



Meeting Minutes

Rick Kahan Commission for Residents with Disabilities

Regular Meeting: June 26, 2024 at 7:00 p.m.

Jeffrey S. Braiman Council Chambers, Village Hall
50 Raupp Blvd, Buffalo Grove, IL 60089

1. Call to Order at 7:02pm

- a. Guest – Mike Terson, Superintendent of Communications and Marketing at Buffalo Grove Park District, to discuss the RKCRD sponsorship idea
 - i. Mr. Terson outlined the sponsorship philosophy and structure within the Buffalo Grove Park District. Mr. Terson provided advice about how to generate sponsorships for our events and use the funds generated to support the work of the Commission. The Commission needs to determine what is our brand worth? Mr. Terson highlighted the importance of building relationships and creating partnerships with sponsors (ex: VIP area at events, etc.).
 - ii. Mr. Terson proposed a partnership between the Park District, RKCRD and Village of Buffalo Grove for soliciting sponsorships that includes a formula (to be determined) that includes a percentage of the funds to BG Days in general and a percentage directly to the RKCRD events (if events such as Fun & Food and the Buddy Baseball game during BG days).
 - iii. Mr. Terson recommends sponsorships are determined based on how much money a business or individual is willing to part with and then customizing a plan with each individual based on what the value is.

2. Roll Call

- a. **Members Present:** Chair Judy Samuels, Vice Chair Marty Sussman, Commissioners Mark Weiner, Lexi Robinson, Dean Klassman, Amy Parker, Matthew Dragon, Allie Zalay, Debbie Verson, Beth Shapiro, Jack Shapiro, Avi Samuels
- b. **Members Not Present:** Commissioners Gowri Magati, Leo Njongmeta
- c. **Staff Liaison Present:** Tyler Ankney
- d. **Trustee Liaison Present:** Trustee Andy Stein
- e. **Guests Present:** Mr. Mike Terson

3. Approval of Minutes

- a. May 22, 2024
 - i. Motion: Commissioner Beth Shapiro
 - ii. Second: Commissioner Mark Weiner
 - iii. In Favor: All Present

- iv. Oppose: None
- v. Abstain: None
- vi. **Motion carries**

4. Chair Report (Judy Samuels)

- a. The next regular meeting of the RKCRD is Wednesday July 24, 2024.
- b. Commissioners Avi Samuels and Commissioner Allie Zalay are celebrating 3 years on the RKCRD.

5. Trustee(s) Report (Andy Stein)

- a. The Village has a new website and our Commission name has been updated to reflect the Rick Kahen Commission for Residents with Disabilities.

6. Staff Liaison Report (Tyler Ankney)

- a. Future Layout of Park District Pavilion
- b. Commission events communication expectations
 - i. Village staff member Molly Gillespie is working on marketing for our events during Buffalo Groves days. The goal is to have all the marketing materials ready before the summer.
 - ii. For event fliers, reach out to Molly or Tyler with the information needed and Molly's team will work. There will need to be a three-week notice given for the creation of fliers/marketing materials.
 - iii. Staff Liaison Ankney will ask Molly about photographers attending events and posting to advertise events on social media, etc.
- c. There is no longer a required training for driving the golf carts at Buffalo Grove Days.

7. Working Groups Report

- a. Ensuring Opportunities for Hands-on Fun (Commissions Parker and Weiner)
 - i. **BG Days Fun and Food** (Lead: Commissioner Debbie Verson)
 - 1. The event will be Monday September 2nd from 10:00am-12:00pm.
 - 2. McDonalds in committed for cookies, Walgreens is committed for water, Kona Ice is committed for icees, and Jimmy Johns is committed to discounted sandwiches.
 - 3. If there are any ideas for additional items for the lunch bags, make sure you reach out to Commissioner Debbie Verson soon and all items should be wrapped.
 - 4. Registration for the event will be handled in the same manner as last year using a Google form run by Commissioner Lexi Robinson. The registration closes on Monday, August 26th.
 - 5. Lunch will be served at 11:30am in the new pavilion.

