire Pension	6	2,371,240	0	2,371,240
Corporate Purpose Bonds Series 2012	7	566,925	566,925	0
Corporate Purpose Bonds Series 2016	8	383,631	383,631	0
Series 2019 GO Bonds	9	255,702	0	255,702
Series 2020 GO Bonds	10	2,243,900	2,243,900	0
Series 2022 GO Bonds	11	892,650	813,083	79,567
Total		\$21,123,080	\$4,007,539	\$17,115,541

SECTION 7. The Village Clerk is hereby authorized and directed to file a certified copy of this ordinance with the County Clerks of Cook and Lake Counties, Illinois.

SECTION 8. This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law. This ordinance shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

Janet M. Sirabian, Village Clerk

APPROVED:

Eric N. Smith, Village President

DRAFT



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.f. R-2024-27

Resolution Requesting the County of Cook Not to Collect the Loss in Collection of Taxable Property in the Village of Buffalo Grove

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve a Resolution Requesting the County of Cook Not to Collect the Loss in Collection of Taxable Property in the Village of Buffalo Grove

Summary

Background

The County Clerks of both Cook and Lake County have statutory authority to increase local tax levies to offset losses due to the non-collection of property taxes. In Cook, the increase in three percent of the corporate purpose and pension levies with an additional five percent for the debt service levies. In Lake, the levy can be increased two percent for debt service levies. For the 2024 tax levy, an additional amount of \$109,400 would be extended automatically to offset losses in collections if no action is taken.

Analysis

By adopting the resolutions, the County Clerks for both Lake and Cook are directed to not extend the tax levy by an additional amount to offset losses due to the non-collection of property taxes. The Village has determined the additional extension is not necessary at this time due to our strong collection history for both Lake (99.4 percent over the last five years) and Cook (99.1 percent) counties. Annual tax collections will continue to be reviewed to determine if there will be a need to reinstate the supplemental levies in future years.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. @12.02.24 BOT Cost of Coll (Cook)_Final





RESOLUTION 2024-xx

A RESOLUTION REQUESTING THE COUNTY OF COOK NOT TO COLLECT THE LOSS IN COLLECTION ON TAXABLE PROPERTY IN THE VILLAGE OF BUFFALO GROVE

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village of Buffalo Grove has experienced a high level of property tax collections from its residential and commercial property in Cook County as verified by audit and collection procedures; and

WHEREAS, the County of Cook has made it a policy to extend additional amounts over and above the annual tax levy requests of the Village of Buffalo Grove in order to offset any loss in collection of the tax levy; and

WHEREAS, those additional taxes will not be needed by the Village of Buffalo Grove to perform its operational, pension and debt service responsibilities to its citizens.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Resolution as if fully set forth herein.

SECTION 2. The County Clerk of Cook County is hereby directed not to levy the customary percentage amounts for loss and collection as part of the extension of those levies requested by the Village of Buffalo Grove in its 2024 Tax Levy Ordinance upon all taxable property within the Cook County boundaries of the Village.

SECTION 3. The Village Clerk is hereby directed to send a certified copy of this Resolution to the County Clerk of Cook County.

SECTION 4. This Resolution shall be in full force and effect from and after its passage and approval.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024

ATTEST:

APPROVED:

Page 1 of 2

smart. with heart.

50 Raupp Blvd, Buffalo Grove, IL 60089 📞 847-459-2500 🌐 vbg.org

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.g. R-2024-28

Resolution Requesting the County of Lake Not to Collect the Loss in the Collection of Property Tax in the Village of Buffalo Grove

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve a Resolution Requesting the County of Lake Not to Collect the Loss in the Collection of Property Tax in the Village of Buffalo Grove

Summary

Background

The County Clerks of both Cook and Lake County have statutory authority to increase local tax levies to offset losses due to the non-collection of property taxes. In Cook, the increase in three percent of the corporate purpose and pension levies with an additional five percent for the debt service levies. In Lake, the levy can be increased two percent for debt service levies. For the 2024 tax levy, an additional amount of \$109,400 would be extended automatically to offset losses in collections if no action is taken.

