



AGENDA

Rick Kahen Commission for Residents with Disabilities
Special Meeting: November 7, 2024 at 7:00 p.m.

Panera Bread Meeting Room
1549 Deerfield Pkwy, Buffalo Grove, IL 60089

1. Call to Order at 7:15pm

2. Roll Call

- a. **Members Present:** Commissioners Amy Parker, Mark Weiner, Beth Shapiro, Lexi Robinson, Kate Jauregui

3. Approval of Minutes

- a. No Minutes to Approve for Special Meeting

4. Unfinished Business

- a. Sponsorship Packages
 - i. The estimated costs for the year events - \$8,000 (Fun & Food, Buddy Baseball, Bowling with Buddies, and Spring Fling).
 - ii. Fun & Food will not be part of the sponsorship package.
 - iii. Businesses we can reach out to for donations include:
 - 1. Abt
 - 2. BCU
 - 3. Roots
 - 4. In2Great
 - 5. Family Benefits Solution
 - 6. Law Office of Jack Shapiro
 - iv. Commissioner Lexi Robinson will create a one-pager outlining the sponsorship packages for potential donors and to present to the full commission at the November 20, 2024 meeting.
 - v. The goal of the sponsorships will be ask what people/businesses are able to contribute and then build a custom sponsorship package for each donor.

5. New Business

- a. Begin planning for the Inaugural Spring Dance
 - i. **Spring Fling Dance**
 - 1. The event is tentatively booked for May 17th from 3-5pm at the Buffalo Grove Community Arts Center. The room rental fee is \$125 for in-district residents.
 - a. Commissioner Lexi Robinson will talk with Staff Liaison Tyler Ankney to confirm date/time and ensure tables and chairs and a room for the sensory room with tables and chairs.

2. Given the space limitation of 220, we are aiming for 70 participants who are able to bring up to 2 additional family members.
3. There will be a sensory room or break room within the Community Arts Center. Budget for supplies for the sensory room is approximately \$400. Commissioner Amy Parker will be responsible for the sensory room materials.
4. The Rotary Club of Buffalo Grove is going to partner with the RKCRD to host the event.
5. Commissioner Amy Parker will follow up with Commissioner Gowri Magati who says she has a connection for a photobooth. Anticipated cost \$1200 for the photobooth.
6. Commissioner Lexi Robinson's husband, Brad, will DJ the event for no cost.
7. We would like to purchase dance give aways from Oriental Trading; proposed budget of \$700. Commissioners Beth Shapiro and Kate Jauregui will be responsible for Oriental Trading.
8. We would like to purchase snacks, water, and possibly pizza. Proposed budget of \$2500 for food. Commissioner Kate Jauregui will be responsible for snacks.
9. Commissioner Lexi Robinson will handle registration and communication/marketing for the event.
10. The total event cost is proposed to be \$4925; split between The RKCRD and The Rotary Club of Buffalo Grove.

6. Good and Welfare

7. Public Comment

8. Adjournment at 8:30pm

Next Meeting: Wednesday November 20, 2024

The village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities contact the ADA Coordinator at 847-459-2500 to allow the village to make reasonable accommodations for those persons.