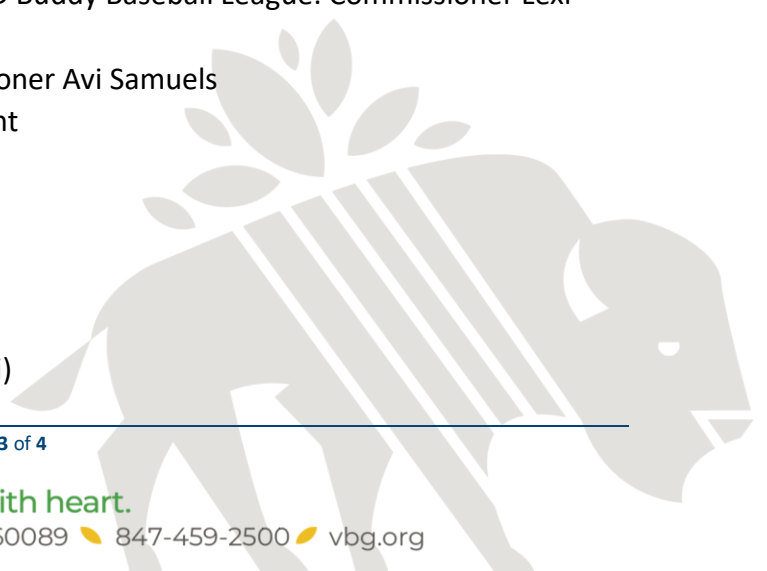
- ii. **BG Days Buddy Baseball Exhibition Game** (Lead: Commissioner Dean Klassman)
 - 1. The game will be held on Saturday August 31st from 5:00pm-7:00pm.
 - 2. Lou Malnati's is confirmed for donating pizza again this year.
 - 3. Registration for the event will be the same process as last year using the Google form managed by Commissioner Lexi Robinson.
 - 4. We will be using the same shirt design as last year using the RKCRD budget. We have roughly 20 shirts leftover from last year and we will purchase additional shirts for this year.
 - 5. Staff Liaison Ankney will reach out to the Park District to ensure that there are tables for pizza and the DJ equipment.
- b. Advocating for Inclusion and Access
 - i. Lead: Vice Chair Sussman
 - ii. On July 9th, the owner of the parking lot that houses the Continental Restaurant and the grocery store will go to court to determine what needs to happen with improvements since the owners of the shopping center have not yet made any improvements voluntarily.
 - iii. Vice Chair Sussman discussed the need for a schedule to review parking lots and various sites around the Village.
- c. Trusted Resource for Accommodations and Services (Sharing of Best Practices and Developing a Resource Guide (Education))
 - i. Lead: Commissioner Allie Zalay

8. Unfinished Business

- a. Fall Buddy Baseball league update (Commissioner Klassman / Commissioner Robinson)
 - i. Commissioners Dean Klassman and Commissioner Lexi Robinson outlined a proposal for an RKCRD Buddy Baseball League on Saturdays that does not conflict with any other fall leagues on a Saturday.
 - ii. Motion to run a fall RKCRD Buddy Baseball League: Commissioner Lexi Robinson
 - 1. Second: Commissioner Avi Samuels
 - 2. In Favor: All present
 - 3. Oppose: None
 - 4. Abstain: None
 - 5. ***Motion carries***

9. New Business

- a. Volunteer or Internship (Gowri Magati)



- i. This item was moved to the next meeting as Commissioner Gowri Magati was unable to attend to the meeting.

10. Good and Welfare

11. Public Comment

12. Adjournment at 9:02pm

- a. Motion: Commissioner Mark Weiner
- b. Second: Commissioner Beth Shapiro
- c. In Favor: All present
- d. Oppose: None
- e. Abstain: None
- f. ***Motion carries***

Next Meeting: Wednesday July 24, 2024

The village of Buffalo Grove, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities contact the ADA Coordinator at 847-459-2500 to allow the village to make reasonable accommodations for those persons.