Analysis

By adopting the resolutions, the County Clerks for both Lake and Cook are directed to not extend the tax levy by an additional amount to offset losses due to the non-collection of property taxes. The Village has determined the additional extension is not necessary at this time due to our strong collection history for both Lake (99.4 percent over the last five years) and Cook (99.1 percent) counties. Annual tax collections will continue to be reviewed to determine if there will be a need to reinstate the supplemental levies in future years.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. @12.02.24 BOT Cost of Coll (Lake)_Final





RESOLUTION 2024-xx

A RESOLUTION REQUESTING THE COUNTY OF LAKE
NOT TO COLLECT THE LOSS IN COLLECTION ON
TAXABLE PROPERTY IN THE VILLAGE OF BUFFALO
GROVE

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Village of Buffalo Grove has experienced a high level of property tax collections from its residential and commercial property in Lake County as verified by audit and collection procedures; and

WHEREAS, the County of Lake has made it a policy to extend additional amounts over and above the annual tax levy requests of the Village of Buffalo Grove in order to offset any loss in collection of the tax levy; and

WHEREAS, those additional taxes will not be needed by the Village of Buffalo Grove to perform its operational, pension and debt service responsibilities to its citizens.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Resolution as if fully set forth herein.

SECTION 2. The County Clerk of Lake County is hereby directed not to levy the customary percentage amounts for loss and collection as part of the extension of those levies requested by the Village of Buffalo Grove in its 2024 Tax Levy Ordinance upon all taxable property within the Lake County boundaries of the Village.

SECTION 3. The Village Clerk is hereby directed to send a certified copy of this Resolution to the County Clerk of Lake County.

SECTION 4. This Resolution shall be in full force and effect from and after its passage and approval.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024

ATTEST:

APPROVED:

Page 1 of 2

smart. with heart.

50 Raupp Blvd, Buffalo Grove, IL 60089 📞 847-459-2500 🌐 vbg.org

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

DRAFT



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.h. O-2024-0125

Ordinance Adopting the Fiscal Year 2025 (January 1 - December 31, 2025) Budget for the Village of Buffalo Grove

Contacts

Liaison: Trustee Bocek

Staff: Chris Black

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve an Ordinance Adopting the Fiscal Year 2025 (January 1 - December 31, 2025) Budget for the Village of Buffalo Grove

Summary

Background

Attached is an Ordinance for consideration by the President and Board of Trustees formally adopting the Villages FY 2025 Budget. The public presentation was held on November 18, 2024. A public hearing notice was published on October 17, 2024.

The Draft budget was provided to the Village Board on October 31, 2024. The budget was published electronically on the Village's website at the same time. A copy was made available to the public as part of the notice of the public hearing. The final draft budget has been published at the following link, along with the November 18th budget presentation.

<https://www.vbg.org/302/Annual-Budget>

Analysis

The 2025 spending plan includes \$166.6 million of forecasted revenue to support \$161.4 million in projected expenditures. The budget includes \$53.1 million in capital expenditures.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. @12.02.24 FY 2025 Budget Ordinance





ORDINANCE 2024-xxx

ADOPTING THE FISCAL 2025 (JANUARY 1-DECEMBER 31, 2025) BUDGET FOR THE VILLAGE OF BUFFALO GROVE

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, in accordance with Section 8-2-9.1 *et. Seq.* of the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 *et seq.*, and Section 2.08.043 of the Village of Buffalo Grove Municipal Code, the President and Board of Trustees of the Village of Buffalo Grove have adopted the budget officer system; and

WHEREAS, pursuant to Section 8-2-9.4 of the Illinois Municipal Code, 65 ILCS 5/8-2-9.4 and Section 2.08.043 of the Village Code, the Village is required to adopt an annual budget; and

WHEREAS, the Village of Buffalo Grove fiscal year runs from January 1, 2025 to December 31, 2025; and

WHEREAS, the Fiscal Year 2025 Budget has been prepared and submitted for the review and consideration by the President and Board of Trustees of the Village of Buffalo Grove; and

WHEREAS, a notice of Public Hearing was published in the Daily Herald on October 17, 2024, and a copy of the FY 2025 Budget was made available to the public; and

WHEREAS, the President and Board of Trustees reviewed and considered the FY 2025 Budget at a Special Meeting of the President and Board of Trustees of November 18, 2024; and

WHEREAS, pending any final review of changes to, or supplemental reports on, various elements of the Budget content, the FY 2025 Budget can be considered for adoption.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Ordinance as if fully set forth herein.

