

**MINUTES OF A REGULAR MEETING OF THE
BUFFALO GROVE FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES
APRIL 29, 2024**

A regular meeting of the Buffalo Grove Firefighters' Pension Fund Board of Trustees was held on Monday, April 29, 2024 at 8:30 a.m. in the Buffalo Grove Village Hall located at 50 Raupp Boulevard, Buffalo Grove, Illinois 60089, pursuant to notice.

CALL TO ORDER: President Dan Pasquarella called the meeting to order at 8:31 a.m.

ROLL CALL:

PRESENT: Trustees Dan Pasquarella, Josh Himmelspach, Thomas Gough, Larry Stanley and Chris Black

ABSENT: None

ALSO PRESENT: Attorney Carolyn Clifford, Ottosen; John Falduto, Sawyer Falduto Asset Management, LLC (SFAM); Denise Bocek, Village of Buffalo Grove; Molly Barker and Todd Schroeder, Lauterbach & Amen, LLP (L&A); Chief Mike Baker, Buffalo Grove Fire Department

APPROVAL OF REMOTE ATTENDANCE AND FULL PARTICIPATION BY CERTAIN TRUSTEES (IF ANY): The Board noted that there were no Trustees attending remotely.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *January 29, 2024 Regular Meeting:* The Board reviewed the January 29, 2024 regular meeting minutes. A motion was made by Trustee Stanley and seconded by Trustee Gough to approve the January 29, 2024 regular meeting minutes as written. Motion carried by voice vote with Trustee Pasquarella abstaining.

Review/Approval – Remote Open Meeting Recordings Destruction: The Board reviewed the remote open meeting recordings log and determined that there were no eligible recordings to destroy at this time.

FINANCIAL/INVESTMENT REPORTS: *Monthly Financial Reports from Lauterbach & Amen (December 2023, January, February, and March 2024):* The Board reviewed the Monthly Financial Report for the twelve-month period ending December 31, 2023 prepared by L&A. As of December 31, 2023, the net position held in trust for pension benefits is \$81,069,537.61 for a change in position of \$8,846,071.80. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report and Quarterly Transfer Report.

The Board also reviewed the Monthly Financial Report for the one-month period ending January 31, 2024 prepared by L&A. As of January 31, 2024, the net position held in trust for pension benefits is \$80,613,888.28 for a change in position of (\$455,649.33). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report and Quarterly Transfer Report.

The Board also reviewed the Monthly Financial Report for the two-month period ending February 29, 2024 prepared by L&A. As of February 29, 2024, the net position held in trust for pension benefits is \$82,122,271.80 for a change in position of \$1,219,186.19. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report and Quarterly Transfer Report.

The Board also reviewed the Monthly Financial Report for the three-month period ending March 31, 2024 prepared by L&A. As of March 31, 2024, the net position held in trust for pension benefits is \$83,983,832.12 for a change in position of \$3,080,746.51. The Board also reviewed the Cash Analysis

Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report and Quarterly Transfer Report.

A motion was made by Trustee Gough and seconded by Trustee Stanley to accept the Monthly Financial Reports as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Stanley and Black
NAYS: None
ABSENT: None

Presentation and Approval of Bills: The Board reviewed the Quarterly Disbursement Reports for the period December 1, 2023 through March 31, 2024 for total disbursements of \$52,721.64. A motion was made by Trustee Gough and seconded by Trustee Himmelspach to approve the disbursements shown on the Quarterly Disbursement Reports in the amount of \$52,721.64. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Stanley and Black
NAYS: None
ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

Review – Cash Balances of Local Accounts – BMO Harris Bank Statement and Current Balance Status: The Board reviewed the current balance of the BMO Bank operating account and discussed upcoming cash needs.

Schwab Statement, Current Balance Status and Quarterly Report – Sawyer Falduto: Mr. Falduto presented the Investment Performance Report for the period ending March 31, 2024. As of March 31, 2024, the ending market value held in the Schwab money market account is \$507,851. A motion was made by Trustee Gough and seconded by Trustee Himmelspach to accept the Sawyer Falduto Quarterly Report as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Stanley and Black
NAYS: None
ABSENT: None

Review/Approval – FPIF Monthly Investments Summaries (January, February and March 2024): The Board was provided with the FPIF Monthly Investments Summaries for the periods January 31, 2024, February 29, 2024 and March 31, 2024. As of March 31, 2024, the one-month total net return is 2.5% vs. the FPIF policy benchmark of 2.3% and the year-to-date total net return is 4.9% vs the FPIF policy benchmark of 4.5% for an ending market value of \$8,788,158,368. The current asset allocation is as follows: Equity at 68.6%, Fixed Income at 26.6%, Real Estate at 4.4%, Cash at 0.4% and Transition and Member Funds at 0.0%. A motion was made by Trustee Himmelspach and seconded by Trustee Gough to accept the to accept the FPIF Monthly Investments Summaries as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Stanley and Black
NAYS: None
ABSENT: None

Review/Approval – FPIF Statements of Results (January, February and March 2024): The Board reviewed the FPIF Statements of Results for the periods January 31, 2024, February 29, 2024 and March 31, 2024. As of March 31, 2024, the Fund's ending Net Asset Value (NAV) in FPIF is \$83,474,922.25 which is 0.95% ownership in FPIF. The year-to-date net return of the Fund's total assets is 4.87% and the one-month net return for March 2024 is 2.49%. A motion was made by Trustee Stanley and seconded by Trustee Himmelspach to accept the to accept the Statement of Results as presented. Motion carried by roll call vote.