SECTION 2. The FY 2025 Budget of the Village of Buffalo Grove be approved after consideration of any changes and reports as requested by the President and Board of Trustees up to and through December 2, 2024.

SECTION 3. Upon adoption of the Budget, authority is given to the Village Manager to place the document in final form for distribution.

SECTION 4. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after its passage and approval and shall not be codified.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024
PUBLISHED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 9.i. R-2024-29

Resolution Approving the 2025 Pay Ranges for Village of Buffalo Grove Employees

Contacts

Liaison: Trustee Ottenheimer

Staff: Kathryn Golbach

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to approve a Resolution approving the 2025 Pay Ranges for Village of Buffalo Grove Employees.

Summary

Background

Staff recommends approval of the 2025 Pay Ranges.

Analysis

As part of the FY 2025 programed budget, a three (3) percent general wage increase was incorporated for all non-represented employees. The 2025 pay ranges for police union salaries will not be included until the ratification and adoption of the 2025 side letter wage agreement, as determined via the collective bargaining process. Additionally, in spring of 2025, the Village and the Fire Union will begin negotiating this group's contract including wages as part of a successor contract.

Next Steps

Pending Village Board approval, the FY 2025 Pay Ranges will become effective January 1, 2025.

Strategic Alignment

Guiding Principle

Principle 1: Financially Responsible and Sound

Goal

Goal 1: Maintained effective village government: fiscally responsible and providing outstanding, responsive services

File Attachments

1. DRAFT Resolution - 2025 Pay Ranges 11.22.24
2. 2025 Draft Pay Ranges rev. 11.22.24





RESOLUTION 2024-xx

A RESOLUTION APPROVING THE 2025 PAY
RANGES FOR VILLAGE OF BUFFALO GROVE
EMPLOYEES

WHEREAS the Village of Buffalo Grove is a home rule unit pursuant to the Illinois Constitution of 1970; and

WHEREAS on December 2, 2024, the Village President and Board of Trustees adopted the Village of Buffalo Grove's fiscal year 2025 budget, and;

WHEREAS within the fiscal year 2025 budget a general wage increase of 3 percent was programmed for all non-represented employees on January 1, 2025, and;

WHEREAS the 2024 pay ranges have been modified so that they are more accurately aligned with both the internal and external labor market and;

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Buffalo Grove, Cook and Lake Counties, Illinois, as follows:

SECTION 1. The foregoing recitals are hereby adopted and incorporated and made a part of this Resolution as if fully set forth herein.

SECTION 2. The 2025 Pay Ranges will become effective January 1, 2025.

SECTION 3. This Resolution shall be in full force and effect from and after its passage and approval.

AYES: _____
NAYES: _____
ABSENT: _____
PASSED: _____, 2024
APPROVED: _____, 2024

ATTEST:

APPROVED:

Janet M. Sirabian, Village Clerk

Eric N. Smith, Village President

Village of Buffalo Grove

2025 Pay Ranges

with a general wage increase of three percent (3%) awarded on January 1, 2025

Position	New Min	Step	New Max	Step
Pay Grade 74	\$152,871.68	439	\$227,830.72	519
Deputy Village Manager				
Pay Grade 70	\$143,990.08	427	\$214,593.60	507
Director of Finance				
Police Chief				
Fire Chief				
Director of Public Works				
Director of Community Development				
Pay Grade 66	\$123,362.72	396	\$184,772.64	477
Deputy Fire Chief				
Director of Human Resources				
Deputy Police Chief				
Deputy Public Works Director/Village Engineer				
Pay Grade 62	\$114,470.72	381	\$170,599.52	461
Communications Director				
Battalion Chief				
Deputy Director of Finance				
Administrative Services Director				
Deputy Public Works Director				
Deputy Community Development Director				
Police Commander				
Pay Grade 58	\$108,902.56	371	\$162,300.32	451
Police Lieutenant				
Building Services Manager				
Head Golf Professional BG & Arbo				
Public Works Superintendent				
Assistant Village Engineer				
Assistant Village Manager				
Pay Grade 56	\$101,052.64	356	\$150,600.32	436
Police Sergeant				
Pay Grade 54	\$94,234.40	342	\$140,443.68	422
Civil Engineer II				
Principal Planner				
EMS Educator				
Pay Grade 50	\$126,478.56	401	\$140,443.68	422
Fire Lieutenant/ Paramedic (May 1, 2024 - April 30, 2025)				
Pay Grade 46	\$123,980.48	397	\$137,668.96	418
Fire Lieutenant/ Non-Paramedic (May 1, 2024 - April 30, 2025)				
Pay Grade 42	\$87,008.48	326	\$129,671.36	406

Public Works Manager				
Purchasing Manager				
Civil Engineer I				
Administrative Support Manager				
Human Resources Manager				
Pay Grade 34	\$81,140.80	312	\$120,927.04	392
Plan Reviewer				
Crew Leader				
Technical Services Administrator				
Pay Grade 29	\$74,543.04	295	\$121,530.24	393
Firefighter/Paramedic				
(May 1, 2024 - April 30, 2025)				
Pay Grade 25	\$81,140.80	312	\$119,726.88	390
Patrol Officer				
(January 1, 2024 - December 31, 2024)				
Pay Grade 23	\$73,072.48	291	\$119,129.92	389
Firefighter/EMT-B				
(May 1, 2024 - April 30, 2025)				
Pay Grade 21	\$75,291.84	297	\$112,209.76	377
Building Inspector				
Health Inspector				
Electrical & Mechanical Inspector				
Fire Inspector				
EMA Coordinator				
Deputy Fire Marshal				
Plumbing Inspector				
Administrative Services Manager				
Property Maintenance Inspector				
Mechanic II				
Accountant				
Associate Planner				
Human Resources Generalist				
Deputy Village Clerk				
Engineering Technician				
Management Analyst				
Head Golf Professional				
Maintenance Worker II				
Buyer				
Social Worker				
Pay Grade 17	\$64,507.04	266	\$96,135.52	346
Public Education Officer-Fire				
Permit Coordinator				
Maintenance Worker I				
Pay Grade 13	\$56,378.40	239	\$82,775.68	316
Administrative Assistant				
Utility Billing Coordinator				
Accounts Payable Coordinator				
Payroll Coordinator				

Assistant Golf Professional				
Evidence Custodian				
Communications Coordinator				
Pay Grade 9	\$51,794.08	222	\$77,192.96	302
Community Service Officer				
Desk Officer				
Clerk				
Pay Grade 5	\$29,775.20	111	\$44,374.72	191
Fleet Maintenance Shop Assistant				
Engineering Aide				
Pay Grade 1	\$28,753.92	104	\$39,763.36	169
School Crossing Guard				
Laborer				
Golf Course Attendant				



AGENDA ITEM SUMMARY

BUFFALO GROVE VILLAGE BOARD

Regular Meeting: December 2, 2024

AGENDA ITEM 11.a.

Canceling the December 16, 2024 Regular Meeting of the Buffalo Grove Village Board

Contacts

Liaison: President Smith

Staff: Dane Bragg

Staff Recommendation

Staff recommends approval.

Recommended Motion

I move to cancel the December 16, 2024 Regular Meeting of the Buffalo Grove Village Board.

Summary

The December 16, 2024 Regular Meeting of the Buffalo Grove Village Board will be canceled. Proper notice will be given pursuant to the Open Meetings Act.

Strategic Alignment

Guiding Principle

N/A

Goal

N/A

File Attachments

None