AYES: Trustees Pasquarella, Himmelspach, Gough, Stanley and Black
NAYS: None
ABSENT: None

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that all 2024 Affidavits of Continued Eligibility have been received by L&A and the originals were given to the Board for their recordkeeping.

Statements of Economic Interest: The Board was reminded that the Statements of Economic Interest are due by May 1, 2024.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Reciprocity Update – Landon Hopp:* The Board discussed Landon Hopp's transfer of creditable service and noted that payment from Nationwide has been received. Further discussion will be held at the next regular meeting.

Military Purchase – Lawrence Kane: The Board discussed Lawrence Kane's military purchase and noted that an updated DD214 form has not been received to date. Further discussion will be held at the next regular meeting.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Status of Dorsey QILDRO:* Attorney Clifford apprised the Board that there are no updates on the status of the Dorsey QILDRO. Updates will be provided to the Board as they become available.

Status of Gatto QILDRO: Attorney Clifford apprised the Board of the current status of the QILDRO on file for Gatto. Further discussion will be held at the next regular meeting.

Status of Pound QILDRO: The Board noted the QILDRO Order, Calculation Order, Consent to Issuance and \$50 processing fee for Clark Pound have been received and approved by the Board Attorney with payments commencing with the April payroll cycle. No further action is needed.

Status of William Simmons Disability Application: Attorney Clifford apprised the Board that the physician reports for the Simmons disability matter are in process and annual independent medical examinations will be scheduled once the reports have been received. Further discussion will be held at the next regular meeting.

OLD BUSINESS: *FPIF Auditing Process:* The Board noted that the compliance audit that had been conducted by KEB on behalf of the Firefighters' Pension Investment Fund has been completed and the final report has been received. No further action is needed.

NEW BUSINESS: *Review Preliminary Actuarial Valuation:* Todd Schroeder of Lauterbach & Amen presented the preliminary Actuarial Valuation to the Board. The final report will be reviewed by the Board at the next regular meeting.

Review/Approve – IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

Certify Board Election Results – Active Member Position: L&A conducted an election for one of the active member positions on the Buffalo Grove Firefighters' Pension Fund Board of Trustees. Dan Pasquarella ran unopposed and was reelected for a three-year term expiring April 30, 2027. A motion was made by Trustee Gough and seconded by Trustee Himmelspach to certify the active member election results. Motion carried by voice vote with Trustee Pasquarella abstaining.

Appoint FOIA/OMA Officer and Security Administrator: The Board discussed designating Trustee Black as the FOIA Officer, OMA Designee and Security Administrator. A motion was made by Trustee Gough and seconded by Trustee Stanley to designate the FOIA Officer, OMA Designee and Security Administrator as stated. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT – OTTOSEN: *Legal Insights (Second Quarter 2024):* The Board was provided the Second Quarter 2024 Pension Insights prepared by Ottosen DiNolfo, which Attorney Clifford reviewed with the Board, along with the following additional training materials:

Board Insights (April 2024): The Board was provided the April 2024 Board Insights prepared by Ottosen DiNolfo, which Attorney Clifford reviewed with the Board.

Client Alert (April 2024): The Board was provided the April 2024 Client Alert prepared by Ottosen DiNolfo, which Attorney Clifford reviewed with the Board.

NIAFPD Conference Presentation “FPIF: Updates on Consolidation and Operations” (February 2024): The Board was provided the NIAFPD Conference Presentation “FPIF: Updates on Consolidation and Operations” (February 2024) prepared by Ottosen DiNolfo.

DOI Siren on Use of Money Market Funds (February 2024): The Board was provided with the DOI Siren on the use of Money Markey funds from February 2024.

TRUSTEE TRAINING UPDATES: *Approval of Trustee Training Registration Fees and Reimbursable Expenses:* There were no trustee registration fees or reimbursable expenses presented for approval.

Acknowledgement of Training Time from Meeting: The Board acknowledged one hour of Trustee Training from the April 29, 2024 regular meeting.

Certification of Trustee Training Hours: The Board discussed certifying Trustee Training hours. Further discussion will be held at the next regular meeting.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Pasquarella and seconded by Trustee Stanley to adjourn the meeting at 10:09 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for August 19, 2024 at 8:30 a.m.

Board Secretary

Minutes approved by the Board of Trustees on _____

Minutes prepared by Molly Barker, Professional Services Administrator, Lauterbach & Amen, LLP